



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 102

*Tim Roper, Chairman
Howard Madsen, Vice-Chairman
Erik Craythorne, Member
Mark Shepherd, Member
Jerry Chatterton, Member
Nike Peterson, Member
Gary Petersen, Member
Scott Wiggill, Member
Chad Bangarter, Member*

*Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief*

**NORTH DAVIS FIRE DISTRICT BOARD OF TRUSTEES
NOTICE & AGENDA (Amended)
THURSDAY, MAY 20, 2021
5:30 PM WORK SESSION / 6:30 PM BOARD MEETING**

Members of the public may attend the meetings in person or via Zoom (link below). The Board of Trustees will accept citizen comments at the designated time via Zoom, email, or in person. Citizen comments emailed should be emailed to the District Clerk at mrogers@nofires.org no later than the 5:00 PM on the day of the meeting. The email subject line must state "Citizen Comment – 5/20/2021 Board of Trustees Meeting" and the email body must include citizens first and last name, address and a succinct statement.

Join North Davis Fire District Board of Trustee Work Session and Board of Trustee Meeting via Zoom or telephone

- Connect Via Zoom: <https://us02web.zoom.us/j/83598871970>
- Connect via Telephone: 1-253-215-8782 Webinar ID: 835 9887 1970

Board of Trustee Work Session – 5:30 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled Board of Trustees Meeting

1. Discussion of the future needs of NDFD, including but not limited to the Capital Improvements Plan, growth, personnel, NDFD FY2021 Budget, NDFD FY2022 Tentative Budget, and Station 42 Update
2. Fraud Risk Assessment Discussion
3. Discussion of Creating a Building Authority

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. **Call to Order**
2. **Invocation or Inspirational Thought** *(Please contact the District Clerk to request permission to offer the invocation or inspirational thought)*
3. **Pledge of Allegiance**
4. **Citizen Comment** *(If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives)*
5. **Consideration of Approval of Minutes from the March 18, 2021 and April 15, 2021 Board of Trustee Meetings**
6. **Consideration of Approval of the North Davis Fire District Bills for April 2021**
7. **Consideration of Approval of the North Davis Fire District Financial Report**

8. **Discussion & Consideration of Resolution 2021R-05, Amending the NDFD Impact Fee Study**
 - a. Public Hearing
 - b. Possible Action
9. **Discussion & Consideration of Resolution 2021R-06, A Resolution Adopting a the NDFD Tentative Budget for Fiscal Year 2022 for the Period of July 1, 2021 and Ending June 30, 2022 and Providing for an Effective Date**
 - a. Public Hearing
 - b. Possible Action
10. **Discussion & Consideration of Setting a Public Hearing for the NDFD Property Tax Rate for Calendar Year 2021 and the NDFD Final Budget for FY2022 on May 12, 2021**
11. **Discussion & Consideration of Resolution 2021R-07, A Resolution Amending the NDFD Policies, Chapter 12, "Financial Management and Investments" to Include Policy 12.3, "Tax Increment Financing Guiding Principles" and Providing for an Effective Date**
12. **Discussion & Consideration of Resolution, 2021R-08, A Resolution Approving an Interlocal Agreement Entered into Jointly Between North Davis Fire District and Davis County, and Several Other Governmental Agencies Within Davis County Regarding Paramedic Services and Providing for an Effective Date**
13. **Discussion & Consideration of Resolution 2021R-09, Adoption of a Resolution Providing for the Creation of a Local Building Authority (the "Authority"); Declaring the Official Intent of the District to Reimburse Itself from the Proceeds of Bonds Issued by the Authority; and Related Matters**
14. **Fire Chiefs Report**
15. **Other**
16. **Motion to Adjourn**

Dated and Posted this 13th Day of May 2021


Misty Rogers, District Clerk

On May 13, 2021, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. Board Members may participate in the meeting via telephonic or electronic communication. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item, they should be received by the District Clerk no later than the 5:00 PM on the day of the Board of Trustee meeting. Comments can be emailed to mrogers@nofires.org.

Tentative Upcoming Agenda Items

(Dates, Times, and Agenda Items Are Subject to Change)

June 17, 2021

1. Work Session – 6:00 PM
 - a. Budget Discussion
 - b. Other
2. Regular Session 6:30 PM
3. Call to Order
4. Invocation
5. Pledge of Allegiance
6. Citizen Comment
7. Consideration of Approval of Minutes from May
8. Consideration of Approval of Bills from May
9. Consideration of Approval of Financial Reports
10. Discussion & Consideration of Resolution Amending the North Davis Fire District Budget for FY2021
 - a. Public Hearing
 - b. Action

July 15, 2021

1. Work Session – 6:00 PM
 - a. Budget Discussion
 - b. Other
2. Regular Session 6:30 PM
3. Call to Order
4. Invocation
5. Pledge of Allegiance
6. Citizen Comment
7. Consideration of Approval of Minutes
8. Consideration of Approval of Bills
9. Consideration of Approval of Financial Reports

August 12, 2021 – 6:00 pm

1. Budget Discussion
2. Call to Order
3. Citizen Comment
4. Consideration of Approval of Minutes
5. Consideration of Approval of Bills for
6. Consideration of Approval of Financial Reports
7. Discussion & Consideration of Approving a Property Tax Rate for Calendar Year 2021.
 - a. Public Hearing
 - b. Action
8. Discussion & Consideration of the Adoption of the NDFD Final Budget for FY2022, for the Period Beginning July 1, 2021 and Ending June 30, 2022.
 - a. Public Hearing
 - b. Action



**NORTH DAVIS FIRE DISTRICT
GENERAL FUND
FISCAL YEAR 2022
(7/1/2021-6/30/2022)**

DRAFT DOCUMENT

**TENTATIVE BUDGET ADOPTION:
FINAL BUDGET ADOPTION:**

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

3-002 CAPITAL FUND BALANCE 2021-2022

LINE	ITEM DESCRIPTION		
1	BEGINNING FUND BALANCE		\$ 726,255.00
2	INTEREST INCOME		\$ 3,709.00
3	SALE OF		
4	SALE OF		\$ -
5	LEASE PROCEEDS		
6	REFINANCE PROCEEDS		
7	TRANSFERS IN FROM GENERAL FUND		\$ 462,000.00
8	TRANSFER IN FROM IMPACT FEE		
9			
10	APPRORIATION OF FUND BALANCE		
11			
12			
13			
14	AVAILABLE FUNDS		\$ 1,191,964.00
15	CONTRIBUTION TO FUND BALANCE		\$ -
16	CAPITAL PROJECTS EXPENDITURES		\$ 286,502.00
17	FLEET EXPENDITURES	1 PMA Unit	\$ 179,000.00
18			
19	APPRORIATION FROM CAPITAL TO GENERAL FUND		
20	TRANSFER OUT TO GENERAL FUND		
21			
	ENDING FUND BALANCE		\$ 726,462.00

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO USES OF FUNDS](#)
[CLICK HERE TO GO TO CAPITAL EXPENSES](#)

Updated 5/13/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

3-001 CAPITAL PROJECT EXPENSES:

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Defibrillator Program (5 year program) FY2020, FY2021, FY2022, FY2023, FY2024	1	\$ 30,000.00	\$ 30,000.00
2	Zoll Defibrillator for PMA Unit	1	\$ 35,000.00	\$ 35,000.00
3	UCA Communications	1	\$ 15,000.00	\$ 15,000.00
4	SCBA Masks (Possible AFG Grant)			\$ -
5	SCBA Masks, Packs, Bottles - ALS Startup Supplies	1	\$ 14,450.00	\$ 14,450.00
6	Ventilator	1	\$ 17,000.00	\$ 17,000.00
7	Lucas 3 Chest Compression System	1	\$ 16,552.00	\$ 16,552.00
8	US Digital Stationn Paging / Spillman UCAN State Statue Requirement - Station 41			\$ -
	US Digital Stationn Alerting One-Time Fee			\$ -
	Dispatch One-Time Fee			\$ -
9	Station 41 Parking Lot Resurface & Paint	1	\$ 8,500.00	\$ 8,500.00
10	Station 41 Carpet Replacement	1	\$ 35,000.00	\$ 35,000.00
11	Station 41 Telephone System Upgrade (MOPA)	1	\$ 20,000.00	\$ 20,000.00
	New Engine 42 Required Equipment	1	\$ 95,000.00	\$ 95,000.00
				\$ 286,502.00

Budgeted in FY2021	
\$ 30,000.00	Defibrillator Program
\$ 18,200.00	NFPA/OSHA Compliant Multi-Use Helmets
\$ 52,000.00	Integrated Radio Comms for Helmets
\$ 5,000.00	Motorolla UHF Paging System
\$ 18,000.00	Zoll Ventilator
\$ 123,200.00	TOTAL BUDGETED FY2021

[CLICK HERE TO GO TO REVENUES](#)
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Updated: 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

3-003 FLEET EXPENDITURES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PURCHASE OF PMA UNIT	1	\$ 160,000.00	\$ 160,000.00
	MOTOROLA RADIO INSTALLATION	1	\$ 8,000.00	\$ 8,000.00
	LIGHT/SIREN PACKAGE INSTALLATION	1	\$ 6,000.00	\$ 6,000.00
	MISC COST FOR TRUCK (EXHAUST/DRUG SAFE/ETC.	1	\$ 5,000.00	\$ 5,000.00
				\$ -
	TOTAL EXPENDITURES			\$ 179,000.00

[CLICK HERE TO GO TO REVENUES](#)
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Updated 1/19/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DEBT SERVICE FUND BALANCE

DESCRIPTION

3-004 DEBT SERVICE:

LINE	ITEM DESCRIPTION			
1	BEGINNING FUND BALANCE			\$ 58,557.00
2	INTEREST INCOME			\$ -
3				
4				
5				
6	TRANSFERS IN FROM GENERAL FUND			\$ 231,912.00 *
7	TRANSFERS IN FROM GENERAL FUND			
8				
9				
10				
11				
12				
13				
14				
15	AVAILABLE FUNDS			\$ 290,469.00
16				
17	DEBT SERVICE PRINCIPAL			\$ 190,000.00
18	DEBT SERVICE INTEREST			\$ 41,912.00 *
19				
20				
21	ENDING FUND BALACE			\$ 58,557.00

Updated 3/25/2021

1560 NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

USES OF FUNDS

LINE	DESCRIPTION		ACCT. TOTAL
1	001 PERM EMPLOYEE WAGES		\$ 2,009,173.48
2	002 OVERTIME		\$ 119,387.91
3	003 PART-TIME EMPLOYEE WAGES		\$ 309,932.16
4	003 PART-TIME EMPLOYEE WAGES/TRANSFER SHIFTS		\$ -
5	004 MERIT PAY		\$ 4,246.56
6	005 BOARD WAGES		\$ 38,000.00
7	006 F.I.C.A.		\$ 189,776.62
8	007 RETIREMENT		\$ 374,449.88
9	008 INSURANCE (HEALTH)		\$ 505,662.04
10	009 UTAH DISABILITY DEATH BENEFIT		\$ 3,300.00
11	010 WORKMANS COMP		\$ 61,956.40
12	011 BANK CHARGES		\$ 5,250.00
13	012 EMPLOYEE ASSISTANCE PROGRAM		\$ 3,360.00
14	013 CLOTHING ALLOWANCE - FULL TIME		\$ 32,457.50
15	014 CLOTHING ALLOWANCE - PART TIME		\$ 5,700.00
16	015 SUBSCRIPTIONS, MEMBERSHIPS		\$ 16,806.00
17	016 TRAVEL AND TRAINING		\$ 84,930.00
18	017 OFFICE SUPPLY AND EXPENSE		\$ 10,187.50
19	018 EQUIPMENT MAINTENANCE AND SUPPLY		\$ 45,734.00
20	019 VEHICLE MAINTENANCE		\$ 114,750.00
21	020 COMPUTER MAINTENANCE AND SUPPLY		\$ 47,737.00
22	021 UTILITIES (GAS, POWER, PHONES)		\$ 74,798.00
23	022 800 COMMUNICATIONS		\$ 6,000.00
24	023 DISPATCH SERVICES		\$ 88,508.00
25	024 SPECIAL DEPARTMENT ALLOWANCE		\$ 22,660.00
26	025 GRANT EXPENSES		\$ -
27	026 LIABILITY INSURANCE (RISK MANAGEMENT)		\$ 58,919.40
28	027 COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)		\$ 155,006.00
29	028 MEDICAL SUPPLIES		\$ 73,977.88
30	029 PARAMEDIC FEE		\$ 105,300.00
31	030 MISC. SERVICES		\$ 27,850.00
32	031 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)		\$ 85,942.00
33	032 MISC. EQUIPMENT		\$ 44,800.00
34	033 LEASE OBLIGATION		\$ 159,086.51
35	034 TRANSFER TO DEBT SERVICE		\$ 231,912.00
35	035 TRANS TO CAPITAL		\$ 462,000.00
37	037 IMPACT FEE RESERVES		\$ 50,000.00
	CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)		\$ 394,501.00
	TOTAL		\$ 6,024,057.83

\$ 2,132,807.95

Perm Wages + Overtime

\$ 38,157.50

Fulltime + Partime Clothing Allowance

	037 TRANSFER TO FUND BALANCE		\$ 14,290.14
	TOTAL BUDGET WITH TRANSFER TO CAPITAL		\$ 6,038,347.97

- [CLICK HERE TO GO TO REVENUES](#)
- [CLICK HERE TO GO TO USES OF FUNDS](#)
- [CLICK HERE TO GO TO CAPITAL PROJECTS FUND BALANCE](#)
- [CLICK HERE TO GO TO CAPITAL EXPENSES](#)
- [CLICK HERE TO GO TO TRANSFER TO CAPITAL](#)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

3-001 REVENUES

ESTIMATES			FY2021 Budeted Revenues		FY2020 Budeted Revenues
1	TOTAL AMBULANCE	\$ 1,150,000.00	\$ 1,146,479.68		\$ 1,118,572.92
2	FIRE/INCIDENT RECOVERY	\$ 70,000.00	\$ 70,000.00		\$ 50,873.36
3	DONATIONS	\$ -	\$ 250.00		\$ 2,309.78
4	UTAH DIVISION OF FORESTRY FIRE & STATE LANDS	\$ -	\$ -	CONTRACT SERVICE	\$ 120,880.26
5	REGION 1 HAZ-MAT GRANT	\$ -	\$ 7,033.95	HAZ-MAT GRANT, ONE-TIME MONEY	
6		\$ -	\$ 34,793.75	GRANT ONE-TIME MONEY	
7		\$ -	\$ 178,587.74	CARES ACT ONE-TIME MONEY	\$ 47,695.32
8	EMS PER CAPITA	\$ 2,593.00	\$ -		\$ 2,593.00
9	EMS COMPETITIVE GRANT	\$ -	\$ -		\$ -
10	UTAH STATE FORESTRY GRANT	\$ -	\$ -		\$ -
11	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	\$ -	\$ -		\$ -
12	FALSE ALARM FEES	\$ -	\$ -		\$ -
13	IMPACT FEES	\$ 50,000.00	\$ 50,000.00		\$ 76,902.72
14	INCIDENT REPORTS	\$ -	\$ -		\$ 75.00
15	INTEREST INCOME	\$ 25,000.00	\$ 25,000.00	*	\$ 1,700.00
16	INSPECTION FEES	\$ 1,000.00	\$ 1,000.00		\$ 28,557.15
17	MISCELLANEOUS SERVICE REVENUES	\$ 1,500.00	\$ 1,500.00		\$ 1,122.59
18	USAR AND HAZMAT WAGE REIMBURSEMENT	\$ -	\$ -		
19	PERMIT FEES	\$ 1,500.00	\$ 1,500.00		\$ 2,870.00
20	PLAN REVIEW FEES	\$ 4,500.00	\$ 4,500.00		\$ 9,307.24
21	FIRE PROTECTION UNICORPORATED COUNTY	\$ 700.00	\$ 700.00	*	\$ 752.48
22	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 150,000.00	\$ 165,000.00		\$ 162,806.10
23	PROPERTY TAXES RATE OF	\$ 4,187,053.97	\$ 3,195,813.89	\$ 4,337,053.97	\$ 2,555,861.25
24	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 394,501.00	\$ 402,792.00		\$ 402,472.00
25	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -			
26	APPROPRIATION OF RESTRICTED IMPACT FEE (DEBT SERV)	\$ -	\$ 25,000.00		
27	APPROPRIATION OF FUND BALANCE	\$ -	\$ -		\$ -
TOTAL REVENUES		\$ 6,038,347.97	\$ 5,309,951.01		\$ 4,585,351.17

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

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[CLICK HERE TO GO TO CAPITAL EXPENSES](#)

Updated 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

001 PERMANENT EMPLOYEE WAGES

LINE	ITEM DESCRIPTION	PAY PERIOD	UNIT PRICE	CURRENT AMOUNT	TIER	BUDGETED FY2021	BUDGETED FY2020
1	Full-Time Fire Chief	26	\$ 4,754.48	\$ 123,616.48	1	\$ 120,016.00	\$ 120,016.00
2	Full-Time	26	\$ 4,363.08	\$ 113,440.08	1	\$ 110,136.00	\$ 110,136.00
3	Full-Time Executive Assistant / HR / District Cler	26	\$ 2,600.82	\$ 67,621.32	1	\$ 65,561.60	\$ 65,561.60
4	Full-Time Battalion Chief	30	\$ 3,185.28	\$ 95,558.40	1	\$ 92,759.40	
5	Full-Time Battalion Chief	30	\$ 2,995.20	\$ 89,856.00	1	\$ 87,242.10	
6	Full-Time Battalion Chief	30	\$ 2,884.80	\$ 86,544.00	1	\$ 84,008.40	
7	Full-Time Captain (Wage Capped)	30	\$ 2,756.16	\$ 82,684.80	1	\$ 82,684.80	
8	Full-Time Captain	30	\$ 2,303.04	\$ 69,091.20	1	\$ 67,070.40	
9	Full-Time Captain	30	\$ 2,231.04	\$ 66,931.20	1	\$ 64,964.40	
10	Station 41 Station Captain Promotion (step 1)	30	\$ 2,051.00	\$ 61,530.00	1		
11	Station 41 Station Captain Promotion (step 1)	30	\$ 2,051.00	\$ 61,530.00	1		
12	Station 41 Station Captain Promotion (step 3)	30	\$ 2,175.36	\$ 65,260.80	1		
DRIVER/ENGINEERS							
13	Full-Time Driver/Engineer	30	\$ 1,886.40	\$ 56,592.00	2	\$ 54,938.10	
14	Full-Time Driver/Engineer	30	\$ 1,867.20	\$ 56,016.00	2	\$ 54,403.80	
15	Full-Time Driver/Engineer	30	\$ 2,112.00	\$ 63,360.00	1	\$ 61,523.10	
16	Full-Time Driver/Engineer	30	\$ 1,992.00	\$ 59,760.00	1	\$ 58,023.00	
17	Full-Time Driver/Engineer	30	\$ 2,137.92	\$ 64,137.60	1	\$ 62,265.00	
18	Full-Time Driver/Engineer	30	\$ 1,831.68	\$ 54,950.40	1	\$ 53,336.10	
FIREFIGHTERS							
19	Full-Time Firefighter (Paramedic School) (step 5)	30	\$ 1,942.08	\$ 58,262.40	2	\$ 42,710.40	
20	Full-Time Firefighter (Paramedic School) (step 3)	30	\$ 1,846.08	\$ 55,382.40	2	\$ 45,216.00	
21	Full-Time Firefighter (Paramedic School) (step 4)	30	\$ 1,885.44	\$ 56,563.20	1	\$ 43,776.00	
22	Full-Time Firefighter/Paramedic (step 5)	30	\$ 1,981.44	\$ 59,443.20	2	\$ 54,668.80	
23	Full-Time Firefighter (Paramedic School) (step 3)	30	\$ 1,846.08	\$ 55,382.40	2	\$ 48,096.00	
24	Full-Time Firefighter (Paramedic School) (step 3)	30	\$ 1,877.76	\$ 56,332.80	2	\$ 42,690.00	
25	Full-Time Firefighter (Paramedic School)(step 3)	30	\$ 1,831.68	\$ 54,950.40	2	\$ 43,804.80	
26	Full-Time Firefighter	30	\$ 1,880.60	\$ 56,418.00	2	\$ 42,690.00	
27	Full-Time Firefighter (Paramedic School) (step 7)	30	\$ 2,061.12	\$ 61,833.60	1	\$ 54,777.60	
28	Full-Time Firefighter (Wage Capped)	30	\$ 1,962.24	\$ 58,867.20	2	\$ 55,296.00	
29	Full-Time Firefighter	30	\$ 1,464.96	\$ 43,948.80	1	\$ 58,867.20	
30	Full-Time Firefighter (Paramedic School) (step 2)	30	\$ 1,776.96	\$ 53,308.80	2	\$ 42,690.00	
				TOTAL	\$ 2,009,173.48		
						\$ 1,696,493.66	\$ 1,780,772.67

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 4/21/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2021 (July 1, 2020 - June 30, 2021)

DESCRIPTION

002 OVERTIME

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

QUANTITY UNIT PRICE

LINE	ITEM DESCRIPTION	Quantity	Unit Price	Amount	Overtime Budgeted FY2021	Overtime Budgeted FY2020
1	Full-Time Battalion Chief	150	\$ 16.59	\$ 2,488.50		
2	Full-Time Battalion Chief	150	\$ 15.60	\$ 2,340.00		
3	Full-Time Battalion Chief	150	\$ 15.03	\$ 2,253.75		
4	Full-Time Captain (Wage Capped)	150	\$ 14.36	\$ 2,153.25		
5	Full-Time Captain	150	\$ 12.00	\$ 1,799.25		
6	Full-Time Captain	150	\$ 11.62	\$ 1,743.00		
7	Station 41 Station Captain Promotion	150	\$ 10.68	\$ 1,602.34		
8	Station 41 Station Captain Promotion	150	\$ 10.68	\$ 1,602.34		
9	Station 41 Station Captain Promotion	150	\$ 11.33	\$ 1,699.50		
10	Full-Time Driver/Engineer	150	\$ 9.83	\$ 1,473.75		
11	Full-Time Driver/Engineer	150	\$ 9.73	\$ 1,458.75		
12	Full-Time Driver/Engineer	150	\$ 11.00	\$ 1,650.00		
13	Full-Time Driver/Engineer	150	\$ 10.38	\$ 1,556.25		
14	Full-Time Driver/Engineer	150	\$ 11.14	\$ 1,670.25		
15	Full-Time Driver/Engineer	150	\$ 9.54	\$ 1,431.00		
16	Full-Time Firefighter	150	\$ 10.12	\$ 1,517.25		
17	Full-Time Firefighter	150	\$ 9.62	\$ 1,442.25		
18	Full-Time Firefighter	150	\$ 9.82	\$ 1,473.00		
19	Full-Time Firefighter	150	\$ 10.32	\$ 1,548.00		
20	Full-Time Firefighter	150	\$ 9.62	\$ 1,442.25		
21	Full-Time Firefighter	150	\$ 9.78	\$ 1,467.00		
22	Full-Time Firefighter	150	\$ 9.54	\$ 1,431.00		
23	Full-Time Firefighter	150	\$ 9.79	\$ 1,469.22		
24	Full-Time Firefighter	150	\$ 10.74	\$ 1,610.25		
25	Full-Time Firefighter	150	\$ 10.22	\$ 1,533.00		
26	Full-Time Firefighter	150	\$ 7.63	\$ 1,144.50		
27	Full-Time Firefighter	150	\$ 9.26	\$ 1,388.25		
	Scheduled overtime			\$ 44,387.91	\$ 36,158.89	\$ 35,989.50
	Overtime Contingency			\$ 75,000.00	\$ 100,000.00	\$ 102,766.84
			TOTAL	\$ 119,387.91	\$ 136,158.89	\$ 138,756.34

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION
003 PART-TIME EMPLOYEES

Part-Time Wage Cap at \$19.67 as per 7/1/2018 wages.

LINE	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	AMOUNT
1	PT Secretary	\$ 18.52	1248	\$ 23,112.96
2	PT Human Resource Coordinator	\$ 20.75	1248	\$ 23,337.60
1	Part-Time Firefighter	\$ 14.64		
2	Part-Time Firefighter	\$ 14.82		
3	Part-Time Firefighter	\$ 14.64		
4	Part-Time Firefighter	\$ 15.53		
5	Part-Time Firefighter	\$ 19.86		
6	Part-Time Firefighter	\$ 14.64		
7	Part-Time Firefighter	\$ 17.30		
8	Part-Time Firefighter	\$ 17.35		
9	Part-Time Firefighter	\$ 19.67		
10	Part-Time Firefighter	\$ 19.67		
11	Part-Time Firefighter	\$ 19.67		
12	Part-Time Firefighter	\$ 14.64		
13	Part-Time Firefighter	\$ 17.01		
14	Part-Time Firefighter	\$ 19.86		
15	Part-Time Firefighter	\$ 17.91		
16	Part-Time Firefighter	\$ 19.67		
17	Part-Time Firefighter	\$ 16.80		
18	Part-Time Firefighter	\$ 14.64		
19	Part-Time Firefighter	\$ 15.08		
20	Part-Time Firefighter	\$ 16.83		
21	Part-Time Firefighter	\$ 14.64		
22	Part-Time Firefighter	\$ 14.64		
23	Part-Time Firefighter	\$ 15.53		
24	Part-Time Firefighter	\$ 19.67		
	AVERAGE RATE OF PAY	\$ 16.86		
*	CARES ACT FUNDING FOR WAGES (from cities within the district)			
	PART-TIME SECRETARY / HR COORDINATOR			\$ 46,450.56
	PART-TIME STATION MANNING			\$147,693.60
	PART-TIME LEAVE SICK/VACATION			\$ 97,788.00
	PART-TIME ADMIN LEAVE/PUB ED			\$ 13,000.00
	PART-TIME TRAINING			\$ 5,000.00
	<i>Added Part-time Contingency</i>			
	TOTAL			\$ 309,932.16

\$147,693.60	Station 41 Manning = 365 days with 1 part-time firefighter 24 hours per day = 8760 hours. 8,760 hours x \$16.86 average wage = \$147,693.60
\$ 97,788.00	Vacation, Sick Leave, and Use or Lose Coverage: Vacation/Sick Leave = 5,580 HOURS * \$16.86 PER HOUR (63%leave of sick/vacation used in FY2020)
\$ 13,000.00	Admin Leave and Pub Ed Coverage:

FY2021 BUDGETED	FY2020 BUDGETED
\$ 141,339.74	\$ -
\$ 45,776.64	\$ 22,464.00
\$ 302,044.80	\$ 221,146.00
\$ 45,000.00	\$ 60,588.00
\$ 5,000.00	\$ 13,500.00
\$ 5,000.00	\$ 5,000.00
\$ 544,161.18	\$ 322,698.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 4/21/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

006 F.I.C.A.

LINE	ITEM DESCRIPTION	QTY.	UNIT PRICE	0.0765	PERCENT	
				AMOUNT	PERM WAGES	
1				\$ 9,456.66	\$ 123,616.48	
2				\$ 8,678.17	\$ 113,440.08	
3				\$ 5,173.03	\$ 67,621.32	
4				\$ 7,310.22	\$ 95,558.40	
5				\$ 6,873.98	\$ 89,856.00	
6				\$ 6,620.62	\$ 86,544.00	
7				\$ 6,325.39	\$ 82,684.80	
8				\$ 5,285.48	\$ 69,091.20	
9				\$ 5,120.24	\$ 66,931.20	
10				\$ 4,707.05	\$ 61,530.00	
11				\$ 4,707.05	\$ 61,530.00	
12				\$ 4,992.45	\$ 65,260.80	
13				\$ 4,329.29	\$ 56,592.00	
14				\$ 4,285.22	\$ 56,016.00	
15				\$ 4,847.04	\$ 63,360.00	
16				\$ 4,571.64	\$ 59,760.00	
17				\$ 4,906.53	\$ 64,137.60	
18				\$ 4,203.71	\$ 54,950.40	
19				\$ 4,457.07	\$ 58,262.40	
20				\$ 4,236.75	\$ 55,382.40	
21				\$ 4,327.08	\$ 56,563.20	
22				\$ 4,547.40	\$ 59,443.20	
23				\$ 4,236.75	\$ 55,382.40	
24				\$ 4,309.46	\$ 56,332.80	
25				\$ 4,203.71	\$ 54,950.40	
26				\$ 4,315.98	\$ 56,418.00	
27				\$ 4,730.27	\$ 61,833.60	
28				\$ 4,503.34	\$ 58,867.20	
29				\$ 3,362.08	\$ 43,948.80	
30				\$ 4,078.12	\$ 53,308.80	
34	Part time FICA			\$ 23,709.81	\$ 309,932.16	
35	Overtime FICA			\$ 9,133.17	\$ 119,387.91	
36	Administrative Control Board FICA			\$ 2,907.00	\$ 38,000.00	
37	Merit pay FICA			\$ 324.86	\$ 4,246.56	
CLICK HERE TO RETURN TO USES OF FUNDS				TOTAL	\$ 189,776.62	\$ 2,480,740.11

Updated 4/21/2021

Budgeted in FY2021	Budgeted in FY2020
0.0765 Percent	
Amount	Amount
184704.12	\$ 164,548.22

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

005 ADMINISTRATIVE CONTROL BOARD WAGES

Members Appointed From Sunset, Clearfield, and West Point City Councils

LINE	ITEM DESCRIPTION (Quarterly Compensation)	QUANTITY	UNIT PRICE	AMOUNT
1	CHAIRMAN	4	\$ 1,250.00	\$ 5,000.00
2	VICE-CHAIRMAN	4	\$ 1,250.00	\$ 5,000.00
3	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
4	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
5	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
6	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
7	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
8	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
9	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
			TOTAL	\$ 38,000.00

FY2021 BUDGETED		FY2020 BUDGETED	
TOTAL	\$ 38,000.00	TOTAL	\$ 38,000.00

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Updated 1/8/2020

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION 007 RETIREMENT

	Tier 1	Tier 2
2015-2016 rate	19.04%	
2016-2017 rate	18.94%	
2017-2018 rate	18.97%	12.08%
2018-2019 rate	19.66%	12.08%
2019-2020 rate	19.66%	12.08%
2020-2021 rate	19.66%	16.35%
2021-2022 rate	19.66%	16.35%

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL TIME - TIER 1 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 1,388,217.88	\$ 272,923.64
2	FULL TIME - TIER 2 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 620,955.60	\$ 101,526.24
3	RETIREMENT CONTINGENCY			\$ -
TOTAL			\$ 2,009,173.48	\$ 374,449.88

FY2021 BUGETED	FY2020 BUGETED
Amount	Amount
\$ 229,434.38	\$ 220,542.73
\$ 86,135.58	\$ 67,155.91
\$ 315,569.96	\$ 287,698.64

Updated 4/21/2021

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2022 (July 1, 2021 - June 30, 2022)
DESCRIPTION 008 INSURANCE

	FULL-TIME EMPLOYEES	PEHP Health Ins	PEHP DENTAL	ACC. DENTAL	PEHP VISION	NDFD AMOUNT 78%	EMPLOYEE AMOUNT 22%	TOTAL PREMIUM	TYPE
1		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
2		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
3		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
4		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	DBL
5		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
6		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
7		722.32	\$ 99.34	\$ 0.52	\$ 14.19	\$ 7,828.41	\$ 2,208.01	\$ 10,036.42	SNGL
8		722.32	\$ 99.34	\$ 0.52	\$ 14.19	\$ 7,828.41	\$ 2,208.01	\$ 10,036.42	SNGL
9		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
10		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	SNGL
11		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
12		2,022.46	\$ 65.62	\$ 0.52	\$ 14.19	\$ 19,682.10	\$ 5,551.36	\$ 25,233.46	DBL
13		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	DBL
14		1,495.18	\$ 48.00	\$ 0.52	\$ 6.51	\$ 14,509.95	\$ 4,092.55	\$ 18,602.50	SNGL
15		611.78	\$ 47.76	\$ 0.52	\$ 6.51	\$ 6,239.08	\$ 1,759.74	\$ 7,998.82	SNGL
16		611.78	\$ 48.00	\$ 0.52	\$ 10.36	\$ 6,277.41	\$ 1,770.55	\$ 8,047.96	DBL
17		722.32	\$ 48.00	\$ 0.52	\$ 6.51	\$ 7,275.98	\$ 2,052.20	\$ 9,328.18	SNGL
18		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	DBL
19		1,495.18	\$ 65.62	\$ 0.52	\$ 14.19	\$ 14,746.76	\$ 4,159.34	\$ 18,906.10	DBL
20		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
21		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	DBL
22		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
23		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
24		1,495.18	\$ 65.62		\$ 10.36	\$ 14,706.09	\$ 4,147.87	\$ 18,853.96	FAM
25		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
26		722.32	\$ 48.00		\$ 6.51	\$ 7,271.11	\$ 2,050.83	\$ 9,321.94	FAM
27		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
28		2,022.46	\$ 99.34		\$ 14.19	\$ 19,992.85	\$ 5,639.01	\$ 25,631.86	FAM
29		2,022.46	\$ 99.34		\$ 14.19	\$ 19,992.85	\$ 5,639.01	\$ 25,631.86	FAM
30		2,022.46	\$ 99.34		\$ 14.19	\$ 19,992.85	\$ 5,639.01	\$ 25,631.86	FAM
<i>Annual Cost of Health/Vision/Dental:</i>						\$ 485,158.00	\$ 136,839.44	\$ 621,997.44	
ADDITIONAL BENEFITS		# of Eligible Employees	Cost Per Month	NDFD AMOUNT		TOTAL PREMIUM			
LIFE & AD&D BENEFIT FOR FT EMPLOYEES		39	\$ 9.90	\$ 4,633.20		\$ 4,633.20			
CANCER INSURANCE FOR FT EMPLOYEES		39	\$ 32.63	\$ 15,270.84		\$ 15,270.84			
DISABILITY INS. FOR NON FF EMPLOYEE		1	\$ 28.00	\$ 336.00		\$ 336.00			
FLEX & HSA ADMIN FEE		1	\$ 264.00	\$ 264.00		\$ 264.00			
TOTAL ANNUAL COST OF HEALTH/VISION/DENTAL/ADDL BENEFITS:						\$ 505,662.04		\$ 642,501.48	

NOTE: Not all employees utilize NDFD benefits or they may only utilize some of the benefits offered. Also, if an employee experiences a qualifying "life event" sometime throughout the year, premiums could change.

NDFD Budgeted Amount FY2021	NDFD Budgeted Amount FY2020
\$ 384,751.53	\$ 319,112.36
\$ 3,207.60	\$ 3,207.60
\$ 10,572.12	\$ 10,572.12
\$ 336.00	\$ 336.00
\$ 264.00	
\$ 399,131.25	\$ 333,228.08

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Updated 3/16/2021

Traditional Plan	Yearly Premium (5.4% Increase)	NDFD Yearly Cost 78% (3% more paid by NDFD)	Employee Yearly Premium 22%	NDFD Monthly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 24,269.52	\$ 18,930.23	\$ 5,339.29	\$ 1,577.52	\$ 444.94	\$ 222.47
Double	\$ 17,942.16	\$ 13,994.88	\$ 3,947.28	\$ 1,166.24	\$ 328.94	\$ 164.47
Single	\$ 8,667.84	\$ 6,760.92	\$ 1,906.92	\$ 563.41	\$ 158.91	\$ 79.46

HSA Plan	Yearly Premium (5.4% increase)	NDFD Yearly \$ amount as traditional	Employee Yearly Premium	NDFD Monthly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 20,555.76	\$ 18,930.23	\$ 1,625.53	\$ 1,577.52	\$ 135.46	\$ 67.73
Double	\$ 15,196.56	\$ 13,994.88	\$ 1,201.68	\$ 1,166.24	\$ 100.14	\$ 50.07
Single	\$ 7,341.36	\$ 6,760.92	\$ 580.44	\$ 563.41	\$ 48.37	\$ 24.19

Dental increase	Yearly Premium (0.5% Increase)	NDFD Yearly Cost 78% (3% more paid by NDFD)	Employee Yearly Premium 22%	NDFD Montly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 1,192.08	\$ 929.82	\$ 262.26	\$ 77.49	\$ 21.85	\$ 10.93
Double	\$ 787.44	\$ 614.20	\$ 173.24	\$ 51.18	\$ 14.44	\$ 7.22
Single	\$ 576.00	\$ 449.28	\$ 126.72	\$ 37.44	\$ 10.56	\$ 5.28

Vision	Yearly Premium	NDFD Yearly Cost 78% (3% more paid by NDFD)	Employee Yearly Premium 22%	NDFD Montly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 170.26	\$ 132.80	\$ 37.46	\$ 11.07	\$ 3.12	\$ 1.56
Double	\$ 124.36	\$ 97.00	\$ 27.36	\$ 8.08	\$ 2.28	\$ 1.14
Single	\$ 78.10	\$ 60.92	\$ 17.18	\$ 5.08	\$ 1.43	\$ 0.72

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

009 Utah Disability Death Benefit (in-line of duty)

LINE	ITEM DESCRIPTION	SINGLE INS. PREMIUM	# OF FULL-TIME EMPLOYEES	YEAR TOTAL
1	FULL-TIME FIREFIGHTER	\$ 100.00	33	\$ 3,300.00
	(Department of Public Safety) UCA 53-14-401			
			TOTAL	\$ 3,300.00

Budgeted in FY2021
\$ 2,940.00
\$ 2,940.00

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Updated 5/10/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

010 WORKMANS COMP

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	WORKMANS COMP (Benchmark (A-VII, 7710))	10	\$ 5,632.40	\$ 61,956.40
			TOTAL	\$ 61,956.40

FY2021 BUDGETED	FY2020 BUDGETED
\$ 56,324.00	\$ 55,580.00

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Misty Rogers:
Approx. 10% Increase

Updated 2/10/2021

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

011 BANK CHARGES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	ZIONS BANK SERVICE FEES			\$ -
1	CHECK PRINTING			\$ 450.00
2	LOCK BOX FOR AMBULANCE BILLING	12	\$ 400.00	\$ 4,800.00
			TOTAL	\$ 5,250.00

Budgeted in FY2021
\$ 5,250.00

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Updated 1/8/2021

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

012 EMPLOYEE ASSISTANCE PROGRAM (EAP)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL-TIME FIREFIGHTERS/EMPLOYEES	30	\$ 60.00	\$ 1,800.00
2	PART-TIME FIREFIGHTERS/EMPLOYEES	26	\$ 60.00	\$ 1,560.00
TOTAL				\$ 3,360.00

EAP IS A PROGRAM PAID BY THE DISTRICT FOR EMPLOYEES. COUNSELING IS MADE AVAILABLE FOR VARIOUS THINGS SUCH AS MARITAL, FINANCIAL, ANGER MANAGEMENT AND MANY OTHER SUBJECTS

Budgeted in FY2021	Budgeted in FY2020
\$ 2,940.00	\$ 2,940.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

WE CURRENTLY HAVE BLOMQUIST AND HALE FROM OGDEN AS OUR EAP PROGRAM COUNCILORS

Updated 5/10/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2020 (July 1, 2021 - June 30, 2022)

DESCRIPTION

013 CLOTHING ALLOWANCE (FULL-TIME)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Fire Chief	1	\$ 1,408.75	\$ 1,408.75
2	Deputy Fire Chief	1	\$ 1,408.75	\$ 1,408.75
3	Battalion Chief	1	\$ 780.00	\$ 780.00
4	Battalion Chief	1	\$ 780.00	\$ 780.00
5	Battalion Chief	1	\$ 780.00	\$ 780.00
6	Captain	1	\$ 780.00	\$ 780.00
7	Captain	1	\$ 780.00	\$ 780.00
8	Captain	1	\$ 780.00	\$ 780.00
9	Station 41 Captain	1	\$ 780.00	\$ 780.00
10	Station 41 Captain	1	\$ 780.00	\$ 780.00
11	Station 41 Captain	1	\$ 780.00	\$ 780.00
12	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
13	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
14	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
15	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
16	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
17	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
18	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
19	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
20	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
21	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
22	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
23	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
24	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
25	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
26	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
27	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
28	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
29	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
33	NEW HIRE UNIFORM CONTINGENCY FUND	11	\$ 780.00	\$ 8,580.00
CLICK HERE TO RETURN TO USES OF FUNDS		TOTAL		\$ 32,457.50

CLOTHING ALLOWANCE

Chief/Deputy Chief Uniform Allowance = \$1,100.00
 Chief/Deputy Chief Uniform Cleaning Allowance = \$308.75
 52 weeks x 5 days = 260 days
 260 days - 13 holidays = 247 days
 247 days x \$1.25 = \$308.75

24-Hour Firefighters (Full-Time) Uniform Allowance = \$630.00
 24-Hour Firefighters (Full-Time) Uniform Cleaning Allowance = \$150.00
 30 Pay Periods x 4 Shifts = 120 24-Hour Shifts
 120 Shifts x \$1.25 = \$150.00

Misty Rogers: Estimated Costs.
 Boots \$110, Ansi Coat \$160, Pant \$55, Badge Shirt \$55, Badge \$85, Uniform Shirt \$60, Fire Boots \$320.

