



Chairman Gary Petersen,
Vice-Chair Mark Shepherd,
Jerry Chatterton, Member
Erik Craythorne, Member
Nike Peterson, Member
Tim Roper, Member
Dave Nelson, Member
Howard Madsen, Member
Scott Wiggill, Member

NORTH DAVIS FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD MEETING
381 North 3150 West
West Point City, UT 84015

Notice and Agenda
April 19, 2018 at 6:00 pm

1. Call to Order
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment (*If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives*)
5. Consideration of Approval of Minutes from the March 15, 2018 Board Meeting
6. Consideration of Approval of the North Davis Fire District Bills for March 2018
7. Consideration of Approval of the North Davis Fire District Financial Report for March 2018
8. North Davis Fire District Firefighter Badge Pinning Ceremony
9. Discussion and Consideration of Resolution 2018R-02, of a Memorandum of Understanding (MOU) Between Clinton City Fire Department, Farmington City Fire Department, Hill Air Force Base Fire Department, Kaysville City Fire Department, Layton City Fire Department, North Davis Fire District, South Davis Metro Fire District, South Weber Fire Department and Syracuse City Fire Department (The Davis County Fire Investigation Team).
10. Discussion of FY2018/2019 Tentative Budget and FY2017/2018 Amended Budget
 - a. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2018/2019 Tentative Budget (May 24, 2018)
 - b. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2017/2018 Amended Budget (June 21, 2018)
 - c. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2018/2019 Final Budget (June 21, 2018)
11. Fire Chiefs Report
12. Other
13. Motion to Adjourn

Dated the 11th day of April, 2018

District Clerk Misty Rogers

On April 11, 2018, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. – Misty Rogers, District Clerk

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed [to mrogers@nofires.org](mailto:tmrogers@nofires.org).



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

April 19, 2018

Agenda Item: North Davis Fire District Administrative Control Board Meeting Minutes.

Information: Minutes from the North Davis Fire District Administrative Control Board Meeting held on March 15, 2018.

Recommendation: Approve the minutes as presented or amended. Please contact the District Clerk with any corrections.



**North Davis Fire District
Administrative Control Board
Planning Session and Board Meeting
381 North 3150 West
West Point City, UT 84015**

March 15, 2018 – 6:00 PM

Minutes from the North Davis Fire District Administrative Control Board Meeting held at 6:00 pm on March 15, 2018 at Station 41, 381 North 3150 West, West Point City, Utah 84015 with Chairman Gary Petersen presiding.

Board Members Present: Chairman Gary Petersen, Nike Peterson, Tim Roper, D. Howard Madsen, Scott Wiggill, Jerry Chatterton and David Nelson

Board Members Excused: Erik Craythorne and Mark Shepherd

Staff Present: Fire Chief Mark Becraft and District Clerk Misty Rogers

Staff Excused: Deputy Chief John Taylor

Visitors: Ricky Carlson (Sunset City Council Member)

- 1. Call to Order:** Chairman G. Petersen opened the North Davis Fire District Administrative Control Board Meeting.
- 2. Invocation or Inspirational Thoughts:** Board Member Madsen provided the invocation.
- 3. Pledge of Allegiance:** Repeated by all.
- 4. Citizen Comment:** None
- 5. Consideration of Approval of Minutes from the February 15, 2018 Administrative Control Board Meeting**
Board Member N. Peterson motioned to approve the minutes from the February 15, 2018 Administrative Control Board Meeting. Board Member Chatterton seconded the motion. The motion passed unanimously.
- 6. Consideration of Approval of the February 2018 Bills for the North Davis Fire District**
Chief Becraft stated Ms. Rogers had taken extra time to draft a more detailed transaction report. He then asked the board members if the newly drafted transaction report provided them with adequate information. The board members agreed that the new transaction report provides more transparency and that the information within the report is easier to understand. Board Member N. Peterson stated the transaction report for February 2018 listed the purchase of a curio. She then asked where the curio was located. Chief Becraft stated the Fiscal Year 2018 Budget included the purchase of a second curio cabinet (display case) for the foyer at Station 41.

Board Member Roper motioned to approve the February 2018 Bills for the North Davis Fire District. Board Member Nelson seconded the motion. The motion passed unanimously.

- 7. Consideration of Approval of the February 2018 Financial Report for the North Davis Fire District**
Chief Becraft stated the collection of ambulance revenue is showing improvement and in February 2018, the district collected approximately \$97,000 in ambulance revenue. He then stated that property tax revenue is as expected. Chief Becraft stated in near future, the North Davis Fire District Administrative Control Board will be asked to amend

the Fiscal Year 2018 Budget. He stated amending the budget will account for excess funds paid for the attorney fees and other expenses incurred due to the annexation of Sunset City (forklift, tow truck rental, etc.) and the emergency purchase of two Cascade Systems.

