



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES /
LOCAL BUILDING AUTHORITY

Station 41
381 North 3150 West
West Point City, Utah 84015
(801)525-2850

www.northdavisfireut.gov

Scott Wiggill, Chair
Megan Ratchford, Vice-Chair
Mark Shepherd, Member
Brian Vincent, Member
Annette Judd, Member
Jerry Chatterton, Member
Nancy Smalling, Member
Ricky Carlson, Member
Dakota Wurth, Member

Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief

Board Meeting Minutes

Thursday, March 19th, 2026

Work Session 6:00 PM / Regular Meeting 6:30 PM
or Immediately following Work Session

Board of Trustees Work Session 6:00 PM

Board Members Present: Dakota Wurth (via phone), Annette Judd, Scott Wiggill, Megan Ratchford, Brian Vincent, Ricky Carlson, Jerry Chatterton, Nancy Smalling

Excused: Mark Shepherd

Staff Present: Chief Becraft, Deputy Chief King, Misty Rogers, Amber King

Visitors: None

1. Badge Pinning for New NDFD Firefighters or Promoted Employees
2. Discussion and Planning for the North Davis Fire District; including the Fiscal Year 2027 Draft Budget, Capital Improvements Plan, and Staffing – Emergency Management Director
(attachment A)

Chief Becraft state law requires that each city have an Emergency Manager. He then stated that the topic of an Emergency Management Director has been discussed by the three participating cities. NDFD could provide one Emergency Management Director to work with each city for their emergency service needs. NDFD would use property taxes to fund the position. Using property taxes to fund the position would mean that each home and business within the District would be assessed the same property tax rate; ensuring each entity is paying for their portion of the position. The Board of Trustees discussed the Emergency Management Position in detail. Concerns were raised regarding how much time that the position could devote to each entity individually. Chief Becraft stated that expectations that the position would ensure that all entities would be treated fairly and that all needs would be met. The Board of Trustees agreed to have the Emergency Management Position into the draft budget for Fiscal Year 2027. No decision for or against the

addition of the Emergency Management position has been made, the Board of Trustees will make a final decision in the near future.

The work session ended and the Board of Trustees.

Board of Trustees Regular Session 6:30 PM (immediately following the Work Session)

Board Members Present: Dakota Wurth (via phone), Annette Judd, Scott Wiggill, Megan Ratchford, Brian Vincent, Ricky Carlson, Jerry Chatterton, Nancy Smalling

Excused: Mark Shepherd

Staff Present: Chief Becraft, Deputy Chief King, Misty Rogers, Amber King

Visitors: None

1. Call to Order
2. Invocation or Inspirational Thought – Board Member Brian Vincent
3. Pledge of Allegiance
4. Citizen Comment - None
5. Consideration of Approval of NDFD Board of Trustee Meeting Minutes from February 2026

Board Member Chatterton motioned to approve the NDFD Board of Trustee Minutes from February 2026. Board Member Smalling seconded the motion. The motion passed.

6. Consideration of Approval of the NDFD Bills

Board Member Carlson motioned to approve the NDFD Bills. Board Member Vincent seconded the motion. The motion passed.

7. Consideration of Approval of the NDFD Financial Report

Chief Becraft state that the budget is on track, we are nervous about ambulance revenue but we will continue to track. He then reminded the Board of Trustees that the purchases for the new ladder truck will start. Board Member Vincent asked what concerns administration has with regards to ambulance billing. Chief Becraft stated that the new billing regulations are being seen and we continue to watch. Ms. Rogers stated that with the government shut down, there could be delays in Medicare/Medicaid payments.

Board Member Carlson motioned to approve the NDFD Financial Report. Board Member Smalling seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becraft said NDFD will assist with the Hil Air Force Base Air show. Administration

Deputy Chief King provided the call volume by city for February 2026; Clearfield 214, West Point 46, Sunset 24, Clinton 5, Kaysville 1, Layton 2, Syracuse 9, and Weber County 1. Recently we conducted a hiring test, and we hired for part-time and one full-time slot. We hope to be able to hire three additional full-time firefighters in FY2027.

9. Member City Updates

Board Member Vincent thanked NDFD for allowing them to attend the annual awards Banquet, the other board members agreed. He then thanked NDFD for assisting with a home that was recently utilized for training prior to being demolished.

Board Member Wurth stated Clearfield City is in the process of reviewing critical infrastructure.

10. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law - Tabled

11. Motion to Adjourn

Board Member Chatterton motioned to adjourn. Board Member Smalling seconded the motion. The motion passed.

Dated the 16th day of April 2026.



By: 
SCOTT WIGGILL, CHAIR

ATTEST:

By: 
MISTY ROGERS, CLERK