Budgeted in FY2021
 \$ 25,787.50

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

014 CLOTHING (PART-TIME)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
2	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
3	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
4	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
5	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
6	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
7	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
8	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
9	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
10	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
11	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
12	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
13	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
14	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
15	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
16	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
17	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
18	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
19	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
20	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
21	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
22	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
23	New-Hire Contingency	3	\$ 200.00	\$ 600.00
CLICK HERE TO RETURN TO USES OF FUNDS			TOTAL	\$ 5,700.00

PART-TIME CLOTHING ALLOWANCE
BREAKDOWN.
Part-Time FF who worked less than 1200
hours the prior year - \$200.00
Part-Time FF who worked more than 1200
hours the prior - \$300.00

Budgeted in FY2021
\$ 5,400.00

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

015 SUBSCRIPTIONS, MEMBERSHIPS

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DAVIS COUNTY FIRE OFFICERS DUES	5	\$ 122.00	\$ 610.00
2	IAAI INTERNATIONAL	4	\$ 310.00	\$ 1,240.00
3	IAAI UTAH CHAPTER	4	\$ 130.00	\$ 520.00
4	ICC MEMBERSHIP AND CODES	3	\$ 135.00	\$ 405.00
5	ICMA MEMBERSHIP FEES	4	\$ 250.00	\$ 1,000.00
6	IFSTA	1	\$ 150.00	\$ 150.00
7	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	2	\$ 285.00	\$ 570.00
8	NATIONAL ASSOCIATION OF FIRE INVESTIGATORS	4	\$ 65.00	\$ 260.00
9	NFPA DUES	2	\$ 175.00	\$ 350.00
10	NFPA PUBLICATIONS/DISK CODES	1	\$ 1,305.00	\$ 1,305.00
11	NUHRA (HR - CLERK)	1	\$ 150.00	\$ 150.00
12	SHRM (HR - CLERK)	1	\$ 210.00	\$ 210.00
13	NOTARY (every 4-years)	0	\$ 75.00	\$ -
14	STATE FIRE & LIFE SAFETY ASSOCIATION	1	\$ 75.00	\$ 75.00
15	UTAH STATE FIREFIGHTERS ASSOCIATION DUES	50	\$ 15.00	\$ 750.00
16	UTAH ASSOCIATION OF SPECIAL DISTRICTS	1	\$ 5,500.00	\$ 5,500.00
17	UTAH EMERGENCY MEDICAL SERVICES ASSOC.	1	\$ 250.00	\$ 250.00
18	UTAH FIRE & LIFE SAFETY EDUCATORS PROGRAMS	1	\$ 1,250.00	\$ 1,250.00
19	UTAH SAFETY COUNCIL	1	\$ 225.00	\$ 225.00
20	UTAH STATE FIRE CHIEFS DUES	5	\$ 100.00	\$ 500.00
21	UTAH STATE FIRE MARSHAL ASSOCIATION	1	\$ 50.00	\$ 50.00
22	UTAH TRAINING OFFICERS ASSOCIATION	1	\$ 100.00	\$ 100.00
23	MAGAZINE SUBSCRIPTIONS	5	\$ 40.00	\$ 200.00
24	MEDICAL PUBLICATIONS AND DUES	1	\$ 200.00	\$ 200.00
25	NEWS PAPER SUBSCRIPTIONS	2	\$ 247.00	\$ 494.00
26	SAM'S CLUB MEMBERSHIP	2	\$ 78.00	\$ 156.00
27	COSTCO MEMBERSHIP	2	\$ 78.00	\$ 156.00
28	AMAZON MEMBERSHIP	1	\$ 130.00	\$ 130.00
			TOTAL	\$ 16,806.00

Budgeted in FY2021	Budgeted in FY2020
\$ 610.00	
\$ 1,240.00	
\$ 520.00	
\$ 405.00	
\$ 1,000.00	
\$ 150.00	
\$ 570.00	
\$ 260.00	
\$ 350.00	
\$ 1,305.00	
\$ 150.00	
\$ 210.00	
\$ -	
\$ 75.00	
\$ 750.00	
\$ 5,000.00	
\$ 250.00	
\$ 1,250.00	
\$ 225.00	
\$ 500.00	
\$ 50.00	
\$ 100.00	
\$ 200.00	
\$ 200.00	
\$ 494.00	
\$ 156.00	
\$ 156.00	
\$ 130.00	
\$ 16,306.00	\$ 11,260.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 6/30/2020

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

016 TRAVEL AND TRAINING

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL CPR TRAINING	47	\$ 30.00	\$ 1,410.00
2	ADMINISTRATIVE CME HOURS	2	1,500.00	\$ 3,000.00
3	BOMB AWARENESS (New Mexico - per diem \$51 per day)	0	\$ -	\$ -
4	STATE FIRE CHIEFS - ST. GEORGE	2	\$ 900.00	\$ 1,800.00
5	CHIEF - FIRE CHIEF SEMINAR (FRI) (Charlotte NC)	2	\$ 1,600.00	\$ 3,200.00
6	CHIEF -STATE CHIEFS OBLIGATIONS	1	\$ 500.00	\$ 500.00
7	CHIEF - UASD BOARD MEETING	1	\$ 400.00	\$ 400.00
8	CEVO - AMBULANCE LECENSE EVOC SUPPLIES	20	\$ 10.00	\$ 200.00
9	DCSO EMS CONFERENCE	6	\$ 70.00	\$ 420.00
10	EMS INSTRUCTOR SEMINARS	3	\$ 375.00	\$ 1,125.00
11	EMS COORDINATOR (NEW IN FY2020)	1	\$ 350.00	\$ 350.00
12	EMS TRAINING OFFICER SEMINARS	1	\$ 300.00	\$ 300.00
13	EMS TRAINING	1	\$ 250.00	\$ 250.00
14	EMS - PALS & ACS SUPPLIES	1	\$ 300.00	\$ 300.00
15	FIRE & LIFE SAFETY EDUCATOR PROGRAM	2	\$ 700.00	\$ 1,400.00
16	FIRE MARSHALL TRAINING	1	\$ 400.00	\$ 400.00
17	GOVENORS PUBLIC SAFETY SUMMIT	0	\$ -	\$ -
18	HAZ-MAT TRAINING - Radiological (Sept. Mec. Nevada)	2	\$ 500.00	\$ 1,000.00
19	HONOR FLIGHT	2	\$ 1,000.00	\$ 2,000.00
20	IAAI TRAINING SEMINAR	4	\$ 650.00	\$ 2,600.00
21	NATIONAL FIRE ACADEMY	2	\$ 500.00	\$ 1,000.00
22	NORTH DAVIS TRAINING LIBRARY	1	\$ 500.00	\$ 500.00
23	PERDIEM	1	\$ 5,000.00	\$ 5,000.00
24	PUB ED SUPPLIES FOR CLOWNS	1	\$ 1,000.00	\$ 1,000.00
25	PUB ED CONTINGENCY	1	500.00	\$ 500.00
26	PUB ED FIRE PREVENTION OPEN HOUES	1	2,200.00	\$ 2,200.00
27	PUB ED CHARACTERIZATION TRAINING	0	\$ 3,200.00	\$ -
28	RESCUE TECH	0	\$ -	\$ -
29	UASD ANNUAL CONFERENCE - ADMIN	3	\$ 250.00	\$ 750.00
30	UASD ANNUAL CONFERENCE - BOARD MEMBER	9	\$ 75.00	\$ 675.00
31	UTAH FIRE AND RESCUE ACADEMY (Winter Fire School)	4	\$ 400.00	\$ 1,600.00
32	TARGET SOLUTIONS	0	\$ 5,000.00	\$ -
33	EDUCATION - HR/CLERK/FINANCE RELATED CLASSES	1	\$ 500.00	\$ 500.00
34	EDUCATION - TUITION REIMBURSEMENT -	1	\$ 500.00	\$ 500.00
35	EDUCATION - TUITION REIMBURSEMENT	1	\$ 500.00	\$ 500.00
36	EDUCATION - TUITION REIMBURSEMENT	1	\$ 500.00	\$ 500.00
37	PARAMEDIC EDUCATION	1	\$ 48,000.00	\$ 48,000.00
38	IMAGE TREND WEBINAR/TRAINING	1	\$ 1,050.00	\$ 1,050.00
			TOTAL	\$ 84,930.00

Budgeted in FY2021
\$ 1,410.00
\$ -
\$ -
\$ 1,800.00
\$ -
\$ -
\$ 400.00
\$ 200.00
\$ 420.00
\$ 1,125.00
\$ 350.00
\$ 300.00
\$ 250.00
\$ 300.00
\$ 1,400.00
\$ -
\$ -
\$ -
\$ -
\$ 2,600.00
\$ 1,000.00
\$ -
\$ 5,000.00
\$ -
\$ 500.00
\$ 2,200.00
\$ -
\$ -
\$ 250.00
\$ -
\$ 1,600.00
\$ 5,000.00
\$ 500.00
\$ 500.00
\$ 500.00
\$ 31,000.00
\$ 4,000.00
\$ 62,605.00

Paramedic Education
Reimburse Coyle

Budgeted in FY2020
\$ 1,410.00
\$ 3,000.00
\$ -
\$ 1,800.00
\$ 9,000.00
\$ 500.00
\$ 1,600.00
\$ 420.00
\$ 1,125.00
\$ 350.00
\$ 300.00
\$ 250.00
\$ 1,400.00
\$ 400.00
\$ -
\$ -
\$ 1,000.00
\$ 2,000.00
\$ 1,950.00
\$ 1,000.00
\$ 400.00
\$ 5,000.00
\$ 1,000.00
\$ 500.00
\$ 500.00
\$ 500.00
\$ 5,000.00
\$ 3,500.00
\$ 3,600.00
\$ 55,055.00

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

017 OFFICE SUPPLIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MISCELLANEOUS OFFICE SUPPLIES	1	\$ 5,800.00	\$ 5,800.00
	OFFICE MACHINE REPAIR			\$ -
	PENS, PENCILS, MARKERS, BINDERS			\$ -
	STORAGE BOXES, PROFESSIONAL PRINTING			\$ -
	POSTAGE			\$ -
	COPY SUPPLIES, INK, TONER			\$ -
	SD CARDS, USB , ETC			\$ -
2	POCKET CALENDARS FOR SHIFT FIREFIGHTERS	125	\$ 2.30	\$ 287.50
3	REGULAR SIZE CALENDARS FOR SHIFT FIREFIGHTERS	50	\$ 2.00	\$ 100.00
4	INSPECTION FORMS	1	\$ 500.00	\$ 500.00
5	AMA RELEASE FORMS	1	\$ 500.00	\$ 500.00
6	ENVELOPES, PAPER, PRINTING FOR MEDICAL SUPPLIES	1	\$ 3,000.00	\$ 3,000.00
7				\$ -
8				\$ -
			TOTAL	\$ 10,187.50

Budgeted in FY2021
\$ 5,000.00
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 250.00
\$ 100.00
\$ 500.00
\$ 500.00
\$ 3,000.00
\$ 2,000.00
\$ 1,800.00
\$ 13,150.00

HR Office Furniture
Badge Printer

Budgeted in FY2020
\$ 8,500.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 1/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

018 EQUIPMENT, MAINT. AND SUPPLY

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL FIRE ALARM SYSTEM MONITORING	1	\$ 336.00	\$ 336.00
2	ANNUAL FIRE ALARM INSPECTION/SERVICE	1	\$ 740.00	\$ 740.00
3	FIRE EXTINGUISHER MAINTENANCE AND REFILL	30	\$ 15.00	\$ 450.00
4	TRI AIR COMPRESSOR CERTIFICATION TESTING	8	\$ 91.00	\$ 728.00
5	HYDROSTATIC TESTING OF SCBA (airpack)	40	\$ 130.00	\$ 5,200.00
6	HYDROSTATIC TESTING OF SCBA FACE PIECES	35	\$ 40.00	\$ 1,400.00
7	HYDRO TEST FOR SCBA BOTTLE (every 5 years)	40	\$ -	\$ -
8	GENERATOR MAINTENANCE	1	\$ 3,200.00	\$ 3,200.00
9	COMPRESSOR MAINTENANCE	2	\$ 1,200.00	\$ 2,400.00
10	BUILDING MAINTENANCE SUPPLIES	2	\$ 3,200.00	\$ 6,400.00
11	GARAGE DOOR MAINTENANCE	2	\$ 3,000.00	\$ 6,000.00
12	MISC. BATTERIES FOR SMALL EQUIPMENT	2	\$ 1,000.00	\$ 2,000.00
13	LAWN CARE MAINTENANCE STATION 42	0	\$ 2,500.00	\$ -
14	STATION HANDTOOLS	2	\$ 1,000.00	\$ 2,000.00
15	APPLIANCE CONTINGENCY	1	\$ 4,000.00	\$ 4,000.00
16	PURCHASE CARPET CLEANER	1	\$ 700.00	\$ 700.00
17	BACK FLOW TEST (ANNUAL)	2	\$ 90.00	\$ 180.00
18	OTHER STATION MAINTENANCE COSTS	1	\$ 6,000.00	\$ 6,000.00
19	STATION 41 WALL PACKS	1	\$ 4,000.00	\$ 4,000.00
20				\$ -
21				\$ -
22				
23				\$ -
			TOTAL	\$ 45,734.00

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FY2021 BUDGETED	FY2020 BUDGETED
\$ 336.00	
\$ 740.00	
\$ 450.00	
\$ 728.00	
\$ 3,200.00	
\$ 1,200.00	
\$ -	
\$ 3,200.00	
\$ 2,400.00	
\$ 6,400.00	
\$ 3,000.00	
\$ 2,000.00	
\$ -	
\$ 2,000.00	
\$ 4,000.00	
\$ 700.00	
\$ 1,300.00	Scene Light
\$ 140.00	
\$ 1,890.00	Extracation Cribbing
\$ 750.00	Extracation Equip Power Adaptor
\$ 750.00	Extracation Equip Power Supply
\$ 8,000.00	HVAC Station 42
\$ 43,184.00	
	\$ 52,544.00

Updated 4/29/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

019 VEHICLE MAINTENANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	AMBULANCE MAINTENANCE	4	\$ 1,500.00	\$ 6,000.00
2	ANNUAL AERIAL INSPECTION	2	\$ 1,000.00	\$ 2,000.00
3	ANNUAL INSPECTIONS	10	\$ 100.00	\$ 1,000.00
4	ANNUAL LADDER CERTIFICATION TESTS	20	\$ 75.00	\$ 1,500.00
5	ANNUAL PUMP TESTS	5	\$ 150.00	\$ 750.00
6	EXTERIOR TRUCK MAINTENANCE	1	\$ 500.00	\$ 500.00
7	FUEL	12	\$ 4,000.00	\$ 48,000.00
8	MISC. VEHICLE MAINTENANCE	1	\$ 28,000.00	\$ 28,000.00
9	STAFF VEHICLES MAINTENANCE	3	\$ 600.00	\$ 1,800.00
10	PLYMOVENT ADAPTERS	2	\$ 600.00	\$ 1,200.00
11	TIRES/BRAKES	1	\$ 14,000.00	\$ 14,000.00
12	KNOXBOX KEY SECURE	0	\$ 1,400.00	\$ -
13	CONTINGENCY	1	\$ 10,000.00	\$ 10,000.00
			TOTAL	\$ 114,750.00

Budgeted in FY2021	Budgeted in FY2020
\$ 6,000.00	
\$ 2,000.00	
\$ 1,000.00	
\$ 1,500.00	
\$ 750.00	
\$ 500.00	
\$ 32,400.00	
\$ 26,330.25	
\$ 1,800.00	
\$ 1,200.00	
\$ 14,700.00	
\$ 1,400.00	
\$ 12,769.75	
\$ 11,000.00	
\$ 113,350.00	\$ 102,996.35

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Updated 1/17/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

020 COMPUTER MAINTENANCE AND SUPPLY

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	IT WEEKLY MAINTENANCE	12	\$ 1,450.00	\$ 17,400.00
2	IT EQUIPMENT/SUPPLIES/CONTINGENCY	1	\$ 5,000.00	\$ 5,000.00
3	LASERJET PRINTERS FOR REPORT ROOMS (Black/White)	2	\$ 250.00	\$ 500.00
4	IMAGE TREND ANNUAL FEE	1	\$ 9,492.00	\$ 9,492.00
5	IMAGE TREND MOBILE FIRE INSPECTIONS	1	\$ 1,870.00	\$ 1,870.00
6	IMAGE TREND INVESTIGATION	1	\$ 1,250.00	\$ 1,250.00
7	IMAGE TREND PERMITS	1	\$ 1,250.00	\$ 1,250.00
8	IMAGE TREND ONE-TIME SETUP FEE	1	\$ 2,375.00	\$ 2,375.00
9	BLUEBEAM ANNUAL SERVICE & UPGRADE	1	\$ 100.00	\$ 100.00
10	FIREWALL UPGRADE	0	\$ 3,000.00	\$ -
11	KNOX BOX UPGRADES	0	\$ 200.00	\$ -
12	STATION PHONE MAINTENANCE	1	\$ 2,000.00	\$ 2,000.00
13	COMPUTER PURCHASES	4	\$ 1,500.00	\$ 6,000.00
14	HR COLOR LASER PRINTER/SCANNER	1	\$ 500.00	\$ 500.00
15				\$ -
			TOTAL	\$ 47,737.00

Budgeted in FY2021		Budgeted in FY2020
\$ 15,000.00		
\$ 3,000.00		
\$ 500.00		
\$ 4,000.00	Rover Mobile	
\$ 100.00		
\$ 6,100.00		
\$ 3,000.00		
\$ 1,000.00		
\$ 2,000.00	*	
\$ 4,500.00		
\$ 3,000.00		
	ERS Interface	
\$ 42,200.00		\$ 36,040.00

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Updated 4/12/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

021 UTILITIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DOMINION ENERGY	12	\$ 850.00	\$ 10,200.00
2	ROCKY MOUNTAIN POWER	12	\$ 1,400.00	\$ 16,800.00
3	MOBILE PHONES (AT&T FIRST NET)	12	\$ 1,500.00	\$ 18,000.00
	MOBILE PHONE SUPPLIES	12	\$ 100.00	\$ 1,200.00
4	CLEARFIELD CITY WATER	12	\$ 305.00	\$ 3,660.00
5	WEST POINT CITY WATER)	12	\$ 95.00	\$ 1,140.00
6	ECONO WASTE (STATION 41)	12	\$ 65.00	\$ 780.00
7	WASTE MANAGEMENT (STATION 42)	12	\$ 130.00	\$ 1,560.00
8	COMCAST BUSINESS (Eathernet, Data, Etc)	12	\$ 650.00	\$ 7,800.00
9	COMCAST BUSINESS (Digital Voice, Internet, Cable)	12	\$ 1,100.00	\$ 13,200.00
10	DAVIS/WEBER SECONDARY WATER	2	\$ 229.00	\$ 458.00
11	CONTINGENCY / UTOPIA	2		
12				
13				
14				
			TOTAL	\$ 74,798.00

Budgeted in FY2021	Budgeted in FY2020
\$ 10,200.00	
\$ 16,800.00	
\$ 18,000.00	
\$ 1,200.00	
\$ 3,660.00	
\$ 1,140.00	
\$ 780.00	
\$ 1,560.00	
\$ 7,800.00	
\$ 13,200.00	
\$ 458.00	
\$ 74,798.00	\$ 68,618.00

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Updated 1/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

022 COMMUNICATION (RADIO MAINTENANCE AND SUPPLY)

LINE	ITEM DESCRIPTION			AMOUNT
1	COMMUNICATIONS (800 SYSTEM)	1	\$ 4,000.00	\$ 4,000.00
2	COMMUNICATIONS (UHF)	1	\$ 2,000.00	\$ 2,000.00
				\$ 6,000.00

Budgeted in FY2021	Budgeted in FY2020
\$ 2,000.00	\$ 2,000.00
\$ 1,000.00	\$ 1,000.00
\$ 3,000.00	\$ 3,000.00

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Updated 2/9/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

023 DISPATCH SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DISPATCH SERVICES (CLFD)	12	\$ 7,084.00	\$ 85,008.00
2	IMAGETREND CAD DISTRIBUTION	1	\$ 3,500.00	\$ 3,500.00
			TOTAL	\$ 88,508.00

Budgeted in FY2021	Budgeted in FY2020
\$ 85,000.00	\$ 85,000.00
\$ 85,000.00	\$ 85,000.00

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Updated 3/16/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

024 SPECIAL DEPARTMENT ALLOWANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	CHRISTMAS CARDS	1	\$ 400.00	\$ 400.00
2	CHRISTMAS GIFT CARDS	55	\$ 75.00	\$ 4,125.00
3	DAVIS COUNTY TRAINING ALLIANCE	1	\$ 400.00	\$ 400.00
4	LUNCH MEETINGS	12	\$ 30.00	\$ 360.00
5	MISC FLOWERS FOR EMPLOYEES	5	\$ 50.00	\$ 250.00
6	OFFICERS MEETING LUNCHEONS	1	\$ 500.00	\$ 500.00
7	CONTINGENCY FUND	1	\$ 2,000.00	\$ 2,000.00
8	ON THE SPOT AWARDS	20	\$ 50.00	\$ 1,000.00
9	SERVICE AWARDS	1	\$ 525.00	\$ 525.00
10	PLAQUES/INCIDENT AWARDS	1	\$ 1,000.00	\$ 1,000.00
11	WINTER SOCIAL DINNER / OTHER	1	\$ 5,000.00	\$ 5,000.00
13	MISC. LUNCHEONS FOR STAFF	1	\$ 1,000.00	\$ 1,000.00
14	PUBLICATIONS FOR PUBLIC HEARINGS	1	\$ 4,000.00	\$ 4,000.00
15	4TH OF JULY CANDY/FOOD	1	\$ 2,100.00	\$ 2,100.00
			TOTAL	\$ 22,660.00

Budgeted in FY2021
\$ -
\$ 3,750.00
\$ 400.00
\$ 360.00
\$ 250.00
\$ -
\$ -
\$ 1,000.00
\$ 1,275.00
\$ 1,000.00
\$ -
\$ 500.00
\$ 4,000.00
\$ 1,900.00
\$ 14,435.00

FY2022 Fire Years of Service		
\$ 25	Becraft	35
\$ 25	Powers	10
\$ 25	Belliston	5
\$ 25	Bassett	5
\$ 25	Vine	5
\$ 125	Total	

FY2022 NDFD Years of Service		
\$200	Rawlings	20
\$50	Holman	5
\$50	Combe	5
\$50	Haskin	5
\$50	Iarossi	5
		5
\$400	Total	

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Updated 2/11/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

025 GRANT EXPENSES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	EMS PER CAPITA GRANT EXPENSE	1		\$ -
2	EMS GRANT	1		\$ -
3	FEMA ASSISTANCE TO FIREFIGHTERS (AFG)	1		\$ -
4	REGION 1 HAZMAT GRANT	1		\$ -
5	DAVIS COUNTY SAFE KIDS COALALITION	1		\$ -
6	SAFER GRANT 20/21	1		\$ -
			TOTAL	\$ -

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DRAFT

Budgeted in FY2021	
Firehouse Subs	\$ 34,793.75
Haz-Mat	\$ 7,033.95

Updated 1/19/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

026 LIABILITY INSURANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LIABILITY INSURANCE (ARCH)	12	\$ 4,187.80	\$ 50,253.60
2	CYBER LIABILITY	1	\$ 8,665.80	\$ 8,665.80
				\$ -
			TOTAL	\$ 58,919.40

Budgeted in FY2021	Budgeted in FY2020
\$ 53,563.01	\$ 51,026.25

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Misty Rogers:
 Approx 10% increase from
 FY2020. Added additional
 Cyber Liability.

Updated 2/11/2021

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

027 COLLECTION CONTRACT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COLLECTION CONTRACT IRIS MEDICAL IRIS - 6 Percent of Ambulance Revenue	12	\$ 6,750.00	\$ 81,000.00
2	HEALTH CARE FINANCE ASSESSMENT	1900	\$ 31.58	\$ 60,002.00
3	COLLECTION CONTRACT FIRE RECOVERY USA Fire Recovery USA - 20% of Hazardous Materials Management & Incident Cost Recovery	12	\$ 1,167.00	\$ 14,004.00
TOTAL				\$ 155,006.00

Budgeted in FY2021	Budgeted in FY2020
\$ 78,000.00	\$ 78,000.00
\$ 97,026.72	\$ 59,540.80
\$ 14,004.00	\$ 10,020.00
\$ 189,030.72	\$ 147,560.80

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Estimated number of Ground
Transports in 1-Year

Estimated number of transports and cost per year per patient transport.
Actual cost per transport is determined by Utah Department of
Health/Medicaid. Budgeted a 3% increase to actual billing from FY2020

Updated 2/11/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

028 MEDICAL SUPPLIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	GENERAL MEDICAL SUPPLIES	1	\$ 57,500.00	\$ 57,500.00
2	JUMP KITS/TRAUMA BAG	5	\$ 450.00	\$ 2,250.00
3	OXYGEN BAG	0	\$ -	\$ -
	MEDICAL HARDWARE MAINTNANCE			
4	(GURNEYS)	4	\$ 500.00	\$ 2,000.00
5	PATHO-SHIELD GURNEY STRAPS	6	\$ 90.25	\$ 541.50
6	STRYKER COT BATTERIES & CHARGER	2	\$ 2,000.00	\$ 4,000.00
7	STYKER GURNEY MATTRESS	2	\$ 333.19	\$ 666.38
8	MED VAULT DEA AUDIT SYSTEM	2	\$ 360.00	\$ 720.00
9	ZOLL BATTERIES	1	\$ 2,000.00	\$ 2,000.00
10	ZOLL ANNUAL MAINTENANCE	8	\$ 250.00	\$ 2,000.00
11	Vent Maintenance Every 2-Years (Next Service Date 9/2021)	1	\$ 2,300.00	\$ 2,300.00
			TOTAL	\$ 73,977.88

Budeted in FY2021	Budeted in FY2020
\$ 77,346.00	\$ 55,000.00
\$ 77,346.00	\$ 55,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

030 MISC. SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIREFIGHTER PHYSICALS AND HPE TESTING	47	\$ 160.00	\$ 7,520.00
2	HEALTH AND WELLNESS PHYSICALS/WORKMED	47	\$ 170.00	\$ 7,990.00
3	METS TESTING	47	\$ 100.00	\$ 4,700.00
4	DUTY CREW FITNESS PASS	0	\$ 500.00	\$ -
5	SHIPPING CHARGES	1	\$ 1,000.00	\$ 1,000.00
6	YEARLY AMBULANCE LICENSE FEES	6	\$ 325.00	\$ 1,950.00
7	YEARLY PARAMEDIC LICENSE FEE	1	\$ 325.00	\$ 325.00
8	RECERTIFICATION OF EMTS STATE & NATIONAL	24	\$ 150.00	\$ 3,600.00
9	TB TESTING FOR RECERTIFYING EMTS	11	\$ 15.00	\$ 165.00
10	NUTRITION CONSULTATION / EMPLOYEE & SIGNIFICANT OTHER TRAINING	1	\$ 600.00	\$ 600.00
			TOTAL	\$ 27,850.00

Budgeted in FY2021	Budgeted in FY2020
\$ -	\$ 1,600.00
\$ -	\$ -
\$ 4,700.00	\$ 3,760.00
\$ -	\$ 500.00
\$ 1,000.00	\$ 1,000.00
\$ 1,800.00	\$ 1,800.00
\$ 2,400.00	\$ 2,400.00
\$ 165.00	\$ 165.00
\$ -	\$ 600.00
\$ 10,065.00	\$ 11,825.00

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Updated 2/8/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

029 PARAMEDIC PAYMENTS

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
PARAMEDIC PAYMENTS	780	\$ 135.00	\$ 105,300.00
		TOTAL	\$ 105,300.00

Budgeted in FY2021	Budgeted in FY2020
\$ 104,886.60	\$ 93,000.00
\$ 104,886.60	\$ 93,000.00

\$

Updated 5/13/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

031 PROFESSIONAL SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2021	Budgeted in FY2020
1	ACCOUNTANT FEES - Audit Prep / Monthly Assistance / Transparency (Child/Richards)	12	\$ 1,400.00	\$ 16,800.00	\$ 15,600.00	\$ 16,000.00
2	MEDICAL ADVISOR	12	\$ 800.00	\$ 9,600.00	\$ 8,400.00	\$ 8,400.00
3	LEGAL	1	\$ 28,000.00	\$ 28,000.00	\$ 14,000.00	\$ 34,600.00
4	IMAGETREND SLATE (scheduling software)	1	\$ 2,562.00	\$ 2,562.00	\$ 3,000.00	\$ 3,000.00
5	IMAGETREND SLATE TEXT (scheduling software)	1	\$ 500.00	\$ 500.00		
6	AUDITOR	1	\$ 9,000.00	\$ 9,000.00	\$ 8,000.00	\$ 8,000.00
7	PAYROLL ADMINISTRATION (WIGGINS)	12	\$ 700.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
8	BOND TRUSTEE (ZIONS BONDS)	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
9	BOND FOR TREASURER (paid with liability ins)	0	\$ -	\$ -	\$ -	\$ -
10	BOND FOR NOTARY	2	\$ 350.00	\$ 700.00	\$ 700.00	\$ 350.00
11	ANNEXATION PLAT/ETC. (ANNEX)	0	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
12	BLUE LINE DRUG TESTING PROGRAM	14	\$ 80.00	\$ 1,120.00	\$ 1,200.00	\$ 800.00
13	NEW EMPLOYEE DRUG TESTING	14	\$ 50.00	\$ 700.00	\$ 650.00	\$ 650.00
14	BACKGROUND CHECKS	14	\$ 40.00	\$ 560.00	\$ -	\$ 5,000.00
15	EMPLOYER COUNCIL	0	\$ 8,500.00	\$ -	\$ 8,500.00	
16	CONSULTANT FOR RDA MATRIX	0	\$ 4,500.00	\$ -	\$ -	\$ -
17	PUBLIC OUTREACH	1	\$ 6,000.00	\$ 6,000.00		
18	CONTINGENCY					\$ 4,000.00
			TOTAL	\$ 85,942.00	\$ 70,450.00	\$ 93,700.00
CLICK HERE TO RETURN TO USES OF FUNDS						

Updated 5/4/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

032 MISC. EQUIPMENT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	SAFETY EQUIPMENT FOR NEW HIRES (STEEL TOE BOOT)	10	\$ 145.00	\$ 1,450.00
2	TURNOUT GEAR SETS (REPLACEMENTS)	15	\$ 2,200.00	\$ 33,000.00
3	ANSI COATS	10	\$ 125.00	\$ 1,250.00
4	SAFETY GLASSES	15	\$ 40.00	\$ 600.00
5	HAZ-MAT 41 SUPPLIES	1	\$ 2,000.00	\$ 2,000.00
6	PPE MAINTENANCE	1	\$ 6,500.00	\$ 6,500.00
7				
8			\$ -	\$ -
9				\$ -
			TOTAL	\$ 44,800.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Budgeted in FY2021
\$ 500.00
\$ 33,000.00
\$ 500.00
\$ 600.00
\$ 1,000.00
\$ 5,000.00
\$ 6,680.00
\$ 47,280.00

Updated 2/11/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

033 LEASE OBLIGATION

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	2009 CRIMSON LADDER TRUCK - INTEREST (9/21/2021)	1	\$ 2,031.95	\$ 2,031.95
	2009 CRIMSON LADDER TRUCK - PRINCIPAL (9/21/2021)	1	\$ 67,958.64	\$ 67,958.64
	Payment 10 of 10 (Maturity 9/21/2021) SANTANDER LEASING		Total	\$ 69,990.59
2	2015 Pierce Velocity - Rescue Engine 41 - INTEREST (8/29/2021)	1	\$ 8,339.17	\$ 8,339.17
	2015 Pierce Velocity - Rescue Engine 41 - PRINCIPAL (8/29/2021)	1	\$ 58,639.70	\$ 58,639.70
	Payment 8 of 10 (Maturity 8/29/2024) PNC EQUIPMENT		Total	\$ 66,978.87
3	Lease Purchase of 2022 Pierce Engine - (first payment 3/2022)	1	\$ 22,117.05	\$ 22,117.05
			TOTAL	\$ 159,086.51

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

034 DEBT SERVICE ON WEST POINT HEADQUARTERS BLDG

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DEBT SERVICE PAYMENT INTEREST (10/1/2021)	1	\$ 20,956.00	\$ 20,956.00
2	DEBT SERVICE PAYMENT INTEREST (4/1/2022)	1	\$ 20,956.00	\$ 20,956.00
2	DEBT SERVICE PAYMENT PRINCIPAL (4/1/2022)	1	\$ 190,000.00	\$ 190,000.00
				\$ -
	Current Payoff Date 4/1/2027		TOTAL	\$ 231,912.00

Budgeted in FY2021	Budgeted in FY2020
\$ 24,082.50	\$ 27,040.00
\$ 209,082.50	\$ 202,040.00
\$ 233,165.00	\$ 256,120.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

035 TRANSFER TO CAPITAL PROJECTS

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Trans to Capital Projects	1	\$ 160,000.00	\$ 160,000.00
	Levy	1	\$ 302,000.00	\$ 302,000.00
				\$ -
			TOTAL	\$ 462,000.00

FY2021 BUDGETED	FY2020 BUDGETED
\$ -	\$ 75,000.00
\$ -	\$ 75,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 5/13/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

036 IMPACT FEE RESTRICTED FUNDS SCHEDULE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
	BEGINNING RESTICTED FUND BALANCE			\$ 428,606.00	
	BUDGETED REVENUES			\$ 50,000.00	
			TOTAL	\$ 478,606.00	
				\$ -	
			TOTAL EXPENDITURES		
	ENDING RESTRICTED FUND BALANCE		<i>Updated 5/13/2021</i>	\$ 478,606.00	

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

037 TRANSFER TO FUND BALANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TOTAL REVENUES			\$ 6,038,347.97
				\$ -
2	TOTAL EXPENSES			\$ 6,024,057.83
	DIFFERENCE BETWEEN REVS AND EXPS		TOTAL	\$ 14,290.14

GENERAL FUND BALANCE

RETURN TO USES OF FUNDS

Nicole Nelson:
This difference is an appropriation of fund balance.

Updated 5/10/2021

DRAFT



Fraud Risk Assessment

INSTRUCTIONS:

- Reference the *Fraud Risk Assessment Implementation Guide* to determine which of the following recommended measures have been implemented.
- Indicate successful implementation by marking “Yes” on each of the questions in the table. Partial points may not be earned on any individual question.
- Total the points of the questions marked “Yes” and enter the total on the “Total Points Earned” line.
- Based on the points earned, circle/highlight the risk level on the “Risk Level” line.
- Enter on the lines indicated the entity name, fiscal year for which the Fraud Risk Assessment was completed, and date the Fraud Risk Assessment was completed.
- Print CAO and CFO names on the lines indicated, then have the CAO and CFO provide required signatures on the lines indicated.

DRAFT

Fraud Risk Assessment

Continued

*Total Points Earned: 375 /395 *Risk Level: Very Low Low Moderate High Very High
> 355 316-355 276-315 200-275 < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	20	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	10	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	20	20
7. Does the entity have or promote a fraud hotline?		20
8. Does the entity have a formal internal audit function?	20	20
9. Does the entity have a formal audit committee?	20	20

*Entity Name: North Davis Fire District

*Completed for Fiscal Year Ending: 2021 *Completion Date: _____

*CAO Name: Mark Becraft *CFO Name: Misty Rogers

*CAO Signature: _____ *CFO Signature: _____

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	x			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	x			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	x			
4. Are all the people who have access to blank checks different from those who are authorized signers?	x			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	x			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	x			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	x			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	x			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	x			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	x			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	x			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	x			

* MC = Mitigating Control

Basic Separation of Duties

Continued

Instructions: Answer questions 1-12 on the Basic Separation of Duties Questionnaire using the definitions provided below.

☺ If all of the questions were answered “Yes” or “No” with mitigating controls (“MC”) in place, or “N/A,” the entity has achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will be answered “Yes.” 200 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

☹ If any of the questions were answered “No,” and mitigating controls are not in place, the entity has not achieved adequate basic separation of duties. Question 1 of the Fraud Risk Assessment Questionnaire will remain blank. 0 points will be awarded for question 1 of the Fraud Risk Assessment Questionnaire.

Definitions:

Board Chair is the elected or appointed chairperson of an entity’s governing body, e.g. Mayor, Commissioner, Councilmember or Trustee. The official title will vary depending on the entity type and form of government.

Clerk is the bookkeeper for the entity, e.g. Controller, Accountant, Auditor or Finance Director. Though the title for this position may vary, they validate payment requests, ensure compliance with policy and budgetary restrictions, prepare checks, and record all financial transactions.

Chief Administrative Officer (CAO) is the person who directs the day-to-day operations of the entity. The CAO of most cities and towns is the mayor, except where the city has a city manager. The CAO of most local and special districts is the board chair, except where the district has an appointed director. In school districts, the CAO is the superintendent. In counties, the CAO is the commission or council chair, except where there is an elected or appointed manager or executive.

General Ledger is a general term for accounting books. A general ledger contains all financial transactions of an organization and may include sub-ledgers that are more detailed. A general ledger may be electronic or paper based. Financial records such as invoices, purchase orders, or depreciation schedules are not part of the general ledger, but rather support the transaction in the general ledger.

Mitigating Controls are systems or procedures that effectively mitigate a risk in lieu of separation of duties.

Original Bank Statement means a document that has been received directly from the bank. Direct receipt of the document could mean having the statement 1) mailed to an address or PO Box separate from the entity’s place of business, 2) remain in an unopened envelope at the entity offices, or 3) electronically downloaded from the bank website by the intended recipient. The key risk is that a treasurer or clerk who is intending to conceal an unauthorized transaction may be able to physically or electronically alter the statement before the independent reviewer sees it.

Treasurer is the custodian of all cash accounts and is responsible for overseeing the receipt of all payments made to the entity. A treasurer is always an authorized signer of all entity checks and is responsible for ensuring cash balances are adequate to cover all payments issued by the entity.



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850

Timothy E. Roper, Chairman
Howard Madsen, Vice-Chairman
Erik Craythorne, Board Member
Mark Shepherd, Board Member
Jerry Chatterton, Board Member
Nike Peterson, Board Member
Scott Wiggill, Board Member
Chad Bangerter, Board Member
Gary Petersen, Board Member

Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief

BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, March 18, 2021 (Amended)
6:00 PM WORK SESSION / 6:30 PM BOARD MEETING

Members of public were permitted to attend the meetings in person or via Zoom (link below). The Board of Trustees accepted citizen comments at the designated time via Zoom, email, or in person.

WORK SESSION 6:00 PM

Board Members Present: Chairman Timothy E. Roper, Vice-Chairman Howard Madsen, Jerry Chatterton, Mark Shepherd, Gary Petersen, Scott Wiggill, Chad Bangerter, and Erik Craythorne

Board Members Excused: Nike Peterson

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers, and Treasurer Nicole Nelson (via Zoom)

Visitors: JJ Allen – Clearfield City Manager (*in person*)

Chairman Roper welcomed those in attendance and then turned the time over to Chief Becraft.

1. Discussion of an Interlocal Agreement between NDFD, Davis County, and other Government Agencies within Davis County for the transfer of paramedic providers; and public outreach.

Chief Becraft said he had a meeting yesterday discussing paramedics with DCSO, City Managers, Mayors, Commissioners, and the County Assessor. He indicated that there were a few changes made to the agreement by Gary Crane but most of it was still the same as what the Board of Trustees had reviewed. He mentioned that he had met with each Board Member to make sure that he understood each Member's opinion on the matter. He said that the County has not offered to do anything different than what was discussed at last month's work session; however, they did state that as of January 1, 2023, Davis County would be out of the paramedic business and they mentioned that if we do not sign the contract, we would have to contract with another entity. Chief Becraft said Kaysville, Farmington, and South Weber have signed the agreement and he thought Syracuse and South Davis Metro would be signing soon. He was not sure what Clinton City would be doing. He said he was just waiting for direction from the Board as to what they wanted to do.

Board Member Craythorne stated that at the last work session he felt that the County was listening or were concerned about the Board Member's issues, but he said that feeling has completely gone away. He said they will be reducing their force by attrition so it may take some time. He said they have tentatively mentioned that they might look at reducing their property tax rate to help alleviate some things, but he said it's going to be two or three years down the road, and we may have new commissioners. He thought the days of negotiating anything with the County are likely over. He said his greatest concern would be that we wouldn't be prepared, and we wouldn't have enough money.

Board Member Shepherd said three cities have already signed on and he thought the likelihood of the County reducing taxes in the future is slim to none. He stated that Clinton would be facing an approximate 40% tax increase and we would as well. He said his question was who was responsible for the messaging of this matter. The County gets to reduce the levy which makes them look good to the taxpayers and they get to maintain their officers which looks good to the employees and taxpayers as well. He said the County will look really good in all of this, but the District will not and it's up to the Board to tell the residents why they were raising their taxes significantly. He said if we did not go along with the agreement, it would leave it up to the County to explain to the taxpayers why they were forcing the cities to do this. He said he thought we could accomplish this with a joint messaging, but the County does not want to do that.

Board Member Wiggill stated that he thought this entire matter has been personally mismanaged. He said if the County started charging a levy in 1979 and never made an adjustment and started pulling money from other places to cover the cost, that is a mistake on them. They are not going to come out to the public and say that they mismanaged this program from the start. He said at the last work session, he felt like the Commissioner was saying that they were in no way going to help us explain to our residents why they had to make this transition.

Board Member Shepherd said in a recent conversation with Commissioner Stevenson, he said his non-committal hope was with the relief funds that they were about to receive, their plan was to use those funds to make up the levy so at least for the next two years, we will not have that loss in what we would be paying to the County, but he could not commit to it. Board Member Shepherd said if we (the District) are forced it and said no to the agreement, that money will not happen at all. He said as much as he hated this, it was going to happen.

Board Member Wiggill said if the County was willing to use the relief funds, it answers some of the questions that they had in what they were willing to do to help this transition. He said it all came down to one thing, we are either in and we commit and build a paramedic program, or we find an entity that would take care of the paramedic services for our communities which will cost the District the same amount of money.

Chief Becraft made a comment that the residents won't know the difference between a paramedic and an EMT, but we will know and NDFD will finally have a fire-based EMS like the rest of the nation and it will be quality service.

Board Member Shepherd mentioned there were some comments mentioned on Sunset's page last week that residents were saying they should be taken into Clinton because Clinton could give them better service than what we were providing. He said this would be an opportune time to inform our residents that we were doing this for them and inform them of our call rates and other positive things we were doing for them.

Chief Becraft said he is seeing a bigger picture when they talk about the west Davis corridor and the west exploding. He stated that our communities were building high density housing and Sunset was building a five-story building and this was going to be a busy station.

Board Member Bangerter said he has noticed, in general, that elected officials were just bad and it's amazing to him that some of the Sunset residents were still bad-mouthing the District. He said the facts prove that Sunset is much better protected now than they ever were due to the growth and establishment they were going through. He said that yes, we could fight the County and say no, but it is not going to benefit our residents in the long run. He stated that we needed to make this happen and we needed to educate our residents.

Board Member G. Petersen said the writing was on the wall and we needed to move forward. The District needs to plan on paramedics, but he still questioned signing the agreement. He liked the fact that there was some innuendo about some financial help, but he did not see a problem in delaying signing the agreement for 30 days to see what kind of financial help the County were willing to give. He said this did not mean that he wanted to delay in budgeting for paramedics and planning appropriately. He also wanted to know how much of an impact this would have on our surrounding cities and if they were going to plan on using sales tax or relying on just property tax to help fund the program. As far as messaging, he said the County may not want to participate, but there might be something we could do with the surrounding cities.

Board Member Chatterton said he was not sure how much it will help, but as growth occurs, there's going to be more people that will pay into the fund with property taxes. He stated that the costs are going to be the same whether we get our own paramedics or contract out so we may as well have it in-house so that we have control over it. He mentioned that he was not happy with the County Commissioners because he didn't think they were partnering with us but fighting against us for their own survival when re-election comes up. He also said we needed to be careful with our messaging because it could backfire on us. He wanted to find out what the surrounding cities were doing and try to learn from them and maybe incorporate some of their information.

2. Discussion of the future needs of NDFD, including but not limited to the Capital Improvements Plan, growth, personnel, and tentative budget for FY2022.

Due to lack of time, the Fire Chief said he could discuss item 2 during the regular meeting.

Board Member Shepherd made a motion to adjourn the work session and move into the regular meeting. Board Member Chatterton seconded the motion. The motion passed.