Board Member Wiggill asked if the rental of a forklift and tow truck were costs associated with the annexation of Sunset City. Chief Becraft stated yes, equipment from the annexation of Sunset City had been stored in a warehouse in Freeport West. Freeport West recently rented out the unit being utilized to store the equipment from the annexation and the district needed to again move the equipment. Chief Becraft stated the district rented a forklift to move pallets of equipment and a tow truck to relocate a fire engine to Station 41. Board Member Wiggill suggested that Chief Becraft, Chairman G. Petersen and Board Member Madsen (Mayor of Sunset City) discuss the possibility of Sunset City assisting with costs associated with the moving of the equipment.

Board Member Madsen stated during the next Sunset City Council Meeting, he is hopeful that steps will be taken to allow the Fire Chief (Chief Becraft) to dispose of faulty and out-of-date fire equipment and other stored items. He then stated that Council Members will also be asked to rescind the ordinance which allowed Sunset City to annex into the district, ultimately making the referendum a non-issue. Board Member Madsen stated that the "old" Sunset City Fire Station is in the process of being sold to UDOT and UDOT plans to tear the building down. He then stated in future, the Sunset City Council will obtain factual information and properly inform and educating the citizens of Sunset City and revisit the idea of annexing into the North Davis Fire District.

Board Member Chatterton motioned to approve the North Davis Fire District Financial Report for February 2018. Board Member Roper seconded the motion. The motion passed unanimously.

8. Consideration of Approval of Resolution 2018R-01 an Amendment to the North Davis Fire District Policy and Procedures Manual, 208:1, Introductory Period; 210:1, Promotion; and 301:1, Salary Administration

Chief Becraft stated in public safety and in surrounding fire departments, the probationary period for an employee is typically one-year. However, the current personnel policy of the North Davis Fire District states that employees the probationary period for an employee is six-months. Chief Becraft stated in most cases, employees are released from probation at six-months; however, there are circumstances when a probationary period must be extended. Once the employee has completed their probationary period, the employee receives an automatic 3% increase to their wage, pushing the employee into a higher step in the wage scale and closer to the wage of an employee who has more years in the fire service. Chief Becraft stated a six-month probationary period is not an adequate amount of time for an employee in public safety to gain actual experience. He stated because of the shift schedules of full-time employees and the number of hours a part-time employee is required to work, it could be months before a firefighter experiences a variety of calls. Chief Becraft also stated that with the proposed wage scale for Fiscal Year 2019, a one-year probationary period will keep employees inline within the scale. Chief Becraft stated a one-year probationary period is not meant to cripple the employee, it is meant to be a benefit to the employee and the district.

Ms. Rogers stated that in her opinion, a six-month probationary period is not an adequate amount of time. She then recommended employees of the North Davis Fire District receive a one-year probationary period.

Chairman G. Petersen asked if employees within their probationary period experience restrictions. He then expressed concern that a one-year probationary period may be too restrictive.

Ms. Rogers stated employees within the probationary period have restrictions with driving. Chief Becraft stated limitations for employees within their probationary period are minimal.

Board Member Madsen stated that he has served in public safety and it is normal for employees to complete a one-year probationary period. He then stated that a one-year probationary period provides the district with an adequate

amount of time to monitor and mentor an employee. Board Member Madsen stated he supports a one-year probationary period.

Chairman G. Petersen asked if surrounding agencies also utilize a one-year probationary period. Chief Becraft stated yes; Roy, Ogden, Clinton, South Davis Metro, etc. utilize the one-year probationary period. He then informed the board that employees of the Roy Fire Department who resign full-time status must separate for 90 days before they can switch to part-time status. Ms. Rogers stated, the North Davis Fire District tries to accommodate employees who switch from full-time to part-time status. She stated if a firefighter resigns full-time status and they are in good standing with the district, the Fire Chief has the ability to move the employee immediately to part-time status.

Board Member Chatterton stated with the current policy, employees are evaluated at two-months and six-months. He then asked how many hours a full-time firefighter works in two months. Chief Becraft stated on an average, a full-time firefighter works a 56-hour work week. Board Member Chatterton expressed concern that in two-months, an employee may not experience firsthand a wide variety of calls. Board Member Chatterton stated that he too supports a one-year probationary period for employees of the North Davis Fire District.

Chairman G. Petersen expressed his appreciation to Board Member Madsen and Board Member Chatterton for their input. He then asked who is responsible to evaluate each employee. Chief Becraft stated each employee is evaluated by their direct supervisor.

Chief Becraft stated the amendment to section 210:1 will allow the Fire Chief to permit qualified employees of the North Davis Fire District to apply for and be considered for a promotion during their introductory period.

