



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES/
LOCAL BUILDING AUTHORITY**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 101

*Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

**NOTICE & AGENDA
Thursday, March 20, 2025
6:00 PM Work Session / 6:30 PM Regular Board Meeting**

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Ricky Carlson, Megan Ratchford, Jerry Chatterton

Excused: Annette Judd, Scott Wiggill, Mark Shepherd

Staff Present: Chief Mark Becraft, Clerk Misty Rogers, Deputy Clerk Jamey Maddy

Visitors: None

Board of Trustee Work Session – 6:00 PM

- Call to Order
- Badge Pinning for New NDFD Firefighters and Promotions

Chief Becraft conducted a Badge Pinning ceremony for our new Firefighter, Samuel Parker

- Discussion and Planning for Fiscal Year 2026 Budget

Chief Becraft said that the budget committee has met, and administrative staff have been working on the budget. The plan is to keep crunching numbers with the budget committee and run it by them. Next month, if the board is okay with it, we would like to have an early work session to go over line item by line item of the tentative budget. This should help it be ready for the following month.

Chief Becraft said that we are on track to balance our budget, but we have had some huge pitfalls including health insurance and the wage study. There is a 4.1% increase in valuation that will possibly push our rate down a little bit. We budgeted 3% growth as of right now. We are budgeting conservatively with our revenues.

Our EMOD score for worker's compensation was better than it was previously. Misty said that there is a catch with workers comp due to changing legislation around cancer screenings that could affect our premium, but we don't know yet. That is a state mandate. There is a grant that will pay for

cancer screenings for employees, and once that money runs out, employers will take over the charges for the screenings. We have kept the same capital that the board approved.

Misty reminded the board that the next meeting would be a week later than usual. It was approved by the board to start the next meeting at 5:00 pm.

Board of Trustee Meeting – 6:18 PM or Immediately Following the Work Session

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Ricky Carlson, Megan Ratchford, Jerry Chatterton

Staff Present: Chief Mark Becraft, Clerk Misty Rogers, Deputy Clerk Jamey Maddy

Visitors:

1. Call to Order
2. Invocation – Tim Roper
3. Pledge of Allegiance
4. Citizen Comment - none
5. Consideration of Approval of Minutes from the February 27, 2025, Board of Trustee Meeting

Board Member Roper motioned to approve minutes from the February 27, 2025, Board Meeting. Board Member Chatterton seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for February 2025

Board Member Chatterton motioned to approve the North Davis Fire District bills from February 2025. Board Member Roper seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft said that things are looking good this year. Our collections for ambulance revenue are also on target, as well as taxes. We have a brand-new motor in the ladder truck and it is back in service. We are going to be over in vehicle maintenance and the board is aware we will have to amend that. We have had some injuries lately, and those usually cost overtime. However, we are still doing good as far as wages go.

Board Member Ratchford motioned to approve the North Davis Fire District bills from February 2025. Board Member Carlson seconded the motion. The motion passed.

8. Fire Chiefs Report

Chief Becraft said that we are ahead of last year with call numbers, and every year we get busier. He wanted to make the board aware that we had another hard call in Clearfield this month, and the crew did a great job with the circumstances they were in.

9. Member City Updates

Board Member Carlson said that Sunset City's 95-unit townhomes got approved. Vice Chair Smalling said that Sunset's Easter Egg Hunt is on April 19th. Their fun days have been moved back to July 12th. Due to the 1800 North project starting, more events will be held at the Rachel Runyan Park.

Board Chair Vincent said that West Point's Easter Egg Hunt is also on April 19th. Board Member Chatterton asked where we are at with the annexation. Chief Becraft said that we are in the middle of it. We have hired Wasatch Civil and are meeting with our lawyer. Our surveyor is working with MIDA and the county surveyor for the legal description and mylar.

Board Member Chatterton asked about the life expectancy of our Paramedic truck. Chief King's truck is set to be replaced, and his old truck will be moved to the Paramedic Reserve. Misty said we have it on a rotation for six years, and we received the last one late, so the next one is scheduled for 2030.

Board Member Ratchford said they have been doing the budget and wage studies. There are some events for the 2026 budget, and they are looking at different styles. They are also going to add more planes downtown in 2026.

10. Motion to Adjourn

Board Member Chatterton motioned to adjourn. Board Member Smalling seconded the motion. The motion passed.

Dated the 23rd day of April 2025.



A handwritten signature in black ink that reads "Brian Vincent".

Brian Vincent
Chair of the Board of Trustees

ATTEST:

A handwritten signature in black ink that reads "Misty Rogers".

Misty Rogers
District Clerk