Scheduled Board Meeting – 6:30 PM

Board Members Present: Chairman Timothy E. Roper, Vice-Chairman Howard Madsen, Jerry Chatterton, Mark Shepherd, Gary Petersen, Scott Wiggill, Chad Bangerter, and Erik Craythorne

Board Members Excused: Nike Peterson

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers, and Treasurer Nicole Nelson (via Zoom)

1. Call to Order

2. Invocation or Inspirational Thought: Provided by Board Member Craythorne

3. Pledge of Allegiance

4. Citizen Comment

5. Consideration of Approval of Minutes from the February 18, 2021 Board of Trustees Meeting

Board Member Wiggill made a motion to approve the minutes from February 18, 2021 Board of Trustees Meeting. Board Member Madsen seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for February 2021

Board Member Madsen made a motion to approve the North Davis Fire District Bills for February 2021. Board Member Shepherd seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft mentioned that we were on target with property taxes and always watching ambulance revenue which may be running a little behind, but will property come in on target. With everything we have been experiencing, we are up on impact fees. We have been watching wages closely because there has been a lot of call-back and overtime.

Board Member G. Petersen made a motion to approve the North Davis Fire District Financial Report. Board Member Chatterton seconded the motion. The motion passed.

8. Discussion & Consideration of Resolution, 2021R-02, A Resolution Approving an Interlocal Agreement Entered into Jointly Between North Davis Fire District and Davis County, and Several Other Governmental Agencies Within Davis County Regarding Paramedic Services and Providing for an Effective Date

Board Member G. Petersen said he wanted to see what happens in the next 30 days and was not sure that he was ready to sign the agreement. He wanted to reiterate that he did not feel the Commissioners were being fair on

this matter. Because of their prior inability to hold the levy and costs and backfilling it with general funds, they cannot do a reduction and send more permanent money our way which will make us have to have an increase. They do not want to reduce it further because they do not want to go through attrition with their force which is their own management decision. If they are going to give us a date that they're ending the program and we have to ramp up, they are forcing us to spend those dollars when they're not willing to release those dollars. It's a management decision on their part and they should be the ones eating the costs and not forcing us to pay for it. He also said he understood that we needed to move forward and do what's right for our citizens.

Board Member Wiggill said he agreed with everything Board Member G. Petersen said and agreed that the County was not being fair. He commented that we did need to have a lot of questions answered, but he didn't think our not passing the Resolution tonight would have any bearing on matters.

Board Member Wiggill made a motion to approve Resolution, 2021R-02, A Resolution Approving an Interlocal Agreement Entered into Jointly Between North Davis Fire District and Davis County, and Several Other Governmental Agencies Within Davis County Regarding Paramedic Services and Providing for an Effective Date. Board Member Craythorne seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)
Board Member Bangerter - Yes
Board Member Chatterton - Yes
Board Member Shepherd - Yes
Board Member G. Petersen - No

Vice-Chairman Madsen – Yes
Board Member N. Peterson (excused)
Board Member Craythorne – Yes
Board Member Wiggill – Yes

9. Discussion & Consideration of Resolution 2021R-03 Approving a Contract with PNC Equipment for the Lease Purchase of 1 750-Pierce-Custom Enforcer PUC and Providing for an Effective Date

Chief Becraft said the contract was in place and he recommended putting more money down. He said it falls within the CIP and the payment schedule for our fleet.

Board Member Wiggill said if we have already received the maximum discounts that we can, rather than putting more money down, we should probably review using the money for other matters.

Board Member G. Petersen asked if we did put more money down, where would the money come from. Chief Becraft answered that in the CIP, it is listed as an engine with the equipment and the equipment is \$90,000 to \$100,000. We have budgeted \$800,000 but it is more expensive. He said they went out and priced the equipment and it was better to spend the money out of the general fund for the equipment than it was to have it come with the engine from the capital projects fund. He also said that right now we have more commercial impact fee money, and he did not want to spend it all, but wanted the Board to know it was an option.

Board Member Chatterton made a motion to approve Resolution, 2021R-03, Approving a Contract with PNC Equipment for the Lease Purchase of 1 750-Pierce-Custom Enforcer PUC and Providing for an Effective Date. Board Member Bangerter seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)
Board Member Bangerter - Yes
Board Member Chatterton - Yes
Board Member Shepherd - Yes
Board Member G. Petersen - Yes

Vice-Chairman Madsen – Yes
Board Member N. Peterson (excused)
Board Member Craythorne – Yes
Board Member Wiggill – Yes

10. Discussion & Consideration of Allowing the Fire Chief to Enter into a Contract with a Public Relations Firm to Assist NDFD with Public Education for Upcoming Changes and Needs of the District

Chief Becraft said due to the previous meeting with the County, he didn't have a money figure or contract for a public relations firm to present tonight so he said he's not asking the Board to enter into a contract tonight.

Board Member Wiggill said the District was unique in that we only have property taxes to rely on where other cities have other funds to rely on. He said we needed to look for a company that understood our situation that would give us information to convey to our residents. He knows there will be a lot of negative people and that is when we needed the facts and data.

Chief Becraft asked for some direction from the Board. Board Member G. Petersen wanted to know what a professional service could do. He wanted to know if a company could give the Board a presentation and then they as a board could make a decision.

Vice-Chairman Madsen stated that he disagreed with Board Member G. Petersen, but he did agree with Board Member Wiggill's comments. He then stated that if Board Member Wiggill would make a motion, he would second the motion to allow the Chief to hire a public relations firm for their experience.

Board Member G. Petersen stated that before a public relations firm should be hired, the Board of Trustees should know what they plan to present to the public. He wanted to ensure that the message provided to the public was the intention of the board. Board Member G. Petersen again expressed his desire for a public relations firm provide the board with a presentation before they were hired.

11. Fire Chiefs Report

Chief Becraft reported on the following:

- a. procurement committee and received bids They have met as a for an architectural, engineering and construction management firm and narrowed it down to one which is Blaalock Partners who have built fire stations all over the state. He said he would bring numbers back to the Board.
- b. Chief Taylor has already submitted for a Safer Grant. If we receive it, it will fully fund six firefighters for three years.
- c. We have also submitted for an AFG Grant for air packs for \$300,000.
- d. He is still talking with the County and Mayor Craythorne regarding the annexation of the unincorporated area.
- e. He has been in contact with Clearfield City and Chief Bennett regarding dispatch conversations and the possibility of a county-wide rollout of possible virtual dispatch.
- f. Chief Taylor will be meeting with Bridgerland Technical College next week to sign a contract with them to allow their students to participate in ride-alongs with the District. This will help in building a good relationship with them.

12. Other

13. Motion to Adjourn

Board Member Shepherd made a motion to adjourn. Board Member Chatterton seconded the motion. The motion passed.

Passed and adopted the 20th day of May 2021

Timothy E. Roper, Chairman

ATTEST:

Misty Rogers, District Clerk



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850

Timothy E. Roper, Chairman
Howard Madsen, Vice-Chairman
Erik Craythorne, Board Member
Mark Shepherd, Board Member
Jerry Chatterton, Board Member
Nike Peterson, Board Member
Scott Wiggill, Board Member
Chad Bangarter, Board Member
Gary Petersen, Board Member

Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief

BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, APRIL 15, 2021
6:00 PM WORK SESSION / 6:30 PM BOARD MEETING

WORK SESSION 6:00 PM

Members of public were permitted to attend the meetings in person or via Zoom. The Board of Trustees permitted citizen comment at the designated times via Zoom, email, or in person.

Board Members Present: Chairman Timothy E. Roper, Vice-Chairman Howard Madsen, Jerry Chatterton (arrived at 6:25pm), Mark Shepherd, Gary Petersen, Chad Bangarter, and Erik Craythorne (via Zoom, left at 7:10pm)

Board Members Excused: Scott Wiggill and Nike Peterson

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers, and Treasurer Nicole Nelson

Visitors: None

Chairman Roper welcomed those in attendance and then turned the time over to Chief Becraft.

1. Discussion of the future needs of NDFD, including but not limited to the Capital Improvements Plan, growth, personnel, NDFD FY2021 Budget, NDFD FY2022 Tentative Budget, and Station 42 Update

Chief Becraft stated that the Board of Trustees will be asked to amend the FY2021 Budget during the regular meeting. He stated that funds within the budget will be moved from one line item to another to pay for items such as the engineering services for Station 42, public outreach information for the paramedic program, and the purchase of the new engine for accounting purposes. In addition, the budget amendment indicates approximately \$45,000 being returned to fund balance. Chief Becraft stated that engineering services provided by Blaalock will cost approximately \$12,000; this includes a feasibility and geotechnical study. He then stated that the Langdon Group estimated that it would cost the District approximately \$20,000 if they were to assist NDFD with public notification for the changes to the paramedic service. Chief Becraft stated that the estimate provided by the Langdon Group did not fall within the budget of the District, so he searched for an alternative solution.

Chief Becraft stated that Council Member Marie Dougherty from Clinton City had recently released a post on her social media site informing the residents of Clinton City of the changes occurring to the current paramedic program. Chief Becraft stated that he had contacted Ms. Dougherty to discuss her article and the possibility of her writing an article specific to the needs of NDFD. Ms. Dougherty and provided a public outreach article to Chief Becraft for NDFD. Chief Becraft stated that Ms. Dougherty did not want to accept payment for the article but ultimately agreed to accept payment of \$300 for her time and efforts.

Chief Becraft stated that approximately \$16,000 from the "Multi-Use Helmet" line in the Capital Projects will be reallocated to the "Equipment". The remaining funds within the "Equipment" account will be used to purchase additional sets of turnout gear for new hires or other district firefighters. Chief Becraft stated that the FY2021 Budget may need a final amendment in June, prior to the ending of the fiscal year.

Board Member G. Petersen recommended that Chief Becraft provide Tim Vandenack with the Standard Examiner an exclusive interview in hopes of him publishing an article regarding the upcoming changes to paramedic program. He then stated that he had recently learned that when Davis County started the paramedic program in 1978 there were no professional firefighters within the county. The firefighters were volunteer and there were no ambulances. The growth between then and now is enormous and the services provided must evolve with the needs of the district.

Chief Becraft stated that the purchase of a F-450 Paramedic Unit listed in the NDFD Capital Improvements Plan had been approved by the Board of Trustees earlier in the year. Due to chassis being on backorder and the 9-to-12-month buildout, the truck will be ordered within the next few weeks to ensure that it will be ready in time for startup of the paramedic program.

Chief Becraft stated that the last Impact Fee Study completed a few years ago included the construction of a third station. However, needs of the district have changed and the rebuilding or remodeling of Station 42 is a better option. Therefore, the Impact Fee Study must be amended to eliminate the third station and including the rebuilding or remodeling of Station 42. The study completed by Zions Bank will drastically decrease the residential and commercial fees. Residential fees will decrease from approximately \$368 to \$188 and commercial rates will decrease from approximately \$0.20 per square feet to \$0.10 per square feet. Chief Becraft then informed the Board of Trustees that the District could collect our own Impact Fees saving. This could save the District from paying a \$30 administrative fee charged by the cities for each building permit. Board Member G. Petersen stated that he would lean on the recommendation of Chief Becraft with regards to collecting Impact Fees in house. He stated that collecting Impact Fees in house will require more in person customer service.

Deputy Chief Taylor stated that there have been cases when projects have slipped between the cracks between the cities and the District. He stated that collecting fees in house would likely bridge the gap to ensure that all requirements are being met and all fees are being collected.

Chief Becraft stated that the District will begin changing EMS software from ERS to ImageTrend. The majority of the county currently uses or plans to utilize ImageTrend in the near future. The CAD Interface is a one-time fee of approximately \$3500 and within the next few years, dispatch could be a virtual dispatch. As a result, the District will put station alarming changes on hold until Station 42 is rebuilt or remodeled.

Chief Becraft stated that the budget committee consisting of him, Chairman Roper, Vice-Chairman Madsen, Treasurer Nelson, and Ms. Rogers have met to discuss the FY2022 Budget. The draft of the tentative budget which was included in the packet are close to what is expected for the final budget. Chief Becraft stated that the NDFD is waiting for final costs for liability and workers compensation insurances. He stated that the draft budget is conservative and transparent and that he is willing to meet with anyone to discuss the needs of the District and the Fiscal Year 2022 Budget. Chief Becraft stated that temporary housing and storage for Station 42 is not included in the tentative budget. Because of this, the FY2022 Budget may need to be amended to include the costs in the future.

Chief Becraft stated that Mark Anderson from Zions Bank had informed him that bonding rates have slightly decreased. Within the next few months, Zions Bank and will assist the NDFD with creating a Building Authority. It is anticipated that within the next few months, the Board of Trustees will have a draft resolution to review and consider approving.

Board Member Shepherd motioned to close the Work Session. Board Member G. Petersen seconded the motion. The motion passed.

Scheduled Board Meeting – 6:30 PM

Members of public were permitted to attend the meetings in person or via Zoom. The Board of Trustees permitted citizen comment at the designated times via Zoom, email, or in person.

Board Members Present: Chairman Timothy E. Roper, Vice-Chairman Howard Madsen, Jerry Chatterton, Mark Shepherd, Gary Petersen, Scott Wiggill, Erik Craythorne, and Chad Bangerter

Board Members Excused: Scott Wiggill and Nike Peterson

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor, District Clerk Misty Rogers, and Treasurer Nicole Nelson

Visitors: Curt King & Steve (*via Zoom, joined the meeting at 7:00 PM*)

1. Call to Order

2. Invocation or Inspirational Thought: Provided by Board Member G. Petersen

3. Pledge of Allegiance

4. Citizen Comment: None

5. Consideration of Approval of Minutes from the March 18, 2021 Board of Trustees Meeting

Vice-Chairman Madsen stated that comments made during the March 18, 2021 Board of Trustees Meeting were not included in the minutes. He asked that the minutes be amended to include him stating that he would second a motion if Board Member Wiggill made a motion to allow the Fire Chief to contract with a public relations firm. Ms. Rogers recommended that approval of the March 18th minutes be tabled until the May 15th meeting. This would allow her time to communicate with Vice-Chairman Madsen, relisten to the audio minutes, and make any necessary changes.

Board Member Chatterton made a motion to table the approval of the minutes from the March 18, 2021 Board of Trustees Meeting. Board Member Shepherd seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for March 2021

Board Member Shepherd made a motion to approve the North Davis Fire District Bills for March 2021. Board Member G. Petersen seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft stated that ambulance revenue is lagging, property tax revenue is as expected, and impact fee revenue is up. He then reminded the board that the impact fee revenue collected in this fiscal year is not typical of a normal year. Administration will continue to closely monitor employee wages.

Board Member G. Petersen made a motion to approve the North Davis Fire District Financial Report. Board Member Bangerter seconded the motion. The motion passed.

8. Discussion & Consideration of Resolution 2021R-04, A Resolution Amending the NDFD Budget for Fiscal Year 2021 and Providing for an Effective Date

Chairman Roper opened the public hearing. Board Member G. Petersen stated that this item had been discussed in during the Work Session. If any member of the public were in attendance during the regular meeting, staff would have presented the item again. However, since there were no visitors in attendance, he would motion to close the public hearing.

Board Member Bangerter asked that the minutes clearly state that there were no members of the public in attendance in person or via Zoom, therefore there were no public comments given or received.

Board Member G. Petersen made a motion to approve Resolution, 2021R-04, Amending the NDFD Budget for Fiscal Year 2021. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chairman Roper (non-voting member)
Board Member Bangerter - aye
Board Member Chatterton - aye
Board Member Shepherd - aye
Board Member G. Petersen - aye

Vice-Chairman Madsen – aye
Board Member N. Peterson (*excused*)
Board Member Craythorne (*excused*)
Board Member Wiggill (*excused*)

9. Discussion & Consideration of Allowing the Fire Chief to Enter into a Contract with a Public Relations Firm to Assist NDFD with Public Education for Upcoming Changes and Needs of the District

Chief Becraft stated that this item could be eliminated as a public relations firm was no longer needed. The estimate that he had gotten from the public outreach firm was approximately \$20,000 and more than the District could afford. Chief Becraft stated that he found a better way to inform the community of the changes to the paramedic service. A public outreach document specific to the needs of NDFD had been drafted by Ms. Dougherty and it had been emailed to the members of the board for their input. Chief Becraft stated that he had received positive feedback from members of the board. He then stated that the public outreach document will be printed and mailed to each household and business within the district. In addition, the informational document will be placed on the NDFD website for public viewing.

Board Member G. Petersen stated that the letter drafted by Ms. Dougherty and emailed to the Board of Trustees is likely better than what a public relations firm would provide to the District. He then expressed his support of Ms. Dougherty's article.

Vice-Chairman Madsen stated that this was not the process in which the board agreed to. He then stated that he objected to process of eliminating the board vote. Vice-Chairman Madsen stated that during the previous Board of Trustee Meeting Board Member G. Petersen made it very clear that no contract should be signed or action taken until the Board of Trustees could review and discuss the message which would be provided to the community. He then stated that the process requested by Board Member G. Petersen during the March meeting had been "side stepped" and the Chief found another way.

Board Member G. Petersen stated that the process hadn't been side stepped. Previously, the board did not know that the public outreach firm provided an estimate of \$20,000 and an alternative solution had been discovered. The information obtained since the last meeting accomplished what was asked. Vice-Chairman Madsen stated that the new information should have been presented to the Board of Trustees and voted upon.

Board Member Shepherd stated that the public outreach document had been emailed out to the board prior to the meeting. Each board member should have responded to the Chief with any comments or concerns. Vice-Chairman Madsen stated that he had not seen the public outreach document. Board Member Bangerter provided Vice-Chairman Madsen with Chief Becraft's copy of the public outreach document. Board Member Shepherd apologized and said that he was under the impression that each board member had reviewed the document.

Board Member G. Petersen recommended delaying the item until the end of the meeting to allow Vice-Chairman Madsen time to review the document. Vice-Chairman Madsen stated it is a "mute" issue as a decision had already been made. He stated that he wanted to vote on the issue in March, however there were Board Member G. Petersen thought more information was needed and should be presented to the Board of Trustees before a decision should be made. Chairman Roper stated that he believed the previous concern the board had was with regards to the cost. Vice-Chairman Madsen stated in his opinion that was not the only concern.

Board Member Shepherd stated that no action had been taken by the board. Chief Becraft asked Vice-Chairman Madsen if had an opportunity to review the public outreach document and if he had any comments. Vice-Chairman Madsen stated again, it is a "mute" issue as a decision had already been made. Board Member Bangerter stated that any issues and concerns should be discussed by the Board of Trustees and that he was disappointed that a draft of the document hadn't been included in the

packet. He then stated that he understands Vice-Chairman Madsen's concerns, however the solution provided by Chief Becraft is a better option than spending \$20,000 to hire a public relations firm. Board Member Chatterton stated that he believed the public outreach document is likely better than what a public outreach firm could provide and a much lower cost. Board Member Shepherd stated that the document is thorough and informative.

Vice-Chairman Madsen stated that someone should make a motion to proceed. Board Member Shepherd motioned for Chief Becraft to proceed using the document drafted by Ms. Dougherty for public outreach. Vice-Chairman Madsen seconded the motion. The motion passed. Board Member G. Petersen thanked Vice-Chairman Madsen for his questions and comments.

10. Discussion of Standards and Guidelines Pertaining to Tax Increment Financing

Chief Becraft stated that at the request of the Board of Trustees he has drafted standards and guidelines for CRA (community redevelopment agency) participation. A copy of the document had been sent to Mr. Randy Sant to review; however, he has not yet provided feedback. Chief Becraft stated that having standards and guidelines will provide the Board of Trustees with direction when considering CRA participation.

Board Member Shepherd stated that the Board of Trustees must consider TIF (tax increment financing) and entity participation. Each entity must decide if the development is going to happen with or without entity participation. NDFD must be guided and see the benefit in order to participate. For example, if a developer requests that the District participate in a CRA for the development of a vacant parcel of ground the Board of Trustees must determine if the District can afford to service the area without receiving tax revenue from the development.

Board Member G. Petersen stated that the intent of having standards and guidelines to follow will make it known in advance that each developer must meet criteria in order for NDFD to participate. He then stated that NDFD does not receive sales tax therefore and is dependent upon property tax revenue.

Board Member Shepherd stated limiting participation for 10 to 12 years can be challenging. He then recommended changing the language from 10 to 12 years to may limit the time frame.

Board Member G. Petersen agreed that the Board of Trustees should plan ahead for CRA participation. He then expressed his support of implementing standards and guidelines for the board to follow when determining participation.

11. Fire Chiefs Report

Chief Becraft informed the board that NDFD currently has eight firefighters enrolled in paramedic courses or paramedic prerequisite courses. In addition, the District recently hired five new firefighters, two of which are already have their paramedic certification.

Board Member Chatterton asked how sending firefighters to paramedic school will impact the District. Chief Becraft stated that one firefighter is enrolled the paramedic program at UVU, one firefighter is enrolled in paramedic program at Weber State, and six firefighters are enrolled in the program at Bridgerland Applied Technology College. Prerequisite classes are currently being attended and the paramedic program will start in September 2021 and end sometime in July 2022. Students who are on duty on designated class dates will be given administration leave to allow them to attend class. If the employee is off duty, they are expected to attend classes on their personal time. The District will ensure coverage for those who will be attending school during their normal work schedule. In the spring of 2022, paramedic students will complete their required preceptorship hours. A District vehicle will be available for the students to use to travel to and from class.

Board Member Chatterton asked if the NDFD firefighters being sent paramedic school have signed an agreement to stay with the District after they complete the program. Chief Becraft stated yes, each firefighter that the District is sending to paramedic school has signed an agreement to stay with NDFD for two-years after receiving their paramedic certification or payback will be required.

Deputy Chief Taylor stated that over the years, many firefighters have obtained their paramedic certification and left NDFD to work for an agency where they can use their certification. He then stated that when the District is granted a paramedic license, many previous firefighters will want to return and work for the District.

Board Member G. Petersen asked if NDFD will have paramedics ready and possibly in service before the January 1, 2023 deadline. Deputy Chief Taylor stated that he and Chief Becraft would like to have the NDFD paramedic unit stocked and ready to put in service in August 2022. This would allow NDFD paramedics to respond with Davis County Sheriff paramedics. Board Member G. Petersen stated that he liked the idea of having seasoned paramedics help with mentoring. Deputy Chief Taylor stated that the firefighters sponsored by the District already receive mentoring when they work alongside of DCSO Paramedics. Chief Becraft agreed, then stated that due to NDFD's call volumes, NDFD AEMT's receive a great deal of experience.

12. Consideration of Adjourning into a Closed Session Pursuant to §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual

At approximately 7:17 PM, Board Member Shepherd motioned to enter into a Closed Meeting pursuant to Utah Code §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote:

Chairman Tim Roper (*non-voting member*)

Board Member Mark Shepherd – Aye

Board Member Chad Bangerter – Aye

Vice-Chairman Howard Madsen – Aye

Board Member Jerry Chatterton Aye

Board Member Gary Petersen – Aye

Board Members Present: Chairman Roper, Vice-Chairman Madsen, Board Member Shepherd, Board Member Bangerter, Board Member Chatterton, and Board Member G. Petersen

Members of Staff Present: Ms. Rogers and Deputy Chief Taylor exited the room. Chief Becraft met with the Board of Trustees in Closed Session, he then left room allowing the Board of Trustees to meet in private.

After the Board of Trustees exited the Closed Session. Chief Becraft, Deputy Chief Taylor and Ms. Rogers re-entered the room and began recording the regular meeting.

13. Other

14. Motion to Adjourn

Board Member Shepherd made a motion to adjourn. Board Member G. Petersen seconded the motion. The motion passed.

Passed and adopted the 20th day of May 2021

Timothy E. Roper, Chairman

ATTEST:

Misty Rogers, District Clerk

North Davis Fire District
Custom Transaction Detail Report
April 2021

Date	Name	Memo	Account	Type	Amount
04/01/2021	Julie Gentry *	Postage by phone for Pitney Bowes account	1-42200 · Office supply & expenses	Sales Receipt	1.00
04/01/2021	Julie Gentry *	Postage by phone for Pitney Bowes account	1-42200 · Office supply & expenses	Sales Receipt	77.29
04/01/2021	Julie Gentry *	Postage by phone for Pitney Bowes account	1-42200 · Office supply & expenses	Sales Receipt	-77.29
04/05/2021	Davis County Treasurer	2016 Interest	1-32200 · Property Taxes	Sales Receipt	33.76
04/05/2021	Davis County Treasurer	2017 Interest	1-32200 · Property Taxes	Sales Receipt	11.55
04/05/2021	Davis County Treasurer	2018 Interest	1-32200 · Property Taxes	Sales Receipt	1.00
04/05/2021	Davis County Treasurer	2019 Interest	1-32200 · Property Taxes	Sales Receipt	13.42
04/05/2021	Davis County Treasurer	2020 Interest	1-32200 · Property Taxes	Sales Receipt	6.43
04/05/2021	Davis County Treasurer	2016 Penalty	1-32200 · Property Taxes	Sales Receipt	2.89
04/05/2021	Davis County Treasurer	2017 Penalty	1-32200 · Property Taxes	Sales Receipt	1.49
04/05/2021	Davis County Treasurer	2018 Penalty	1-32200 · Property Taxes	Sales Receipt	0.35
04/05/2021	Davis County Treasurer	2019 Penalty	1-32200 · Property Taxes	Sales Receipt	4.39
04/05/2021	Davis County Treasurer	2020 Penalty	1-32200 · Property Taxes	Sales Receipt	83.45
04/05/2021	Davis County Treasurer	2021 PFEE	1-32100 · Fee in Lieu	Sales Receipt	20,574.84
04/05/2021	Davis County Treasurer	2018 Ptax	1-32200 · Property Taxes	Sales Receipt	370.32
04/05/2021	Davis County Treasurer	2019 Ptax	1-32200 · Property Taxes	Sales Receipt	224.68
04/05/2021	Davis County Treasurer	2020 Ptax	1-32200 · Property Taxes	Sales Receipt	311.73
04/05/2021	Davis County Treasurer	2021 Ptax	1-32200 · Property Taxes	Sales Receipt	6,094.72
04/05/2021	Davis County Treasurer	2021 Rollback	1-32200 · Property Taxes	Sales Receipt	23,218.02
04/05/2021	Davis County Treasurer	2016 Tax	1-32200 · Property Taxes	Sales Receipt	289.34
04/05/2021	Davis County Treasurer	2017 Tax	1-32200 · Property Taxes	Sales Receipt	129.12
04/05/2021	Davis County Treasurer	2018 Tax	1-32200 · Property Taxes	Sales Receipt	14.04
04/05/2021	Davis County Treasurer	2019 Tax	1-32200 · Property Taxes	Sales Receipt	322.12
04/05/2021	Davis County Treasurer	2020 Tax	1-32200 · Property Taxes	Sales Receipt	6,975.84
04/05/2021	Fire Recovery USA	Reference # 869417	1-30150 · Fire / Incident Recovery	Sales Receipt	570.00
04/05/2021	Fire Recovery USA	Reference # 867714	1-30150 · Fire / Incident Recovery	Sales Receipt	570.00
04/05/2021	Fire Recovery USA	Reference # 921123	1-30150 · Fire / Incident Recovery	Sales Receipt	501.00
04/05/2021	Fire Recovery USA	Reference # 921112	1-30150 · Fire / Incident Recovery	Sales Receipt	570.00
04/05/2021	Fire Recovery USA	Reference # 872811	1-30150 · Fire / Incident Recovery	Sales Receipt	570.00
04/05/2021	Fire Recovery USA		Fire Recovery	Sales Receipt	-556.20
04/05/2021	Phantom Fireworks	Permit Fees for Fireworks - Phantom Fireworks	1-38100 · Permit Fees	Sales Receipt	320.00
04/12/2021	Harvest Field Estates	Site Plan Review Harves Fields Estates - Phase	1-38200 · Plan Review Fees	Sales Receipt	50.00
04/12/2021	West Point City	1117 S 4700 W (131 Seasons SS) Permit # 523	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00

North Davis Fire District Custom Transaction Detail Report April 2021

Date	Name	Memo	Account	Type	Amount
04/12/2021	West Point City	4557 W 1100 S (155 Seasons SS) Permit # 524	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4095 W 1350 N (100 Isla Vista) Permit # 5292	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4601 W 1100 S (159 Seasons SS) Permit # 530	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	1472 N 4100 W (119 Isla Vista) Permit # 5306	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	5013 W 1000 N (109 West Lake) Permit # 5313	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4201 W 500 S (301 Craythorn Homestead) Per	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4156 W 475 S (312 Craythorne Homestead) Pe	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4611 W 1150 S (141 Seasons @ SS) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4255 W 475 S (318 Craythorne Homestead) Per	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4602 W 1100 S (110 Seasons @ SS) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4602 W 1150 S (142 Seasons @ SS) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	5036 W 925 N (106 West Lake) Permit # 5324	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	5038 W 1000 N (114 West Lake) Permit # 5325	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	1154 S 4290 W (315 Harvest Fields) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4279 W 1175 S (401 Harvest Fields) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fees	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4333 W 1175 S (310 Harvest Fields) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/12/2021	West Point City	4389 W 1175 S (307 Harvest Fields) Permit # 5	1-34100 · Impact Fees	Sales Receipt	368.30
04/12/2021	West Point City	Service Fees	1-34100 · Impact Fees	Sales Receipt	-30.00

North Davis Fire District Custom Transaction Detail Report April 2021

Date	Name	Memo	Account	Type	Amount
04/20/2021	AAA Fire Safety & Alarm	Plan Review for Fire Alarm - Hwy 193 & Univers	1-38200 · Plan Review Fees	Sales Receipt	300.00
04/27/2021	Mi Ranchito Taco Truck	Food Truck Inspection	1-35100 · Inspection Fees	Sales Receipt	25.00
04/27/2021	Clearfield City	1756 E 1700 S Pool	1-34100 · Impact Fees	Sales Receipt	195.40
04/27/2021	Clearfield City	Service fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	119 Autumn Ridge	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	Service fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	118 Sandridge Village - 64 E Hamblin Lane	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	119 Sandridge Village - 68 E Hamblin Lane	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	120 Sandridge Village - 72 E Hamblin Lane	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	121 Sandridge Village - 76 E Hamblin Lane	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	122 Sandridge Village - 80 E Hamblin Lane	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	123 Sandridge Village - 84 E Hamblin Lane	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	123 Autumn Ridge	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	Service fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	Tower at Legend Hills - 1769 E 1400 S Bldg.	1-34100 · Impact Fees	Sales Receipt	22,570.80
04/27/2021	Clearfield City	Service fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	133 Sandridge - 86 E Weeks Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	Service fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	134 Sandridge - 82 E Weeks Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	135 Sandridge - 78 E Weeks Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	136 Sandridge - 74 E Weeks Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	137 Sandridge - 70 E Weeks Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	109 Sandridge - 196 S Bushnell Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	Service fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/27/2021	Clearfield City	110 Sandridge - 192 S Bushnell Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	111 Sandridge - 186 S Bushnell Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	112 Sandridge - 182 S Bushnell Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	113 Sandridge - 178 S Bushnell Way	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	121 Autumn Ridge - 109 N 905 W	1-34100 · Impact Fees	Sales Receipt	368.30
04/27/2021	Clearfield City	Service Fee	1-34100 · Impact Fees	Sales Receipt	-30.00
04/22/2021	Acadia Law Group	Fire or Ambulance Report: Claudia Lorena Tara	1-37100 · Miscellaneous Service Revenues	Invoice	15.00
04/29/2021	Strong & Hanni Law Firm	Fire or Ambulance Report: Blanca Beamer, Inci	1-37100 · Miscellaneous Service Revenues	Invoice	15.00
04/02/2021		Lockbox	1-30100 · Ambulance	Deposit	1,024.21

North Davis Fire District
Custom Transaction Detail Report
 April 2021

Date	Name	Memo	Account	Type	Amount
04/05/2021		Noridian	1-30100 · Ambulance	Deposit	901.05
04/05/2021		Lockbox	1-30100 · Ambulance	Deposit	13,798.02
04/06/2021		UT Medicaid	1-30100 · Ambulance	Deposit	19,880.12
04/07/2021		Lockbox	1-30100 · Ambulance	Deposit	917.00
04/08/2021		Noridian	1-30100 · Ambulance	Deposit	323.49
04/08/2021		Lockbox	1-30100 · Ambulance	Deposit	25.00
04/09/2021		Lockbox	1-30100 · Ambulance	Deposit	1,844.77
04/12/2021		Lockbox	1-30100 · Ambulance	Deposit	7,104.41
04/13/2021		Noridian	1-30100 · Ambulance	Deposit	2,429.60
04/13/2021		UT Medicaid	1-30100 · Ambulance	Deposit	8,556.32
04/13/2021		Lockbox	1-30100 · Ambulance	Deposit	3,308.27
04/14/2021		Noridian	1-30100 · Ambulance	Deposit	1,261.64
04/14/2021		Lockbox	1-30100 · Ambulance	Deposit	2,334.47
04/15/2021		Noridian	1-30100 · Ambulance	Deposit	1,019.94
04/15/2021		Lockbox	1-30100 · Ambulance	Deposit	1,796.75
04/16/2021		Lockbox	1-30100 · Ambulance	Deposit	1,987.80
04/16/2021		Lockbox	1-30100 · Ambulance	Deposit	5,060.51
04/19/2021		Lockbox	1-30100 · Ambulance	Deposit	4,132.10
04/20/2021		UT Medicaid	1-30100 · Ambulance	Deposit	11,046.80
04/20/2021		Lockbox	1-30100 · Ambulance	Deposit	3,993.15
04/21/2021		Noridian	1-30100 · Ambulance	Deposit	1,536.97
04/21/2021		Lockbox	1-30100 · Ambulance	Deposit	234.00
04/22/2021		Noridian	1-30100 · Ambulance	Deposit	785.11
04/23/2021		Noridian	1-30100 · Ambulance	Deposit	590.28
04/23/2021		Lockbox	1-30100 · Ambulance	Deposit	4,537.59
04/26/2021		Lockbox	1-30100 · Ambulance	Deposit	100.00
04/27/2021		UT Medicaid	1-30100 · Ambulance	Deposit	317.66
04/27/2021		Lockbox	1-30100 · Ambulance	Deposit	1,479.66
04/28/2021		Noridian	1-30100 · Ambulance	Deposit	1,962.55
04/28/2021		Lockbox	1-30100 · Ambulance	Deposit	2,175.44
04/29/2021		Lockbox	1-30100 · Ambulance	Deposit	5,851.08
04/05/2021		Interest	1-36100 · Interest Income-General Fund	Deposit	67.67
04/30/2021		Interest	1-36100 · Interest Income-General Fund	Deposit	1,109.71
04/23/2021	Amazon	Return duty boots (K. Lloyd)	1-40300 · Clothing Allowance	Credit Card Credit	107.99

North Davis Fire District Custom Transaction Detail Report April 2021

Date	Name	Memo	Account	Type	Amount
04/23/2021	Amazon	Returned phone case (Rogers)	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Credit	19.99
Revenue April 2021					210,868.72
04/01/2021	Best Buy	Dell Inspiron Touch Laptop	1-43000 · Travel and Training	Credit Card Charge	-4,379.93
04/01/2021	Best Buy	Dell Inspiron Touch Laptop	1-43000 · Travel and Training	Credit Card Charge	-619.99
04/01/2021	GoDaddy.com	.ORG Domain Renewal	1-42800 · Subscriptions, Memberships	Credit Card Charge	-105.85
04/05/2021	Amazon	Lithium coin cell battery	1-41800 · Medical Supplies Expenses	Credit Card Charge	-11.48
04/06/2021	Amazon	Duty Boots (K. Lloyd)	1-40300 · Clothing Allowance	Credit Card Charge	-107.99
04/06/2021	Pitney Bowes	Postage machine rental	1-42200 · Office supply & expenses	Credit Card Charge	-105.00
04/07/2021	Smith's #272	Batteries	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-7.68
04/09/2021	Kohl's	Clothing Allowance (J. Taylor)	1-40300 · Clothing Allowance	Credit Card Charge	-213.17
04/13/2021	Amazon	Station 41 fridge water filters	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-29.09
04/14/2021	Amazon	New printer for Station 42	1-40760 · Printers	Credit Card Charge	-403.87
04/13/2021	Kent's Market	Gifts for dispatcher week	1-42700 · Special Department Allowance	Credit Card Charge	-249.85
04/12/2021	Hard Drives Direct	80 Plus HS Power Supply	1-40740 · IT Equipment	Credit Card Charge	-215.85
04/14/2021	Amazon	Hook and Loop sticky back fastener rolls	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-64.35
04/14/2021	Amazon	Pants (T. Furlong)	1-40300 · Clothing Allowance	Credit Card Charge	-175.88
04/19/2021	Amazon	Screen protector and case (M. Rogers)	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-31.98
04/20/2021	Amazon	Postage ink and post-it notes	1-42200 · Office supply & expenses	Credit Card Charge	-41.38
04/21/2021	Amazon	Laptop cord (M. Becraft)	1-40740 · IT Equipment	Credit Card Charge	-29.98
04/21/2021	Dallas Green Farm & Home	Cable, fasteners, hardpoly contr bro	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-51.81
04/21/2021	Ritas Pizzeria	Dinner for crew	1-42700 · Special Department Allowance	Credit Card Charge	-83.12
04/21/2021	Smith's #272	Dish gardens	1-42700 · Special Department Allowance	Credit Card Charge	-47.97
04/21/2021	Walmart	Cards, Ogravity char, magic bullets	1-42700 · Special Department Allowance	Credit Card Charge	-185.49
04/22/2021	Smith's #272	Terrarium	1-42700 · Special Department Allowance	Credit Card Charge	-21.34
04/22/2021	Weber State University E-Store	Paramedic school tuition (I. Murray)	1-43000 · Travel and Training	Credit Card Charge	-1,372.38
04/26/2021	Amazon	2 Dewalt DCB609Y lithium batteries	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-395.76
04/22/2021	Amazon	White board and pens	1-42200 · Office supply & expenses	Credit Card Charge	-47.30
04/26/2021	Tricked Out Accessories	Replace screen cover on phone (M. Becraft)	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-50.00
04/28/2021	Wilkinson Supply	Repair lawn mower	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-143.13
04/12/2021	Hard Drives Direct	80 Plus HS Power Supply - Foreign trans fee	1-40700 · Computer Maintenance & Supply	Credit Card Charge	-6.48
04/26/2021	Burger King	C Shift crew: food for extra work at the station st	1-42700 · Special Department Allowance	Credit Card Charge	-16.20
04/03/2021	iPage	Sitelock essentials: from 4/24/21 to 4/24/23	1-42800 · Subscriptions, Memberships	Credit Card Charge	-211.07
04/03/2021	iPage	Domain privacy and protection from 4/24/21 to 4	1-42800 · Subscriptions, Memberships	Credit Card Charge	-29.99
04/03/2021	iPage	Weebly premium drag and drop builder from 4/1	1-42800 · Subscriptions, Memberships	Credit Card Charge	-135.00

North Davis Fire District Custom Transaction Detail Report April 2021

Date	Name	Memo	Account	Type	Amount
04/12/2021	LN Curtis and Sons	Return boots	3-44200 · Equipment	Credit	440.00
04/28/2021	LN Curtis and Sons	Credit for annual back flow testing	1-42000 · Misc. Equipment	Credit	7,422.00
04/29/2021	Henry Schein	10 drop/min set w/1 Y-sit 83"	1-41800 · Medical Supplies Expenses	Credit	62.50
04/30/2021	Henry Schein	IV set 10drop 96"	1-14815 · IV	Credit	51.05
04/30/2021	Henry Schein	10 drop/min set w/1 Y-sit 83"	1-41800 · Medical Supplies Expenses	Credit	62.50
04/30/2021	Henry Schein	IV set 10drop 96"	1-14815 · IV	Credit	51.05
04/02/2021	IRS Deposit	Payroll Date: 4/2/2021	1-41300 · FICA	Check	-5,190.75
04/02/2021	Utah Retirement Systems	Payroll Date: 4/2/2021	1-42500 · Retirement	Check	-11,565.32
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41115 · Salary	Check	-11,373.60
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41111 · Auto Overtime	Check	-3,462.83
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41110 · Full Time Employee Wages	Check	-39,256.73
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41116 · Sick Leave	Check	-1,839.23
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41120 · Part-Time Employee Wages	Check	-13,754.19
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41110 · Full Time Employee Wages	Check	-883.95
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-41117 · Vacation Leave	Check	-2,862.50
04/02/2021	Payroll	Payroll Date: 4/2/2021	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
04/16/2021	IRS Deposit	Payroll Date: 4/16/2021	1-41300 · FICA	Check	-5,239.15
04/16/2021	Utah Retirement Systems	Payroll Date: 4/16/2021	1-42500 · Retirement	Check	-11,565.32
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-41115 · Salary	Check	-11,373.60
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-41111 · Auto Overtime	Check	-4,838.46
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-41110 · Full Time Employee Wages	Check	-42,134.44
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-41120 · Part-Time Employee Wages	Check	-13,546.38
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-41110 · Full Time Employee Wages	Check	-347.60
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-41117 · Vacation Leave	Check	-1,824.02
04/16/2021	Payroll	Payroll Date: 4/16/2021	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
04/30/2021	IRS Deposit	Payroll Date: 4/30/2021	1-41300 · FICA	Check	-5,726.70
04/30/2021	PEHP Flex	Payroll Date: 4/30/2021	1-41400 · Insurance (Health)	Check	-25.00
04/30/2021	Utah Retirement Systems	Payroll Date: 4/30/2021	1-42500 · Retirement	Check	-11,503.47
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41112 · Differential Pay	Check	-96.00
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41115 · Salary	Check	-11,373.60
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41111 · Auto Overtime	Check	-4,456.68
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41110 · Full Time Employee Wages	Check	-38,520.59
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41116 · Sick Leave	Check	-3,691.20
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41120 · Part-Time Employee Wages	Check	-14,656.34