Board Member N. Peterson motioned to approve of Resolution 2018R-01 an Amendment to the North Davis Fire District Policy and Procedures Manual, 208:1, Introductory Period; 210:1, Promotion; and 301:1, Salary Administration. Board Member Nelson seconded the motion. The motion passed unanimously.

Roll Call Vote:

- Board Member N. Peterson - aye
- Board Member Chatterton - aye
- Board Member Roper -aye
- Board Member Nelson -aye
- Chairman G. Petersen - aye

Chairman G. Petersen stated when possible, board members should discuss action items one meeting and take action during the next board meeting.

9. Fire Chiefs Report

Chief Becraft stated administration of the North Davis Fire District is concerned with the mental health of all employees. Recently, firefighters of the North Davis Fire District responded to a difficult incident. Because of the difficulty of the call, the Chiefs reached out the firefighters on duty. One of the firefighters was given administrative leave for the remainder of his shift and a Critical Incident Stress Debriefing (CISD) was held. Chief Becraft stated administration cares deeply about the wellbeing of each firefighter.

Board Member Wiggill asked if the North Davis Fire District has a Post-Traumatic Stress Disorder (PTSD) program to assist the employees of the district. Chief Becraft stated yes, each year the North Davis Fire District holds a suicide prevention seminar for the firefighters and their spouse or significant other. Chief Becraft then stated that the North Davis Fire District also offers an Employee Assistance Program (EAP) to each employee of the district and their families.

Chairman G. Petersen stated the mental health of each employee is of the utmost importance to the North Davis Fire District Administrative Control Board.

10. **Other:** None

11. **Consideration of Adjourning into a Closed Executive Session Pursuant to Utah Code §52-4-205 (1)(a), Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual.**

Board Member Chatterton motioned for the North Davis Fire District Administrative Control Board to enter into a Closed Executive Session pursuant to Utah Code §52-4-205 (1)(a). Board Member Roper seconded the motion. The motion passed unanimously.

Board Member Roper motioned to open the Closed Executive Session. Board Member Nelson seconded the motion. The motion passed unanimously.

Board Member Chatterton motioned to adjourn the Closed Executive Session and re-enter into the Administrative Control Board Meeting. Board Member N. Peterson seconded the motion. The motion passed unanimously.

12. **Motion to Adjourn**

Board Member Chatterton motioned to adjourn. Board Member N. Peterson seconded the motion. The motion passed unanimously.

Passed and adopted the 19th day of April, 2018

Gary Petersen, Chairman

Misty Rogers, District Clerk



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

April 19, 2018

Agenda Item: Consideration of Approval of the March 2018 Bills for the North Davis Fire District

Information: Please see the attached transaction report for March 2018.

Recommendation: Approve the March 2018 Bills as presented or amended. Please contact the District Clerk with any questions.

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**North Davis Fire District
Transaction List by Vendor**

	Type	Date	Mem	Account	Split	Amount
A-1 Uniforms						
	Bill Pmt -Check	03/19/2018	March 2018	Uniform Purchase	Cash Zions Bank-Gen Fund	Accounts Payable -295.40
	Bill	03/26/2018		Sobers - Class A Coat, Hat Badge	Accounts Payable	-SPLIT- -192.00
	Bill	03/26/2018		NDFD - White Gloves, Mourning Bands, Cords	Accounts Payable	-SPLIT- -120.68
	Bill	03/28/2018		Langston - Hat Badge, Scrambles, Tie	Accounts Payable	-SPLIT- -35.64
	Bill	03/29/2018		Belliston - Tie	Accounts Payable	Clothing Allowance -5.88
	Bill	03/29/2018		Rhees - Tie	Accounts Payable	Clothing Allowance -8.38
	Bill Pmt -Check	03/31/2018		Uniform Purchase	Cash Zions Bank-Gen Fund	Accounts Payable -362.58
AAA Fire Safety & Alarm, Inc						
	Bill	03/22/2018		Fire Extinguisher Testing	Accounts Payable	-SPLIT- -97.00
	Bill	03/22/2018		Fire Extinguisher Testing	Accounts Payable	-SPLIT- -91.00
	Bill Pmt -Check	03/31/2018		Fire Extinguisher Testing	Cash Zions Bank-Gen Fund	Accounts Payable -188.00
AFLAC						
	Bill Pmt -Check	03/01/2018		Cancer Policy & Employee Policy	Cash Zions Bank-Gen Fund	Accounts Payable -1,455.88
	Bill	03/25/2018		Cancer Policy & Employee Policy	Accounts Payable	-SPLIT- -1,670.10
	Credit	03/26/2018		Overpayment	Accounts Payable	AFLAC Cancer Policy 9.10
	Bill Pmt -Check	03/31/2018		Cancer Policy & Employee Policy	Cash Zions Bank-Gen Fund	Accounts Payable -1,661.00
Airgas Intermountain Inc						
	Bill	03/12/2018		Oxygen	Accounts Payable	Medical Supplies Expenses -50.81
	Bill Pmt -Check	03/19/2018		Oxygen	Cash Zions Bank-Gen Fund	Accounts Payable -266.26
	Bill	03/26/2018		Oxygen	Accounts Payable	Medical Supplies Expenses -64.94
	Bill Pmt -Check	03/31/2018		Oxygen	Cash Zions Bank-Gen Fund	Accounts Payable -64.94
	Bill	03/31/2018		Oxygen	Accounts Payable	Medical Supplies Expenses -195.30
Ally Equipment						
	Bill	03/05/2018		Extractor Repair - St 42	Accounts Payable	Equipment Maintenance & Supply -220.50
	Bill Pmt -Check	03/19/2018		Extractor Repair - St 42	Cash Zions Bank-Gen Fund	Accounts Payable -607.44
Apparatus Equipment & Service, Inc						
	Bill Pmt -Check	03/31/2018		Vehicle Repairs	Cash Zions Bank-Gen Fund	Accounts Payable -14,747.53
Batteries & Bulbs						
	Bill Pmt -Check	03/01/2018		SupplyH51	Cash Zions Bank-Gen Fund	Accounts Payable -49.99
Blomquist Hale Consulting Group, Inc						
	Bill	03/01/2018		Employee Assistance	Accounts Payable	EA Assistance Program -235.00
	Bill Pmt -Check	03/19/2018		Employee Assistance	Cash Zions Bank-Gen Fund	Accounts Payable -235.00
	Bill Pmt -Check	03/31/2018		Employee Assistance	Cash Zions Bank-Gen Fund	Accounts Payable -235.00
Blueline Services						
	Bill Pmt -Check	03/19/2018		Random Drug Screen	Cash Zions Bank-Gen Fund	Accounts Payable -150.00
	Bill	03/31/2018		Random Drug Screen	Accounts Payable	Blueline Drug Testin -50.00
Boot Barn						
	Purchase Order	03/14/2018		Sobers - Duty Boots	Purchase Orders	Clothing Allowance -192.00
	Purchase Order	03/26/2018		Moore - Duty Boots	Purchase Orders	Clothing Allowance -124.00
Bretts Towing						
	Bill	03/21/2018		Tow of Fire Truck from Freeport to St. 41	Accounts Payable	Vehicle Maintenance -185.00
Certified Shred						
	Bill	03/15/2018		Document Shredding	Accounts Payable	Office supply & expenses -186.50
	Bill Pmt -Check	03/31/2018		Document Shredding	Cash Zions Bank-Gen Fund	Accounts Payable -186.50
Charlie's Service Center						

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**North Davis Fire District
Transaction List by Vendor**

Type	Date	Mem	March 2018	Account	Split	Amount
Bill	03/20/2018	BC Truck Maintenance		Accounts Payable	Vehicle Maintenance	-43.14
Bill Pmt -Check	03/31/2018	BC Truck Maintenance		Cash Zions Bank-Gen Fund	Accounts Payable	-43.14
Charlotte Coyle						
Bill	03/15/2018	FY2018 Cleaning Allowance		Accounts Payable	Clothing Allowance	-150.00
Bill Pmt -Check	03/19/2018	FY2018 Cleaning Allowance		Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
Child Richards (CPA)						
Bill Pmt -Check	03/19/2018	February 2018 Treasurer Duties		Cash Zions Bank-Gen Fund	Accounts Payable	-450.00
Bill	03/31/2018	March 2018 Treasurer Duties		Accounts Payable	Accountant Fees	-618.75
Child Support Services						
Check	03/09/2018	Payroll Date 3/9/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-496.61
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-496.61
Chris Belliston *						
Bill	03/01/2018	FY 2018 Cleaning Allowance & Duty Boots		Accounts Payable	-SPLIT-	-264.95
Bill Pmt -Check	03/19/2018	FY 2018 Cleaning Allowance & Duty Boots		Cash Zions Bank-Gen Fund	Accounts Payable	-264.95
Chris L Tremea						
Bill Pmt -Check	03/31/2018	FY 2018 Cleaning Allowance & Pant		Cash Zions Bank-Gen Fund	Accounts Payable	-253.03
Clearfield Aquatic Center						
Check	03/09/2018	Payroll Date 3/9/2018		Cash Zions Bank-Gen Fund	Aquatic Center W/H	-55.84
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	Clearfield City Fitness W/H	-50.84
Clearfield City Corp						
Bill	03/01/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-256.40
Bill	03/01/2018	Dispatch - April 2018		Accounts Payable	Dispatch Services	-7,084.00
Bill Pmt -Check	03/19/2018	Utilities/Dispatch		Cash Zions Bank-Gen Fund	Accounts Payable	-7,340.40
Code 4 Designs						
Purchase Order	03/15/2018	Uniform Purchase		Purchase Orders	Clothing Allowance	-526.00
Bill	03/20/2018	Montgomery - Pants		Accounts Payable	-SPLIT-	-76.98
Bill Pmt -Check	03/31/2018	Montgomery - Pants		Cash Zions Bank-Gen Fund	Accounts Payable	-76.98
Colonial Insurance						
Bill	03/14/2018	Employee W/Holding		Accounts Payable	-SPLIT-	-23.54
Bill Pmt -Check	03/19/2018	Employee W/Holding		Cash Zions Bank-Gen Fund	Accounts Payable	-23.54
Bill	03/29/2018	Employee W/Holding		Accounts Payable	-SPLIT-	-23.54
Bill Pmt -Check	03/31/2018	Employee W/Holding		Cash Zions Bank-Gen Fund	Accounts Payable	-23.54
Comcast						
Bill	03/01/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-620.60
Bill Pmt -Check	03/01/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-948.81
Bill	03/19/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-339.54
Bill	03/28/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-643.23
Bill Pmt -Check	03/31/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-982.77
Comcast Business						
Bill Pmt -Check	03/01/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-493.70
Bill	03/15/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-493.70
Bill Pmt -Check	03/31/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-493.70
Crown Trophy						
Bill	03/23/2018	Name Plates for Lockers		Accounts Payable	Special Department Allowance	-391.50
Bill Pmt -Check	03/31/2018	Name Plates for Lockers		Cash Zions Bank-Gen Fund	Accounts Payable	-391.50
Dallas Green Farm & Home						