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Date	Name	Memo	Account	Type	Amount
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41110 · Full Time Employee Wages	Check	-509.80
04/30/2021	Payroll	Payroll Date: 4/30/2021	1-41117 · Vacation Leave	Check	-1,890.22
04/21/2021		Service Charge	1-40200 · Bank Charges	Check	-415.54
04/01/2021	Zion's Bank Bond Payment	Bond Payment Interest	2-45100 · Interest Expense	Check	-24,082.50
04/01/2021	Zion's Bank Bond Payment	Principal	2-45200 · Principal	Check	-185,000.00
04/01/2021	McNeil & Company, Inc.		1-41700 · Liability Insurance (Risk Manag	Bill	-7,235.75
04/01/2021	McNeil & Company, Inc.		1-41700 · Liability Insurance (Risk Manag	Bill	-1,708.25
04/01/2021	McNeil & Company, Inc.		1-41700 · Liability Insurance (Risk Manag	Bill	-2,315.00
04/01/2021	Benchmark Insurance Company		1-43400 · Workmans Comp	Bill	-5,283.00
04/01/2021	Shay Holley	April 2021	1-42470 · Medical Advisor	Bill	-700.00
04/02/2021	A-1 Uniforms	1 S/S Shirt, 1 Stryke pant, 2 sew on patches (M	1-40300 · Clothing Allowance	Bill	-129.87
04/01/2021	Blomquist Hale Consulting Group, Inc	April 2021	1-41000 · EA Assistance Program	Bill	-225.00
04/01/2021	Econo Waste	April 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-131.00
04/05/2021	John Meek*	Cleaning Allowance	1-40300 · Clothing Allowance	Bill	-150.00
04/01/2021	Life-Assist Inc	StatPacks G3 Breather Pack	1-41800 · Medical Supplies Expenses	Bill	-265.88
04/04/2021	Napa Auto	CRC WHT Lith GRS Low VOC	1-43300 · Vehicle Maintenance	Bill	-6.99
04/05/2021	A-1 Uniforms	1 pair of pants, 1 pair of boots (S. Cason)	1-40300 · Clothing Allowance	Bill	-167.76
04/06/2021	Dave Youngberg	Reimbursement for pants	1-40300 · Clothing Allowance	Bill	-40.38
04/06/2021	Izan Padilla	Cleaning Allowance	1-40300 · Clothing Allowance	Bill	-150.00
04/06/2021	Border States	Photoctrl Electronic SWVL 1000W	1-41200 · Equipment Maintenance & Supply	Bill	-21.12
04/06/2021	Izan Padilla	Reimbursement for recertification to Utah Burea	1-41940 · Recert of AMETs	Bill	-30.00
04/06/2021	A-1 Uniforms	Uniform Purchase - pants (Courtney Miller)	1-40300 · Clothing Allowance	Bill	-43.88
04/06/2021	A-1 Uniforms	EMT Pants (C. Miller)	1-40300 · Clothing Allowance	Bill	-74.99
04/07/2021	Lowes	Repairs to the Chief's desk	1-41200 · Equipment Maintenance & Supply	Bill	-31.48
04/07/2021	A-1 Uniforms	Uniform Purchase - Duty Boots (Daren Coleman	1-40300 · Clothing Allowance	Bill	-111.88
04/07/2021	Daren Coleman *	Reimbursement for PT shoes	1-40300 · Clothing Allowance	Bill	-53.03
04/01/2021	Knox Company	Retrofit Kit, PCBA Main Board Med Vault Large	1-41800 · Medical Supplies Expenses	Bill	-900.00
04/01/2021	Knox Company	MedVault USB Data Cable	1-41800 · Medical Supplies Expenses	Bill	-44.00
04/01/2021	Knox Company	Shipping Medical Supply	1-41800 · Medical Supplies Expenses	Bill	-30.00
04/02/2021	Boundtree Medical Supplies	SE Gloves	1-41885 · PPE	Bill	-174.20
04/02/2021	Boundtree Medical Supplies	Curaplex TritonGrip Se Gloves - MED	1-41885 · PPE	Bill	-365.82
04/09/2021	Department of Health	Ambulance Assessment SFY 2021 Qtr 3	1-40510 · Health Care Finance Assessment	Bill	-12,858.92
04/05/2021	Clearfield City Corp	March 2021 utilities	1-43200 · Utilities (Gas,Power,Phones)	Bill	-259.75
04/08/2021	Clearfield City Corp	May 2021 dispatch services	1-40900 · Dispatch Services	Bill	-7,084.00

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Date	Name	Memo	Account	Type	Amount
04/05/2021	Henry Schein	IV Set 10 Drop 96"	1-14815 · IV	Bill	-153.15
04/05/2021	Henry Schein	Procell Alkaline Battery AAA	1-41800 · Medical Supplies Expenses	Bill	-38.04
04/06/2021	Henry Schein	Battery Energizer Max AA	1-41800 · Medical Supplies Expenses	Bill	-26.24
04/08/2021	Life-Assist Inc	StatePacks	1-41800 · Medical Supplies Expenses	Bill	-311.88
04/13/2021	Marie Dougherty *	Public relations article written for the North Davis	1-42425 · Public Outreach	Bill	-300.00
04/12/2021	Backus Lock-N-Key	Repair west door	1-41200 · Equipment Maintenance & Supply	Bill	-90.00
04/14/2021	Utah Retirement Systems	Retirement contributions for Howard Madsen	1-42500 · Retirement	Bill	-82.63
04/07/2021	Henry Schein	Exchange Try 6"	1-41800 · Medical Supplies Expenses	Bill	-301.26
04/11/2021	Lowes	Drain, regulator, filter (ST-42)	1-41200 · Equipment Maintenance & Supply	Bill	-44.60
04/15/2021	A-1 Uniforms	2 pants, 2 shirts (A. Hadley)	1-40300 · Clothing Allowance	Bill	-411.52
04/15/2021	A-1 Uniforms	Uniform Purchase - Quinton Weber Black Duty	1-40300 · Clothing Allowance	Bill	-216.64
04/05/2021	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-59.88
04/16/2021	AWOGS	Facemask stickers	1-40300 · Clothing Allowance	Bill	-52.00
04/19/2021	Crown Promotions	Uniform Tee 50/50 Blend (K. Lloyd)	1-40300 · Clothing Allowance	Bill	-96.00
04/19/2021	Crown Promotions	New Era Velcro Hat (K. Lloyd)	1-40300 · Clothing Allowance	Bill	-60.00
04/19/2021	Crown Promotions	Long sleeve sport-tek mesh (J. Meek)	1-40300 · Clothing Allowance	Bill	-63.00
04/19/2021	Crown Promotions	1/4 Zip Job Shirt (J. Meek)	1-40300 · Clothing Allowance	Bill	-80.00
04/19/2021	Crown Promotions	Knit Skull Cap (J. Meek)	1-40300 · Clothing Allowance	Bill	-10.00
04/19/2021	Crown Promotions	Cornerstone 1/4 Zip (H. Bassett)	1-40300 · Clothing Allowance	Bill	-60.00
04/19/2021	Crown Promotions	Uniform Tee 50/50 Blend (H. Bassett)	1-40300 · Clothing Allowance	Bill	-80.00
04/19/2021	Crown Promotions	Long Sleeve Gildan 50/50 (H. Bassett)	1-40300 · Clothing Allowance	Bill	-54.00
04/19/2021	Crown Promotions	PT Shorts (H. Bassett)	1-40300 · Clothing Allowance	Bill	-18.00
04/19/2021	Crown Promotions	Flexfit Ball Caps (H. Bassett)	1-40300 · Clothing Allowance	Bill	-20.00
04/19/2021	Crown Promotions	Sport Tek short sleeve shirt (H. Bassett)	1-40300 · Clothing Allowance	Bill	-46.00
04/19/2021	Crown Promotions	Sport Tek short sleeve shirt (C. Langston)	1-40300 · Clothing Allowance	Bill	-76.00
04/19/2021	Crown Promotions	Flex Fit Hat (C. Langston)	1-40300 · Clothing Allowance	Bill	-36.00
04/19/2021	Crown Promotions	PT Shorts (C. Langston)	1-40300 · Clothing Allowance	Bill	-18.00
04/13/2021	Dominion Energy	Station 41 - 3/11/21 to 4/13/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-437.87
04/14/2021	Dominion Energy	Station 41 - 3/12/21 to 4/14/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-381.10
04/16/2021	Elk Mountain Graphics	#10 wndow envelopes	1-42200 · Office supply & expenses	Bill	-407.00
04/08/2021	ICMA Retirement Corporation	Annual Plan Fee for 4/1/21 through 6/30/21	1-42800 · Subscriptions, Memberships	Bill	-250.00
04/13/2021	Layton City Fire/Ambulance	Patient 41690, Call 25744, Incident 2021-955 (M	1-42300 · Paramedics	Bill	-291.68
04/07/2021	MES - Northwest	2 pair of Stryke pants (J. Sorensen)	1-40300 · Clothing Allowance	Bill	-109.98
04/09/2021	MES - Northwest	2 Pair of pants (Belliston, 2 pair of pants (laross	1-40300 · Clothing Allowance	Bill	-231.63

North Davis Fire District Custom Transaction Detail Report April 2021

Date	Name	Memo	Account	Type	Amount
04/15/2021	Napa Auto	Brake fluid, antifreeze	1-43300 · Vehicle Maintenance	Bill	-25.35
04/15/2021	Napa Auto	Wax/dry, car wash	1-43300 · Vehicle Maintenance	Bill	-13.58
04/14/2021	Rocky Mountain Power	3/15/21 to 4/12/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,010.18
04/12/2021	Siddons-Martin Emergency Group	15 Pierce Velocity: Repair brakes, replace front	1-43300 · Vehicle Maintenance	Bill	-8,898.80
04/15/2021	Henry Schein	Electrode ECG White Sensr Foam Round	1-41800 · Medical Supplies Expenses	Bill	-63.10
04/15/2021	MES - Northwest	2 pair of pants (N. Haskin); 1 pair of pants (J. Kr	1-40300 · Clothing Allowance	Bill	-164.97
04/20/2021	PEHP Group Insurance	April 2021 NDFD	1-41400 · Insurance (Health)	Bill	-26,282.27
04/20/2021	PEHP Group Insurance	April 2021 NDFD - Life Insurance	1-41430 · Life Insurance	Bill	-249.75
04/02/2021	LN Curtis and Sons	5 gal liquid detergent	1-41200 · Equipment Maintenance & Supply	Bill	-179.00
04/05/2021	LN Curtis and Sons	Structural gloves	42020 · Safety / PPE	Bill	-84.00
04/05/2021	LN Curtis and Sons	PPE pull-on boots	3-44200 · Equipment	Bill	-422.00
04/02/2021	LN Curtis and Sons	Pull-on structural boots	3-44200 · Equipment	Bill	-880.00
04/07/2021	LN Curtis and Sons	Structural gloves, black adjustamount kit	42020 · Safety / PPE	Bill	-171.00
04/07/2021	LN Curtis and Sons	Black steel toe slip on boots (Iarossi)	1-40300 · Clothing Allowance	Bill	-161.50
04/15/2021	LN Curtis and Sons	5 gallon liquid detergent	1-41200 · Equipment Maintenance & Supply	Bill	-179.00
04/02/2021	A-1 Uniforms	Pants, shir, patches, safety toe boot (K. Ebarb)	1-40300 · Clothing Allowance	Bill	-247.75
04/02/2021	A-1 Uniforms	Stryke pants, shirt, 3 patches, safety toe boots (1-40300 · Clothing Allowance	Bill	-249.50
04/13/2021	A-1 Uniforms	Class A dress coat, Class A pants, hem, patche	1-40300 · Clothing Allowance	Bill	-450.00
04/15/2021	A-1 Uniforms	Uniform Purchase (J. Sorensen)	1-40300 · Clothing Allowance	Bill	-173.64
04/19/2021	Comcast	April 28, 2021 to May 27, 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-381.21
04/16/2021	Teleflex	EZ-IO 45MM Needle (Box of 5)	1-41805 · IO	Bill	-550.00
04/16/2021	Teleflex	Freight Charges	1-41900 · Misc Services	Bill	-12.50
04/27/2021	Crown Promotions	Uniform Tee 50/50 Blend (T. Snyder)	1-40300 · Clothing Allowance	Bill	-16.00
04/27/2021	Crown Promotions	Flex Fit Hat (T. Snyder)	1-40300 · Clothing Allowance	Bill	-12.00
04/27/2021	Crown Promotions	PT Shorts (T. Snyder)	1-40300 · Clothing Allowance	Bill	-18.00
04/19/2021	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-59.88
04/15/2021	Comcast Business	4/15/21 to 5/14/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-557.72
04/20/2021	Henry Schein	Compact pump EVAC-U Splint	1-41800 · Medical Supplies Expenses	Bill	-139.98
04/22/2021	LN Curtis and Sons	Routine annual flow test	1-42000 · Misc. Equipment	Bill	-7,422.00
04/13/2021	Streamlight	Battery pack assy	1-41200 · Equipment Maintenance & Supply	Bill	-29.57
04/26/2021	Napa Auto	Ambulance 42: Black RTV Sealant	1-43300 · Vehicle Maintenance	Bill	-7.69
04/26/2021	Napa Auto	Ambulance 42: BK tap screw, BK deluxe ratchet	1-43300 · Vehicle Maintenance	Bill	-19.38
04/28/2021	Iris Medical Inc	March 2021	1-40520 · IRIS Medical	Bill	-6,363.44
04/25/2021	AFLAC	April 2012	1-41410 · AFLAC Cancer Policy	Bill	-1,143.00

North Davis Fire District
Custom Transaction Detail Report
April 2021

Date	Name	Memo	Account	Type	Amount
04/29/2021	Mark Becraft	Per Diem re: UASD Meeting in Park City	1-43000 · Travel and Training	Bill	-71.00
04/29/2021	DCSO	March 2021	1-42300 · Paramedics	Bill	-8,289.29
04/28/2021	LN Curtis and Sons	Routine annual flow test	1-42000 · Misc. Equipment	Bill	-6,143.00
04/20/2021	AT&T Mobility	3/30/21 to 4/20/21	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,388.61
04/29/2021	Fire Engineering	Renewal of Fire Engineering	1-42800 · Subscriptions, Memberships	Bill	-34.95
04/27/2021	Layton City Fire/Ambulance	Patient 41798, Call 26887, Incident 2021-1175 (1-42300 · Paramedics	Bill	-291.68
04/26/2021	Life-Assist Inc	Kendall Alcohol prep pad, 2 ply, large	1-41800 · Medical Supplies Expenses	Bill	-55.20
04/26/2021	Life-Assist Inc	Suction Canister, 1200cc	1-41800 · Medical Supplies Expenses	Bill	-61.20
04/26/2021	Life-Assist Inc	Dynarex tourniquet, latex free, 1" x 18", rolled	1-41800 · Medical Supplies Expenses	Bill	-21.45
04/29/2021	Napa Auto	Station 42 supplies: NCV Meguiars tire wet, carv	1-43300 · Vehicle Maintenance	Bill	-27.96
04/23/2021	Comcast	May 1, 2021 to May 31, 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-724.96
04/21/2021	Wilson Lane Service	Repair chain saw	1-41200 · Equipment Maintenance & Supply	Bill	-80.48
04/21/2021	Wilson Lane Service	Repair Husky W/B	1-41200 · Equipment Maintenance & Supply	Bill	-106.48
04/21/2021	Wilson Lane Service	Repair Husky R/D	1-41200 · Equipment Maintenance & Supply	Bill	-186.17
04/28/2021	Wilson Lane Service	Repair SRM-230	1-41200 · Equipment Maintenance & Supply	Bill	-69.74
04/28/2021	Wilson Lane Service	Repair BG86	1-41200 · Equipment Maintenance & Supply	Bill	-85.62
04/28/2021	Wilson Lane Service	Repair BG 86 C	1-41200 · Equipment Maintenance & Supply	Bill	-99.62
04/30/2021	Blueline Services	Random select (M. Kortright)	1-42440 · Blueline Drug Testin	Bill	-80.00
04/30/2021	Blueline Services	Pre-Employment (Gardner, Steele, Ebarb, Caso	1-42441 · Blueline New Hire Testing	Bill	-300.00
04/30/2021	Wex Bank	03 America La France	1-43300 · Vehicle Maintenance	Bill	-66.05
04/30/2021	Wex Bank	07 Spartan Pumper	1-43300 · Vehicle Maintenance	Bill	-614.25
04/30/2021	Wex Bank	09 Spartan Aerial	1-43300 · Vehicle Maintenance	Bill	-76.73
04/30/2021	Wex Bank	10 F-350 Brush	1-43300 · Vehicle Maintenance	Bill	-22.44
04/30/2021	Wex Bank	13 Wheeled Coach F-350	1-43300 · Vehicle Maintenance	Bill	-200.90
04/30/2021	Wex Bank	14 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-117.67
04/30/2021	Wex Bank	Rescue Engine	1-43300 · Vehicle Maintenance	Bill	-453.49
04/30/2021	Wex Bank	15 Ford 550 Brush	1-43300 · Vehicle Maintenance	Bill	-27.02
04/30/2021	Wex Bank	2016 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-134.85
04/30/2021	Wex Bank	2017 Wheeled Coach	1-43300 · Vehicle Maintenance	Bill	-556.17
04/30/2021	Wex Bank	2017 Dodge Remount Ambulance	1-43300 · Vehicle Maintenance	Bill	-695.32
04/30/2021	Wex Bank	2019 Chev Silverado	1-43300 · Vehicle Maintenance	Bill	-256.54
04/30/2021	Wex Bank	Utility 42 fuel	1-43300 · Vehicle Maintenance	Bill	-10.78
04/30/2021	Wex Bank	2017 GMC Silverado	1-43300 · Vehicle Maintenance	Bill	-168.44
04/30/2021	Wex Bank	Finance charge	1-43300 · Vehicle Maintenance	Bill	-455.65

North Davis Fire District
Custom Transaction Detail Report
 April 2021

Date	Name	Memo	Account	Type	Amount
04/29/2021	Waste Management	Station 42 - May 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-134.04
04/30/2021	West Point City (2)	April 2021	1-43200 · Utilities (Gas,Power,Phones)	Bill	-90.15
04/30/2021	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	Bill	-135.68
04/30/2021	Standard Examiner	Publication: public hearing	1-42700 · Special Department Allowance	Bill	-172.80
04/30/2021	Roger Montgomery	Reimbursement for pt shoes and pants	1-40300 · Clothing Allowance	Bill	-412.73
Expenses April 2021					-609,544.39

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North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
1-30100 · Ambulance	956,025.10	1,146,479.68	-190,454.58	83.4%
1-30150 · Fire / Incident Recovery	42,544.91	70,000.00	-27,455.09	60.8%
1-30200 · Contract Services	0.00	0.00	0.00	0.0%
1-31100 · Donations	250.00	250.00	0.00	100.0%
1-32100 · Fee in Lieu	139,206.07	165,000.00	-25,793.93	84.4%
1-32200 · Property Taxes	2,937,206.37	3,195,813.89	-258,607.52	91.9%
1-32300 · PT Contribution to Other Gover.	394,501.00	402,792.00	-8,291.00	97.9%
1-33100 · Fire Protection	824.98	700.00	124.98	117.9%
1-33110 · Fire Report	0.00	0.00	0.00	0.0%
1-34100 · Impact Fees	285,854.56	50,000.00	235,854.56	571.7%
1-35100 · Inspection Fees	1,670.00	1,000.00	670.00	167.0%
1-36100 · Interest Income-General Fund	10,259.43	25,000.00	-14,740.57	41.0%
1-37100 · Miscellaneous Service Revenues				
1-37101 · Fire Investigation Report	15.00			
1-37100 · Miscellaneous Service Revenues - Other	324.80	1,500.00	-1,175.20	21.7%
Total 1-37100 · Miscellaneous Service Revenues	339.80	1,500.00	-1,160.20	22.7%
1-37200 · Grants				
1-37220 · EMS Competitive (Ambulance)	0.00	0.00	0.00	0.0%
1-37230 · Region 1 Haz-Mat Grant	7,033.95	7,033.95	0.00	100.0%
1-37240 · Firehouse Subs Foundation Grant	0.00	34,793.75	-34,793.75	0.0%
Total 1-37200 · Grants	7,033.95	41,827.70	-34,793.75	16.8%
1-38100 · Permit Fees	640.00	1,500.00	-860.00	42.7%
1-38200 · Plan Review Fees	15,191.83	4,500.00	10,691.83	337.6%
1-38300 · Government Stimulus				
1-38310 · Cares Act Funding	178,686.50	178,587.74	98.76	100.1%
1-38300 · Government Stimulus - Other	0.00	0.00	0.00	0.0%
Total 1-38300 · Government Stimulus	178,686.50	178,587.74	98.76	100.1%
1-39998 · Appn of Restricted Impact Fee	0.00	25,000.00	-25,000.00	0.0%
1-39999 · Appropriation of Fund Balance	0.00	0.00	0.00	0.0%
Total Income	4,970,234.50	5,309,951.01	-339,716.51	93.6%
Gross Profit	4,970,234.50	5,309,951.01	-339,716.51	93.6%
Expense				
Administrative Fees	0.00			
Grant Expenses	7,033.95	41,827.70	-34,793.75	16.8%
Utah Disability Death Benefit	0.00	2,470.00	-2,470.00	0.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-40100 · Administrative Control Board				
1-40110 · Board of Directors Payroll	28,500.00	38,000.00	-9,500.00	75.0%
Total 1-40100 · Administrative Control Board	28,500.00	38,000.00	-9,500.00	75.0%
1-40200 · Bank Charges	4,217.11	5,250.00	-1,032.89	80.3%
1-40300 · Clothing Allowance	26,728.75	31,187.50	-4,458.75	85.7%
1-40500 · Collection Contract				
Fire Recovery	8,889.49	14,004.00	-5,114.51	63.5%
1-40510 · Health Care Finance Assessment	37,530.10	67,026.72	-29,496.62	56.0%
1-40520 · IRIS Medical	51,383.22	78,000.00	-26,616.78	65.9%
Total 1-40500 · Collection Contract	97,802.81	159,030.72	-61,227.91	61.5%
1-40600 · Communications	3,470.00	3,000.00	470.00	115.7%
1-40700 · Computer Maintenance & Supply				
1-40705 · Firewall Upgrade	2,652.76	3,000.00	-347.24	88.4%
1-40710 · Computer Purchases	6,472.49	6,000.00	472.49	107.9%
1-40720 · ERS Annual User Fee	5,244.00	6,100.00	-856.00	86.0%
1-40730 · Eyespy	0.00	4,000.00	-4,000.00	0.0%
1-40740 · IT Equipment	3,919.91	6,000.00	-2,080.09	65.3%
1-40750 · IT Maintenance	7,750.00	15,000.00	-7,250.00	51.7%
1-40760 · Printers	1,191.11	1,000.00	191.11	119.1%
1-40765 · Phone Maint/Conf. Phone/Recorder	4,425.58	8,500.00	-4,074.42	52.1%
1-40700 · Computer Maintenance & Supply - Other	6.48	100.00	-93.52	6.5%
Total 1-40700 · Computer Maintenance & Supply	31,662.33	49,700.00	-18,037.67	63.7%
1-40800 · Contributions to Other Govt	394,501.00	402,792.00	-8,291.00	97.9%
1-40900 · Dispatch Services	77,924.00	85,008.00	-7,084.00	91.7%
1-41000 · EA Assistance Program	2,475.00	2,940.00	-465.00	84.2%
1-41100 · Employees Wages				
1-41110 · Full Time Employee Wages				
1-41111 · Auto Overtime	167,708.63	136,158.89	31,549.74	123.2%
1-41112 · Differential Pay	1,752.00			
1-41115 · Salary	298,172.74	295,713.60	2,459.14	100.8%
1-41116 · Sick Leave	50,547.53	0.00	50,547.53	100.0%
1-41117 · Vacation Leave	71,708.57	0.00	71,708.57	100.0%
1-41130 · Other Wages	0.00	0.00	0.00	0.0%
1-41110 · Full Time Employee Wages - Other	970,328.52	1,400,780.06	-430,451.54	69.3%
Total 1-41110 · Full Time Employee Wages	1,560,217.99	1,832,652.55	-272,434.56	85.1%
1-41120 · Part-Time Employee Wages	320,598.37	544,161.18	-223,562.81	58.9%
Total 1-41100 · Employees Wages	1,880,816.36	2,376,813.73	-495,997.37	79.1%
1-41200 · Equipment Maintenance & Supply	38,769.48	43,184.00	-4,414.52	89.8%
1-41300 · FICA	137,397.06	183,968.25	-46,571.19	74.7%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-41400 · Insurance (Health)				
1-41410 · AFLAC Cancer Policy	8,776.28	10,572.12	-1,795.84	83.0%
1-41420 · Disability Insurance	226.97	336.00	-109.03	67.6%
1-41430 · Life Insurance	2,479.00	3,207.60	-728.60	77.3%
1-41400 · Insurance (Health) - Other	269,079.23	385,015.53	-115,936.30	69.9%
Total 1-41400 · Insurance (Health)	280,561.48	399,131.25	-118,569.77	70.3%
1-41500 · Lease Obligation-interest	14,261.32	14,261.32	0.00	100.0%
1-41600 · Lease Obligations-principal	122,708.14	122,697.14	11.00	100.0%
1-41700 · Liability Insurance (Risk Manag	43,580.76	53,563.01	-9,982.25	81.4%
1-41800 · Medical Supplies Expenses				
1-14815 · IV	5,767.24	0.00	5,767.24	100.0%
1-41805 · IO	5,543.50			
1-41810 · Bag, Trauma	134.24	0.00	134.24	100.0%
1-41820 · Consumables	7,890.53	0.00	7,890.53	100.0%
1-41830 · Medication	2,976.82	0.00	2,976.82	100.0%
1-41834 · Diabetic Medication	87.04			
1-41840 · Airway	1,572.68	0.00	1,572.68	100.0%
1-41845 · Airway, Advanced	1,029.67	0.00	1,029.67	100.0%
1-41850 · IV Medication	162.80	0.00	162.80	100.0%
1-41860 · Airway, Suction	14.30			
1-41865 · Zoll	3,190.46	0.00	3,190.46	100.0%
1-41875 · Bag, O2	231.75	0.00	231.75	100.0%
1-41880 · Misc	332.34	0.00	332.34	100.0%
1-41885 · PPE	3,339.77	0.00	3,339.77	100.0%
1-41890 · Equipment	23.99	0.00	23.99	100.0%
1-41895 · Infection Control	3,937.86	0.00	3,937.86	100.0%
1-41899 · COVID	4,438.27			
1-41800 · Medical Supplies Expenses - Other	18,172.02	77,346.00	-59,173.98	23.5%
Total 1-41800 · Medical Supplies Expenses	58,845.28	77,346.00	-18,500.72	76.1%
1-41900 · Misc Services				
1-41920 · Yearly Ambulance License Fees	975.00	0.00	975.00	100.0%
1-41930 · Firefighter Testing	0.00	0.00	0.00	0.0%
1-41940 · Recert of AMETs	695.00	0.00	695.00	100.0%
1-41990 · Other Misc Charges	554.31	0.00	554.31	100.0%
1-41900 · Misc Services - Other	689.03	10,065.00	-9,375.97	6.8%
Total 1-41900 · Misc Services	2,913.34	10,065.00	-7,151.66	28.9%
1-42000 · Misc. Equipment				
Turnout Gear Sets	-1,749.00			

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-42005 · Safety Equipment	259.00	500.00	-241.00	51.8%
1-42010 · Turnout Gear	34,131.50	33,000.00	1,131.50	103.4%
1-42015 · Ansi Coats	0.00	500.00	-500.00	0.0%
1-42025 · Haz-Mat Supplies	709.64	1,000.00	-290.36	71.0%
1-42030 · Active Shooter Equip PPE	6,580.00	6,680.00	-100.00	98.5%
42020 · Safety / PPE	5,606.76	5,600.00	6.76	100.1%
1-42000 · Misc. Equipment - Other	6,309.50	0.00	6,309.50	100.0%
Total 1-42000 · Misc. Equipment	51,847.40	47,280.00	4,567.40	109.7%
1-42200 · Office supply & expenses	12,024.63	13,150.00	-1,125.37	91.4%
1-42300 · Paramedics	72,842.65	104,886.60	-32,043.95	69.4%
1-42400 · Professional Services				
1-42410 · Accountant Fees	15,023.75	15,600.00	-576.25	96.3%
1-42415 · Engineering	0.00	12,000.00	-12,000.00	0.0%
1-42420 · Attorney	1,825.00	8,000.00	-6,175.00	22.8%
1-42425 · Public Outreach	5,770.00	6,000.00	-230.00	96.2%
1-42430 · Auditor	8,220.00	8,000.00	220.00	102.8%
1-42440 · Blueline Drug Testin	790.00	1,200.00	-410.00	65.8%
1-42441 · Blueline New Hire Testing	800.00	650.00	150.00	123.1%
1-42450 · Bond Trustee (Zions Bond)	2,000.00	2,000.00	0.00	100.0%
1-42460 · Bonding	0.00	700.00	-700.00	0.0%
1-42465 · Crew Sense	2,804.76	3,000.00	-195.24	93.5%
1-42470 · Medical Advisor	7,700.00	8,400.00	-700.00	91.7%
1-42475 · Employers Council	4,860.00	5,500.00	-640.00	88.4%
1-42480 · Payroll Administration	6,528.25	8,400.00	-1,871.75	77.7%
1-42485 · Consultant for RDA Matrix	0.00	0.00	0.00	0.0%
1-42490 · Prof. Services - Plats, Etc.	0.00	0.00	0.00	0.0%
1-42400 · Professional Services - Other	72.00	0.00	72.00	100.0%
Total 1-42400 · Professional Services	56,393.76	79,450.00	-23,056.24	71.0%
1-42500 · Retirement	278,698.72	313,997.22	-35,298.50	88.8%
1-42700 · Special Department Allowance	11,248.01	16,935.00	-5,686.99	66.4%
1-42800 · Subscriptions, Memberships				
Flex Plan Admin Fee	0.00	0.00	0.00	0.0%
1-42800 · Subscriptions, Memberships - Other	14,329.39	16,306.00	-1,976.61	87.9%
Total 1-42800 · Subscriptions, Memberships	14,329.39	16,306.00	-1,976.61	87.9%
1-42850 · Surviving Spouse Trust Fund	0.00	0.00	0.00	0.0%
1-42900 · Transfer Out General Fund	0.00	0.00	0.00	0.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2020 through June 2021

	Jul '20 - Jun...	Budget	\$ Over Bud...	% of Budget
1-43000 · Travel and Training				
1-43010 · Airfare	0.00	0.00	0.00	0.0%
1-43020 · Pub Ed Supplies for Clowns	0.00	2,700.00	-2,700.00	0.0%
1-43030 · Travel Per Diem	0.00	5,000.00	-5,000.00	0.0%
1-43000 · Travel and Training - Other	17,388.93	54,905.00	-37,516.07	31.7%
Total 1-43000 · Travel and Training	17,388.93	62,605.00	-45,216.07	27.8%
1-43100 · Unemployment	0.00	0.00	0.00	0.0%
1-43200 · Utilities (Gas,Power,Phones)	58,585.96	74,798.00	-16,212.04	78.3%
1-43300 · Vehicle Maintenance	101,706.40	113,350.00	-11,643.60	89.7%
1-43400 · Workmans Comp	48,457.00	56,324.00	-7,867.00	86.0%
1-45000 · Impact Fee Expense	0.16	0.00	0.16	100.0%
1-48000 · Transfer to Debt Service	0.00	233,165.00	-233,165.00	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	0.00	0.00	0.0%
41350 · Finger Printing	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	3,977,691.18	5,234,482.44	-1,256,791.26	76.0%
Net Ordinary Income	992,543.32	75,468.57	917,074.75	1,315.2%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
3-36100 · Interest Income	0.00	15,623.00	-15,623.00	0.0%
3-39100 · Capital Projects-Transfer In	0.00	18,000.00	-18,000.00	0.0%
3-39200 · Gain on Sale of Assets	0.00	0.00	0.00	0.0%
Total Capital Projects Inc 3	0.00	33,623.00	-33,623.00	0.0%
Debt Service Inc 2				
2-36100 · Interest Income	0.00	1,756.00	-1,756.00	0.0%
2-39100 · Transfers In Debt Service	0.00	257,247.50	-257,247.50	0.0%
Total Debt Service Inc 2	0.00	259,003.50	-259,003.50	0.0%
Total Other Income	0.00	292,626.50	-292,626.50	0.0%
Other Expense				
Debt Service Exp 2				
2-45100 · Interest Expense	48,165.00	48,165.00	0.00	100.0%
2-45200 · Principal	185,000.00	209,082.50	-24,082.50	88.5%
Total Debt Service Exp 2	233,165.00	257,247.50	-24,082.50	90.6%

**North Davis Fire District
Profit & Loss Budget vs. Actual
July 2020 through June 2021**

	<u>Jul '20 - Jun...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
3-44100 · Capital Projects Exp 3				
Station 42 Garage	0.00	0.00	0.00	0.0%
3-44200 · Equipment	50,533.40	69,000.00	-18,466.60	73.2%
3-44225 · Multi-Use Helmets	53,457.17	54,200.00	-742.83	98.6%
3-44300 · Vehicles	0.00	0.00	0.00	0.0%
Total 3-44100 · Capital Projects Exp 3	<u>103,990.57</u>	<u>123,200.00</u>	<u>-19,209.43</u>	<u>84.4%</u>
Total Other Expense	<u>337,155.57</u>	<u>380,447.50</u>	<u>-43,291.93</u>	<u>88.6%</u>
Net Other Income	<u>-337,155.57</u>	<u>-87,821.00</u>	<u>-249,334.57</u>	<u>383.9%</u>
Net Income	<u>655,387.75</u>	<u>-12,352.43</u>	<u>667,740.18</u>	<u>-5,305.7%</u>

DRAFT



North Davis Fire District
381 North 3150 West
West Point City, UT 84015
Office: (801) 525-2851
Fax: (801) 525-6935

May 5, 2021

Memo to the North Davis Fire District Board of Trustees: This document provides a summary of why there is a significant shift in the impact fee the District adopted approximately one year ago and the current impact fee calculation:

- The 2020 impact fee calculation assumed that Station 42 would be remodeled to include an addition that would meet the demand of new growth. That addition cost was 100% growth related, as it added call capacity for the District, and resulted in a high cost per call (\$3,771.63). There were various impact fee credits that offset some of this cost. These credits accounted for outstanding debt that benefitted existing development and an impact fee fund balance credit (these credits totaled \$895.92 per call). When you added consultant costs the final cost per call was \$2,893.14 ($3,771.63 + 17.43 - 895.92 = 2,893.14$).
- Now that plans have changed for how to meet future demand, the 2021 impact fee calculation assumes that Station 42 will be demolished, and a larger fire station will be rebuilt at its current site instead of having an addition to the existing station.
 - Instead of the new construction cost being 100% to growth (the addition) it is now 44.4% to growth (the expansion portion of the rebuild). The District does not have cash on hand to fully fund the remaining 55.6% of the project cost (approximately \$4.1M) so there is a deficiency credit in the impact fee to account for the project cost that will be paid over time using District revenues (the credit is calculated at \$513.58 per call). This credit is necessary so that new development does not have to pay twice for its needed capacity. Impact fees should be sufficient to pay for new development's portion of the building (44.4%) but property taxes will be used to pay for the portion of the building (55.6%) that will benefit existing development. Therefore, new development will pay twice- once through impact fees and once through property tax unless credits are made.
 - Call volume has also shifted notably since the previous impact fee due to growth in call volume as well as changes to ambulance services. The District indicated it is now responsible for an additional 1,500 ambulance calls per year. The higher volume of calls changes the existing level of service that impact fees are based on (measured by station square footage per call) from 7.014 SF per call in the 2020 study to 4.837 SF per call in the 2021 study. That may not sound like a lot, but when you multiply it by the call volume it can have a big impact on the cost per call and the station square footage cost that is attributable to future growth versus existing growth.

- Cost per call in the 2021 study is now \$1,937.97 instead of \$3,771.63 because of the changes in the project (going from an addition to a demolish and rebuild) and the changes in the level of service (going from 7.014 SF to 4.837 SF). There is also the proportionally higher impact fee credit of \$513.58 per call (to offset the cost of the portion of the new Station 42 that will benefit existing development).

The information in this document was provided by Megan Anderson (Financial Analyst) with Zions Public Finance, Inc.

DRAFT

RESOLUTION NO. 2021R-05

A RESOLUTION ADOPTING A PUBLIC SAFETY IMPACT FEE ANALYSIS PLAN AND A PUBLIC SAFETY IMPACT FEE FACILITIES PLAN FOR THE NORTH DAVIS FIRE DISTRICT AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, North Davis Fire District (hereinafter referred to as the "District") is a local district service area under Title 17B, Chapter 2a, Part 9, Utah Code Annotated, 1953, (the "Service Area Act"); and,

WHEREAS, the District has historically imposed and collected impact fees as a source of revenue for capital improvements; and,

WHEREAS, the Utah State Legislature adopted the "Impact Fees Act" which is presently codified in " 11-36a-101 through 705, Utah Code Annotated, 1953, as amended); and,

WHEREAS, the Impact Fees Act requires municipalities, counties and local districts, including service area districts, to follow certain procedures in connection with assessment of impact fees; and,

WHEREAS, the District caused studies to be conducted resulting in preparation of a Public Safety Impact Fee Analysis (the "Analysis") dated April, 2021 and a Public Safety Impact Fee Facilities Plan (the "Plan") dated April, 2021 as part of the process for compliance with the Impact Fees Act; and,

WHEREAS, a public hearing has been duly advertised and held as required by law in connection with adoption of the Analysis and the Plan,

NOW, THEREFORE, BE IT FOUND, ORDERED AND RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, STATE OF UTAH, as follows:

SECTION ONE: ADOPTION OF PUBLIC SAFETY IMPACT FEE ANALYSIS PLAN

The Public Safety Impact Fee Analysis Plan dated April, 2021, in the form attached hereto as Exhibit "A" is hereby adopted as the Public Safety Impact Fee Analysis Plan for the North Davis Fire District and replaces all prior versions thereof.

SECTION TWO: ADOPTION OF PUBLIC SAFETY IMPACT FEE FACILITIES PLAN

The Public Safety Impact Fee Facilities Plan dated April, 2021, in the form attached hereto as

Exhibit “B” is hereby adopted as the Public Safety Impact Fee Facilities Plan for the North Davis Fire District and replaces all prior versions thereof.

SECTION THREE: SEVERABILITY

If any Section, Subsection, Paragraph, Clause, or Phrase of this Resolution, the Analysis or the Plan hereby adopted should be declared invalid for any reason, such decision shall not affect the remaining portions of this Resolution or any provisions adopted as Exhibit “A” and Exhibit “B”, which remaining provisions shall remain in full force and effect, and for this purpose each provision of this Resolution, the Analysis and the Plan is declared to be severable.

SECTION FOUR: REPEAL

All prior Resolutions which are in direct conflict with this Resolution are hereby repealed to the extent of such conflict and said Resolutions shall otherwise remain in full force and effect.

SECTION FOUR: EFFECTIVE DATE

This Resolution shall be effective on and after May 20, 2021.

PASSED AND ADOPTED this 20th day of May 2021.

NORTH DAVIS FIRE DISTRICT

By: _____
TIMOTHY E. ROPER,
Chairman, Board of Trustees

ATTEST:

MISTY ROGERS,
Clerk of the Board

North Davis Fire District



DRAFT Public Safety Impact Fee Analysis



NORTH DAVIS FIRE DISTRICT IMPACT FEE ANALYSIS

Executive Summary

Background

The Impact Fee Analysis (IFA) was prepared to meet the requirements of Utah Code §11-36a. Impact fees are a one-time fee charged to new development to help offset the capital costs associated with new growth in a community. The District includes one service area and all new development will be charged the same public safety impact fee regardless of where the development takes place.

Impacts to public safety from residential and non-residential growth are manifest in increased demand on fire services. The increased demand results in the need for more fire safety facilities. The total impacts are shown in the table below, with the following sections analyzing how the increased growth results in more calls for service and the need for more facility space.

Maximum fire impact fees, on a residential unit and nonresidential square foot basis, are summarized in the table below:

TABLE 1: SUMMARY OF RESIDENTIAL PER UNIT AND NONRESIDENTIAL SQUARE FOOT COSTS

	Cost per Call Station	Cost per Call/Vehicles	Calls per Unit	Maximum Fee
Residential	\$1,422.87		0.1273	\$181.13
Non-Residential	\$1,422.87	\$109.63	0.0647	\$0.10

New Development and Growth

Residential and non-residential growth creates the demand for new public safety capital facilities. Projected growth is shown in the following table:

TABLE 2: GROWTH PROJECTIONS

Year	Households	Nonresidential SF
2021	16,695	23,957,262
2022	17,196	24,676,195
2023	17,712	25,416,653
2024	18,243	26,178,636
2025	18,790	26,963,579
2026	19,354	27,772,917
2027	19,935	28,606,649
2028	20,533	29,464,777
2029	21,149	30,348,735
2030	21,783	31,258,522
Growth 2021-2030	5,088	7,301,261

Source: Davis County Assessor's Office (units and building square feet) and GIS measurement of institutional space by ZPFI.

Residential and non-residential growth will result in the need for more fire facility space, as reflected by the growth in fire calls for service.

TABLE 3: PROJECTED GROWTH IN CALLS FOR SERVICE

Year	Households	Residential Calls	Residential Calls per Unit	Non-Residential SF	Non-Residential Calls	Non-Residential Calls per SF
2021	16,695	3,073	0.1840	23,957,262	2,243	0.0936
2022	17,196	3,165	0.1840	24,676,195	2,310	0.0936
2023	17,712	3,259	0.1840	25,416,653	2,379	0.0936
2024	18,243	3,357	0.1840	26,178,636	2,451	0.0936
2025	18,790	3,458	0.1840	26,963,579	2,524	0.0936
2026	19,354	3,562	0.1840	27,772,917	2,600	0.0936
2027	19,935	3,669	0.1840	28,606,649	2,678	0.0936
2028	20,533	3,779	0.1840	29,464,777	2,758	0.0936
2029	21,149	3,892	0.1840	30,348,735	2,841	0.0936
2030	21,783	4,009	0.1840	31,258,522	2,926	0.0936
Growth 2021-2030	5,088	936		7,301,261	684	

Impact on Consumption of Existing Capacity - Utah Code 11-36a-304(1)(a)

There is no excess capacity in the two existing fire station buildings. The Pierce Pumper truck has some excess capacity and will be included in the apparatus fee calculation.

Impact on System Improvements by Anticipated Development Activity - Utah Code 11-36a-304(1)(b)

With 5,567 fire calls for service in 2021 and 26,930 occupied building square feet, the existing level of service is 4.84 building square feet per call. In order to maintain this service level, the District will need to acquire an additional 8,207 square feet of space by 2030. Within the ten-year impact fee planning horizon, the District plans to rebuild Station 42 to increase the capacity in order to serve the future growth in calls.

TABLE 4: FACILITIES NEEDED (FIRE BUILDING SQUARE FEET) TO MAINTAIN EXISTING/PROPOSED FIRE SERVICE LEVELS FROM NEW DEVELOPMENT

Year	Total Calls for Service	Building SF Required*
2021	5,567	26,930
2022	5,734	27,737
2023	5,906	28,568
2024	6,083	29,426
2025	6,266	30,311
2026	6,454	31,220
2027	6,648	32,158
2028	6,846	33,119
2029	7,052	34,116
2030	7,264	35,137
Growth, 2021-2030	1,697	8,207

*New development will not be required to pay for the additional sf required to serve the demands of new development arising from mutual aid and pass-thru traffic calls.

The District has two fire vehicles that can be considered in the calculation of impact fees – a 2015 Pierce Pumper truck acquired at a cost of \$636,500 and an aerial ladder truck that the District will take possession of later in 2021 at a cost of \$803,879.96. The ladder truck is needed to serve the additional height and reach demands of future development.

Relationship of Anticipated Impacts to Anticipated Development Activity - Utah Code 11-36a-304(1)(c)

New development will be required to pay for the expansion portion of the Station 42 rebuild. In addition, it will be required to buy into the excess capacity of the 2015 Pierce Pumper truck and pay for its fair share of a new aerial ladder truck.

Proportionate Share Analysis - Utah Code 11-36a-304(1)(d)

A summary of the cost calculations, explained in more detail in the body of this report, is as follows:

TABLE 5: FIRE FEE CALCULATIONS

Summary	Amount
Station 42 Rebuild	\$1,934.97
Credits	(\$513.58)
Consultant Costs	\$1.47
Impact Fee Fund Balance	\$0.00
TOTAL Cost per Call	\$1,422.87

The cost per call must then be multiplied by the calls per unit in order to arrive at a maximum impact fee that can be charged. In addition, non-residential development can pay its fair share of fire vehicles that cost more than \$500,000.