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**North Davis Fire District
Transaction List by Vendor**

	Type	Date	Mem	Account	Split	Amount
	Bill Pmt -Check	03/01/2018	March 2018	Cash Zions Bank-Gen Fund	Accounts Payable	-159.76
Dave Youngberg						
	Bill	03/15/2018		Accounts Payable	Clothing Allowance	-150.00
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
Davis & Weber Secondary Water Systems						
	Bill	03/01/2018		Accounts Payable	Utilities (Gas,Power,Phones)	-456.57
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-456.57
DCSO						
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-5,583.98
Dick Kearsley						
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-65.00
	Bill	03/20/2018		Accounts Payable	Equipment Maintenance & Supply	-65.00
Dominion Energy						
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-637.26
	Bill	03/14/2018		Accounts Payable	Utilities (Gas,Power,Phones)	-705.53
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-705.53
	Bill	03/19/2018		Accounts Payable	Utilities (Gas,Power,Phones)	-470.28
	Bill Pmt -Check	03/31/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-470.28
Econo Waste						
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-43.50
Electrical Wholesale Supply						
	Bill	03/07/2018		Accounts Payable	Equipment Maintenance & Supply	-81.50
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-81.50
Elk Mountain Graphics						
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-195.00
Eric Craythorne						
	Check	03/07/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-923.50
FitPro Fitness						
	Bill	03/16/2018		Accounts Payable	Equipment Maintenance & Supply	-785.00
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-785.00
Fuelman						
	Bill	03/02/2018		Accounts Payable	-SPLIT-	-2,530.37
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-2,530.37
Gary Petersen						
	Check	03/07/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,154.37
Henry Schein						
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-990.73
	Purchase Order	03/09/2018		Purchase Orders	-SPLIT-	-857.68
	Bill	03/19/2018		Accounts Payable	-SPLIT-	-1,624.28
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-1,624.28
Iris Medical Inc						
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-6,202.84
IRS Deposit						
	Check	03/07/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-8,867.80
	Check	03/09/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-13,719.58
	Check	03/09/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,478.52

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**North Davis Fire District
Transaction List by Vendor**

	Type	Date	Mem	Account	Split	Amount
	Check	03/23/2018	March 2018	Cash Zions Bank-Gen Fund	-SPLIT-	-13,584.20
Kelcee D. Oylar			Payroll Date 3/23/2018			
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-51.88
Kevin Lloyd			Reimbursement for Uniform			
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
LegalShield			FY2018 Cleaning Allowance			
	Bill	03/05/2018		Accounts Payable	Legal W/H	-25.90
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-25.90
Legend Data Systems, Inc.			Employee W/Holding			
	Bill	03/02/2018		Accounts Payable	-SPLIT-	-14.45
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-14.45
Liberty Mutual			Par Tags			
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-242.44
	Bill	03/16/2018		Accounts Payable	-SPLIT-	-246.32
	Bill Pmt -Check	03/31/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-246.32
Life-Assist Inc			Employee W/Holding			
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-568.80
	Bill	03/07/2018		Accounts Payable	-SPLIT-	-835.68
	Purchase Order	03/09/2018		Purchase Orders	-SPLIT-	-357.66
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-835.68
LN Curtis and Sons			Medical Supplies			
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-885.75
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-3,912.00
Logo Lady			Structure Boots, Gloves, Etc.			
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-2,242.00
Lowe's			SCBA Annual Testing			
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-181.65
	Bill	03/21/2018		Accounts Payable	Equipment Maintenance & Supply	-45.57
	Credit	03/21/2018		Accounts Payable	Equipment Maintenance & Supply	2.88
Mark Becraft			Cables, Screw Drivers, etc			
	Bill	03/04/2018		Accounts Payable	Travel and Training	-167.00
	Bill Pmt -Check	03/04/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-167.00
Mark Shepherd			Per Diem UASD Board Meeting - St. George			
	Check	03/07/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,154.37
Mark Weekes			Payroll 3/7/2018 - Board Payroll			
	Bill	03/19/2018		Accounts Payable	Clothing Allowance	-150.00
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-150.00
MES - Northwest			FY2018 Cleaning Allowance			
	Bill Pmt -Check	03/01/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-50.44
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-50.87
	Bill	03/20/2018		Accounts Payable	Clothing Allowance	-86.42
	Bill Pmt -Check	03/31/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-86.42
Misty Rogers			Jacket			
	Bill Pmt -Check	03/19/2018		Cash Zions Bank-Gen Fund	Accounts Payable	-3,500.00
	Bill	03/20/2018		Accounts Payable	Travel and Training	-3,500.00
Moreton			FY2018 Tuition Reimburse			

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**North Davis Fire District
Transaction List by Vendor**

Type	Date	Mem	March 2018	Account	Split	Amount
Bill	03/05/2018	Liability Insurance		Accounts Payable	Liability Insurance (Risk Manag	-4,582.00
Bill Pmt -Check	03/19/2018	Liability Insurance		Cash Zions Bank-Gen Fund	Accounts Payable	-4,582.00
Myles Combe						
Bill Pmt -Check	03/01/2018	Uniform Purchase Reimbursement		Cash Zions Bank-Gen Fund	Accounts Payable	-34.48
Napa Auto						
Bill	03/09/2018	Oil		Accounts Payable	Vehicle Maintenance	-3.98
Bill	03/13/2018	Armorall / Tire Cleaner		Accounts Payable	-SPLIT-	-15.46
Bill	03/14/2018	2 Batteries / 2 Core Deposits		Accounts Payable	-SPLIT-	-313.98
Credit	03/14/2018	Credit		Accounts Payable	Vehicle Maintenance	36.00
Bill Pmt -Check	03/19/2018	supplies		Cash Zions Bank-Gen Fund	Accounts Payable	-380.29
Bill	03/24/2018	Blue Def		Accounts Payable	Vehicle Maintenance	-32.03
Bill	03/28/2018	Supplies		Accounts Payable	-SPLIT-	-26.48
Bill	03/28/2018	supplies		Accounts Payable	-SPLIT-	-53.47
North Davis Firefighters Association						
Check	03/09/2018	Payroll Date 3/9/2018		Cash Zions Bank-Gen Fund	NDFD Association Dues	-170.00
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	NDFD Association Dues	-190.00
O'Reilly Auto Parts						
Bill Pmt -Check	03/19/2018	Blue Def		Cash Zions Bank-Gen Fund	Accounts Payable	-30.58
Bill	03/29/2018	Blue Def		Accounts Payable	Vehicle Maintenance	-75.00
Bill Pmt -Check	03/31/2018	Blue Def		Cash Zions Bank-Gen Fund	Accounts Payable	-75.00
Office Depot						
Bill Pmt -Check	03/01/2018			Cash Zions Bank-Gen Fund	Accounts Payable	-159.36
Bill	03/19/2018	Ink		Accounts Payable	-SPLIT-	-67.76
Bill	03/19/2018	Paper Trimmer		Accounts Payable	Office supply & expenses	-16.97
Bill	03/20/2018	Scissors		Accounts Payable	-SPLIT-	-3.54
Bill	03/23/2018	Scissors		Accounts Payable	Office supply & expenses	-3.69
Bill Pmt -Check	03/31/2018			Cash Zions Bank-Gen Fund	Accounts Payable	-91.96
Payroll						
Check	03/08/2018	Payroll 3/8/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-28,683.11
Check	03/09/2018	Payroll Date: 3/9/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-41,759.83
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-41,237.60
PEHP Flex						
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,339.36
PEHP Group Insurance						
Bill Pmt -Check	03/19/2018	Health & Dental Insurance		Cash Zions Bank-Gen Fund	Accounts Payable	-25,897.09
Bill	03/20/2018	Health & Dental Insurance		Accounts Payable	-SPLIT-	-25,897.09
Physio-Control, Inc						
Bill	03/02/2018	Servicing of Lifepacks		Accounts Payable	Medical Supplies Expenses	-155.00
Bill	03/02/2018	Servicing of Lifepacks		Accounts Payable	Medical Supplies Expenses	-155.00
Bill	03/02/2018	Servicing of Lifepacks		Accounts Payable	Medical Supplies Expenses	-155.00
Bill	03/02/2018	Repair & Servicing of Lifepacks		Accounts Payable	Medical Supplies Expenses	-506.18
Bill	03/02/2018	Servicing of Lifepacks		Accounts Payable	Medical Supplies Expenses	-155.00
Bill	03/06/2018	Servicing of Lifepacks		Accounts Payable	Medical Supplies Expenses	-155.00
Bill Pmt -Check	03/19/2018			Cash Zions Bank-Gen Fund	Accounts Payable	-1,468.18
Pitney Bowes						
Bill	03/01/2018	Lease of Postage Machine		Accounts Payable	Office supply & expenses	-136.74