TABLE 6: SUMMARY OF RESIDENTIAL PER UNIT AND NONRESIDENTIAL SQUARE FOOT COSTS

	Cost per Call Station	Cost per Call/Vehicles	Calls per Unit	Maximum Fee
Residential	\$1,422.87		0.1273	\$181.13
Non-Residential	\$1,422.87	\$109.63	0.0647	\$0.10

Utah Code Legal Requirements

Preparation of Impact Fee Analysis. Utah Code requires that “each local political subdivision... intending to impose an impact fee shall prepare a written analysis (Impact Fee Analysis or IFA) of each impact fee” (Utah Code 11-36a-303). This IFA follows all legal requirements as outlined below. The District has retained Zions Public Finance, Inc. (ZPFI) to prepare this Impact Fee Analysis in accordance with legal requirements.

Section 11-36a-304 of the Utah Code outlines the requirements of an impact fee analysis which is required to identify the following:

- anticipated impact on or consumption of any existing capacity of a public facility by the anticipated development activity;
- anticipated impact on system improvements required by the anticipated development activity to maintain the established level of service for each public facility;
- how anticipated impacts are reasonably related to the anticipated development activity
- the proportionate share of:
 - costs for existing capacity that will be recouped; and
 - costs of impacts on system improvement that are reasonably related to the new development activity; and
 - how the impact fee was calculated.

Further, in analyzing whether or not the proportionate share of the costs of public facilities are reasonably related to the new development activity, the local political subdivision or private entity, as the case may be, shall identify, if applicable:

- the cost of each existing public facility that has excess capacity to serve the anticipated development resulting from the new development activity;
- the cost of system improvements for each public facility;
- other than impact fees, the manner of financing for each public facility such as user charges, special assessments, bonded indebtedness, general taxes, or federal grants;
- the relative extent to which development activity will contribute to financing the excess capacity of and system improvements for each existing public facility, by means such as user charges, special assessments, or payment from the proceeds of general taxes;
- the relative extent to which development activity will contribute to the cost of existing public facilities and system improvements in the future;

the extent to which the development activity is entitled to a credit against impact fees because the development activity will dedicate system improvements or public facilities that will offset the demand for system improvements, inside or outside the proposed development;

extraordinary costs, if any, in servicing the newly developed properties; and

the time-price differential inherent in fair comparisons of amounts paid at different times.

Calculating Impact Fees. Utah Code 11-36a-305 states that for purposes of calculating an impact fee, a local political subdivision or private entity may include the following:

construction contract price;

cost of acquiring land, improvements, materials, and fixtures;

cost for planning, surveying, and engineering fees for services provided for and directly related to the construction of the system improvements; and

for a political subdivision, debt service charges if the political subdivision might use impact fees as a revenue stream to pay the principal and interest on bonds, notes or other obligations issued to finance the costs of the system improvements.

Additionally, the Code states that each political subdivision or private entity shall base impact fee amounts on realistic estimates and the assumptions underlying those estimates shall be disclosed in the impact fee analysis.

Certification of Impact Fee Analysis. Utah Code 11-36a-306 states that an impact fee analysis shall include a written certification from the person or entity that prepares the impact fee analysis. This certification is included at the conclusion of this analysis.

Impact Fee Enactment. Utah Code 11-36a-202 states that a local political subdivision or private entity wishing to impose impact fees shall pass an impact fee enactment in accordance with Section 11-36a-402. Additionally, an impact fee imposed by an impact fee enactment may not exceed the highest fee justified by the impact fee analysts. An impact fee enactment may not take effect until 90 days after the day on which the impact fee enactment is approved.

Notice of Intent to Prepare Impact Fee Analysis. A local political subdivision must provide written notice of its intent to prepare an IFA before preparing the Analysis (Utah Code 11-36a-503(1)). This notice must be posted on the Utah Public Notice website. The District has complied with this noticing requirement for the IFA by posting notice.

Impact Fee Analysis

Utah Code allows political subdivisions to include only public safety buildings and fire vehicles with a cost of \$500,000 or more in the calculation of impact fees. This IFA is organized based on the legal requirements of Utah Code 11-36a-304.

Impact on Consumption of Existing Capacity – Utah Code 11-36a-304((1)(a))

Demand Placed on Facilities by New Development Activity

Impacts on public safety facilities will come from both residential and non-residential growth. This growth is projected as follows:

TABLE 7: GROWTH PROJECTIONS

Year	Households	Nonresidential SF
2021	16,695	23,957,262
2022	17,196	24,676,195
2023	17,712	25,416,653
2024	18,243	26,178,636
2025	18,790	26,963,579
2026	19,354	27,772,917
2027	19,935	28,606,649
2028	20,533	29,464,777
2029	21,149	30,348,735
2030	21,783	31,258,522
Growth 2021-2030	5,088	7,301,261

Source: Davis County Assessor's Office (units and building SF). GIS measurement of institutional space by ZPFI.

Residential and nonresidential growth will create increased demand for fire services as demonstrated by the increased calls for service that are projected to occur.

TABLE 8: PROJECTED GROWTH IN CALLS FOR SERVICE

Year	Households	Residential Calls	Residential Calls per Unit	Non-Residential SF	Non-Residential Calls	Non-Residential Calls per SF
2021	16,695	3,073	0.1840	23,957,262	2,243	0.0936
2022	17,196	3,165	0.1840	24,676,195	2,310	0.0936
2023	17,712	3,259	0.1840	25,416,653	2,379	0.0936
2024	18,243	3,357	0.1840	26,178,636	2,451	0.0936
2025	18,790	3,458	0.1840	26,963,579	2,524	0.0936

Year	Households	Residential Calls	Residential Calls per Unit	Non-Residential SF	Non-Residential Calls	Non-Residential Calls per SF
2026	19,354	3,562	0.1840	27,772,917	2,600	0.0936
2027	19,935	3,669	0.1840	28,606,649	2,678	0.0936
2028	20,533	3,779	0.1840	29,464,777	2,758	0.0936
2029	21,149	3,892	0.1840	30,348,735	2,841	0.0936
2030	21,783	4,009	0.1840	31,258,522	2,926	0.0936
Growth 2021-2030	5,088	936		7,301,261	684	

There is no excess capacity in the existing fire stations. Therefore, the District intends to rebuild Station 42 to meet future call demand and will increase the station square footage from 10,520 SF to 18,500 SF at an estimated cost of \$7,400,000.

TABLE 9: FACILITIES NEEDED (FIRE BUILDING SQUARE FEET) TO MAINTAIN EXISTING/PROPOSED FIRE SERVICE LEVELS FROM NEW DEVELOPMENT

Year	Total Calls for Service	Building SF Required
2021	5,567	26,930
2022	5,734	27,737
2023	5,906	28,568
2024	6,083	29,426
2025	6,266	30,311
2026	6,454	31,220
2027	6,648	32,158
2028	6,846	33,119
2029	7,052	34,116
2030	7,264	35,137
Growth, 2021-2030	1,697	8,207

Of the 8,207 square feet required by the growth in calls in the District, new development will be responsible for the construction cost of 7,602 square feet. The difference of 605 square feet is attributable to pass-thru traffic and mutual aid calls.

The District has two fire vehicles that can be considered in the calculation of impact fees – a 2015 Pierce Pumper truck acquired at a cost of \$636,500 and an aerial ladder truck that the District will take possession of later in 2021 at a cost of \$803,879.96. The new ladder truck is needed to serve the additional height and reach demands of future development.

Identify the Means by Which the Political Subdivision or Private Entity Will Meet Those Growth Demands – *Utah Code 11-36a-304((1)(b))*

The District will meet the proposed growth demands by rebuilding Station 42 to increase square feet and call capacity at a cost of \$7,400,000. The District will also require new development to buy into the excess capacity of its Pierce Pumper truck that was acquired in 2015. The District will further require new development to pay for its fair share of a new aerial ladder truck that it intends to acquire within the next six years.

Relationship of Anticipated Impacts to Anticipated Development Activity – *Utah Code 11-36a-304((1)(c))*

Additional public safety facilities are needed due to new development and growth. One way of measuring the increased demand for services is through the number of calls for service. As calls for service increase, public safety departments are forced to expand and need more space to house their activities.

Proportionate Share Analysis – *Utah Code 11-36a-304((1)(d))*

The proportionate share analysis includes the following steps:

- 1) Project increased population and nonresidential growth
- 2) Project increased calls for service, keeping the ratio of calls for service for residential units and nonresidential square feet constant with existing ratios
- 3) Project the need for increased building floor space based on the current ratio of building square feet per call
- 4) Calculate the cost per call by dividing the cost of the increased public safety building square feet needed by the growth in calls
- 5) Allocate the cost per call to residential and nonresidential units based on the number of calls per residential unit and nonresidential square feet, respectively
- 6) Calculate the fair share of fire vehicle costs in excess of \$500,000 that are attributable to new development.

The first step is to take the projected growth and calculate the additional calls for service that will result due to new development.

TABLE 10: GROWTH IN CALLS FOR SERVICE

Year	Households	Residential Calls	Residential Calls per Unit	Non-Residential SF	Non-Residential Calls	Non-Residential Calls per SF
2021	16,695	3,073	0.1840	23,957,262	2,243	0.0936
2022	17,196	3,165	0.1840	24,676,195	2,310	0.0936
2023	17,712	3,259	0.1840	25,416,653	2,379	0.0936
2024	18,243	3,357	0.1840	26,178,636	2,451	0.0936
2025	18,790	3,458	0.1840	26,963,579	2,524	0.0936
2026	19,354	3,562	0.1840	27,772,917	2,600	0.0936

Year	Households	Residential Calls	Residential Calls per Unit	Non-Residential SF	Non-Residential Calls	Non-Residential Calls per SF
2027	19,935	3,669	0.1840	28,606,649	2,678	0.0936
2028	20,533	3,779	0.1840	29,464,777	2,758	0.0936
2029	21,149	3,892	0.1840	30,348,735	2,841	0.0936
2030	21,783	4,009	0.1840	31,258,522	2,926	0.0936
Growth 2021-2030	5,088	936		7,301,261	684	

The growth in development will result in the need for additional fire facility square footage, based on a constant ratio of 0.1840 calls per residential unit per year and 0.0936 calls per nonresidential square foot per year. The cost per call for new construction is \$1,934.97.

TABLE 11: COST PER CALL FOR CONSTRUCTION OF NEW FACILITY

New Construction	Amount
LOS - SF per call	4.837
Growth in All Calls, 2021-2030	1,697
SF Needed Total, 2021-2030	8,207.34
Cost per SF for Station 42 Rebuild and Expansion	\$400
Cost of Rebuild/Expansion Attributable to Growth 2021-2030	\$3,282,936
Cost per Call for New Development	\$1,934.97

However, there is an outstanding bond on Station 41. This is considered a deficiency (since the building is not entirely paid for and new development is being charged for this level of service). Therefore, new development must be credited for its fair share of these remaining bond payments.

TABLE 12: CREDITS FOR OUTSTANDING BOND ON STATION 41

Year	Annual Payment	Total Calls	Payment per Call	NPV
2021	233,165.00	5,567	\$41.88	\$230.40
2022	231,912.00	5,734	\$40.45	\$197.73
2023	230,490.00	5,906	\$39.03	\$165.20
2024	233,899.00	6,083	\$38.45	\$132.77
2025	231,970.00	6,266	\$37.02	\$99.63
2026	229,872.00	6,454	\$35.62	\$66.60
2027	232,605.00	6,648	\$34.99	\$33.64
			Average Credit	\$132.28

The District intends to rebuild Station 42 and add additional square footage and call capacity. The portion of the building to serve new growth was included in the cost per call calculation found above in Table 11. The remaining station rebuild cost that will benefit existing residents and not new growth will be credited against the impact fee as a deficiency credit as shown in Table 13. The District's current impact fee fund balance will be applied to the construction of the new facility as those impact fee funds have been collected from existing residents for this purpose. The average credit over the first five years is \$381.30.

TABLE 13: CREDITS FOR REBUILD OF STATION 42

Year	Payment per Year	Total Calls	Payment per Call	NPV	Cost per Call
2021	(\$219,103.87)	5,567	(\$39.36)	(\$425.49)	2021

Year	Payment per Year	Total Calls	Payment per Call	NPV	Cost per Call
2022	(\$219,103.87)	5,734	(\$38.21)	(\$403.16)	2022
2023	(\$219,103.87)	5,906	(\$37.10)	(\$381.07)	2023
2024	(\$219,103.87)	6,083	(\$36.02)	(\$359.21)	2024
2025	(\$219,103.87)	6,266	(\$34.97)	(\$337.56)	2025
2026	(\$219,103.87)	6,454	(\$33.95)	(\$316.09)	2026
2027	(\$219,103.87)	6,648	(\$32.96)	(\$294.79)	2027
2028	(\$219,103.87)	6,846	(\$32.00)	(\$273.62)	2028
2029	(\$219,103.87)	7,052	(\$31.07)	(\$252.56)	2029
2030	(\$219,103.87)	7,264	(\$30.16)	(\$231.60)	2030
2031	(\$219,103.87)	7,481	(\$29.29)	(\$210.70)	2031
2032	(\$219,103.87)	7,706	(\$28.43)	(\$189.84)	2032
2033	(\$219,103.87)	7,937	(\$27.60)	(\$169.00)	2033
2034	(\$219,103.87)	8,175	(\$26.80)	(\$148.16)	2034
2035	(\$219,103.87)	8,420	(\$26.02)	(\$127.28)	2035
2036	(\$219,103.87)	8,673	(\$25.26)	(\$106.35)	2036
2037	(\$219,103.87)	8,933	(\$24.53)	(\$85.34)	2037
2038	(\$219,103.87)	9,201	(\$23.81)	(\$64.23)	2038
2039	(\$219,103.87)	9,478	(\$23.12)	(\$42.98)	2039
2040	(\$219,103.87)	9,761	(\$22.45)	(\$22.45)	2040

Total credits for the outstanding bond on Station 41 and the rebuild of Station 42 are \$513.58.

TABLE 14: SUMMARY OF CREDITS ON FIRE STATION FACILITIES

Description	Amount
Credits - Station 41 (outstanding bond - deficiency)	(\$132.28)
Station 42 – Rebuild (portion benefitting existing residents)	(\$381.30)
Total Credit per Call	(\$513.58)

In addition, impact fees can include consultant costs.

TABLE 15: CONSULTANT COSTS

Description	Amount
Consultant Costs	\$2,500
Growth in Calls, 2021-2030	1,697
Cost per Call	\$1.47

The cost per call for fire is \$1,422.87 as shown in the table below.

TABLE 16: SUMMARY COST PER CALL

Summary	
Station 42 Rebuild	\$1,934.97
Credits	(\$513.58)

Consultant Costs	\$1.47
Impact Fee Fund Balance	\$0.00
TOTAL Cost per Call	\$1,422.87

The cost of the two fire vehicles (2015 Pierce and new ladder truck) are then added to the costs calculated for nonresidential development only. The salvage value of each apparatus has been considered in the cost calculation. Although residential developments cannot be assessed an apparatus impact fee their demand is considered in the apparatus calculations to assess a fair fee to non-residential development.

TABLE 17: PIERCE PUMPER TRUCK PROPORTIONATE SHARE ANALYSIS

2015 Pierce Pumper	% of Calls	Cost Allocation	% of Total Call Capacity to Growth, 2021-2030	Amount Allocated to Growth, 2021-2030	Cost per Call
Actual Cost including Interest	\$765,336				
Residential	55.2%	\$422,399.14			
Non-Residential	40.3%	\$308,341.71	20.1%	\$62,129.92	\$90.89

However, there are lease payments outstanding on the Pierce Pumper truck. Therefore, new development needs to be credited so that it does not pay twice. The average credit is \$20.28.

TABLE 18: PIERCE PUMPER TRUCK LEASE PAYMENT CREDITS

Year	Payment Benefitting Existing Development	Annual Calls	Cost per Call	NPV
2021	(\$50,598.99)	5,567	5,567	(\$9.09)
2022	(\$50,598.99)	5,734	5,734	(\$8.82)
2023	(\$50,598.99)	5,906	5,906	(\$8.57)
2024	(\$50,598.99)	6,083	6,083	(\$8.32)

The District is in the process of acquiring a new aerial ladder truck. The cost of the new truck is shown below.

TABLE 19: AERIAL LADDER TRUCK PROPORTIONATE SHARE ANALYSIS

2022 Ladder Truck	% of Calls	Cost Allocation	% of Total Call Capacity to Growth, 2021-2030	Amount Allocated to Growth, 2021-2030	Cost per Call
Total Cost + Interest	\$942,393				
Residential	55.2%	\$520,118.80			
Non-Residential	40.3%	\$379,674.82	16.9%	\$64,067.73	\$93.73

Again, credits will need to be made so that new development does not pay twice – through an impact fee and then through lease payments. The credits that need to be made are to offset the cost of the truck that will benefit existing development. Anticipated annual costs, given a useful life of 20 years, are shown in the table below. The 5-year average credit is \$54.72.

TABLE 20: AERIAL LADDER TRUCK PROPORTIONATE SHARE ANALYSIS

Year	Payment Benefitting Existing Development	Annual Calls	Cost per Call	NPV
2022	(\$52,178.71)	5,734	(\$9.10)	(\$68.69)
2023	(\$52,178.71)	5,906	(\$8.84)	(\$61.65)
2024	(\$52,178.71)	6,083	(\$8.58)	(\$54.67)
2025	(\$52,178.71)	6,266	(\$8.33)	(\$47.73)
2026	(\$52,178.71)	6,454	(\$8.08)	(\$40.83)
2027	(\$52,178.71)	6,648	(\$7.85)	(\$33.97)
2028	(\$52,178.71)	6,846	(\$7.62)	(\$27.14)
2029	(\$52,178.71)	7,052	(\$7.40)	(\$20.34)
2030	(\$52,178.71)	7,264	(\$7.18)	(\$13.55)
2031	(\$52,178.71)	7,481	(\$6.97)	(\$6.77)

Total vehicle costs per call are summarized as follows:

TABLE 21: SUMMARY OF VEHICLE COSTS PER CALL

Vehicle Summary	Total Cost per Call	Credit per Call	Cost per Call After Credits
Pierce Pumper	\$90.89	(\$20.28)	\$70.62
Pierce Forcer PUC	\$93.73	(\$54.72)	\$39.01
Total	\$184.62	(\$74.99)	\$109.63

Maximum impact fees that can be charged new development are as follows:

TABLE 22: SUMMARY OF MAXIMUM IMPACT FEES

	Cost per Call Station	Cost per Call/Vehicles	Calls per Unit	Maximum Fee
Residential	\$1,422.87		0.1273	\$181.13
Non-Residential	\$1,422.87	\$109.63	0.0647	\$0.10

Certification

Zions Public Finance, Inc. certifies that the attached impact fee analysis:

1. includes only the costs of public facilities that are:
 - a. allowed under the Impact Fees Act; and
 - b. actually incurred; or
 - c. projected to be incurred or encumbered within six years after the day on which each impact fee is paid;
2. does not include:
 - a. costs of operation and maintenance of public facilities;
 - b. costs for qualifying public facilities that will raise the level of service for the facilities, through impact fees, above the level of service that is supported by existing residents;
 - c. an expense for overhead, unless the expense is calculated pursuant to a methodology that is consistent with generally accepted cost accounting practices and the methodological standards set forth by the federal Office of Management and Budget for federal grant reimbursement;
3. offsets costs with grants or other alternate sources of payment; and
4. complies in each and every relevant respect with the Impact Fees Act.

North Davis Fire District



DRAFT Public Safety Impact Fee Facilities Plan



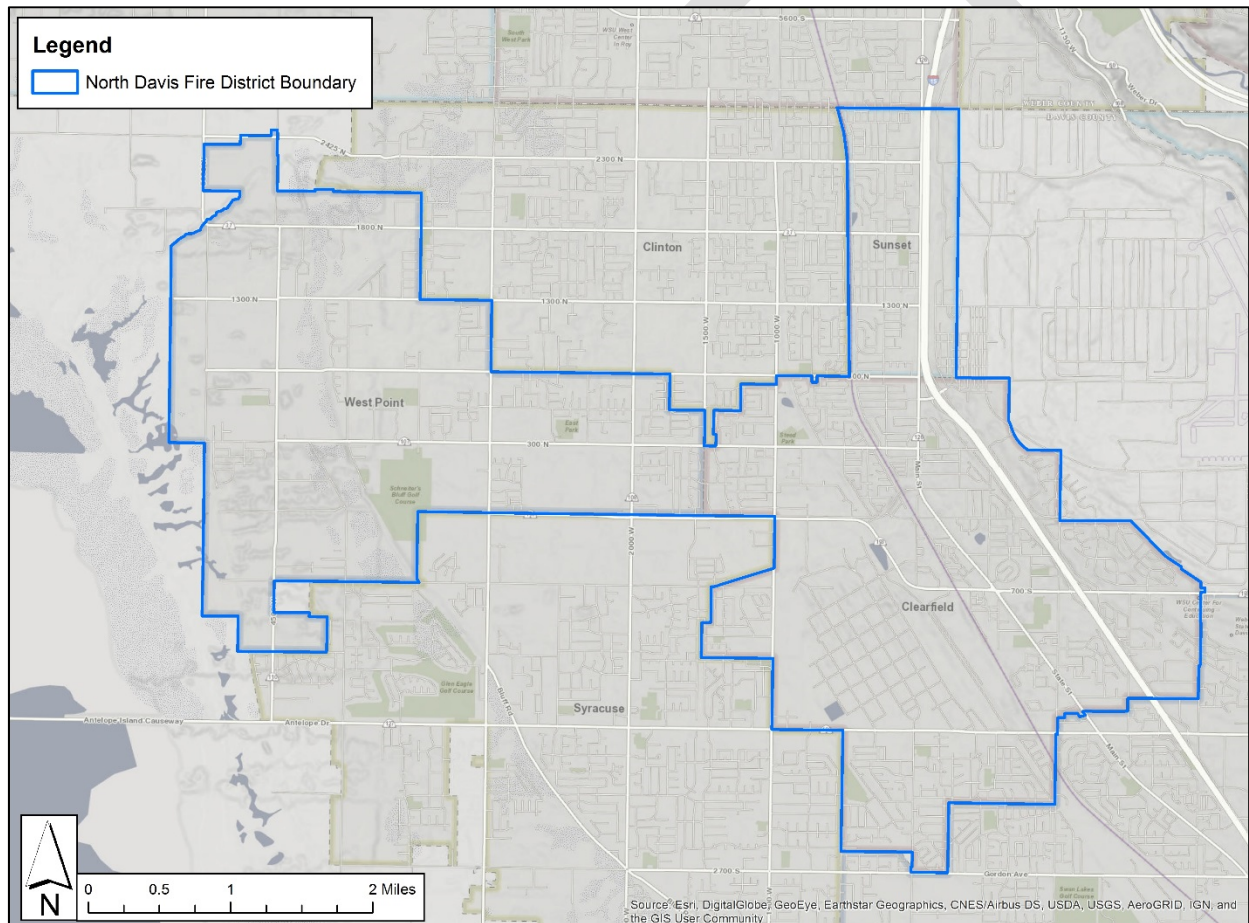
Zions Public Finance, Inc.
April 2021

IMPACT FEE FACILITIES PLAN NORTH DAVIS FIRE DISTRICT

Executive Summary

Background

This Impact Fee Facilities Plan (IFFP) was prepared to meet the requirements of Utah Code §11-36a. Impact fees are a one-time fee charged to new development to help offset the capital costs associated with new growth in a community or special district. North Davis Fire District is one service area that covers Clearfield City, Sunset City, West Point, MIDA and areas of unincorporated Davis County as shown on the map below.



New Development and Growth

Residential and non-residential growth creates the demand for new public safety capital facilities. Projected growth is shown in the following table:

TABLE 1: GROWTH PROJECTIONS

Year	Households	Nonresidential SF
2021	16,695	23,957,262
2022	17,196	24,676,195
2023	17,712	25,416,653
2024	18,243	26,178,636
2025	18,790	26,963,579
2026	19,354	27,772,917
2027	19,935	28,606,649
2028	20,533	29,464,777
2029	21,149	30,348,735
2030	21,783	31,258,522
Growth 2021-2030	5,088	7,301,261

Source: Davis County Assessor's Office (units and building square feet) and GIS measurement of institutional space by ZPFI.

Identify the Existing and Proposed Levels of Service and Excess Capacity

Utah Code 11-36a-302(1)(a)(i)(ii)(iii)

The IFFP considers only *system* facilities in the calculation of impact fees. For the District, this has been determined to mean fire buildings, as well as fire vehicles that were or will be acquired within the next six years at a cost of \$500,000 or more.

Existing service levels are based on the current capital facilities (i.e., building square feet) as measured per demand unit. Demand units increase with development which generates more calls for service and, therefore, the need for more public building space. In addition, existing service levels for fire include fire vehicles acquired at a cost of \$500,000 or more.

The District currently has 26,930 square feet of building space for fire services – 16,410 square feet in Station 41 and 10,520 square feet in Station 42. Both buildings are at capacity and the District is going to rebuild Station 42 to add additional capacity within the next six years to meet future growth in demand.

The District had a total of 5,567 fire calls projected in 2021, with 5,326 of these calls originating within the District.¹ New development is not responsible for paying for the growth-related costs of pass-thru traffic or mutual aid calls, but only the calls directly attributable to the new development itself.

¹ Total calls for service were reduced for mutual aid calls and to account for the fact that 25 percent of all traffic calls are attributed to pass-through traffic that does not originate in the District. Traffic calls represent nearly 13 percent of all calls for service.

On average, there are 0.1840 calls per residential dwelling unit and 0.0936 calls annually per nonresidential square foot of space.

TABLE 2: EXISTING LEVEL OF SERVICE

Description	Amount
Residential Units	16,695
Residential Calls	3,073
Residential Calls per Unit	0.1840
Nonresidential SF	23,957,262
Nonresidential Calls	2,243
Nonresidential Calls per 1000 SF	0.0936
Pass-Thru Traffic Calls	179
Mutual Aid Calls	62
Undefined Calls	11
Total Calls	5,567

*While there is a projected total of 716 traffic calls in 2021, 179 of these calls are considered pass-thru traffic calls (calls that did not originate from households or nonresidential development within the District). The remaining 537 traffic calls were allocated to residential and nonresidential uses, based on the relative percentage of calls from these categories.

With 5,567 fire calls for service in 2021 and 26,930 occupied building square feet, the existing level of service is 4.84 building square feet per call.

The District has two fire vehicles that can be considered in the calculation of impact fees – a 2015 Pierce Pumper truck acquired at a cost of \$636,500 and an aerial ladder truck that the District will take possession of later in 2021 at a cost of \$803,879.96. The ladder truck is needed to serve the additional height and reach demands of future development.

Identify Demands Placed Upon Existing Public Facilities by New Development Activity at the Proposed Level of Service

Utah Code 11-36a-302(1)(a)(iv)

There is no excess capacity in the two existing fire stations. New development in the District will need an estimated 8,207 square feet of space by 2030,² including growth in pass-through traffic and mutual aid calls. New development will not be charged for the growth coming from mutual aid and pass-thru traffic.

The 2015 Pierce Pumper Truck has excess capacity to serve new development. New development will need to buy into the excess capacity of this truck.

² Calculated by multiplying the 1,697 anticipated new fire calls by the existing level of service of 4.84 square feet per call.

Identify How the Growth Demands Will Be Met

Utah Code 11-36a-302(1)(a)(v)

New growth will need to pay for its proportionate share of construction of the fire station rebuild project. This station will include 18,500 square feet at an estimated construction cost of \$7,400,000.

The District has two fire vehicles that can be considered in the calculation of impact fees – a 2015 Pierce Pumper truck acquired at a cost of \$636,500 and an aerial ladder truck that the District will take possession of later in 2021 at a cost of \$803,879.96. The new ladder truck is needed to serve the additional height and reach demands of future development.

Consideration of Revenue Sources to Finance Impacts on System Improvements

Utah Code 11-36a-302(2)

This Impact Fee Facilities Plan includes a thorough discussion of all potential revenue sources for public safety improvements. These revenue sources include grants, bonds, interfund loans, transfers from the General Fund, impact fees and anticipated or accepted dedications of system improvements.

Utah Code Legal Requirements

Utah law requires that communities prepare an Impact Fee Facilities Plan before preparing an Impact Fee Analysis (IFA) and enacting an impact fee. Utah law also requires that communities give notice of their intent to prepare and adopt an IFFP. This IFFP follows all legal requirements as outlined below. The District has retained Zions Public Finance, Inc. (ZPFI) to prepare this Impact Fee Facilities Plan in accordance with legal requirements.

Notice of Intent to Prepare Impact Fee Facilities Plan

A local political subdivision must provide written notice of its intent to prepare an IFFP before preparing the Plan (Utah Code §11-36a-501). This notice must be posted on the Utah Public Notice website. The District has complied with this noticing requirement for the IFFP.

Preparation of Impact Fee Facilities Plan

Utah Code requires that each local political subdivision, before imposing an impact fee, prepare an impact fee facilities plan. (Utah Code 11-36a-301).

Section 11-36a-302(a) of the Utah Code outlines the requirements of an IFFP which is required to identify the following:

- (i) identify the existing level of service
- (ii) establish a proposed level of service
- (iii) identify any excess capacity to accommodate future growth at the proposed level of service
- (iv) identify demands placed upon existing facilities by new development activity at the proposed level of service; and
- (v) identify the means by which the political subdivision or private entity will meet those growth demands.

Further, the proposed level of service may:

- (i) exceed the existing level of service if, independent of the use of impact fees, the political subdivision or private entity provides, implements, and maintains the means to increase the existing level of service for existing demand within six years of the date on which new growth is charged for the proposed level of service; or
- (ii) establish a new public facility if, independent of the use of impact fees, the political subdivision or private entity provides, implements, and maintains the means to increase the existing level of service for existing demand within six years of the date on which new growth is charged for the proposed level of service.

In preparing an impact fee facilities plan, each local political subdivision shall generally consider all revenue sources to finance the impacts on system improvements, including:

- (a) grants
- (b) bonds
- (c) interfund loans
- (d) transfers from the General Fund
- (e) impact fees; and
- (f) anticipated or accepted dedications of system improvements.

Certification of Impact Fee Facilities Plan

Utah Code states that an impact fee facilities plan shall include a written certification from the person or entity that prepares the impact fee facilities plan. This certification is included at the conclusion of this analysis.

Existing Service Levels

Utah Code 11-36a-302(1)(a)(i)(ii)(iii)

Growth in Demand

Impacts on fire safety facilities will come from both residential and non-residential growth. This growth is projected as follows:

TABLE 3: GROWTH PROJECTIONS, 2021-2030

Year	Households	Nonresidential SF
2021	16,695	23,957,262
2022	17,196	24,676,195
2023	17,712	25,416,653
2024	18,243	26,178,636
2025	18,790	26,963,579
2026	19,354	27,772,917
2027	19,935	28,606,649
2028	20,533	29,464,777
2029	21,149	30,348,735

Year	Households	Nonresidential SF
2030	21,783	31,258,522
Growth 2021-2030	5,088	7,301,261

Source: Davis County Assessor's Office (units and building square feet) and GIS measurement of institutional space by ZPFI.

Residential and nonresidential growth will create increased demand for fire safety services as demonstrated by the increased calls for service that are projected to occur.

The increased fire calls for service, originating within the District, are projected as shown in the following table. Additional calls may be received for pass-through traffic, but these calls are not included in the calculation of impact fees.

TABLE 4: PROJECTED GROWTH IN CALLS FOR SERVICE

Year	Households	Residential Calls	Residential Calls per Unit	Non-Residential SF	Non-Residential Calls	Non-Residential Calls per SF
2021	16,695	3,073	0.1840	23,957,262	2,243	0.0936
2022	17,196	3,165	0.1840	24,676,195	2,310	0.0936
2023	17,712	3,259	0.1840	25,416,653	2,379	0.0936
2024	18,243	3,357	0.1840	26,178,636	2,451	0.0936
2025	18,790	3,458	0.1840	26,963,579	2,524	0.0936
2026	19,354	3,562	0.1840	27,772,917	2,600	0.0936
2027	19,935	3,669	0.1840	28,606,649	2,678	0.0936
2028	20,533	3,779	0.1840	29,464,777	2,758	0.0936
2029	21,149	3,892	0.1840	30,348,735	2,841	0.0936
2030	21,783	4,009	0.1840	31,258,522	2,926	0.0936
Growth 2021-2030	5,088	936		7,301,261	684	

Existing Service Levels

The District currently has 26,930 square feet of building space for fire services in two stations – Station 41 and Station 42. These fire stations are currently at capacity; therefore, the District intends to rebuild Station 42 to expand the square footage from 10,520 to 18,500 at an estimated cost of \$7,400,000 within the next 6 years.

The District has an estimated total of 5,567 fire calls in 2021, with 5,327 of these calls originating from within the District. There are 0.1840 calls per residential dwelling unit and 0.0936 calls per 1,000 square feet of nonresidential space.

TABLE 5: EXISTING LEVEL OF SERVICE

Description	Amount
Residential Units	16,695
Residential Calls	3,073
Residential Calls per Unit	0.1840
Nonresidential SF	23,957,262
Nonresidential Calls	2,243
Nonresidential Calls per 1000 SF	0.0936

Description	Amount
Pass-Thru Traffic Calls	179
Mutual Aid Calls	62
Undefined Calls	11
Total Calls	5,567

*While there is a projected total of 716 traffic calls in 2021, 179 of these calls are considered pass-thru traffic calls (calls that did not originate from households or nonresidential development within the District). The remaining 537 traffic calls were allocated to residential and nonresidential uses, based on the relative percentage of calls from these categories.

With 5,567 emergency calls for service in 2021 and 26,930 building square feet, the existing level of service is 4.84 building square feet per call.

The District has two fire vehicles that can be considered in the calculation of impact fees – a 2016 Pierce Pumper acquired at a cost of \$636,500 and an aerial ladder truck that the District intends to acquire at a cost of \$803,880. The ladder truck is needed to serve the additional height and reach demands of future development.

Proposed Level of Service

The proposed level of service for fire station facilities is the same as the existing level of service – 4.84 building square feet per call for service.

Both fire apparatuses have a useful life of 20 years. The Pierce pumper will reach capacity in 2035 and the ladder truck will be at full capacity in 2041.

Excess Capacity

The two fire stations are at full capacity and there is therefore no excess station capacity. The Pierce pumper will reach capacity in 2035.

Identify Demands Placed upon Existing Facilities by New Development Activity at the Proposed Level of Service

There is no excess capacity in the two existing fire stations. Therefore, the District will need to add additional fire station square footage if it is to at least maintain existing service levels. Additional needs reflect a constant ratio of 4.84 square feet per call.

TABLE 6: FACILITIES NEEDED (FIRE BUILDING SQUARE FEET) TO MAINTAIN EXISTING/PROPOSED FIRE SERVICE LEVELS FROM NEW DEVELOPMENT

Year	Total Calls for Service	Building SF Required
2021	5,567	26,930
2022	5,734	27,737

Year	Total Calls for Service	Building SF Required
2023	5,906	28,568
2024	6,083	29,426
2025	6,266	30,311
2026	6,454	31,220
2027	6,648	32,158
2028	6,846	33,119
2029	7,052	34,116
2030	7,264	35,137
Growth, 2021-2030	1,697	8,207

Of the 8,207 square feet required by the growth in calls in the District, new development will be responsible for the construction cost of 7,602 square feet. The difference of 605 square feet (8,207-7,602) is attributable to pass-thru traffic and mutual aid calls.

Identify the Means by Which the Political Subdivision or Private Entity Will Meet Those Growth Demands

The District will meet the proposed growth demands through the rebuild of Station 42 which will contain 18,500 square feet and is anticipated to cost \$7,400,000 to construct.

Manner of Financing for Public Facilities

Utah Code 11-36a-304(2)(c)(d)(e)

Impact fees will be used to fund the established growth-driven fire safety facilities.

Credits Against Impact Fees

Utah Code 11-36a-304(2)(f)

The Impact Fees Act requires credits to be paid back to development for future fees that may be paid to fund system improvements found in the IFFP so that new development is not charged twice. Credits may also be paid back to developers who have constructed or directly funded items that are included in the IFFP or donated to the District in lieu of impact fees, including the dedication of land for system improvements. This situation does not apply to developer exactions or improvements required to offset density or as a condition for development. Any item that a developer funds must be included in the IFFP if a credit is to be issued and must be agreed upon with the District before construction of the improvements.

The standard impact fee can also be decreased to respond to unusual circumstances in specific cases in order to ensure that impact fees are imposed fairly. In certain cases, a developer may submit studies and data that clearly show a need for adjustment.

At the discretion of the District, impact fees may be modified for low-income housing, although alternate sources of funding must be identified.

Grants

The District is unaware of any potential grant sources for future public safety facilities. However, should it be the recipient of any such grants, it will then look at the potential to reduce impact fees.

Bonds

The District has one outstanding bond on Station 41. New development cannot be charged the full impact fee for the rebuild of Station 42 and then also required to pay on the bond for Station 41. Therefore, a credit needs to be calculated against the outstanding bond issued for Station 41.

Impact Fees

Because of the growth anticipated to occur in the District, impact fees are a viable means of allowing new development to pay for the impacts that it places on the existing system. This IFFP is developed in accordance with legal guidelines so that an Impact Fee Analysis may be prepared, and the District may charge impact fees for public safety.

Anticipated or Accepted Dedications of System Improvements

Any item that a developer funds must be included in the IFFP if a credit against impact fees is to be issued and must be agreed upon with the District before construction of the improvements.

Certification

Zions Public Finance, Inc. certifies that the attached impact fee facilities plan:

1. Includes only the costs of public facilities that are:
 - a. allowed under the Impact Fees Act; and
 - b. actually incurred; or
 - c. projected to be incurred or encumbered within six years after the day on which each impact fee is paid;

2. Does not include:
 - a. costs of operation and maintenance of public facilities;
 - b. costs for qualifying public facilities that will raise the level of service for the facilities, through impact fees, above the level of service that is supported by existing residents;
 - c. an expense for overhead, unless the expense is calculated pursuant to a methodology that is consistent with generally accepted cost accounting practices and the methodological standards set forth by the federal Office of Management and Budget for federal grant reimbursement;

3. Complies in each and every relevant respect with the Impact Fees Act.

RESOLUTION NO. 2021R-06

**A RESOLUTION ADOPTING A TENTATIVE BUDGET FOR THE
NORTH DAVIS FIRE DISTRICT FOR THE YEAR 2022 AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Board of Trustees of the North Davis Fire District, County of Davis, State of Utah, (hereinafter referred to as the "District") is required by Title 17B, Chapter 1, Part 6 and particularly § 17B-1-607 of the Utah Code, to adopt a Tentative Budget for the 2022 fiscal year; and,

WHEREAS, the North Davis Fire District Fire Chief has heretofore caused to be prepared and submitted to the Board of Trustees a Tentative Budget for the District for the 2022 fiscal year; and,

WHEREAS, said Tentative Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the District for the 2022 fiscal year;

WHEREAS, a public hearing will duly be advertised and held as required by law in connection with adoption of the Tentative Budget;

**NOW, THEREFORE, BE IT FOUND, ORDERED AND RESOLVED BY
THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT,
STATE OF UTAH,** as follows:

**SECTION ONE: ADOPTION OF TENTATIVE BUDGET FOR THE
FISCAL YEAR 2022**

The hereto attached Tentative Budget, together with the modifications and adjustments made by the Board of Trustees, be and the same is hereby adopted as the Tentative Budget for the District for the 2022 fiscal year and that a copy of said Tentative

Budget be deposited with the Clerk of the Board for a period of at least ten (10) days prior to the adoption of a final Budget.

SECTION TWO: PUBLIC HEARING

A public hearing to consider adoption of a Fiscal Year Property Tax Rate and Final Budget be held on August 12, 2021, at 6:00 p.m. at 381 North 3150 West, West Point City, Utah 84015, and that Notice of such public hearing be published as required by law.

SECTION THREE: EFFECTIVE DATE

This Resolution shall be effective on and after May 20, 2021.

PASSED AND ADOPTED this 20th day of May, 2021.