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**North Davis Fire District
Transaction List by Vendor**

	Type	Date	Mem	Account	Split	Amount
	Bill Pmt -Check	03/19/2018	March 2018	Cash Zions Bank-Gen Fund	Accounts Payable	-136.74
Pitney Bowes Purchase Power						
	Bill	03/14/2018	Postage	Accounts Payable	Office supply & expenses	-100.00
	Bill Pmt -Check	03/31/2018	Postage	Cash Zions Bank-Gen Fund	Accounts Payable	-100.00
Rocky Mountain Power						
	Bill	03/15/2018	Utilities	Accounts Payable	-SPLIT-	-984.28
	Bill Pmt -Check	03/19/2018	Utilities	Cash Zions Bank-Gen Fund	Accounts Payable	-984.28
Roger Montgomery						
	Bill	03/29/2018	Clothing/Uniform Purchase	Accounts Payable	Clothing Allowance	-39.25
	Bill Pmt -Check	03/31/2018	Clothing/Uniform Purchase	Cash Zions Bank-Gen Fund	Accounts Payable	-39.25
Russ O'Donnell Per Diem						
	Bill	03/08/2018	Reimbursement for Withholdings	Accounts Payable	-SPLIT-	-232.81
	Bill Pmt -Check	03/08/2018	Reimbursement for Withholdings	Cash Zions Bank-Gen Fund	Accounts Payable	-232.81
Sam's Club MC/SYNCB						
	Bill	03/01/2018	TV's & Mounts for Spillman & Plan Reviews	Accounts Payable	800 Communications	-1,096.84
	Bill	03/02/2018	TV Mount	Accounts Payable	800 Communications	-59.98
	Credit	03/02/2018	Credit	Accounts Payable	800 Communications	23.35
	Bill Pmt -Check	03/19/2018	Shelving, Medications, TV's for Spillman, etc.	Cash Zions Bank-Gen Fund	Accounts Payable	-2,718.67
Shay Holley						
	Bill	03/01/2018	March 2018	Accounts Payable	Medical Advisor	-700.00
	Bill Pmt -Check	03/19/2018	March 2018	Cash Zions Bank-Gen Fund	Accounts Payable	-700.00
	Bill Pmt -Check	03/31/2018	April 2018 - Physician Advisor	Cash Zions Bank-Gen Fund	Accounts Payable	-700.00
ShayLynn McGuire						
	Bill	03/29/2018	Uniform Purchase FY2018	Accounts Payable	-SPLIT-	-83.76
	Bill Pmt -Check	03/31/2018	Uniform Purchase FY2018	Cash Zions Bank-Gen Fund	Accounts Payable	-83.76
SHI						
	Bill	03/05/2018	Bluebeam Software for Plan Reviews	Accounts Payable	-SPLIT-	-377.26
	Bill Pmt -Check	03/19/2018	Bluebeam Software for Plan Reviews	Cash Zions Bank-Gen Fund	Accounts Payable	-377.26
Skaggs						
	Purchase Order	03/28/2018	Uniform Purchase - Haskin	Purchase Orders	Clothing Allowance	-59.01
Superior Equipment						
	Bill	03/19/2018	Rescue Engine 41 Repair	Accounts Payable	Vehicle Maintenance	-664.35
	Bill Pmt -Check	03/19/2018	Rescue Engine 41 Repair	Cash Zions Bank-Gen Fund	Accounts Payable	-664.35
	Bill	03/29/2018	Pierce Repair	Accounts Payable	Vehicle Maintenance	-1,917.48
	Bill Pmt -Check	03/31/2018	Pierce Repair	Cash Zions Bank-Gen Fund	Accounts Payable	-1,917.48
Symbol Arts						
	Bill	03/07/2018	Badges	Accounts Payable	Clothing Allowance	-795.00
	Bill Pmt -Check	03/19/2018	Badges	Cash Zions Bank-Gen Fund	Accounts Payable	-795.00
	Bill	03/28/2018	Awards from Banquet	Accounts Payable	Special Department Allowance	-255.00
	Bill Pmt -Check	03/31/2018	Awards from Banquet	Cash Zions Bank-Gen Fund	Accounts Payable	-255.00
Tom Randall Distributing						
	Bill	03/30/2018	Blue Def Bulk	Accounts Payable	Vehicle Maintenance	-154.40
	Bill Pmt -Check	03/31/2018	Blue Def Bulk	Cash Zions Bank-Gen Fund	Accounts Payable	-154.40
Utah Communications Inc						
	Bill Pmt -Check	03/01/2018	Repair to Radio	Cash Zions Bank-Gen Fund	Accounts Payable	-116.68
Utah Local Governments Trust						