NORTH DAVIS FIRE DISTRICT

By: _____
TIMOTHY E. ROPER,
Chairman, Board of Trustees

ATTEST:

MISTY ROGERS,
Clerk of the Board



NORTH DAVIS FIRE DISTRICT
GENERAL FUND
FISCAL YEAR 2022
(7/1/2021-6/30/2022)

DRAFT DOCUMENT

TENTATIVE BUDGET ADOPTION:
FINAL BUDGET ADOPTION:

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

3-002 CAPITAL FUND BALANCE 2021-2022

LINE	ITEM DESCRIPTION		
1	BEGINNING FUND BALANCE		\$ 726,255.00
2	INTEREST INCOME		\$ 3,709.00
3	SALE OF		
4	SALE OF		\$ -
5	LEASE PROCEEDS		
6	REFINANCE PROCEEDS		
7	TRANSFERS IN FROM GENERAL FUND		\$ 462,000.00
8	TRANSFER IN FROM IMPACT FEE		
9			
10	APPROPRIATION OF FUND BALANCE		
11			
12			
13			
14	AVAILABLE FUNDS		\$ 1,191,964.00
15	CONTRIBUTION TO FUND BALANCE		\$ -
16	CAPITAL PROJECTS EXPENDITURES		\$ 286,502.00
17	FLEET EXPENDITURES	1 PMA Unit	\$ 179,000.00
18			
19	APPROPRIATION FROM CAPITAL TO GENERAL FUND		
20	TRANSFER OUT TO GENERAL FUND		
21			
	ENDING FUND BALANCE		\$ 726,462.00

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO USES OF FUNDS](#)
[CLICK HERE TO GO TO CAPITAL EXPENSES](#)

Updated 5/13/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

3-001 CAPITAL PROJECT EXPENSES:

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Defibrillator Program (5 year program) FY2020, FY2021, FY2022, FY2023, FY2024	1	\$ 30,000.00	\$ 30,000.00
2	Zoll Defibrillator for PMA Unit	1	\$ 35,000.00	\$ 35,000.00
3	UCA Communications	1	\$ 15,000.00	\$ 15,000.00
4	SCBA Masks (Possible AFG Grant)			\$ -
5	SCBA Masks, Packs, Bottles - ALS Startup Supplies	1	\$ 14,450.00	\$ 14,450.00
6	Ventilator	1	\$ 17,000.00	\$ 17,000.00
7	Lucas 3 Chest Compression System	1	\$ 16,552.00	\$ 16,552.00
8	US Digital Stationn Paging / Spillman UCAN State Statue Requirement - Station 41			\$ -
	US Digital Stationn Alerting One-Time Fee			\$ -
	Dispatch One-Time Fee			\$ -
9	Station 41 Parking Lot Resurface & Paint	1	\$ 8,500.00	\$ 8,500.00
10	Station 41 Carpet Replacement	1	\$ 35,000.00	\$ 35,000.00
11	Station 41 Telephone System Upgrade (MOPA)	1	\$ 20,000.00	\$ 20,000.00
	New Engine 42 Required Equipment	1	\$ 95,000.00	\$ 95,000.00
				\$ 286,502.00

Budgeted in FY2021	
\$ 30,000.00	Defibrillator Program
\$ 18,200.00	NFPA/OSHA Compliant Multi-Use Helmets
\$ 52,000.00	Integrated Radio Comms for Helmets
\$ 5,000.00	Motorolla UHF Paging System
\$ 18,000.00	Zoll Ventilator
\$ 123,200.00	TOTAL BUDGETED FY2021

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

Updated: 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

3-003 FLEET EXPENDITURES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PURCHASE OF PMA UNIT	1	\$ 160,000.00	\$ 160,000.00
	MOTOROLA RADIO INSTALLATION	1	\$ 8,000.00	\$ 8,000.00
	LIGHT/SIREN PACKAGE INSTALLATION	1	\$ 6,000.00	\$ 6,000.00
	MISC COST FOR TRUCK (EXHAUST/DRUG SAFE/ETC.	1	\$ 5,000.00	\$ 5,000.00
				\$ -
	TOTAL EXPENDITURES			\$ 179,000.00

DRAFT

CLICK HERE TO GO TO REVENUES

CLICK HERE TO GO TO EXPENSES

Updated 1/19/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DEBT SERVICE FUND BALANCE

DESCRIPTION

3-004 DEBT SERVICE:

LINE	ITEM DESCRIPTION			
1	BEGINNING FUND BALANCE			\$ 58,557.00
2	INTEREST INCOME			\$ -
3				
4				
5				
6	TRANSFERS IN FROM GENERAL FUND			\$ 231,912.00 *
7	TRANSFERS IN FROM GENERAL FUND			
8				
9				
10				
11				
12				
13				
14				
15	AVAILABLE FUNDS			\$ 290,469.00
16				
17	DEBT SERVICE PRINCIPAL			\$ 190,000.00
18	DEBT SERVICE INTEREST			\$ 41,912.00 *
19				
20				
21	ENDING FUND BALACE			\$ 58,557.00

Updated 3/25/2021

1560 NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

USES OF FUNDS

LINE	DESCRIPTION			ACCT. TOTAL
1	001 PERM EMPLOYEE WAGES			\$ 2,009,173.48
2	002 OVERTIME			\$ 119,387.91
3	003 PART-TIME EMPLOYEE WAGES			\$ 309,932.16
4	003 PART-TIME EMPLOYEE WAGES/TRANSFER SHIFTS			\$ -
5	004 MERIT PAY			\$ 4,246.56
6	005 BOARD WAGES			\$ 38,000.00
7	006 F.I.C.A.			\$ 189,776.62
8	007 RETIREMENT			\$ 374,449.88
9	008 INSURANCE (HEALTH)			\$ 505,662.04
10	009 UTAH DISABILITY DEATH BENEFIT			\$ 3,300.00
11	010 WORKMANS COMP			\$ 61,956.40
12	011 BANK CHARGES			\$ 5,250.00
13	012 EMPLOYEE ASSISTANCE PROGRAM			\$ 3,360.00
14	013 CLOTHING ALLOWANCE - FULL TIME			\$ 32,457.50
15	014 CLOTHING ALLOWANCE - PART TIME			\$ 5,700.00
16	015 SUBSCRIPTIONS, MEMBERSHIPS			\$ 16,806.00
17	016 TRAVEL AND TRAINING			\$ 84,930.00
18	017 OFFICE SUPPLY AND EXPENSE			\$ 10,187.50
19	018 EQUIPMENT MAINTENANCE AND SUPPLY			\$ 45,734.00
20	019 VEHICLE MAINTENANCE			\$ 114,750.00
21	020 COMPUTER MAINTENANCE AND SUPPLY			\$ 47,737.00
22	021 UTILITIES (GAS, POWER, PHONES)			\$ 74,798.00
23	022 800 COMMUNICATIONS			\$ 6,000.00
24	023 DISPATCH SERVICES			\$ 88,508.00
25	024 SPECIAL DEPARTMENT ALLOWANCE			\$ 22,660.00
26	025 GRANT EXPENSES			\$ -
27	026 LIABILITY INSURANCE (RISK MANAGEMENT)			\$ 58,919.40
28	027 COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)			\$ 155,006.00
29	028 MEDICAL SUPPLIES			\$ 73,977.88
30	029 PARAMEDIC FEE			\$ 105,300.00
31	030 MISC. SERVICES			\$ 27,850.00
32	031 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)			\$ 85,942.00
33	032 MISC. EQUIPMENT			\$ 44,800.00
34	033 LEASE OBLIGATION			\$ 159,086.51
35	034 TRANSFER TO DEBT SERVICE			\$ 231,912.00
35	035 TRANS TO CAPITAL			\$ 462,000.00
37	037 IMPACT FEE RESERVES			\$ 50,000.00
	CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)			\$ 394,501.00
	TOTAL			\$ 6,024,057.83

\$ 2,132,807.95

Perm Wages + Overtime

\$ 38,157.50

Fulltime + Partime Clothing Allowance

	037 TRANSFER TO FUND BALANCE			\$ 14,290.14
	TOTAL BUDGET WITH TRANSFER TO CAPITAL			\$ 6,038,347.97

- [CLICK HERE TO GO TO REVENUES](#)
- [CLICK HERE TO GO TO USES OF FUNDS](#)
- [CLICK HERE TO GO TO CAPITAL PROJECTS FUND BALANCE](#)
- [CLICK HERE TO GO TO CAPITAL EXPENSES](#)
- [CLICK HERE TO GO TO TRANSFER TO CAPITAL](#)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

3-001 REVENUES

ESTIMATES			FY2021 Budeted Revenues		FY2020 Budeted Revenues
1	TOTAL AMBULANCE	\$ 1,150,000.00	\$ 1,146,479.68		\$ 1,118,572.92
2	FIRE/INCIDENT RECOVERY	\$ 70,000.00	\$ 70,000.00		\$ 50,873.36
3	DONATIONS	\$ -	\$ 250.00		\$ 2,309.78
4	UTAH DIVISION OF FORESTRY FIRE & STATE LANDS	\$ -	\$ -	CONTRACT SERVICE	\$ 120,880.26
5	REGION 1 HAZ-MAT GRANT	\$ -	\$ 7,033.95	HAZ-MAT GRANT, ONE-TIME MONEY	
6		\$ -	\$ 34,793.75	GRANT ONE-TIME MONEY	
7		\$ -	\$ 178,587.74	CARES ACT ONE-TIME MONEY	\$ 47,695.32
8	EMS PER CAPITA	\$ 2,593.00	\$ -		\$ 2,593.00
9	EMS COMPETITIVE GRANT	\$ -	\$ -		\$ -
10	UTAH STATE FORESTRY GRANT	\$ -	\$ -		\$ -
11	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	\$ -	\$ -		\$ -
12	FALSE ALARM FEES	\$ -	\$ -		\$ -
13	IMPACT FEES	\$ 50,000.00	\$ 50,000.00		\$ 76,902.72
14	INCIDENT REPORTS	\$ -	\$ -		\$ 75.00
15	INTEREST INCOME	\$ 25,000.00	\$ 25,000.00	*	\$ 1,700.00
16	INSPECTION FEES	\$ 1,000.00	\$ 1,000.00		\$ 28,557.15
17	MISCELLANEOUS SERVICE REVENUES	\$ 1,500.00	\$ 1,500.00		\$ 1,122.59
18	USAR AND HAZMAT WAGE REIMBURSEMENT	\$ -	\$ -		
19	PERMIT FEES	\$ 1,500.00	\$ 1,500.00		\$ 2,870.00
20	PLAN REVIEW FEES	\$ 4,500.00	\$ 4,500.00		\$ 9,307.24
21	FIRE PROTECTION UNICORPORATED COUNTY	\$ 700.00	\$ 700.00	*	\$ 752.48
22	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 150,000.00	\$ 165,000.00	\$ 4,337,053.97	\$ 162,806.10
23	PROPERTY TAXES RATE OF	\$ 4,187,053.97	\$ 3,195,813.89		\$ 2,555,861.25
24	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 394,501.00	\$ 402,792.00		\$ 402,472.00
25	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -			
26	APPROPRIATION OF RESTRICTED IMPACT FEE (DEBT SERV)	\$ -	\$ 25,000.00		
27	APPROPRIATION OF FUND BALANCE	\$ -	\$ -		\$ -
TOTAL REVENUES		\$ 6,038,347.97	\$ 5,309,951.01		\$ 4,585,351.17

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[CLICK HERE TO GO TO CAPITAL PROJECTS](#)

[CLICK HERE TO GO TO CAPITAL EXPENSES](#)

Updated 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

001 PERMANENT EMPLOYEE WAGES

LINE	ITEM DESCRIPTION	PAY PERIOD	UNIT PRICE	CURRENT AMOUNT	TIER	BUDGETED FY2021	BUDGETED FY2020
1	Full-Time Fire Chief	26	\$ 4,754.48	\$ 123,616.48	1	\$ 120,016.00	\$ 120,016.00
2	Full-Time	26	\$ 4,363.08	\$ 113,440.08	1	\$ 110,136.00	\$ 110,136.00
3	Full-Time Executive Assistant / HR / District Cler	26	\$ 2,600.82	\$ 67,621.32	1	\$ 65,561.60	\$ 65,561.60
4	Full-Time Battalion Chief	30	\$ 3,185.28	\$ 95,558.40	1	\$ 92,759.40	
5	Full-Time Battalion Chief	30	\$ 2,995.20	\$ 89,856.00	1	\$ 87,242.10	
6	Full-Time Battalion Chief	30	\$ 2,884.80	\$ 86,544.00	1	\$ 84,008.40	
7	Full-Time Captain (Wage Capped)	30	\$ 2,756.16	\$ 82,684.80	1	\$ 82,684.80	
8	Full-Time Captain	30	\$ 2,303.04	\$ 69,091.20	1	\$ 67,070.40	
9	Full-Time Captain	30	\$ 2,231.04	\$ 66,931.20	1	\$ 64,964.40	
10	Station 41 Station Captain Promotion (step 1)	30	\$ 2,051.00	\$ 61,530.00	1		
11	Station 41 Station Captain Promotion (step 1)	30	\$ 2,051.00	\$ 61,530.00	1		
12	Station 41 Station Captain Promotion (step 3)	30	\$ 2,175.36	\$ 65,260.80	1		
DRIVER/ENGINEERS							
13	Full-Time Driver/Engineer	30	\$ 1,886.40	\$ 56,592.00	2	\$ 54,938.10	
14	Full-Time Driver/Engineer	30	\$ 1,867.20	\$ 56,016.00	2	\$ 54,403.80	
15	Full-Time Driver/Engineer	30	\$ 2,112.00	\$ 63,360.00	1	\$ 61,523.10	
16	Full-Time Driver/Engineer	30	\$ 1,992.00	\$ 59,760.00	1	\$ 58,023.00	
17	Full-Time Driver/Engineer	30	\$ 2,137.92	\$ 64,137.60	1	\$ 62,265.00	
18	Full-Time Driver/Engineer	30	\$ 1,831.68	\$ 54,950.40	1	\$ 53,336.10	
FIREFIGHTERS							
19	Full-Time Firefighter (Paramedic School) (step 5)	30	\$ 1,942.08	\$ 58,262.40	2	\$ 42,710.40	
20	Full-Time Firefighter (Paramedic School) (step 3)	30	\$ 1,846.08	\$ 55,382.40	2	\$ 45,216.00	
21	Full-Time Firefighter (Paramedic School) (step 4)	30	\$ 1,885.44	\$ 56,563.20	1	\$ 43,776.00	
22	Full-Time Firefighter/Paramedic (step 5)	30	\$ 1,981.44	\$ 59,443.20	2	\$ 54,668.80	
23	Full-Time Firefighter (Paramedic School) (step 3)	30	\$ 1,846.08	\$ 55,382.40	2	\$ 48,096.00	
24	Full-Time Firefighter (Paramedic School) (step 3)	30	\$ 1,877.76	\$ 56,332.80	2	\$ 42,690.00	
25	Full-Time Firefighter (Paramedic School)(step 3)	30	\$ 1,831.68	\$ 54,950.40	2	\$ 43,804.80	
26	Full-Time Firefighter	30	\$ 1,880.60	\$ 56,418.00	2	\$ 42,690.00	
27	Full-Time Firefighter (Paramedic School) (step 7)	30	\$ 2,061.12	\$ 61,833.60	1	\$ 54,777.60	
28	Full-Time Firefighter (Wage Capped)	30	\$ 1,962.24	\$ 58,867.20	2	\$ 55,296.00	
29	Full-Time Firefighter	30	\$ 1,464.96	\$ 43,948.80	1	\$ 58,867.20	
30	Full-Time Firefighter (Paramedic School) (step 2)	30	\$ 1,776.96	\$ 53,308.80	2	\$ 42,690.00	
				TOTAL	\$ 2,009,173.48		
						\$ 1,696,493.66	\$ 1,780,772.67

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Updated 4/21/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION
003 PART-TIME EMPLOYEES

Part-Time Wage Cap at \$19.67 as per 7/1/2018 wages.

LINE	ITEM DESCRIPTION	UNIT PRICE	AMOUNT	AMOUNT
1	PT Secretary	\$ 18.52	1248	\$ 23,112.96
2	PT Human Resource Coordinator	\$ 20.75	1248	\$ 23,337.60
1	Part-Time Firefighter	\$ 14.64		
2	Part-Time Firefighter	\$ 14.82		
3	Part-Time Firefighter	\$ 14.64		
4	Part-Time Firefighter	\$ 15.53		
5	Part-Time Firefighter	\$ 19.86		
6	Part-Time Firefighter	\$ 14.64		
7	Part-Time Firefighter	\$ 17.30		
8	Part-Time Firefighter	\$ 17.35		
9	Part-Time Firefighter	\$ 19.67		
10	Part-Time Firefighter	\$ 19.67		
11	Part-Time Firefighter	\$ 19.67		
12	Part-Time Firefighter	\$ 14.64		
13	Part-Time Firefighter	\$ 17.01		
14	Part-Time Firefighter	\$ 19.86		
15	Part-Time Firefighter	\$ 17.91		
16	Part-Time Firefighter	\$ 19.67		
17	Part-Time Firefighter	\$ 16.80		
18	Part-Time Firefighter	\$ 14.64		
19	Part-Time Firefighter	\$ 15.08		
20	Part-Time Firefighter	\$ 16.83		
21	Part-Time Firefighter	\$ 14.64		
22	Part-Time Firefighter	\$ 14.64		
23	Part-Time Firefighter	\$ 15.53		
24	Part-Time Firefighter	\$ 19.67		
	AVERAGE RATE OF PAY	\$ 16.86		
*	CARES ACT FUNDING FOR WAGES (from cities within the district)			
	PART-TIME SECRETARY / HR COORDINATOR			\$ 46,450.56
	PART-TIME STATION MANNING			\$147,693.60
	PART-TIME LEAVE SICK/VACATION			\$ 97,788.00
	PART-TIME ADMIN LEAVE/PUB ED			\$ 13,000.00
	PART-TIME TRAINING			\$ 5,000.00
	<i>Added Part-time Contingency</i>			
	TOTAL			\$ 309,932.16

\$147,693.60	Station 41 Manning = 365 days with 1 part-time firefighter 24 hours per day = 8760 hours. 8,760 hours x \$16.86 average wage = \$147,693.60
\$ 97,788.00	Vacation, Sick Leave, and Use or Lose Coverage: Vacation/Sick Leave = 5,580 HOURS * \$16.86 PER HOUR (63%leave of sick/vacation used in FY2020)
\$ 13,000.00	Admin Leave and Pub Ed Coverage:

FY2021 BUDGETED	FY2020 BUDGETED
\$ 141,339.74	\$ -
\$ 45,776.64	\$ 22,464.00
\$ 302,044.80	\$ 221,146.00
\$ 45,000.00	\$ 60,588.00
\$ 5,000.00	\$ 13,500.00
\$ 5,000.00	\$ 5,000.00
\$ 544,161.18	\$ 322,698.00

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

006 F.I.C.A.

LINE	ITEM DESCRIPTION	QTY.	UNIT PRICE	0.0765 AMOUNT	PERCENT PERM WAGES
1				\$ 9,456.66	\$ 123,616.48
2				\$ 8,678.17	\$ 113,440.08
3				\$ 5,173.03	\$ 67,621.32
4				\$ 7,310.22	\$ 95,558.40
5				\$ 6,873.98	\$ 89,856.00
6				\$ 6,620.62	\$ 86,544.00
7				\$ 6,325.39	\$ 82,684.80
8				\$ 5,285.48	\$ 69,091.20
9				\$ 5,120.24	\$ 66,931.20
10				\$ 4,707.05	\$ 61,530.00
11				\$ 4,707.05	\$ 61,530.00
12				\$ 4,992.45	\$ 65,260.80
13				\$ 4,329.29	\$ 56,592.00
14				\$ 4,285.22	\$ 56,016.00
15				\$ 4,847.04	\$ 63,360.00
16				\$ 4,571.64	\$ 59,760.00
17				\$ 4,906.53	\$ 64,137.60
18				\$ 4,203.71	\$ 54,950.40
19				\$ 4,457.07	\$ 58,262.40
20				\$ 4,236.75	\$ 55,382.40
21				\$ 4,327.08	\$ 56,563.20
22				\$ 4,547.40	\$ 59,443.20
23				\$ 4,236.75	\$ 55,382.40
24				\$ 4,309.46	\$ 56,332.80
25				\$ 4,203.71	\$ 54,950.40
26				\$ 4,315.98	\$ 56,418.00
27				\$ 4,730.27	\$ 61,833.60
28				\$ 4,503.34	\$ 58,867.20
29				\$ 3,362.08	\$ 43,948.80
30				\$ 4,078.12	\$ 53,308.80
34	Part time FICA			\$ 23,709.81	\$ 309,932.16
35	Overtime FICA			\$ 9,133.17	\$ 119,387.91
36	Administrative Control Board FICA			\$ 2,907.00	\$ 38,000.00
37	Merit pay FICA			\$ 324.86	\$ 4,246.56
	TOTAL			\$ 189,776.62	\$ 2,480,740.11

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Updated 4/21/2021

Budgeted in FY2021	Budgeted in FY2020
0.0765 Percent	
Amount	Amount
184704.12	\$ 164,548.22

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

005 ADMINISTRATIVE CONTROL BOARD WAGES

Members Appointed From Sunset, Clearfield, and West Point City Councils

LINE	ITEM DESCRIPTION (Quarterly Compensation)	QUANTITY	UNIT PRICE	AMOUNT
1	CHAIRMAN	4	\$ 1,250.00	\$ 5,000.00
2	VICE-CHAIRMAN	4	\$ 1,250.00	\$ 5,000.00
3	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
4	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
5	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
6	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
7	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
8	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
9	BOARD MEMBER	4	\$ 1,000.00	\$ 4,000.00
			TOTAL	\$ 38,000.00

FY2021 BUDGETED		FY2020 BUDGETED	
TOTAL	\$ 38,000.00	TOTAL	\$ 38,000.00

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Updated 1/8/2020

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION 007 RETIREMENT

	Tier 1	Tier 2
2015-2016 rate	19.04%	
2016-2017 rate	18.94%	
2017-2018 rate	18.97%	12.08%
2018-2019 rate	19.66%	12.08%
2019-2020 rate	19.66%	12.08%
2020-2021 rate	19.66%	16.35%
2021-2022 rate	19.66%	16.35%

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LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL TIME - TIER 1 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 1,388,217.88	\$ 272,923.64
2	FULL TIME - TIER 2 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 620,955.60	\$ 101,526.24
3	RETIREMENT CONTINGENCY			\$ -
TOTAL			\$ 2,009,173.48	\$ 374,449.88

FY2021 BUGETED	FY2020 BUGETED
Amount	Amount
\$ 229,434.38	\$ 220,542.73
\$ 86,135.58	\$ 67,155.91
\$ 315,569.96	\$ 287,698.64

Updated 4/21/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET
Fiscal Year 2022 (July 1, 2021 - June 30, 2022)
DESCRIPTION 008 INSURANCE

	FULL-TIME EMPLOYEES	PEHP Health Ins	PEHP DENTAL	ACC. DENTAL	PEHP VISION	NDFD AMOUNT 78%	EMPLOYEE AMOUNT 22%	TOTAL PREMIUM	TYPE
1		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
2		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
3		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
4		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	DBL
5		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
6		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
7		722.32	\$ 99.34	\$ 0.52	\$ 14.19	\$ 7,828.41	\$ 2,208.01	\$ 10,036.42	SNGL
8		722.32	\$ 99.34	\$ 0.52	\$ 14.19	\$ 7,828.41	\$ 2,208.01	\$ 10,036.42	SNGL
9		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
10		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	SNGL
11		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
12		2,022.46	\$ 65.62	\$ 0.52	\$ 14.19	\$ 19,682.10	\$ 5,551.36	\$ 25,233.46	DBL
13		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	DBL
14		1,495.18	\$ 48.00	\$ 0.52	\$ 6.51	\$ 14,509.95	\$ 4,092.55	\$ 18,602.50	SNGL
15		611.78	\$ 47.76	\$ 0.52	\$ 6.51	\$ 6,239.08	\$ 1,759.74	\$ 7,998.82	SNGL
16		611.78	\$ 48.00	\$ 0.52	\$ 10.36	\$ 6,277.41	\$ 1,770.55	\$ 8,047.96	DBL
17		722.32	\$ 48.00	\$ 0.52	\$ 6.51	\$ 7,275.98	\$ 2,052.20	\$ 9,328.18	SNGL
18		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	DBL
19		1,495.18	\$ 65.62	\$ 0.52	\$ 14.19	\$ 14,746.76	\$ 4,159.34	\$ 18,906.10	DBL
20		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
21		1,495.18	\$ 65.62	\$ 0.52	\$ 10.36	\$ 14,710.96	\$ 4,149.24	\$ 18,860.20	DBL
22		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
23		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
24		1,495.18	\$ 65.62		\$ 10.36	\$ 14,706.09	\$ 4,147.87	\$ 18,853.96	FAM
25		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
26		722.32	\$ 48.00		\$ 6.51	\$ 7,271.11	\$ 2,050.83	\$ 9,321.94	FAM
27		2,022.46	\$ 99.34	\$ 0.52	\$ 14.19	\$ 19,997.72	\$ 5,640.38	\$ 25,638.10	FAM
28		2,022.46	\$ 99.34		\$ 14.19	\$ 19,992.85	\$ 5,639.01	\$ 25,631.86	FAM
29		2,022.46	\$ 99.34		\$ 14.19	\$ 19,992.85	\$ 5,639.01	\$ 25,631.86	FAM
30		2,022.46	\$ 99.34		\$ 14.19	\$ 19,992.85	\$ 5,639.01	\$ 25,631.86	FAM
<i>Annual Cost of Health/Vision/Dental:</i>						\$ 485,158.00	\$ 136,839.44	\$ 621,997.44	
ADDITIONAL BENEFITS		# of Eligible Employees	Cost Per Month	NDFD AMOUNT		TOTAL PREMIUM			
LIFE & AD&D BENEFIT FOR FT EMPLOYEES		39	\$ 9.90	\$ 4,633.20		\$ 4,633.20			
CANCER INSURANCE FOR FT EMPLOYEES		39	\$ 32.63	\$ 15,270.84		\$ 15,270.84			
DISABILITY INS. FOR NON FF EMPLOYEE		1	\$ 28.00	\$ 336.00		\$ 336.00			
FLEX & HSA ADMIN FEE		1	\$ 22.00	\$ 264.00		\$ 264.00			
TOTAL ANNUAL COST OF HEALTH/VISION/DENTAL/ADDL BENEFITS:						\$ 505,662.04		\$ 642,501.48	

NOTE: Not all employees utilize NDFD benefits or they may only utilize some of the benefits offered. Also, if an employee experiences a qualifying "life event" sometime throughout the year, premiums could change.

NDFD Budgeted Amount FY2021	NDFD Budgeted Amount FY2020
\$ 384,751.53	\$ 319,112.36
\$ 3,207.60	\$ 3,207.60
\$ 10,572.12	\$ 10,572.12
\$ 336.00	\$ 336.00
\$ 264.00	
\$ 399,131.25	\$ 333,228.08

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/16/2021

Traditional Plan	Yearly Premium (5.4% Increase)	NDFD Yearly Cost 78% (3% more paid by NDFD)	Employee Yearly Premium 22%	NDFD Monthly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 24,269.52	\$ 18,930.23	\$ 5,339.29	\$ 1,577.52	\$ 444.94	\$ 222.47
Double	\$ 17,942.16	\$ 13,994.88	\$ 3,947.28	\$ 1,166.24	\$ 328.94	\$ 164.47
Single	\$ 8,667.84	\$ 6,760.92	\$ 1,906.92	\$ 563.41	\$ 158.91	\$ 79.46

HSA Plan	Yearly Premium (5.4% increase)	NDFD Yearly \$ amount as traditional	Employee Yearly Premium	NDFD Monthly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 20,555.76	\$ 18,930.23	\$ 1,625.53	\$ 1,577.52	\$ 135.46	\$ 67.73
Double	\$ 15,196.56	\$ 13,994.88	\$ 1,201.68	\$ 1,166.24	\$ 100.14	\$ 50.07
Single	\$ 7,341.36	\$ 6,760.92	\$ 580.44	\$ 563.41	\$ 48.37	\$ 24.19

Dental increase	Yearly Premium (0.5% Increase)	NDFD Yearly Cost 78% (3% more paid by NDFD)	Employee Yearly Premium 22%	NDFD Montly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 1,192.08	\$ 929.82	\$ 262.26	\$ 77.49	\$ 21.85	\$ 10.93
Double	\$ 787.44	\$ 614.20	\$ 173.24	\$ 51.18	\$ 14.44	\$ 7.22
Single	\$ 576.00	\$ 449.28	\$ 126.72	\$ 37.44	\$ 10.56	\$ 5.28

Vision	Yearly Premium	NDFD Yearly Cost 78% (3% more paid by NDFD)	Employee Yearly Premium 22%	NDFD Montly Cost	Employee Monthly Cost	Employee Pay Period Cost (24)
Family	\$ 170.26	\$ 132.80	\$ 37.46	\$ 11.07	\$ 3.12	\$ 1.56
Double	\$ 124.36	\$ 97.00	\$ 27.36	\$ 8.08	\$ 2.28	\$ 1.14
Single	\$ 78.10	\$ 60.92	\$ 17.18	\$ 5.08	\$ 1.43	\$ 0.72

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

009 Utah Disability Death Benefit (in-line of duty)

LINE	ITEM DESCRIPTION	SINGLE INS. PREMIUM	# OF FULL-TIME EMPLOYEES	YEAR TOTAL	Budgeted in FY2021
1	FULL-TIME FIREFIGHTER (Department of Public Safety) UCA 53-14-401	\$ 100.00	33	\$ 3,300.00	\$ 2,940.00
			TOTAL	\$ 3,300.00	\$ 2,940.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 5/10/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

010 WORKMANS COMP

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	WORKMANS COMP (Benchmark (A-VII, 7710))	10	\$ 5,632.40	\$ 61,956.40
			TOTAL	\$ 61,956.40

FY2021 BUDGETED	FY2020 BUDGETED
\$ 56,324.00	\$ 55,580.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Misty Rogers:
Approx. 10% Increase

Updated 2/10/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

011 BANK CHARGES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	ZIONS BANK SERVICE FEES			\$ -
1	CHECK PRINTING			\$ 450.00
2	LOCK BOX FOR AMBULANCE BILLING	12	\$ 400.00	\$ 4,800.00
			TOTAL	\$ 5,250.00

Budgeted in FY2021
\$ 5,250.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 1/8/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

012 EMPLOYEE ASSISTANCE PROGRAM (EAP)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL-TIME FIREFIGHTERS/EMPLOYEES	30	\$ 60.00	\$ 1,800.00
2	PART-TIME FIREFIGHTERS/EMPLOYEES	26	\$ 60.00	\$ 1,560.00
TOTAL				\$ 3,360.00

EAP IS A PROGRAM PAID BY THE DISTRICT FOR EMPLOYEES. COUNSELING IS MADE AVAILABLE FOR VARIOUS THINGS SUCH AS MARITAL, FINANCIAL, ANGER MANAGEMENT AND MANY OTHER SUBJECTS

Budgeted in FY2021	Budgeted in FY2020
\$ 2,940.00	\$ 2,940.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

WE CURRENTLY HAVE BLOMQUIST AND HALE FROM OGDEN AS OUR EAP PROGRAM COUNCILORS

Updated 5/10/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2020 (July 1, 2021 - June 30, 2022)

DESCRIPTION

013 CLOTHING ALLOWANCE (FULL-TIME)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Fire Chief	1	\$ 1,408.75	\$ 1,408.75
2	Deputy Fire Chief	1	\$ 1,408.75	\$ 1,408.75
3	Battalion Chief	1	\$ 780.00	\$ 780.00
4	Battalion Chief	1	\$ 780.00	\$ 780.00
5	Battalion Chief	1	\$ 780.00	\$ 780.00
6	Captain	1	\$ 780.00	\$ 780.00
7	Captain	1	\$ 780.00	\$ 780.00
8	Captain	1	\$ 780.00	\$ 780.00
9	Station 41 Captain	1	\$ 780.00	\$ 780.00
10	Station 41 Captain	1	\$ 780.00	\$ 780.00
11	Station 41 Captain	1	\$ 780.00	\$ 780.00
12	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
13	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
14	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
15	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
16	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
17	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
18	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
19	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
20	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
21	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
22	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
23	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
24	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
25	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
26	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
27	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
28	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
29	Full-Time Firefighter	1	\$ 780.00	\$ 780.00
33	NEW HIRE UNIFORM CONTINGENCY FUND	11	\$ 780.00	\$ 8,580.00
CLICK HERE TO RETURN TO USES OF FUNDS		TOTAL		\$ 32,457.50

CLOTHING ALLOWANCE

Chief/Deputy Chief Uniform Allowance = \$1,100.00
 Chief/Deputy Chief Uniform Cleaning Allowance = \$308.75
 52 weeks x 5 days = 260 days
 260 days - 13 holidays = 247 days
 247 days x \$1.25 = \$308.75

24-Hour Firefighters (Full-Time) Uniform Allowance = \$630.00
 24-Hour Firefighters (Full-Time) Uniform Cleaning Allowance = \$150.00
 30 Pay Periods x 4 Shifts = 120 24-Hour Shifts
 120 Shifts x \$1.25 = \$150.00

Misty Rogers: Estimated Costs.
 Boots \$110, Ansi Coat \$160, Pant \$55, Badge Shirt \$55, Badge \$85, Uniform Shirt \$60, Fire Boots \$320.

Budgeted in FY2021
\$ 25,787.50

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

014 CLOTHING (PART-TIME)

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
2	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
3	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
4	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
5	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
6	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
7	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
8	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
9	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
10	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
11	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
12	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
13	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
14	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
15	Part-Time Firefighter	1	\$ 300.00	\$ 300.00
16	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
17	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
18	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
19	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
20	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
21	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
22	Part-Time Firefighter	1	\$ 200.00	\$ 200.00
23	New-Hire Contingency	3	\$ 200.00	\$ 600.00
CLICK HERE TO RETURN TO USES OF FUNDS			TOTAL	\$ 5,700.00

PART-TIME CLOTHING ALLOWANCE
BREAKDOWN.
Part-Time FF who worked less than 1200
hours the prior year - \$200.00
Part-Time FF who worked more than 1200
hours the prior - \$300.00

Budgeted in FY2021
\$ 5,400.00

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

015 SUBSCRIPTIONS, MEMBERSHIPS

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DAVIS COUNTY FIRE OFFICERS DUES	5	\$ 122.00	\$ 610.00
2	IAAI INTERNATIONAL	4	\$ 310.00	\$ 1,240.00
3	IAAI UTAH CHAPTER	4	\$ 130.00	\$ 520.00
4	ICC MEMBERSHIP AND CODES	3	\$ 135.00	\$ 405.00
5	ICMA MEMBERSHIP FEES	4	\$ 250.00	\$ 1,000.00
6	IFSTA	1	\$ 150.00	\$ 150.00
7	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	2	\$ 285.00	\$ 570.00
8	NATIONAL ASSOCIATION OF FIRE INVESTIGATORS	4	\$ 65.00	\$ 260.00
9	NFPA DUES	2	\$ 175.00	\$ 350.00
10	NFPA PUBLICATIONS/DISK CODES	1	\$ 1,305.00	\$ 1,305.00
11	NUHRA (HR - CLERK)	1	\$ 150.00	\$ 150.00
12	SHRM (HR - CLERK)	1	\$ 210.00	\$ 210.00
13	NOTARY (every 4-years)	0	\$ 75.00	\$ -
14	STATE FIRE & LIFE SAFETY ASSOCIATION	1	\$ 75.00	\$ 75.00
15	UTAH STATE FIREFIGHTERS ASSOCIATION DUES	50	\$ 15.00	\$ 750.00
16	UTAH ASSOCIATION OF SPECIAL DISTRICTS	1	\$ 5,500.00	\$ 5,500.00
17	UTAH EMERGENCY MEDICAL SERVICES ASSOC.	1	\$ 250.00	\$ 250.00
18	UTAH FIRE & LIFE SAFETY EDUCATORS PROGRAMS	1	\$ 1,250.00	\$ 1,250.00
19	UTAH SAFETY COUNCIL	1	\$ 225.00	\$ 225.00
20	UTAH STATE FIRE CHIEFS DUES	5	\$ 100.00	\$ 500.00
21	UTAH STATE FIRE MARSHAL ASSOCIATION	1	\$ 50.00	\$ 50.00
22	UTAH TRAINING OFFICERS ASSOCIATION	1	\$ 100.00	\$ 100.00
23	MAGAZINE SUBSCRIPTIONS	5	\$ 40.00	\$ 200.00
24	MEDICAL PUBLICATIONS AND DUES	1	\$ 200.00	\$ 200.00
25	NEWS PAPER SUBSCRIPTIONS	2	\$ 247.00	\$ 494.00
26	SAM'S CLUB MEMBERSHIP	2	\$ 78.00	\$ 156.00
27	COSTCO MEMBERSHIP	2	\$ 78.00	\$ 156.00
28	AMAZON MEMBERSHIP	1	\$ 130.00	\$ 130.00
			TOTAL	\$ 16,806.00

Budgeted in FY2021	Budgeted in FY2020
\$ 610.00	
\$ 1,240.00	
\$ 520.00	
\$ 405.00	
\$ 1,000.00	
\$ 150.00	
\$ 570.00	
\$ 260.00	
\$ 350.00	
\$ 1,305.00	
\$ 150.00	
\$ 210.00	
\$ -	
\$ 75.00	
\$ 750.00	
\$ 5,000.00	
\$ 250.00	
\$ 1,250.00	
\$ 225.00	
\$ 500.00	
\$ 50.00	
\$ 100.00	
\$ 200.00	
\$ 200.00	
\$ 494.00	
\$ 156.00	
\$ 156.00	
\$ 130.00	
\$ 16,306.00	\$ 11,260.00

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Updated 6/30/2020

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

016 TRAVEL AND TRAINING

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL CPR TRAINING	47	\$ 30.00	\$ 1,410.00
2	ADMINISTRATIVE CME HOURS	2	1,500.00	\$ 3,000.00
3	BOMB AWARENESS (New Mexico - per diem \$51 per day)	0	\$ -	\$ -
4	STATE FIRE CHIEFS - ST. GEORGE	2	\$ 900.00	\$ 1,800.00
5	CHIEF - FIRE CHIEF SEMINAR (FRI) (Charlotte NC)	2	\$ 1,600.00	\$ 3,200.00
6	CHIEF -STATE CHIEFS OBLIGATIONS	1	\$ 500.00	\$ 500.00
7	CHIEF - UASD BOARD MEETING	1	\$ 400.00	\$ 400.00
8	CEVO - AMBULANCE LECENSE EVOC SUPPLIES	20	\$ 10.00	\$ 200.00
9	DCSO EMS CONFERENCE	6	\$ 70.00	\$ 420.00
10	EMS INSTRUCTOR SEMINARS	3	\$ 375.00	\$ 1,125.00
11	EMS COORDINATOR (NEW IN FY2020)	1	\$ 350.00	\$ 350.00
12	EMS TRAINING OFFICER SEMINARS	1	\$ 300.00	\$ 300.00
13	EMS TRAINING	1	\$ 250.00	\$ 250.00
14	EMS - PALS & ACS SUPPLIES	1	\$ 300.00	\$ 300.00
15	FIRE & LIFE SAFETY EDUCATOR PROGRAM	2	\$ 700.00	\$ 1,400.00
16	FIRE MARSHALL TRAINING	1	\$ 400.00	\$ 400.00
17	GOVENORS PUBLIC SAFETY SUMMIT	0	\$ -	\$ -
18	HAZ-MAT TRAINING - Radiological (Sept. Mec. Nevada)	2	\$ 500.00	\$ 1,000.00
19	HONOR FLIGHT	2	\$ 1,000.00	\$ 2,000.00
20	IAAI TRAINING SEMINAR	4	\$ 650.00	\$ 2,600.00
21	NATIONAL FIRE ACADEMY	2	\$ 500.00	\$ 1,000.00
22	NORTH DAVIS TRAINING LIBRARY	1	\$ 500.00	\$ 500.00
23	PERDIEM	1	\$ 5,000.00	\$ 5,000.00
24	PUB ED SUPPLIES FOR CLOWNS	1	\$ 1,000.00	\$ 1,000.00
25	PUB ED CONTINGENCY	1	500.00	\$ 500.00
26	PUB ED FIRE PREVENTION OPEN HOUES	1	2,200.00	\$ 2,200.00
27	PUB ED CHARACTERIZATION TRAINING	0	\$ 3,200.00	\$ -
28	RESCUE TECH	0	\$ -	\$ -
29	UASD ANNUAL CONFERENCE - ADMIN	3	\$ 250.00	\$ 750.00
30	UASD ANNUAL CONFERENCE - BOARD MEMBER	9	\$ 75.00	\$ 675.00
31	UTAH FIRE AND RESCUE ACADEMY (Winter Fire School)	4	\$ 400.00	\$ 1,600.00
32	TARGET SOLUTIONS	0	\$ 5,000.00	\$ -
33	EDUCATION - HR/CLERK/FINANCE RELATED CLASSES	1	\$ 500.00	\$ 500.00
34	EDUCATION - TUITION REIMBURSEMENT -	1	\$ 500.00	\$ 500.00
35	EDUCATION - TUITION REIMBURSEMENT	1	\$ 500.00	\$ 500.00
36	EDUCATION - TUITION REIMBURSEMENT	1	\$ 500.00	\$ 500.00
37	PARAMEDIC EDUCATION	1	\$ 48,000.00	\$ 48,000.00
38	IMAGE TREND WEBINAR/TRAINING	1	\$ 1,050.00	\$ 1,050.00
			TOTAL	\$ 84,930.00

Budgeted in FY2021
\$ 1,410.00
\$ -
\$ -
\$ 1,800.00
\$ -
\$ -
\$ 400.00
\$ 200.00
\$ 420.00
\$ 1,125.00
\$ 350.00
\$ 300.00
\$ 250.00
\$ 300.00
\$ 1,400.00
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 2,600.00
\$ 1,000.00
\$ -
\$ 5,000.00
\$ -
\$ 500.00
\$ 2,200.00
\$ -
\$ -
\$ 250.00
\$ -
\$ 1,600.00
\$ 5,000.00
\$ 500.00
\$ 500.00
\$ 500.00
\$ 31,000.00
\$ 4,000.00
\$ 62,605.00

Paramedic Education
Reimburse Coyle

Budgeted in FY2020
\$ 1,410.00
\$ 3,000.00
\$ -
\$ 1,800.00
\$ 9,000.00
\$ 500.00
\$ 1,600.00
\$ 420.00
\$ 1,125.00
\$ 350.00
\$ 300.00
\$ 250.00
\$ 1,400.00
\$ 400.00
\$ -
\$ -
\$ 1,000.00
\$ 2,000.00
\$ 1,950.00
\$ 1,000.00
\$ 400.00
\$ 5,000.00
\$ 1,000.00
\$ 500.00
\$ 500.00
\$ 500.00
\$ 500.00
\$ 5,000.00
\$ 3,500.00
\$ 3,600.00
\$ 55,055.00

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NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

017 OFFICE SUPPLIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MISCELLANEOUS OFFICE SUPPLIES	1	\$ 5,800.00	\$ 5,800.00
	OFFICE MACHINE REPAIR			\$ -
	PENS, PENCILS, MARKERS, BINDERS			\$ -
	STORAGE BOXES, PROFESSIONAL PRINTING			\$ -
	POSTAGE			\$ -
	COPY SUPPLIES, INK, TONER			\$ -
	SD CARDS, USB , ETC			\$ -
2	POCKET CALENDARS FOR SHIFT FIREFIGHTERS	125	\$ 2.30	\$ 287.50
3	REGULAR SIZE CALENDARS FOR SHIFT FIREFIGHTERS	50	\$ 2.00	\$ 100.00
4	INSPECTION FORMS	1	\$ 500.00	\$ 500.00
5	AMA RELEASE FORMS	1	\$ 500.00	\$ 500.00
6	ENVELOPES, PAPER, PRINTING FOR MEDICAL SUPPLIES	1	\$ 3,000.00	\$ 3,000.00
7				\$ -
8				\$ -
			TOTAL	\$ 10,187.50

Budgeted in FY2021
\$ 5,000.00
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ -
\$ 250.00
\$ 100.00
\$ 500.00
\$ 500.00
\$ 3,000.00
\$ 2,000.00
\$ 1,800.00
\$ 13,150.00

HR Office Furniture
Badge Printer

Budgeted in FY2020
\$ 8,500.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 1/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

018 EQUIPMENT, MAINT. AND SUPPLY

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL FIRE ALARM SYSTEM MONITORING	1	\$ 336.00	\$ 336.00
2	ANNUAL FIRE ALARM INSPECTION/SERVICE	1	\$ 740.00	\$ 740.00
3	FIRE EXTINGUISHER MAINTENANCE AND REFILL	30	\$ 15.00	\$ 450.00
4	TRI AIR COMPRESSOR CERTIFICATION TESTING	8	\$ 91.00	\$ 728.00
5	HYDROSTATIC TESTING OF SCBA (airpack)	40	\$ 130.00	\$ 5,200.00
6	HYDROSTATIC TESTING OF SCBA FACE PIECES	35	\$ 40.00	\$ 1,400.00
7	HYDRO TEST FOR SCBA BOTTLE (every 5 years)	40	\$ -	\$ -
8	GENERATOR MAINTENANCE	1	\$ 3,200.00	\$ 3,200.00
9	COMPRESSOR MAINTENANCE	2	\$ 1,200.00	\$ 2,400.00
10	BUILDING MAINTENANCE SUPPLIES	2	\$ 3,200.00	\$ 6,400.00
11	GARAGE DOOR MAINTENANCE	2	\$ 3,000.00	\$ 6,000.00
12	MISC. BATTERIES FOR SMALL EQUIPMENT	2	\$ 1,000.00	\$ 2,000.00
13	LAWN CARE MAINTENANCE STATION 42	0	\$ 2,500.00	\$ -
14	STATION HANDTOOLS	2	\$ 1,000.00	\$ 2,000.00
15	APPLIANCE CONTINGENCY	1	\$ 4,000.00	\$ 4,000.00
16	PURCHASE CARPET CLEANER	1	\$ 700.00	\$ 700.00
17	BACK FLOW TEST (ANNUAL)	2	\$ 90.00	\$ 180.00
18	OTHER STATION MAINTENANCE COSTS	1	\$ 6,000.00	\$ 6,000.00
19	STATION 41 WALL PACKS	1	\$ 4,000.00	\$ 4,000.00
20				\$ -
21				\$ -
22				
23				\$ -
			TOTAL	\$ 45,734.00

FY2021 BUDGETED
\$ 336.00
\$ 740.00
\$ 450.00
\$ 728.00
\$ 3,200.00
\$ 1,200.00
\$ -
\$ 3,200.00
\$ 2,400.00
\$ 6,400.00
\$ 3,000.00
\$ 2,000.00
\$ -
\$ 2,000.00
\$ 4,000.00
\$ 700.00
\$ 1,300.00
\$ 140.00
\$ 1,890.00
\$ 750.00
\$ 750.00
\$ 8,000.00
\$ 43,184.00

Scene Light
 Extracation Cribbing
 Extracation Equip Power Adaptor
 Extracation Equip Power Supply
 HVAC Station 42

FY2020 BUDGETED
\$ 52,544.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 4/29/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

019 VEHICLE MAINTENANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	AMBULANCE MAINTENANCE	4	\$ 1,500.00	\$ 6,000.00
2	ANNUAL AERIAL INSPECTION	2	\$ 1,000.00	\$ 2,000.00
3	ANNUAL INSPECTIONS	10	\$ 100.00	\$ 1,000.00
4	ANNUAL LADDER CERTIFICATION TESTS	20	\$ 75.00	\$ 1,500.00
5	ANNUAL PUMP TESTS	5	\$ 150.00	\$ 750.00
6	EXTERIOR TRUCK MAINTENANCE	1	\$ 500.00	\$ 500.00
7	FUEL	12	\$ 4,000.00	\$ 48,000.00
8	MISC. VEHICLE MAINTENANCE	1	\$ 28,000.00	\$ 28,000.00
9	STAFF VEHICLES MAINTENANCE	3	\$ 600.00	\$ 1,800.00
10	PLYMOVENT ADAPTERS	2	\$ 600.00	\$ 1,200.00
11	TIRES/BRAKES	1	\$ 14,000.00	\$ 14,000.00
12	KNOXBOX KEY SECURE	0	\$ 1,400.00	\$ -
13	CONTINGENCY	1	\$ 10,000.00	\$ 10,000.00
			TOTAL	\$ 114,750.00

Budgeted in FY2021	Budgeted in FY2020
\$ 6,000.00	
\$ 2,000.00	
\$ 1,000.00	
\$ 1,500.00	
\$ 750.00	
\$ 500.00	
\$ 32,400.00	
\$ 26,330.25	
\$ 1,800.00	
\$ 1,200.00	
\$ 14,700.00	
\$ 1,400.00	
\$ 12,769.75	
\$ 11,000.00	
\$ 113,350.00	\$ 102,996.35

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 1/17/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

020 COMPUTER MAINTENANCE AND SUPPLY

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	IT WEEKLY MAINTENANCE	12	\$ 1,450.00	\$ 17,400.00
2	IT EQUIPMENT/SUPPLIES/CONTINGENCY	1	\$ 5,000.00	\$ 5,000.00
3	LASERJET PRINTERS FOR REPORT ROOMS (Black/White)	2	\$ 250.00	\$ 500.00
4	IMAGE TREND ANNUAL FEE	1	\$ 9,492.00	\$ 9,492.00
5	IMAGE TREND MOBILE FIRE INSPECTIONS	1	\$ 1,870.00	\$ 1,870.00
6	IMAGE TREND INVESTIGATION	1	\$ 1,250.00	\$ 1,250.00
7	IMAGE TREND PERMITS	1	\$ 1,250.00	\$ 1,250.00
8	IMAGE TREND ONE-TIME SETUP FEE	1	\$ 2,375.00	\$ 2,375.00
9	BLUEBEAM ANNUAL SERVICE & UPGRADE	1	\$ 100.00	\$ 100.00
10	FIREWALL UPGRADE	0	\$ 3,000.00	\$ -
11	KNOX BOX UPGRADES	0	\$ 200.00	\$ -
12	STATION PHONE MAINTENANCE	1	\$ 2,000.00	\$ 2,000.00
13	COMPUTER PURCHASES	4	\$ 1,500.00	\$ 6,000.00
14	HR COLOR LASER PRINTER/SCANNER	1	\$ 500.00	\$ 500.00
15				\$ -
			TOTAL	\$ 47,737.00

Budgeted in FY2021	Budgeted in FY2020
\$ 15,000.00	
\$ 3,000.00	
\$ 500.00	
\$ 4,000.00	
\$ 100.00	
\$ 6,100.00	
\$ 3,000.00	
\$ 1,000.00	
\$ 2,000.00	
\$ 4,500.00	
\$ 3,000.00	
\$ 42,200.00	\$ 36,040.00

Rover Mobile

ERS Interface

*

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 4/12/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

021 UTILITIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DOMINION ENERGY	12	\$ 850.00	\$ 10,200.00
2	ROCKY MOUNTAIN POWER	12	\$ 1,400.00	\$ 16,800.00
3	MOBILE PHONES (AT&T FIRST NET)	12	\$ 1,500.00	\$ 18,000.00
	MOBILE PHONE SUPPLIES	12	\$ 100.00	\$ 1,200.00
4	CLEARFIELD CITY WATER	12	\$ 305.00	\$ 3,660.00
5	WEST POINT CITY WATER)	12	\$ 95.00	\$ 1,140.00
6	ECONO WASTE (STATION 41)	12	\$ 65.00	\$ 780.00
7	WASTE MANAGEMENT (STATION 42)	12	\$ 130.00	\$ 1,560.00
8	COMCAST BUSINESS (Eathernet, Data, Etc)	12	\$ 650.00	\$ 7,800.00
9	COMCAST BUSINESS (Digital Voice, Internet, Cable)	12	\$ 1,100.00	\$ 13,200.00
10	DAVIS/WEBER SECONDARY WATER	2	\$ 229.00	\$ 458.00
11	CONTINGENCY / UTOPIA	2		
12				
13				
14				
			TOTAL	\$ 74,798.00

Budgeted in FY2021	Budgeted in FY2020
\$ 10,200.00	
\$ 16,800.00	
\$ 18,000.00	
\$ 1,200.00	
\$ 3,660.00	
\$ 1,140.00	
\$ 780.00	
\$ 1,560.00	
\$ 7,800.00	
\$ 13,200.00	
\$ 458.00	
\$ 74,798.00	\$ 68,618.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 1/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

022 COMMUNICATION (RADIO MAINTENANCE AND SUPPLY)

LINE	ITEM DESCRIPTION			AMOUNT
1	COMMUNICATIONS (800 SYSTEM)	1	\$ 4,000.00	\$ 4,000.00
2	COMMUNICATIONS (UHF)	1	\$ 2,000.00	\$ 2,000.00
				\$ 6,000.00

Budgeted in FY2021	Budgeted in FY2020
\$ 2,000.00	\$ 2,000.00
\$ 1,000.00	\$ 1,000.00
\$ 3,000.00	\$ 3,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/9/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

023 DISPATCH SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DISPATCH SERVICES (CLFD)	12	\$ 7,084.00	\$ 85,008.00
2	IMAGETREND CAD DISTRIBUTION	1	\$ 3,500.00	\$ 3,500.00
			TOTAL	\$ 88,508.00

Budgeted in FY2021	Budgeted in FY2020
\$ 85,000.00	\$ 85,000.00
\$ 85,000.00	\$ 85,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/16/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

024 SPECIAL DEPARTMENT ALLOWANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	CHRISTMAS CARDS	1	\$ 400.00	\$ 400.00
2	CHRISTMAS GIFT CARDS	55	\$ 75.00	\$ 4,125.00
3	DAVIS COUNTY TRAINING ALLIANCE	1	\$ 400.00	\$ 400.00
4	LUNCH MEETINGS	12	\$ 30.00	\$ 360.00
5	MISC FLOWERS FOR EMPLOYEES	5	\$ 50.00	\$ 250.00
6	OFFICERS MEETING LUNCHEONS	1	\$ 500.00	\$ 500.00
7	CONTINGENCY FUND	1	\$ 2,000.00	\$ 2,000.00
8	ON THE SPOT AWARDS	20	\$ 50.00	\$ 1,000.00
9	SERVICE AWARDS	1	\$ 525.00	\$ 525.00
10	PLAQUES/INCIDENT AWARDS	1	\$ 1,000.00	\$ 1,000.00
11	WINTER SOCIAL DINNER / OTHER	1	\$ 5,000.00	\$ 5,000.00
13	MISC. LUNCHEONS FOR STAFF	1	\$ 1,000.00	\$ 1,000.00
14	PUBLICATIONS FOR PUBLIC HEARINGS	1	\$ 4,000.00	\$ 4,000.00
15	4TH OF JULY CANDY/FOOD	1	\$ 2,100.00	\$ 2,100.00
			TOTAL	\$ 22,660.00

Budgeted in FY2021
\$ -
\$ 3,750.00
\$ 400.00
\$ 360.00
\$ 250.00
\$ -
\$ -
\$ 1,000.00
\$ 1,275.00
\$ 1,000.00
\$ -
\$ 500.00
\$ 4,000.00
\$ 1,900.00
\$ 14,435.00

FY2022 Fire Years of Service		
\$ 25	Becraft	35
\$ 25	Powers	10
\$ 25	Belliston	5
\$ 25	Bassett	5
\$ 25	Vine	5
\$ 125	Total	

FY2022 NDFD Years of Service		
\$200	Rawlings	20
\$50	Holman	5
\$50	Combe	5
\$50	Haskin	5
\$50	Iarossi	5
		5
\$400	Total	

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Updated 2/11/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

025 GRANT EXPENSES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	EMS PER CAPITA GRANT EXPENSE	1		\$ -
2	EMS GRANT	1		\$ -
3	FEMA ASSISTANCE TO FIREFIGHTERS (AFG)	1		\$ -
4	REGION 1 HAZMAT GRANT	1		\$ -
5	DAVIS COUNTY SAFE KIDS COALALITION	1		\$ -
6	SAFER GRANT 20/21	1		\$ -
			TOTAL	\$ -

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DRAFT

Budgeted in FY2021	
Firehouse Subs	\$ 34,793.75
Haz-Mat	\$ 7,033.95

Updated 1/19/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

026 LIABILITY INSURANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LIABILITY INSURANCE (ARCH)	12	\$ 4,187.80	\$ 50,253.60
2	CYBER LIABILITY	1	\$ 8,665.80	\$ 8,665.80
				\$ -
			TOTAL	\$ 58,919.40

Budgeted in FY2021	Budgeted in FY2020
\$ 53,563.01	\$ 51,026.25

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Misty Rogers:
 Approx 10% increase from
 FY2020. Added additional
 Cyber Liability.

Updated 2/11/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

027 COLLECTION CONTRACT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COLLECTION CONTRACT IRIS MEDICAL IRIS - 6 Percent of Ambulance Revenue	12	\$ 6,750.00	\$ 81,000.00
2	HEALTH CARE FINANCE ASSESSMENT	1900	\$ 31.58	\$ 60,002.00
3	COLLECTION CONTRACT FIRE RECOVERY USA Fire Recovery USA - 20% of Hazardous Materials Management & Incident Cost Recovery	12	\$ 1,167.00	\$ 14,004.00
TOTAL				\$ 155,006.00

Budgeted in FY2021	Budgeted in FY2020
\$ 78,000.00	\$ 78,000.00
\$ 97,026.72	\$ 59,540.80
\$ 14,004.00	\$ 10,020.00
\$ 189,030.72	\$ 147,560.80

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Estimated number of Ground
Transports in 1-Year

Estimated number of transports and cost per year per patient transport.
Actual cost per transport is determined by Utah Department of
Health/Medicaid. Budgeted a 3% increase to actual billing from FY2020

Updated 2/11/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

028 MEDICAL SUPPLIES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	GENERAL MEDICAL SUPPLIES	1	\$ 57,500.00	\$ 57,500.00
2	JUMP KITS/TRAUMA BAG	5	\$ 450.00	\$ 2,250.00
3	OXYGEN BAG	0	\$ -	\$ -
	MEDICAL HARDWARE MAINTNANCE			
4	(GURNEYS)	4	\$ 500.00	\$ 2,000.00
5	PATHO-SHIELD GURNEY STRAPS	6	\$ 90.25	\$ 541.50
6	STRYKER COT BATTERIES & CHARGER	2	\$ 2,000.00	\$ 4,000.00
7	STYKER GURNEY MATTRESS	2	\$ 333.19	\$ 666.38
8	MED VAULT DEA AUDIT SYSTEM	2	\$ 360.00	\$ 720.00
9	ZOLL BATTERIES	1	\$ 2,000.00	\$ 2,000.00
10	ZOLL ANNUAL MAINTENANCE	8	\$ 250.00	\$ 2,000.00
11	Vent Maintenance Every 2-Years (Next Service Date 9/2021)	1	\$ 2,300.00	\$ 2,300.00
			TOTAL	\$ 73,977.88

Budeted in FY2021	Budeted in FY2020
\$ 77,346.00	\$ 55,000.00
\$ 77,346.00	\$ 55,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

030 MISC. SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIREFIGHTER PHYSICALS AND HPE TESTING	47	\$ 160.00	\$ 7,520.00
2	HEALTH AND WELLNESS PHYSICALS/WORKMED	47	\$ 170.00	\$ 7,990.00
3	METS TESTING	47	\$ 100.00	\$ 4,700.00
4	DUTY CREW FITNESS PASS	0	\$ 500.00	\$ -
5	SHIPPING CHARGES	1	\$ 1,000.00	\$ 1,000.00
6	YEARLY AMBULANCE LICENSE FEES	6	\$ 325.00	\$ 1,950.00
7	YEARLY PARAMEDIC LICENSE FEE	1	\$ 325.00	\$ 325.00
8	RECERTIFICATION OF EMTS STATE & NATIONAL	24	\$ 150.00	\$ 3,600.00
9	TB TESTING FOR RECERTIFYING EMTS	11	\$ 15.00	\$ 165.00
10	NUTRITION CONSULTATION / EMPLOYEE & SIGNIFICANT OTHER TRAINING	1	\$ 600.00	\$ 600.00
			TOTAL	\$ 27,850.00

Budgeted in FY2021	Budgeted in FY2020
\$ -	\$ 1,600.00
\$ -	\$ -
\$ 4,700.00	\$ 3,760.00
\$ -	\$ 500.00
\$ 1,000.00	\$ 1,000.00
\$ 1,800.00	\$ 1,800.00
\$ 2,400.00	\$ 2,400.00
\$ 165.00	\$ 165.00
\$ -	\$ 600.00
\$ 10,065.00	\$ 11,825.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/8/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

029 PARAMEDIC PAYMENTS

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
PARAMEDIC PAYMENTS	780	\$ 135.00	\$ 105,300.00
		TOTAL	\$ 105,300.00

Budgeted in FY2021	Budgeted in FY2020
\$ 104,886.60	\$ 93,000.00
\$ 104,886.60	\$ 93,000.00

\$

Updated 5/13/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

031 PROFESSIONAL SERVICES

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	Budgeted in FY2021	Budgeted in FY2020
1	ACCOUNTANT FEES - Audit Prep / Monthly Assistance / Transparency (Child/Richards)	12	\$ 1,400.00	\$ 16,800.00	\$ 15,600.00	\$ 16,000.00
2	MEDICAL ADVISOR	12	\$ 800.00	\$ 9,600.00	\$ 8,400.00	\$ 8,400.00
3	LEGAL	1	\$ 28,000.00	\$ 28,000.00	\$ 14,000.00	\$ 34,600.00
4	IMAGETREND SLATE (scheduling software)	1	\$ 2,562.00	\$ 2,562.00	\$ 3,000.00	\$ 3,000.00
5	IMAGETREND SLATE TEXT (scheduling software)	1	\$ 500.00	\$ 500.00		
6	AUDITOR	1	\$ 9,000.00	\$ 9,000.00	\$ 8,000.00	\$ 8,000.00
7	PAYROLL ADMINISTRATION (WIGGINS)	12	\$ 700.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
8	BOND TRUSTEE (ZIONS BONDS)	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
9	BOND FOR TREASURER (paid with liability ins)	0	\$ -	\$ -	\$ -	\$ -
10	BOND FOR NOTARY	2	\$ 350.00	\$ 700.00	\$ 700.00	\$ 350.00
11	ANNEXATION PLAT/ETC. (ANNEX)	0	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
12	BLUE LINE DRUG TESTING PROGRAM	14	\$ 80.00	\$ 1,120.00	\$ 1,200.00	\$ 800.00
13	NEW EMPLOYEE DRUG TESTING	14	\$ 50.00	\$ 700.00	\$ 650.00	\$ 650.00
14	BACKGROUND CHECKS	14	\$ 40.00	\$ 560.00	\$ -	\$ 5,000.00
15	EMPLOYER COUNCIL	0	\$ 8,500.00	\$ -	\$ 8,500.00	
16	CONSULTANT FOR RDA MATRIX	0	\$ 4,500.00	\$ -	\$ -	\$ -
17	PUBLIC OUTREACH	1	\$ 6,000.00	\$ 6,000.00		
18	CONTINGENCY					\$ 4,000.00
			TOTAL	\$ 85,942.00	\$ 70,450.00	\$ 93,700.00
CLICK HERE TO RETURN TO USES OF FUNDS						

Updated 5/4/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

032 MISC. EQUIPMENT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	SAFETY EQUIPMENT FOR NEW HIRES (STEEL TOE BOOT)	10	\$ 145.00	\$ 1,450.00
2	TURNOUT GEAR SETS (REPLACEMENTS)	15	\$ 2,200.00	\$ 33,000.00
3	ANSI COATS	10	\$ 125.00	\$ 1,250.00
4	SAFETY GLASSES	15	\$ 40.00	\$ 600.00
5	HAZ-MAT 41 SUPPLIES	1	\$ 2,000.00	\$ 2,000.00
6	PPE MAINTENANCE	1	\$ 6,500.00	\$ 6,500.00
7				
8			\$ -	\$ -
9				\$ -
			TOTAL	\$ 44,800.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Budgeted in FY2021
\$ 500.00
\$ 33,000.00
\$ 500.00
\$ 600.00
\$ 1,000.00
\$ 5,000.00
\$ 6,680.00
\$ 47,280.00

Updated 2/11/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

033 LEASE OBLIGATION

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	2009 CRIMSON LADDER TRUCK - INTEREST (9/21/2021)	1	\$ 2,031.95	\$ 2,031.95
	2009 CRIMSON LADDER TRUCK - PRINCIPAL (9/21/2021)	1	\$ 67,958.64	\$ 67,958.64
	Payment 10 of 10 (Maturity 9/21/2021) SANTANDER LEASING		Total	\$ 69,990.59
2	2015 Pierce Velocity - Rescue Engine 41 - INTEREST (8/29/2021)	1	\$ 8,339.17	\$ 8,339.17
	2015 Pierce Velocity - Rescue Engine 41 - PRINCIPAL (8/29/2021)	1	\$ 58,639.70	\$ 58,639.70
	Payment 8 of 10 (Maturity 8/29/2024) PNC EQUIPMENT		Total	\$ 66,978.87
3	Lease Purchase of 2022 Pierce Engine - (first payment 3/2022)	1	\$ 22,117.05	\$ 22,117.05
			TOTAL	\$ 159,086.51

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 3/25/2021

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

034 DEBT SERVICE ON WEST POINT HEADQUARTERS BLDG

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DEBT SERVICE PAYMENT INTEREST (10/1/2021)	1	\$ 20,956.00	\$ 20,956.00
2	DEBT SERVICE PAYMENT INTEREST (4/1/2022)	1	\$ 20,956.00	\$ 20,956.00
2	DEBT SERVICE PAYMENT PRINCIPAL (4/1/2022)	1	\$ 190,000.00	\$ 190,000.00
				\$ -
	Current Payoff Date 4/1/2027		TOTAL	\$ 231,912.00

Budgeted in FY2021	Budgeted in FY2020
\$ 24,082.50	\$ 27,040.00
\$ 209,082.50	\$ 202,040.00
\$ 233,165.00	\$ 256,120.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 2/11/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

035 TRANSFER TO CAPITAL PROJECTS

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Trans to Capital Projects	1	\$ 160,000.00	\$ 160,000.00
	Levy	1	\$ 302,000.00	\$ 302,000.00
				\$ -
			TOTAL	\$ 462,000.00

FY2021 BUDGETED	FY2020 BUDGETED
\$ -	\$ 75,000.00
\$ -	\$ 75,000.00

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

Updated 5/13/2021

DRAFT

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

036 IMPACT FEE RESTRICTED FUNDS SCHEDULE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
	BEGINNING RESTICTED FUND BALANCE			\$ 428,606.00	
	BUDGETED REVENUES			\$ 50,000.00	
			TOTAL	\$ 478,606.00	
				\$ -	
			TOTAL EXPENDITURES		
	ENDING RESTRICTED FUND BALANCE		<i>Updated 5/13/2021</i>	\$ 478,606.00	

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

NORTH DAVIS FIRE DISTRICT BUDGET DETAIL SHEET

Fiscal Year 2022 (July 1, 2021 - June 30, 2022)

DESCRIPTION

037 TRANSFER TO FUND BALANCE

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TOTAL REVENUES			\$ 6,038,347.97
				\$ -
2	TOTAL EXPENSES			\$ 6,024,057.83
	DIFFERENCE BETWEEN REVS AND EXPS		TOTAL	\$ 14,290.14

GENERAL FUND BALANCE

RETURN TO USES OF FUNDS

Nicole Nelson:
This difference is an appropriation of fund balance.

Updated 5/10/2021

DRAFT

RESOLUTION NO. 2021R-07

**A RESOLUTION AMENDING NORTH DAVIS FIRE DISTRICT
POLICIES AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, North Davis Fire District Policy Chapter 12 is entitled “Financial Management and Investments”; and

WHEREAS, the Board of Trustees finds that changing conditions and circumstances make it desirable to amend Chapter 12 to include Policy 12.3, Tax Increment Financing Guiding Principles

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, as follows:

SECTION ONE: ADDITION AND INCLUSION

The existing Chapter 12, “Financial Management and Investments” is hereby amended to include Policy 12.3 “Tax Increment Financing Guiding Principles” as follows:

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CHAPTER 12: FINANCIAL MANAGEMENT AND INVESTMENTS

POLICY 12.1: FINANCIAL DETRIMENT

- A. OBJECTIVES
- B. BANKING SERVICES
- C. CREDIT CARD POLICY
- D. INTERNAL CONTROLS
- E. BILLING
- F. ACCOUNTS RECEIVABLE, CASH RECEIPTING, DEPOSIT POLICY
- G. ACCOUNTS PAYABLE
- H. CASH FORECASTING
- I. DEBT
- J. AUTHORIZED PERSONNEL/SECURITY

POLICY 12.2: INVESTMENTS

- A. OBJECTIVES
- B. DELEGATION OF AUTHORITY
- C. INVESTMENT STANDARD PRUDENCE
- D. INTERNAL CONTROLS
- E. DIVERSIFICATIO
- F. APPROVED INSTITUTIONS
- G. COLLATERALIZATION
- H. REPORTING REQUIREMENTS
- I. INVESTMENT GOALS

POLICY 12.3: TAX INCREMENT FINANCING GUIDING PRINCIPLES

- A. MISSION STATEMENT
- B. ORGANIZATIONAL VALUES
- C. FINANCIAL GOALS OF THE DISTRICTS STRATEGIC PLAN
- D. GUIDING PRINCIPALS
- E. CONSIDERATIONS
- F. PROCESS

POLICY 12.3: TAX INCREMENT FINANCING GUIDING PRINCIPALS

The North Davis Fire District and the Board of Trustees (the District) recognize the value in supporting community and economic development projects that may require public facilitation and investment of public dollars in order to foster economic health and help enable a diverse and predictable tax base across our communities. Economic strength and well-being provide a stable pathway to the District’s primary obligation of providing Fire and EMS service to our communities. Tax Increment Financing as prescribed by Utah Code Title 17C - Community Reinvestment Agency Act is a public financing tool available to the county and our respective municipalities that provides for a form of public-private partnerships that allow for the diversion of local tax revenues to support and off-set certain costs of private development projects. The District believes that partnering with the county, municipalities, and private development on a limited and defined basis under the umbrella of the Community Reinvestment Agency Act will offer an opportunity to support the District’s mission and priorities, as well as the financial strategies of the North Davis Fire District.

A. MISSION STATEMENT

WE, THE MEMBERS OF THE NORTH DAVIS FIRE DISTRICT, ARE COMMITTED TO PROVIDING THE HIGHEST-LEVEL CUSTOMER SERVICE TO THE CITIZENS WE SERVE AND TO THE MEMBERS OF OUR DISTRICT. THROUGH OUR CORE VALUES WE WILL WORK FOR THE SAFETY AND PROTECTION OF ALL LIFE AND PROPERTY ENTRUSTED TO OUR CARE.

We strive for EXCELLENCE through continued training and education to advance our skills and knowledge. We maintain a constant STATE of READINESS by preparing ourselves to manage any situation we might encounter, and by maintaining our apparatus and equipment in a ready state. We expect PROFESSIONALISM in everything we do, holding ourselves to the highest level of conduct. INTEGRITY in our dealings and COMPASSION in the performance of our duties are values we hold high. We recognize that the safety of the citizens of the communities we serve is the reason we are here, and that the level of CUSTOMER SERVICE that we provide is the measure of our department. We know that it requires excellent TEAM WORK to perform our duties. It is through all these, our CORE VALUES that we can accomplish our goals and perform our duties with the highest of these values, SAFETY, at the forefront.

B. ORGANIZATIONAL VALUES

We value honesty and integrity.

We value responsibility, and initiative by every individual and by our organization as a whole.

We value a workforce that reflects the diversity of our community. We value respect and tolerance.

We value each individual's effort to achieve their highest potential and support continuing education and skill development throughout each employee's career.

We value future development of future leaders, leadership excellence, and performance accountability.

We value cooperation with neighboring responders so that great service and efficiency are never hampered by territorialism or parochialism.

We value a healthy and safe work environment.

C. FINANCIAL GOALS OF THE DISTRICTS STRATEGIC PLAN

In order to responsibly address financial needs of the district and maximize utilization of resources, we will:

- a. Develop alternative revenue sources;
- b. Develop budgets that show the expenditures needed to accomplish the strategic plan;
- c. Resolve funding shortages through a prioritization process based on district goals;
- d. Define the roles of the district Fire Chief and district administration to accomplish tasks at the most efficient level;
- e. Develop effective and understandable budget reports;
- f. Report financial information that relates to achieving district goals; and,
- g. Establish a financial management system that reflects the strategic goals of the district.

D. GUIDING PRINCIPALS

Our fiduciary responsibilities to the public regarding the trusted use of their tax dollars in all circumstances is a top priority of the North Davis Fire District. In the instance of utilizing District dollars for Tax Increment Financing (TIF), the project shall make every effort to limit the Districts portion of TIF to support public infrastructure associated with the project. As a guiding statement, the District prefers that public dollars be invested in public assets. Public infrastructure *may* include: roads, side-walks, curb and gutter, parking, water, sewer, gas, power, technology framework and other components as determined to be appropriate by the District and necessary for the project.

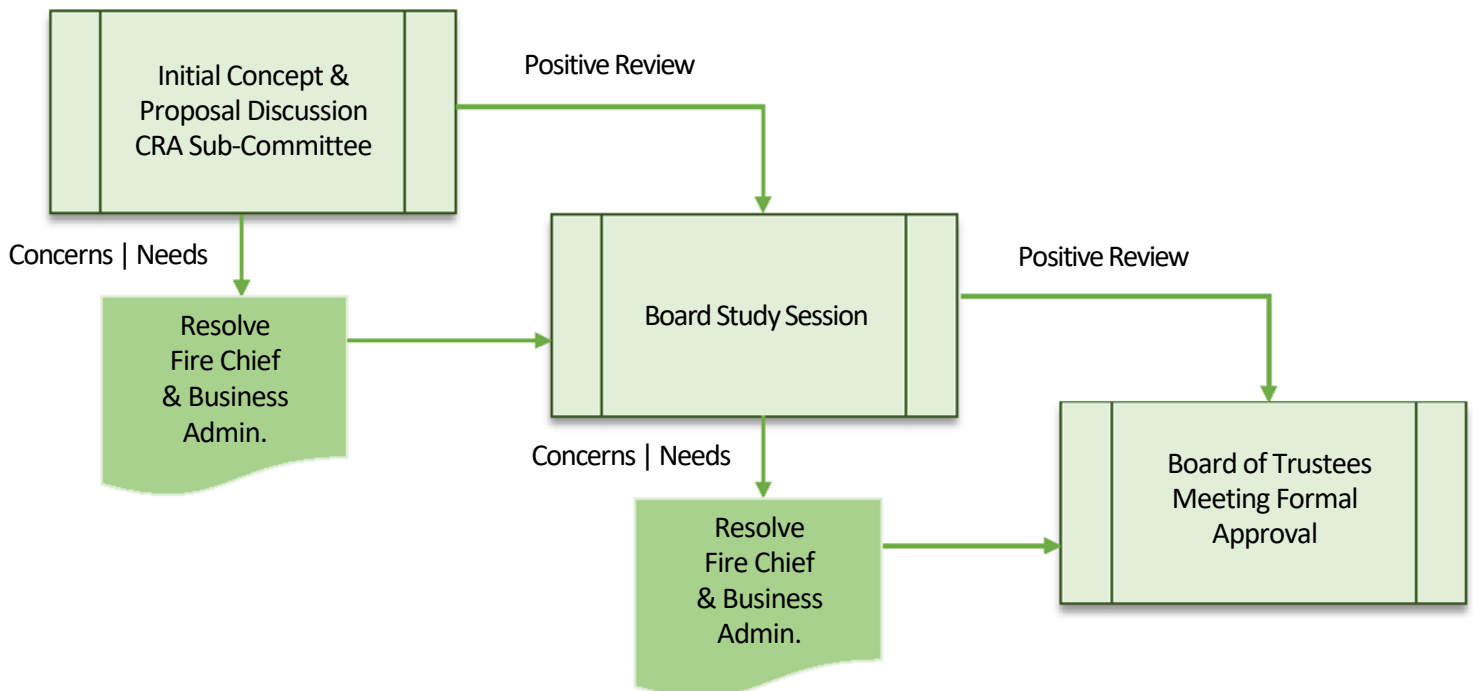
E. CONSIDERATIONS

- a. Project preference in order of priority: 1. Industrial /Manufacturing 2. Commercial 3. Retail 4. Housing.
- b. Caps the contribution of the Districts TIF to the project in current dollars.
- c. Limit's district TIF participation to 50%.
- d. Limits term participation to 10-12 years.
- e. Tax increment must trigger within two years from the time the related inter-local agreement is approved.
- f. No more than 3% of the Districts TIF may be used for Administrative Fees (Utah Code: 17-C-1-409).
- g. Limits project area boundaries (survey area) to the immediate and/or short-term needs of the project (NOTE: If a broad survey area is needed for project area plan efficiencies, the District favors a phased structure. It should be anticipated the related Inter-local will be approved by individual phase).

- h. Request articulates why the proposed project will not perform without the use of the District's TIF and evaluates how likely the project would otherwise occur within a reasonable time period without participation from the District.
- i. Provides for partnerships in Public Safety when practicable.
- j. Does not create an unfair advantage for existing business and industry.
- k. If the project is producing incremental sales tax revenue, the District's portion of TIF shall be measurably less than the participating sales tax receiving entities contribution of TIF.
- l. Given the 45% property tax exemption afforded to primary residential property typically associated with housing development and the significant impact on public services, projects that include a housing component shall establish the District's portion of TIF substantially less than the entity (city or county) pursuing the project, as well as entities that have the opportunity to assess impact fees.

F. PROCESS

The North Davis Fire District Board of Trustees has created a Community Reinvestment Agency Act Sub-Committee (CRA Sub-Committee) comprised of: Board President, and additional Board members from each district participating entity, the Fire Chief and the District's Business Administrator. Projects should contact the Business Administrator or the Fire Chief to schedule an initial project review and next steps discussion with the CRA Sub-Committee. Accordingly, project consideration will generally proceed as follows:



SECTION TWO: EFFECTIVE DATE

This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of _____, 2021.

NORTH DAVIS FIRE DISTRICT
Board of Trustees

By: _____
TIMOTHY E. ROPER, Chairman

ATTEST:

MISTY ROGERS, Clerk of the Board

DRAFT

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POLICY 12.3: TAX INCREMENT FINANCING GUIDING PRINCIPALS

The North Davis Fire District and the Board of Trustees (the District) recognize the value in supporting community and economic development projects that may require public facilitation and investment of public dollars in order to foster economic health and help enable a diverse and predictable tax base across our communities. Economic strength and well-being provide a stable pathway to the District's primary obligation of providing Fire and EMS service to our communities. Tax Increment Financing as prescribed by Utah Code Title 17C - Community Reinvestment Agency Act is a public financing tool available to the county and our respective municipalities that provides for a form of public-private partnerships that allow for the diversion of local tax revenues to support and off-set certain costs of private development projects. The District believes that partnering with the county, municipalities, and private development on a limited and defined basis under the umbrella of the Community Reinvestment Agency Act will offer an opportunity to support the District's mission and priorities, as well as the financial strategies of the North Davis Fire District.

A. MISSION STATEMENT

WE, THE MEMBERS OF THE NORTH DAVIS FIRE DISTRICT, ARE COMMITTED TO PROVIDING THE HIGHEST-LEVEL CUSTOMER SERVICE TO THE CITIZENS WE SERVE AND TO THE MEMBERS OF OUR DISTRICT. THROUGH OUR CORE VALUES WE WILL WORK FOR THE SAFETY AND PROTECTION OF ALL LIFE AND PROPERTY ENTRUSTED TO OUR CARE.

We strive for EXCELLENCE through continued training and education to advance our skills and knowledge. We maintain a constant STATE of READINESS by preparing ourselves to manage any situation we might encounter, and by maintaining our apparatus and equipment in a ready state. We expect PROFESSIONALISM in everything we do, holding ourselves to the highest level of conduct. INTEGRITY in our dealings and COMPASSION in the performance of our duties are values we hold high. We recognize that the safety of the citizens of the communities we serve is the reason we are here, and that the level of CUSTOMER SERVICE that we provide is the measure of our department. We know that it requires excellent TEAM WORK to perform our duties. It is through all these, our CORE VALUES that we can accomplish our goals and perform our duties with the highest of these values, SAFETY, at the forefront.

B. ORGANIZATIONAL VALUES

We value honesty and integrity.

We value responsibility, and initiative by every individual and by our organization as a whole.

We value a workforce that reflects the diversity of our community. We value respect and tolerance.

We value each individual's effort to achieve their highest potential and support continuing education and skill development throughout each employee's career.

We value future development of future leaders, leadership excellence, and performance accountability.

*We value cooperation with neighboring responders so that great service and efficiency are never hampered by territorialism or parochialism.
We value a healthy and safe work environment.*

C. FINANCIAL GOALS OF THE DISTRICTS STRATEGIC PLAN

In order to responsibly address financial needs of the district and maximize utilization of resources, we will:

- a. Develop alternative revenue sources;
- b. Develop budgets that show the expenditures needed to accomplish the strategic plan;
- c. Resolve funding shortages through a prioritization process based on district goals;
- d. Define the roles of the district Fire Chief and district administration to accomplish tasks at the most efficient level;
- e. Develop effective and understandable budget reports;
- f. Report financial information that relates to achieving district goals; and,
- g. Establish a financial management system that reflects the strategic goals of the district.

D. GUIDING PRINCIPALS

Our fiduciary responsibilities to the public regarding the trusted use of their tax dollars in all circumstances is a top priority of the North Davis Fire District. In the instance of utilizing District dollars for Tax Increment Financing (TIF), the project shall make every effort to limit the Districts portion of TIF to support public infrastructure associated with the project. As a guiding statement, the District prefers that public dollars be invested in public assets. Public infrastructure *may* include: roads, side-walks, curb and gutter, parking, water, sewer, gas, power, technology framework and other components as determined to be appropriate by the District and necessary for the project.

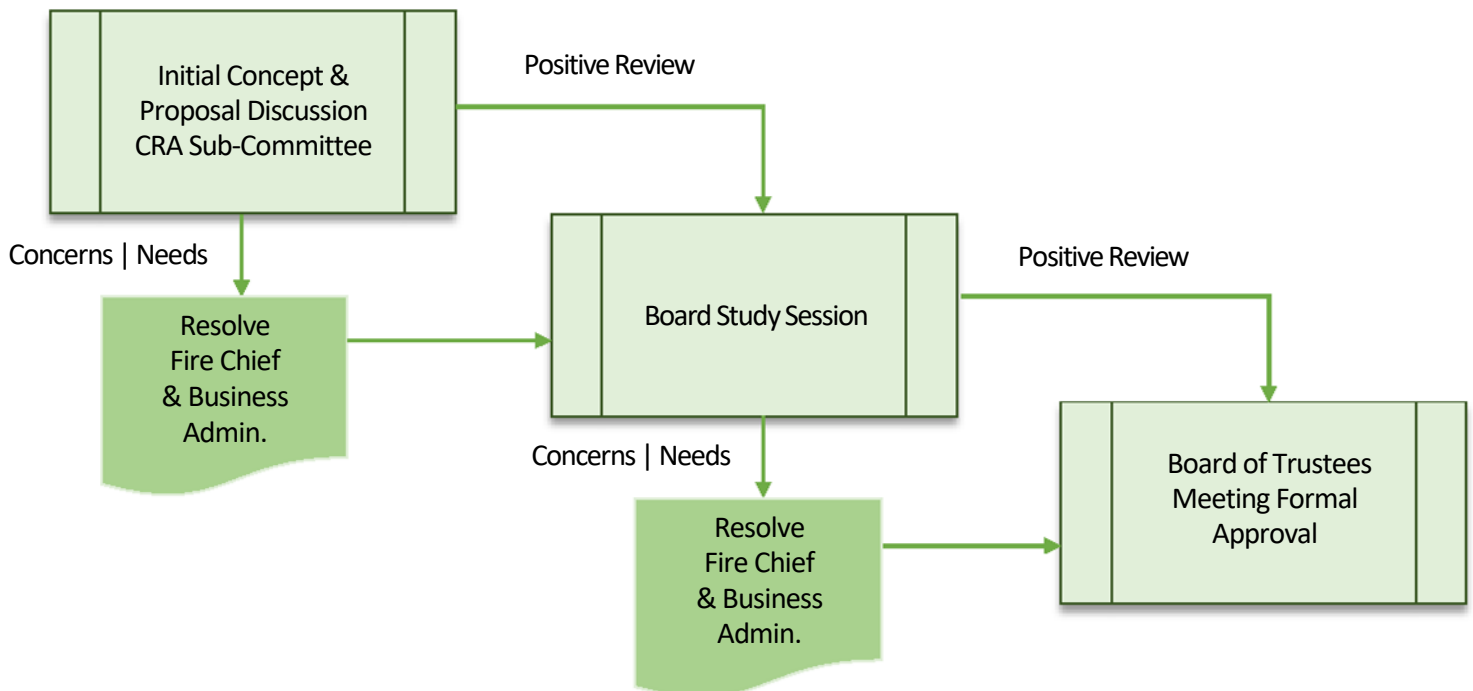
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- h. Request articulates why the proposed project will not perform without the use of the District's TIF and evaluates how likely the project would otherwise occur within a reasonable time period without participation from the District.
- i. Provides for partnerships in Public Safety when practicable.
- j. Does not create an unfair advantage for existing business and industry.
- k. If the project is producing incremental sales tax revenue, the District's portion of TIF shall be measurably less than the participating sales tax receiving entities contribution of TIF.
- l. Given the 45% property tax exemption afforded to primary residential property typically associated with housing development and the significant impact on public services, projects that include a housing component shall establish the District's portion of TIF substantially less than the entity (city or county) pursuing the project, as well as entities that have the opportunity to assess impact fees.

F. PROCESS

The North Davis Fire District Board of Trustees has created a Community Reinvestment Agency Act Sub-Committee (CRA Sub-Committee) comprised of: Board President, and additional Board members from each district participating entity, the Fire Chief and the District's Business Administrator. Projects should contact the Business Administrator or the Fire Chief to schedule an initial project review and next steps discussion with the CRA Sub-Committee. Accordingly, project consideration will generally proceed as follows:



RESOLUTION NO. 2021R-08

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT ENTERED INTO JOINTLY BETWEEN NORTH DAVIS FIRE DISTRICT AND DAVIS COUNTY, AND SEVERAL OTHER GOVERNMENTAL AGENCIES WITHIN DAVIS COUNTY REGARDING PARAMEDIC SERVICES AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, North Davis Fire District (District) has the capability to provide paramedic services within the District; and,

WHEREAS, Davis County and other governmental agencies also provide paramedic services within Davis County; and,

WHEREAS, an interlocal agreement (Agreement) has been proposed in which the parties are Davis County, the District and other governmental agencies within Davis County; and,

WHEREAS, the proposed Agreement will help promote the efficient administration of paramedic services in the interest of protecting public health, safety, and welfare in Davis County and in the District; and,

WHEREAS, the Board of Trustees finds that it is in the best interests of the District to be one of the parties to the Agreement,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT that:

SECTION ONE: APPROVAL OF AGREEMENT

The Agreement attached hereto is approved and the Chairman and Clerk of the Board are authorized and directed to execute said Agreement for and on behalf of the District.

SECTION TWO: EFFECTIVE DATE

This Resolution shall be effective on passage and adoption.

PASSED AND ADAPTED this 20th day of May, 2021

NORTH DAVIS FIRE DISTRICT

Timothy E. Roper,
Chairman

ATTEST;

Misty Rogers,
Clerk

DRAFT

AGREEMENT

THIS AGREEMENT is made and entered into as of the ____ day of _____, 2020, by and between a municipal corporation of the State of Utah, **DAVIS COUNTY**, a political subdivision of the State of Utah, (the “County”), **FARMINGTON CITY**, a municipal corporation of the State of Utah, **FRUIT HEIGHTS CITY**, a municipal corporation of the State of Utah, **KAYSVILLE CITY**, a municipal corporation of the State of Utah, **CLINTON CITY** a municipal corporation of the State of Utah, **LAYTON CITY**, a municipal corporation of the State of Utah, the **NORTH DAVIS FIRE DISTRICT**, a Utah governmental entity, the **SOUTH DAVIS METRO FIRE SERVICE AREA**, a Utah governmental entity, **SOUTH WEBER CITY**, a municipal corporation of the State of Utah, and **SYRACUSE CITY**, a municipal corporation of the State of Utah.

RECITALS

- A. The parties to this Agreement are governmental agencies each with a responsibility to provide public safety services within their jurisdictional boundaries, which services may include paramedic services.
- B. The Cities which are parties to the Agreement intend to become licensees to operate and provide paramedic services within their respective jurisdictional boundaries.
- C. Previously the County, the South Davis Metro Fire Agency and Layton City entered into an agreement to provide, within their respective boundaries and in a coordinated and effective manner, paramedic services in concert with Davis County.
- D. The cities located within the North Davis Fire District have committed and intend that paramedic services be provided through the North Davis Fire District.
- E. Davis County, has determined it will cease the provision of paramedic services and the parties, in the interest of supporting a more comprehensive, coordinated and efficient method for the provision of paramedic services, desire to coordinate the assumption of these services by the non-County parties.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

- 1. Incorporation of Recitals. The foregoing recitals are incorporated in this Agreement as substantive terms, as though fully set forth at this point.
- 2. Definitions. For the purposes of this Agreement:
 - a. “Paramedic unit” means the vehicle, equipment, personnel, materials, and supportive and administrative services comprising and necessary for a paramedic team to provide adequate and appropriate paramedic services in accordance with the standards

established by the State. A paramedic team shall consist of a minimum of two (2) licensed individuals.

b. “Standard Response Time” means an eight-minute response time on at least 90% of calls for service, without regard to jurisdictional authority boundaries.

3. Cessation of County Services. Not later than December 31, 2022, the County will cease the provision of ALS and paramedic services. The County will not surrender the licensing authorizations it has received to provide paramedic services and which it holds as of the date of this Agreement until a new jurisdictional authority is authorized to provide the service. It is contemplated that this provision will require the County to amend its current license from time to time to permit the respective jurisdictional authorities created by this Agreement to receive licenses. The County will not by its legislative authority surrender the taxing authorization it has to levy a tax for the purpose of collecting revenue to provide paramedic services. However, by this Agreement, the County hereby agrees and commits to cease providing paramedic services by the above referenced date and to cease the collection of a tax levy in support of those services within the incorporated portions of the County as has been previously authorized by not later than June 30, 2021. Between the date of this Agreement and the date of December 31, 2022, the County agrees to continue providing paramedic services within the County boundaries and within the separate jurisdictional services areas established in this Agreement until such time as the jurisdictional authority, by separate agreement with the County, agrees to provide paramedic services. It is anticipated that the agreements between jurisdictional authorities and the County will take the forms of separate memorandums of understanding to be negotiated and committed to in writing. Each City or District which is a party to this Agreement agrees to provide a commitment, in writing, to each other party, by not later than August 30, 2021, of the specific means by which the party will provide paramedic services within their respective jurisdiction, with the specific intent that all will begin providing paramedic services by not later than December 31, 2022.

4. Jurisdictional Service Areas. For purposes of this Agreement, and to support the coordinated and efficient provision of paramedic services within the jurisdictional boundaries of each party to this Agreement, the parties hereby create jurisdictional service areas as more particularly shown on Exhibit A, attached hereto and incorporated herein by reference. It is the intention of the parties to create jurisdictional service areas which are consistent with the jurisdictional boundaries of each governmental entity, with the unincorporated areas of Davis County to be located within adjacent jurisdictional authorities’ service areas. It is further the intent of the parties that for those areas of the unincorporated County which are to be located within a jurisdictional service area that Davis County will continue to impose its customary and historic tax levy for paramedic services on properties within the unincorporated areas and to pay over to the jurisdictional authority providing paramedic services, the amount of the tax levy obtained to support the paramedic services to be provided by the jurisdictional service authority. The continued levy of the tax, the remittance of such tax to the jurisdictional authority and the continuation of the levy shall all be the subject of separate agreements between the jurisdictional service authorities and Davis County.

5. Coordinated Response Model. The parties to this Agreement affirmatively assert that among the purposes for this Agreement, the efficient administration of paramedic services, in the interest of protecting public health, safety and welfare is paramount. In support of this objective, the parties agree that call response shall be provided by the closest available unit, after the local agency's paramedic resources are exhausted, wherever possible, without undue regard to jurisdictional authority.

6. Service Responsibility. Each Party shall be responsible to administer its own paramedic units and services. This administrative responsibility includes:

- a. Maintenance of a paramedic unit or units that are separate and distinct from customarily staffed firefighters or peace officers.
- b. The maintenance of any current licenses or co-licenses, or the application and qualification for and the obtaining and maintaining of the requisite licenses from the State of Utah and other licensing entities for its paramedic units and personnel.
- c. The employment of its paramedic personnel including the establishment and implementation of its own compensation plan and personnel policies and procedures.
- d. The training and scheduling of its paramedic personnel.
- e. The acquisition, use, and maintenance of its paramedic vehicles and equipment.
- f. The keeping of its own records and data.
- g. The support and supervisory organization, clerical staff, and policies.
- h. Obtaining and maintaining its own liability, errors and omissions, property, and other insurance coverage.
- i. Compliance with the paramedic, emergency medical, and other applicable standards established and enforced by the State or other governmental entities having that authority, including all state standards for paramedic units.
- j. All other functions necessary for the operation of its paramedic service.
- k. Each jurisdictional authority shall retain a qualified medical director as required by State standards.

7. Funding.

- a. Each Party shall be responsible to budget from its own General Fund or obtain funding from other sources for any additional funding for the paramedic units allocated to it under this agreement or for any additional paramedic units or services

which that Party determines to provide. It is anticipated that services from a jurisdictional authority to unincorporated areas of the County will be compensated through separate arrangements between the County and the servicing jurisdictional authority.

b. It is anticipated by the parties that Davis County will cease its paramedic services on or before December 31, 2022, but will also cease to collect the authorized tax levy prior to cessation of services. It is further anticipated that some or all of the non-County parties will pursue additional tax levies to fund the paramedic operations prior to the beginning of service. In order to support a funded and efficient transfer of the paramedic service, the non-County parties hereby agree to either: (i) consider and impose appropriate and necessary tax levies, or (ii) to otherwise fund the necessary services from other sources within budgets to be approved not later than August 30, 2021. Between the date of June 30, 2021 and December 31, 2022, it is anticipated that the County may continue to provide paramedic services without the support of a corresponding tax levy.

8. Administrative Board. In accordance with *Utah Code Ann.* §11-13-207, a portion of the *Utah Interlocal Cooperation Act*, the cooperative undertaking of this Agreement shall be administered by a joint board comprised of the City Managers of each jurisdictional authority, the Chairs of the Board of Trustees of the North Davis Fire District and the South Davis Metro Fire Agency and a member of the County Commission to be designated by the County Commission by resolution. The Administrative Board shall be tasked with the obligation to adopt and administrate the implementation of rules and procedures on compensation between jurisdictional authorities for extra-jurisdictional response, for the definition of the level of service provided and for other governance issues as they may arise.

9. Davis County EMS Council. The Administrative Board will be supported and aided by the Davis County EMS Council. The Davis County EMS Council shall be tasked with the obligation to advise the Administrative Board on the level of service to be provided and other technical aspects of the paramedic services to be provided.

10. Service Levels.

a. The parties agree that all established units shall meet all state standards for paramedic services and any standards adopted by the Administrative Board.

b. Parties with a single station shall ensure a staffed (1st-due) paramedic unit remains available in addition to regular non-paramedic staffing. Exception to this condition may apply during times of large-scale incidents or other situations that warrant modified staffing practices to ensure continued delivery of emergency medical services.

c. Borderless paramedic services shall be provided via automatic aid agreements and CAD systems employed through dispatch centers with continued emphasis placed on interfaced GPS technology.

d. The parties agree that the provision of paramedic services in a consistent and efficient manner and at a standard level of service is one of the underlying purposes for this Agreement, and that the level of services provided has policy implications with significant fiscal consequences for the parties. Therefore, any change in the approved level of service to be provided must be approved by a vote of two-thirds of the members of the Administrative Board present at the meetings, but in no case less than six (6) members.

11. No Separate Entity. This agreement does not create any separate legal or administrative entity for the purpose of implementing or administering the terms and conditions of this agreement.

12. No Property. No property shall be jointly acquired, held, or distributed by and between the parties as part of this agreement.

13. Term and Termination. This agreement shall continue in effect until terminated by mutual consent of the parties, or operation of law, in no event shall the term of this agreement exceed fifty (50) years.

14. Notices. Any notices given under this agreement shall be delivered to the Parties by delivering to the County Clerk for Davis County, the City Manager for any City which is a party to this Agreement, or to the Chief of the North Davis Fire District or the South Davis Metro Fire Service Area.

15. Resolution of Disputes. The Parties each agree that in the event of a dispute they shall make a good faith effort to resolve the dispute in an amicable manner without the necessity of and before undertaking any legal action.

16. No Relief of Obligation. This agreement does not in any way relieve either party, as a public Agency, of any obligation, duty, or responsibility imposed upon it by law.

17. Indemnification and Hold Harmless. The purpose of this agreement is to provide funding for paramedic services. However, in the event of a claim, legal action, or a judgment, the Parties each agree to indemnify, defend and hold the other Parties and their officers, employees, agents, and representatives harmless from and against any and all losses, liabilities, expenses, claims, costs, suits and damages, including attorney's fees, arising out of the performance of the terms of this agreement or related to the paramedic services of that Party.

18. Governmental Immunity Act of Utah. Because the Parties are each a governmental entity under the *Governmental Immunity Act of Utah*, each Party is responsible and liable for any wrongful acts or negligence committed by its own officers, employees, or agents. No Party waives any defense available to it under the *Utah Governmental Immunity Act*.

19. Record of Agreement. An executed copy of this agreement shall be filed with the keeper of records of each Party.

20. Government Records Access and Management Act. Each Party shall be responsible for compliance with the provisions of the *Governmental Records Access and Management Act* (GRAMA), as set forth in *Utah Code Ann.* § 63G-2-101, et. Seq. or its successor, relating to its records.

21. Other Agreements. This agreement does not abrogate or supersede any existing agreement between the parties unless specifically so provided in this agreement or except to the extent that the provisions of this agreement are in conflict with the provisions of any such existing agreement.

22. Amendments. This agreement may be amended at any time by a written instrument which has been duly approved and executed by the Parties and, if necessary under the provisions of the *Utah Interlocal Cooperation Act*, upon the adoption of resolutions of approval by the legislative bodies of each party.

23. Severability. If any provisions of this agreement are construed or held by a court of competent jurisdiction to be invalid, the remaining provisions of this agreement shall remain in full force and effect.

24. Third Party Beneficiaries. This agreement is intended for the sole benefit of the Parties and does not create or confer, directly or indirectly, any rights, interests, or benefits to or upon any third party.

25. Additional Parties. Additional parties may join in this agreement only upon the unanimous written consent of all Parties and the execution of either a new agreement to replace this agreement or an appropriate amendment to this agreement signed by the Parties and the additional party or parties.

26. Authorization. The individuals signing this agreement on behalf of their Parties confirm that they are the duly authorized representatives of their respective Parties and are lawfully enabled to sign this agreement on behalf of their respective Party.

27. Review by Authorized Authority. In accordance with the provisions of §11-13-202.5(3), *Utah Code Annotated*, this agreement shall be submitted to the attorney authorized to represent each Party for review as to proper form and compliance with applicable law before this agreement may take effect.

28. Governmental Approval, Execution, and Resolutions. This agreement shall be conditioned upon the approval and execution of this agreement by the Parties pursuant to and in accordance with the provisions of the *Interlocal Cooperation Act* as set forth in Title 11, Chapter 13, *Utah Code Annotated*, including the adoption of resolutions of approval if such resolutions are required by the *Interlocal Cooperation Act* by the legislative bodies of the Parties.

29. Effective Date. This agreement shall be effective as of June 1, 2021, provided that by said date this agreement has been duly approved and executed by all Parties in the manner

prescribed by applicable law and the executed copies have been filed with the keepers of records of each Party.

30. Full Agreement. This agreement constitutes the full agreement between the Parties.

31. Governing Law. This agreement shall be governed, construed, and enforced by and under the laws of Utah.

IN WITNESS WHEREOF, the Parties hereto have signed this interlocal cooperation agreement in duplicate, each of which shall be deemed an original, on the dates indicated by their respective signatures.

CLINTON CITY

ATTEST:

City Recorder

By: _____
Mitch Adams, Mayor

Approved and reviewed as to form

Attorney for Clinton City

DAVIS COUNTY

ATTEST:

County Clerk

By: _____
Lorene Miner Kamalu, Chair

Approved and reviewed as to form

Attorney for Davis County

FARMINGTON CITY

ATTEST:

City Recorder

By: _____
H. James Talbot, Mayor

Approved and reviewed as to form

Attorney for Farmington City

FRUIT HEIGHTS CITY

ATTEST:

City Recorder

By: _____
John Pohlman, Mayor

Approved and reviewed as to form

Attorney for Fruit Heights City

KAYSVILLE CITY

ATTEST:

City Recorder

By: _____
Katie Witt, Mayor

Approved and reviewed as to form

Attorney for Kaysville City

LAYTON CITY

ATTEST:

City Recorder

By: _____
Joy Petro, Mayor

Approved and reviewed as to form

Attorney for Layton City

NORTH DAVIS FIRE DISTRICT

ATTEST:

District Clerk

By: _____
Chairman Tim Roper

Approved and reviewed as to form

Attorney for North Davis Fire District

SOUTH DAVIS METRO FIRE SERVICE AREA

ATTEST:

Secretary

By: _____
Commissioner Rick Earnshaw, Chairman

Approved and reviewed as to form

Attorney for South Davis Metro Fire Service Area

SOUTH WEBER CITY

ATTEST:

City Recorder

By: _____
Jo Sjoblom, Mayor

Approved and reviewed as to form

Attorney for South Weber City

SYRACUSE CITY

ATTEST:

City Recorder

By: _____
Michael Gailey, Mayor

Approved and reviewed as to form

Attorney for Syracuse City

West Point City, Utah

May 20, 2021

The Board of Trustees (the “Board”) of North Davis Fire District, Utah (the “District”), met at 381 North 3150 West, West Point City, Utah, in a regularly scheduled board meeting, at 6:30 p.m. on Thursday, May 20, 2021, with the following members of the Board being present:

Tim Roper	Chairman
Howard Madsen	Vice-Chairman
Chad Bangerter	Boardmember
Jerry Chatterton	Boardmember
Erik Craythorne	Boardmember
Gary Petersen	Boardmember
Nike Peterson	Boardmember
Mark Shepherd	Boardmember
Scott Wiggill	Boardmember

Also present:

Mark Becraft	Fire Chief
John Taylor	Deputy Fire Chief
Misty Rogers	District Clerk

Absent:

After the meeting had been duly called to order and after other matters not pertinent to this Resolution had been discussed, a Certificate of Compliance with Open Meeting Law with respect to this May 20, 2021, meeting was presented to the Board, a copy of which is attached hereto as Exhibit A.

Thereupon, Boardmember _____ introduced the following resolution in writing and moved for its adoption. Boardmember _____ seconded the motion to adopt said resolution and the motion and resolution were adopted on the following recorded vote:

Those voting AYE:

Those voting NAY:

The resolution was then signed by the Chairman in open meeting and recorded by the District Clerk in the official records of the Board. The resolution is as follows:

RESOLUTION 2021R-09

A RESOLUTION PROVIDING FOR THE CREATION OF A LOCAL BUILDING AUTHORITY (THE "AUTHORITY") BY THE BOARD OF TRUSTEES OF NORTH DAVIS FIRE DISTRICT, UTAH (THE "DISTRICT") AUTHORIZING OFFICIAL ACTION AND PROVIDING AN EFFECTIVE DATE; DECLARING THE OFFICIAL INTENT OF THE DISTRICT TO REIMBURSE ITSELF FROM THE PROCEEDS OF BONDS ISSUED BY THE AUTHORITY FOR CERTAIN CAPITAL EXPENDITURES ADVANCED BY THE DISTRICT AND/OR THE AUTHORITY; ESTABLISHING THE MAXIMUM PRINCIPAL AMOUNT OF SUCH EXPENDITURES; AUTHORIZING INCIDENTAL ACTION; AND RELATED MATTERS.

WHEREAS, the Board of Trustees ("Board") of North Davis Fire District (the "District"), is a body corporate and legal subdivision existing as such by virtue of the Constitution and laws of the State of Utah; and

WHEREAS, the District desires to create a building authority in the form of a nonprofit corporation (the "Authority"), and pursuant to the Local Building Authority Act, Title 17D, Chapter 2, Utah Code Annotated 1953, as amended (the "Building Authority Act") for the purpose of acquiring, improving, or extending one or more projects, as defined in the Building Authority Act, and to finance their costs on behalf of the Board in accordance with the procedures and subject to limitations of the Building Authority Act in order to accomplish the public purposes for which the Board exists; and

WHEREAS, it is in the best interests of the citizens of the District that the creation of the Authority be authorized in the manner and for the purposes hereinafter set forth; and

WHEREAS, it is necessary to authorize the establishment of the Authority under and in compliance with the laws of the State of Utah and to authorize other actions in connection therewith; and

WHEREAS, the District may incur significant costs for the acquisition, construction, furnishing and equipping of facilities (collectively, the "Project"); and

WHEREAS, the District has determined that it may finance all or a portion of the costs of the Project with the proceeds of obligations of the Authority or a related entity the interest on which is excludable from gross income for federal income tax purposes ("tax-exempt bonds"); and

WHEREAS, no costs of the Project to be reimbursed were paid more than 60 days prior to the date of this Resolution, other than preliminary expenditures (not exceeding 20% of the aggregate issue price of the tax-exempt bonds issued to finance the Project), provided that such preliminary expenditures shall not include costs of land acquisition or site preparation or other costs of construction or acquisition of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD, AS FOLLOWS:

1. Terms defined in the foregoing recitals shall have the same meaning when used herein. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the

Board and by officers of the Board directed toward the creation and establishment of the Authority, are hereby ratified, approved and confirmed.

2. It is hereby found and determined by the Board that the creation of the Authority as a nonprofit corporation under the provisions of the Utah Revised Nonprofit Corporation Act, Title 16, Chapter 6a, Utah Code Annotated 1953, as amended and under the Building Authority Act is appropriate to the general welfare, order and security of the District and is in the best interests of the citizens of the District, and the organization of the Authority pursuant to the Building Authority Act is hereby approved.

3. The Articles of Incorporation and the Bylaws of the Authority in the form presented to this meeting and attached hereto as Exhibits B and C, respectively, are hereby authorized and approved and the Board of the District is hereby authorized and directed to (i) execute and file Articles of Incorporation in substantially the form attached as Exhibit B, (ii) hold an organizational meeting for such corporation, (iii) adopt bylaws in substantially the form attached as Exhibit C, (iv) elect officers for such corporation, and (v) take all other action necessary and appropriate to properly organize said corporation under the laws of the State of Utah.

4. The governing board of the Authority shall at all times be comprised of the members of the Board.

5. The District hereby declares its intention and reasonable expectation to use proceeds of tax-exempt bonds of the Authority to reimburse itself for expenditures for costs of the Project. The bonds are to be issued, and the reimbursements made, by the later of 18-months after the payment of the costs or after the Project is placed in service, but in any event, no later than three years after the date the original expenditure was paid. The maximum principal amount of the bonds which will be issued to finance the Project is not expected to exceed \$7,500,000.

6. The costs of the Project consist entirely of capital expenditures or costs of issuance of the bonds, and no cost of the Project to be reimbursed with the proceeds of the bonds is expected to be a cost of working capital.

7. The Chairman and Vice Chairman, or other appropriate officers of the Board are hereby authorized and directed to take all other action necessary or appropriate to effectuate the provisions of this Resolution.

8. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

9. All acts, orders and resolutions, and parts thereof in conflict with this Resolution be, and the same are hereby, rescinded.

10. This Resolution shall become effective immediately after the adoption thereof.

PASSED AND ADOPTED by the Board of Trustees of North Davis Fire District, Utah,
this May 20, 2021.

(SEAL)

By: _____
Timothy E. Roper, Chairman

ATTEST:

By: _____
Misty Rogers, District Clerk

DRAFT

After the conduct of other business not pertinent to the foregoing, the meeting was on motion duly made and seconded, adjourned.

(SEAL)

By: _____
Chairman

ATTEST:

By: _____
District Clerk

DRAFT

STATE OF UTAH)
 : ss.
COUNTY OF DAVIS)

I, Misty Rogers, the undersigned duly qualified and acting District Clerk of the Board of Trustees (the “Board”) of North Davis Fire District, Utah (the “District”), do hereby certify as follows:

(a) That the foregoing typewritten pages constitute a full, true and correct copy of the record of proceedings of the Board taken at a meeting thereof held on May 20, 2021, commencing at the hour of 6:30 p.m., insofar as said proceedings relate to the consideration and adoption of a resolution authorizing the creation of a building authority; that I personally attended said meeting, and that the proceedings were in fact held as in said minutes specified.

(b) That due, legal and timely notice of said meeting was served upon all members as required by law and the rules and regulations of the Board.

(c) That the above resolution was deposited in my office on May 20, 2021, has been recorded by me, and is a part of the permanent records of the Board.

IN WITNESS WHEREOF, I have hereunto subscribed my official signature and affixed the seal of the Board this May 20, 2021.

(SEAL)

DRAFT

By: _____
District Clerk

EXHIBIT A

CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

I, Misty Rogers, the duly qualified and acting District Clerk of the Board of Trustees (the "Board") of North Davis Fire District, Utah (the "District"), do hereby certify, according to the records of the Board in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4-202, Utah Code Annotated 1953, as amended, I gave not less than twenty-four (24) hours public notice of the agenda, date, time, and place of the May 20, 2021, public meeting held by the Board as follows:

(a) By causing a Notice, in the form attached hereto as Schedule 1, to be posted at the Board's principal offices at least twenty-four (24) hours prior to the convening of the meeting, said Notice having continuously remained so posted and available for public inspection until the completion of the meeting;

(b) By causing a copy of such Notice, in the form attached hereto as Schedule 1, to be delivered to the Standard Examiner at least twenty-four (24) hours prior to the convening of the meeting; and

(c) By causing a copy of such Notice to be published on the Utah Public Notice Website (<http://pmn.utah.gov>) at least twenty-four (24) hours prior to the convening of the meeting.

In addition, the Notice of 2021 Annual Meeting Schedule for the Board (attached hereto as Schedule 2) was given specifying the date, time and place of the regular meetings of the Board to be held during the year, by causing said Notice to be (i) posted on _____ at the principal office of the Board, (ii) published on the Utah Public Notice Website (<http://pmn.utah.gov>) during the current calendar year and (iii) provided to at least one newspaper of general circulation within the geographic jurisdiction of the District pursuant to its subscription to the Utah Public Notice Website (<http://pmn.utah.gov>).

IN WITNESS WHEREOF, I have hereunto subscribed my signature this May 20, 2021.

(SEAL)

By: _____
District Clerk

SCHEDULE 1
NOTICE OF MEETING

DRAFT

SCHEDULE 2

NOTICE OF ANNUAL MEETING SCHEDULE

DRAFT



**North Davis Fire District
Local Building Authority
Annual Meeting Schedule
Calendar Year 2021**

*Tim Roper, Chairman
Howard Madsen, Vice-Chairman
Erik Craythorne, Member
Mark Shepherd, Member
Jerry Chatterton, Member
Nike Peterson, Member
Gary Petersen, Member
Scott Wiggill, Member
Chad Bangerter, Member*

*Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief*

Pursuant to §52-4-202 (2)(a) of Utah Code, the Local Building Authority of North Davis Fire District hereby gives notice that the Board of Trustees will generally hold its scheduled Board Meetings for the 2021 calendar year on the third Thursday of each month. Work sessions will begin at 6:00 p.m. and Board Meetings will begin at 6:30 p.m. Board Meetings will be held at Station 41 of North Davis Fire District, 381 North 3150 West, West Point, Utah. Meeting location, dates, times, and discussion items are subject to change with proper noticing.

Board of Trustee meetings and work sessions are open to the public unless closed pursuant to Sections 52-4-204 and 52-4-205 of the Utah Code are relative to the applicable provisions of the Utah Open Meetings Act. Work, special, or emergency meetings in addition to those specified may be held as necessary. Noticing requirements in UCA 52-4-202 will be followed for work, special or emergency meetings.

In accordance with the Americans with Disabilities Act, the North Davis Fire District will accommodate reasonable requests to assist the disabled to participate in the meetings. Request for assistance can be made by contacting the District Clerk of the North Davis Fire District at 801.525.2850 ext. 102 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday at least 24 hours in advance of the meeting to be attended.

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions.

North Davis Fire District Board of Trustee Meetings for 2021 Calendar Year are as follows:

(locations, dates, times, and agenda items are subject to change)

- May 20, 2021
- June 17, 2021
- July 15, 2021
- August 12, 2021
- August 19, 2021
- September 16, 2021
- October 21, 2021
- November 18, 2021
- December 16, 2021

EXHIBIT B

ARTICLES OF INCORPORATION

(See Transcript Document No. ____)

DRAFT

ARTICLES OF INCORPORATION
OF
LOCAL BUILDING AUTHORITY
OF
NORTH DAVIS FIRE DISTRICT, UTAH

We, the undersigned citizens of the State of Utah and of the United States as elected officials of the North Davis Fire District, Utah (the “District”), have associated ourselves together with the purpose of incorporating as a nonprofit corporation under the Utah Revised Nonprofit Corporation Act, Title 16, Chapter 6a, Utah Code Annotated 1953, as amended and the Local Building Authority Act, Title 17D, Chapter 2, Utah Code Annotated 1953, as amended (collectively the “Acts”), and the Constitution and other laws of the State of Utah, and do hereby execute, adopt and acknowledge in duplicate originals the following Articles of Incorporation:

ARTICLE I

NAME OF CORPORATION

The name of the corporation created hereunder shall be the “Local Building Authority of North Davis Fire District, Utah” (the “Authority”).

ARTICLE II

PLACE OF BUSINESS

The principal place of business of the Authority shall be located in West Point City, Utah, and the initial principal office of the Authority shall be located at the North Davis Fire District Offices at 381 North 3150 West, West Point City, Utah.

ARTICLE III

PERIOD OF DURATION

The Authority is hereby declared to have a perpetual duration unless dissolved as provided in accordance with Article X hereof.

ARTICLE IV

OBJECTS, PURPOSES AND POWERS

The objects and purposes for which the Authority is founded and incorporated are to acquire, improve, or extend one or more projects and to finance their costs on behalf of the Board of Trustees of the District (the “Board of Trustees”) in accordance with the

procedures and subject to the limitations of the Local Building Authority Act, Title 17D, Chapter 2, Utah Code Annotated 1953, as amended, in order to accomplish the public purposes for which the Board of Trustees exists.

In furtherance thereof, the Authority shall have all of the powers set forth in the Acts and the Constitution and other laws of the State of Utah. The Authority shall not, however, undertake any of the activities set forth in the preceding paragraph without prior authorization therefor by the Board of Trustees.

The purpose and essence of the Authority shall be purely civic, benevolent, charitable, and philanthropic. The Authority shall not possess or exercise any power or authority either expressly, by interpretation, or by operation of law that would prevent it at any time from qualifying and continuing to qualify as a corporation described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, nor shall it engage directly or indirectly in any activity which would cause the loss of such qualification. It is hereby expressly declared that this Authority has been organized not for gain, and that no loans, dividends, or other distributions, except for the payment of reasonable compensation for services rendered or reimbursement for reasonable expenses, shall ever be declared or paid to any of its trustees or officers.

The Authority shall have no shareholders and shall not issue shares of stock and none of its property, real or personal, shall ever be used or expended except in carrying into effect the legitimate ends and aims of the Authority.

At no time shall the Authority engage in any activities which are unlawful under the laws of the United States of America, the State of Utah, or any other jurisdiction wherein it conducts its activities. No substantial part of the activities of the Authority shall include the carrying on of propaganda, or otherwise attempting to influence legislation and the Authority shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office.

ARTICLE V

GOVERNING BOARD

The initial membership of the Governing Board shall be comprised of seven trustees. The names and addresses of the persons who are to serve as the initial members of the Governing Board of the Authority are:

<u>Name</u>	<u>Street Address</u>
Tim Roper	381 North 3150 West West Point, Utah 84015
Howard Madsen	381 North 3150 West West Point, Utah 84015
Chad Bangerter	381 North 3150 West West Point, Utah 84015

Jerry Chatterton	381 North 3150 West West Point, Utah 84015
Erik Craythorne	381 North 3150 West West Point, Utah 84015
Gary Petersen	381 North 3150 West West Point, Utah 84015
Nike Peterson	381 North 3150 West West Point, Utah 84015
Mark Shepherd	381 North 3150 West West Point, Utah 84015
Scott Wiggill	381 North 3150 West West Point, Utah 84015

The Governing Board shall be comprised of the Chairman and all members of the District’s Board of Trustees as may from time to time serve as Chairman or on such Board of Trustees and any change in the Chairman or composition of the membership of the Board of Trustees shall automatically and without any action required hereunder operate to change the composition of the membership of the Governing Board. To the extent permitted by law, members of the Governing Board may be removed and replaced by the Board of Trustees at any time in its discretion. The Authority shall have no other voting members.

ARTICLE VI

REGISTERED OFFICE; REGISTERED AGENT

The address of the initial registered office of the Authority shall be 381 North 3150 West, West Point, Utah 84015, and the name of the initial registered agent for the Authority at said address is Misty Rogers, who by her signature accepts this appointment.

By: _____
Registered Agent

ARTICLE VII

DISPOSITION OF PROPERTY

The Governing Board of the Authority shall not sell, transfer, mortgage, convey, or otherwise dispose of all or any major part of the property and assets of the Authority, nor shall the Authority be dissolved, merged, or consolidated with any other corporation or other legal entity, except on an affirmative vote of a majority of the Governing Board and the approval of the Board of Trustees.

The Board of Trustees, having authorized and directed the creation of the Authority, shall at all times during the existence of the Authority have a beneficial interest in the

Authority and its assets, properties, and moneys. Whenever notes, bonds, or other evidences of indebtedness issued by the Authority on behalf of the Board of Trustees are satisfied, discharged, and retired, title to all real and personal property financed with the proceeds of such notes, bonds, or other evidences of indebtedness shall be forthwith transferred to the Board of Trustees.

No part of the net earnings of the Authority shall inure to the benefit of or be distributable to its trustees, officers, or other persons, except that the Authority shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein.

ARTICLE VIII

BYLAWS

The Governing Board of the Authority shall have the power to make such prudent bylaws not inconsistent with the Constitution and laws of the State of Utah and these Articles of Incorporation as it may deem necessary or proper for the management of the business and affairs of the Authority; provided, however, that all bylaws and any amendments thereto must be approved by the Board of Trustees.

ARTICLE IX

AMENDMENTS

These Articles of Incorporation may be amended on approval of a majority vote of the Governing Board of the Authority and a majority vote of the Board of Trustees.

ARTICLE X

DISSOLUTION

Upon the dissolution of the Authority, and after paying or making provisions for the payment of all of its liabilities, the Authority shall convey any of its remaining assets to the Board of Trustees; provided, however, that the Authority may not be dissolved unless all outstanding bonds and other obligations of the Authority are paid in full as to principal, interest, and redemption premiums, if any, or unless provision for the payment of the same when due has been made.

ARTICLE XI

INCORPORATORS

The names and addresses of the incorporators of the Authority are:

<u>Name</u>	<u>Street Address</u>
Tim Roper	381 North 3150 West West Point, Utah 84015
Howard Madsen	381 North 3150 West West Point, Utah 84015
Chad Bangerter	381 North 3150 West West Point, Utah 84015
Jerry Chatterton	381 North 3150 West West Point, Utah 84015
Erik Craythorne	381 North 3150 West West Point, Utah 84015
Gary Petersen	381 North 3150 West West Point, Utah 84015
Nike Peterson	381 North 3150 West West Point, Utah 84015
Mark Shepherd	381 North 3150 West West Point, Utah 84015
Scott Wiggill	381 North 3150 West West Point, Utah 84015

ARTICLE XII

LIABILITIES FOR DEBTS

The members of the Governing Board and officers of the Authority shall not be personally liable for the debts or any other obligations of the Authority.

DATED this _____, 2021.

(Incorporator)

(Incorporator)

(Incorporator)

(Incorporator)

(Incorporator)

(Incorporator)

(Incorporator)

(Incorporator)

(Incorporator)

DRAFT

EXHIBIT C

BYLAWS

(See Transcript Document No. ____)

DRAFT

BYLAWS
OF
LOCAL BUILDING AUTHORITY
OF
NORTH DAVIS FIRE DISTRICT, UTAH

ARTICLE I

OFFICES

The principal corporate office of the Local Building Authority of North Davis Fire District, Utah (the “Authority”), shall be located at the principal place of business of the North Davis Fire District, which currently is 381 North 3150 West, West Point, Utah.

ARTICLE II

PURPOSE

The objects and purposes for which the Authority is founded and incorporated are to acquire, improve or extend one or more projects and to finance their costs on behalf of the Board of Trustees of the North Davis Fire District, Utah (the “Board” or “Board of Trustees”), in accordance with the procedures and subject to the limitations of the Local Building Authority Act, Title 17D, Chapter 2, Utah Code Annotated 1953, as amended (the “Act”), in order to accomplish the purposes for which the Board exists.

In furtherance thereof, the Authority shall have all of the powers set forth in the Act and the Constitution and other laws of the State of Utah. The Authority shall not, however, undertake any of the activities set forth in the preceding paragraph without prior authorization therefor by the Board.

The purpose and essence of the Authority shall be purely civic, benevolent, charitable, and philanthropic. The Authority shall not possess or exercise any power or authority either expressly, by interpretation, or by operation of law that would prevent it at any time from qualifying and continuing to qualify as a corporation described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, nor shall it engage directly or indirectly in any activity which would cause the loss of such qualification. It is hereby expressly declared that this Authority has been organized not for gain, and that no loans, dividends, or other distributions shall ever be declared or paid to any of its trustees or officers. The Authority shall have no shareholders and shall not issue shares of stock and none of its property, real or personal, shall ever be used or expended except in carrying into effect the legitimate ends and aims of the Authority.

At no time shall the Authority engage in any activities which are unlawful under the laws of the United States of America, the State of Utah, or any other jurisdiction wherein it conducts its activities. No substantial part of the activities of the Authority shall include the carrying on of propaganda, or otherwise attempting to influence legislation and the Authority shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office.

ARTICLE III

GOVERNING BOARD

Section 1. General Powers. The affairs of the Authority shall be managed by a governing board (the "Governing Board").

Section 2. Number, Tenure, and Qualifications. The number of trustees shall be nine and shall consist of the Chairman and the members of the Board as may from time to time serve as Chairman or on such Board, and any change in the office of Chairman or the composition of the membership of the Board shall automatically and without any action required hereunder operate to change the composition of the membership of the Governing Board. The initial trustees are designated in the Articles of Incorporation, and each shall serve as a member of the Governing Board until his/her death, incapacity, resignation, or removal from such office or, if applicable, until such officer shall cease to be a member of the Board. Whenever a member of the Governing Board shall cease to be a member of the Board, his/her successor shall, upon his/her election and qualification for office, thereupon become a member of the Governing Board.

Section 3. Regular Meetings. Regular meetings of the Governing Board shall be held in compliance with the laws of the State of Utah relating to open and public meetings, Title 52, Chapter 4, Utah Code Annotated 1953, as amended (the "Open Meeting Law"), at such times and places as the Governing Board may by resolution designate. No annual meeting is required for the Authority.

Section 4. Special Meetings. Special meetings of the Governing Board may be called by or at the request of the President of the Governing Board (the "President") or any two trustees and shall be held in compliance with the Open Meeting Law, at the principal office of the Authority or at such other place as the President may determine.

Section 5. Notice. Public notice of all meetings of the Governing Board shall be given in accordance with the Open Meeting Law. Notice to the trustees of any regular meeting of the Governing Board shall be deemed given upon the enactment of the resolution scheduling such meeting. Notice to the trustees of any special meeting of the Governing Board shall be given at least twenty-four (24) hours previously thereto by written notice delivered electronically or personally.

Section 6. Quorum. A majority of the then current membership of the Governing Board shall constitute a quorum for the transaction of business at any meeting

of the Governing Board; but if fewer than a majority of the trustees of the Governing Board are present at any meeting, a majority of the trustees present may adjourn the meeting from time to time without further notice.

Section 7. Governing Board Decisions. The act of a majority of the trustees present at a meeting at which a quorum is present shall be the act of the Governing Board, unless the act of a greater number is required by law or by these bylaws.

Section 8. Compensation. Trustees as such shall not receive any compensation for their services, but by resolution of the Governing Board, expenses of attendance, if any, may be allowed for attendance at any regular or special meeting of the Governing Board. Nothing herein contained shall be construed to preclude any trustee from serving the Authority in any other capacity and receiving compensation therefor.

ARTICLE IV

OFFICERS

Section 1. Officers. The officers of the Authority shall be a President of the Authority (the “President”), a Vice President, a Secretary-Treasurer, and such other officers as may be elected in accordance with the provisions of this Article. Any two or more offices may be held by the same person, except the offices of President and Secretary-Treasurer. Upon their election by the Governing Board or other qualification for office, each officer shall serve a term until his/her death, incapacity, resignation, or removal from such office or, if applicable, until such officer shall cease to be a member of the Board of Trustees. With specific regard to the office of President, the elected Chairman of the Board of Trustees shall serve as the President of the Authority until replaced and upon such replacement the succeeding Chairman shall serve as the President of the Authority. With specific regard to the office Vice President, the elected Vice Chair of the Board of Trustees shall serve as the Vice President of the Authority until replaced and upon such replacement the succeeding Vice Chair shall serve as the Vice President of the Authority. With specific regard to the office of Secretary-Treasurer of the Authority (the “Secretary-Treasurer”), the appointed District Clerk of the Board of Trustees serve as the Secretary-Treasurer of the Authority until replaced and upon such replacement the succeeding District Clerk will serve as the Secretary-Treasurer of the Authority.

Section 2. Election. The officers of the Authority shall be elected by the Governing Board. New offices may be created and filled at any meeting of the Governing Board.

Section 3. Removal. Any officer elected or appointed by the Governing Board may be removed by the Governing Board whenever in its judgment the best interests of the Authority would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

Section 4. Vacancies. A vacancy in any office other than Secretary-Treasurer because of death, resignation, disqualification, or otherwise, may be temporarily filled by another member of the Governing Board for the unexpired portion of the term.

Section 5. Powers and Duties. The several officers shall have such powers and shall perform such duties as may from time to time be specified in resolutions or other directives of the Governing Board. In the absence of such specifications, each officer shall have the powers and authority and shall perform and discharge the duties of officers of the same title serving in nonprofit corporations having the same or similar general purposes and objectives as this Authority. The powers and the duties of the President of the Governing Board shall be to make application and implementation of policies and procedures for the day-to-day operation of the Authority and for the operation and administration of any real or personal property owned or controlled by the Authority. The President of the Governing Board shall also implement the policies as adopted by the Governing Board; and provide a liaison between the Authority and the Board and citizens of the District. In the absence of the President, the Vice President is hereby authorized by these bylaws to act in their place.

ARTICLE V

COMMITTEES

The Governing Board, in its discretion, may constitute and appoint committees to assist in the supervision, management, and control of the affairs of the Authority with responsibilities and powers appropriate to the nature of the several committees and as provided by the Governing Board in the resolution of appointment or in subsequent resolutions, motions, or other approvals. Each committee so constituted and appointed by the Governing Board shall serve at the pleasure of the Governing Board. In addition to such obligations and functions as may be expressly provided by the Governing Board, each committee constituted pursuant to these Bylaws and appointed by the Governing Board shall from time to time report to and advise the Governing Board on corporate affairs within its particular area of responsibility and interest. The Governing Board may provide by general resolution, motion, or other approval applicable to all such committees for the organization and conduct of the business of the committees. Such committees as provided in this section of these Bylaws shall not have nor exercise the authority of the Governing Board in the management of the Authority. Any member of such committee may be removed by the Governing Board whenever in its judgment the best interests of the Authority shall be served by such removal.

ARTICLE VI

CONTRACTS, CHECKS, DEPOSITS AND FUNDS

Section 1. Contracts. The Governing Board may authorize any officer or officers, agent, or agents of the Authority to enter into any contract, to execute and deliver any instrument in the name of and on behalf of the Authority and such authority may be general or may be confined to specific instances.

Section 2. Checks, Drafts, or Orders. All checks, drafts, orders for payment of money, bonds, notes, or other evidences of indebtedness issued in the name of the Authority shall be signed by such officer or officers, agent, or agents of the Authority, and in such manner as shall from time to time be determined by resolution, motion, or other approval of the Governing Board. In the absence of such determination by the Governing Board, such instruments shall be signed by the President or Vice President and countersigned or attested by the Secretary-Treasurer of the Authority.

Section 3. Deposits. All funds of the Authority shall be deposited from time to time to the credit of the Authority in such banks, trust companies, or other depositories as the Governing Board may select.

Section 4. Gifts. The Governing Board may accept on behalf of the Authority any contribution, gift, bequest, or devise for any purpose of the Authority.

ARTICLE VII

BOOKS AND RECORDS

The Authority shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Governing Board and committees.

ARTICLE VIII

SEAL

The corporate seal for the Authority shall be circular in shape with the word “SEAL” in bold face type in the center and with the words “Local Building Authority of North Davis Fire District, Utah” on the perimeter of the seal.

ARTICLE IX

WAIVER OF NOTICE

Whenever a notice is required to be given to a member of the Governing Board under the provisions of the statutes of the State of Utah or under the provisions of these Bylaws of the Authority or under the Articles of Incorporation of this Authority, a waiver thereof in writing by each trustee entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE X

MANNER OF OPERATION

Section 1. Operation to be for the Public Good. The Authority shall at all times conduct its operations in a manner consistent with the best interests of the District and the citizens thereof. It is hereby declared that the Authority, having been created pursuant to a resolution duly and regularly adopted by the Board of Trustees shall at all times act with

the approval of the Board given by means of a resolution, ordinance, or other official approval of such body.

Section 2. Compliance with Other Requirements of Law. The Authority has been created under and pursuant to the Act and the Utah Revised Nonprofit Corporation Act, Title 16, Chapter 6a, Utah Code Annotated 1953, as amended, and shall operate in strict accordance therewith. The officers of the Authority shall at all times do such things as are required of corporations created under such acts and as may be necessary and proper to preserve and protect the existence of the Authority thereunder.

Section 3. Compliance with Certain Federal Income Tax Revisions. The Authority has been created with the intent that it would qualify as a corporation described under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, as well as under any similar provision of the Internal Revenue Code subsequently enacted. Accordingly, the Authority shall undertake no action which would result in the Authority failing to qualify as a corporation described under said Section of the Internal Revenue Code subsequently enacted.

The undersigned, being the Secretary-Treasurer of the Authority, does hereby certify that the foregoing Bylaws have been duly adopted as Bylaws of the Authority and are the full and complete Bylaws of the Authority as of this date.

DATED at West Point, Utah, this _____, 2021.

By: _____
Secretary-Treasurer