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**North Davis Fire District
Transaction List by Vendor**

Type	Date	Mem	March 2018	Account	Split	Amount
Bill	03/13/2018	Life Insurance		Accounts Payable	-SPLIT-	-964.34
Bill Pmt -Check	03/19/2018	Life Insurance		Cash Zions Bank-Gen Fund	Accounts Payable	-964.34
Utah Retirement Systems						
Check	03/09/2018	Payroll Date 3/9/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-12,628.19
Check	03/23/2018	Payroll Date 3/23/18		Cash Zions Bank-Gen Fund	Retirement	-7,090.14
Utah State Firefighters Association						
Bill	03/14/2018	2018 Membership		Accounts Payable	-SPLIT-	-500.00
Bill Pmt -Check	03/19/2018	2018 Membership		Cash Zions Bank-Gen Fund	Accounts Payable	-500.00
Utah Valley University						
Bill Pmt -Check	03/01/2018	Uniform Patches		Cash Zions Bank-Gen Fund	Accounts Payable	-70.00
Bill	03/21/2018	Recert & Exams		Accounts Payable	-SPLIT-	-105.00
Bill	03/30/2018	2018 Winter Fire School		Accounts Payable	-SPLIT-	-120.00
Bill Pmt -Check	03/31/2018	Recert & Exams		Cash Zions Bank-Gen Fund	Accounts Payable	-105.00
Vantagepoint Transfer Agents - 401						
Check	03/09/2018	Payroll Date 3/9/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,700.74
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,700.74
Vantagepoint Transfer Agents - 457						
Check	03/09/2018	Payroll Date 3/9/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,098.63
Check	03/23/2018	Payroll Date 3/23/2018		Cash Zions Bank-Gen Fund	-SPLIT-	-1,094.33
Verizon Wireless						
Bill Pmt -Check	03/19/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-1,570.79
Bill	03/28/2018	Utilities		Accounts Payable	Verizon	-1,620.80
Visa Zions						
Check	03/26/2018	Becraft		Cash Zions Bank-Gen Fund	-SPLIT-	-232.00
		Quick & Clean - 401 Wash \$14.00			Vehicle Maintenance	
		Quick & Clean - 401 Wash \$14.00			Vehicle Maintenance	
		Quick & Clean - 401 Wash \$14.00			Vehicle Maintenance	
		Universal Rental - Fork Lift Rental \$190.00			Equipment Maintenance & Supply	
Check	03/26/2018	Hadley		Cash Zions Bank-Gen Fund	-SPLIT-	-336.68
		Lowes - Coffee Makers, Batteries \$86.89			Equipment Maintenance & Supply	
		Wasatch Integrated Waste - Dumping \$5.00			Equipment Maintenance & Supply	
		Walmart - Storage Container \$5.97			Equipment Maintenance & Supply	
		Walmart - Fuses \$6.74			Vehicle Maintenance	
		Costco - Janitorial Supplies \$242.07			Equipment Maintenance & Supply	
		Costco - Janitorial Supplies (-\$9.99)			Eu	
Check	03/26/2018	Rogers		Cash Zions Bank-Gen Fund	-SPLIT-	-512.32
		Smiths - Cables \$11.73				
		Smiths - Cables \$40.53				
		Rainbow Hotel - IAAI Arson Conference \$180.60				
		Rainbow Hotel - IAAI Arson Conference \$180.60				
		Amazon - Scan Disk \$83.87				
		Amazon - Phone Case \$14.99				
Check	03/26/2018	Taylor		Cash Zions Bank-Gen Fund	-SPLIT-	-386.67
		Amazon - Audio Book \$16.00				
		Amazon - Graphing Card \$134.99				
		Amazon - Disaster Communication \$48.62				

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**North Davis Fire District
Transaction List by Vendor**

Type	Date	Mem	March 2018	Account	Split	Amount
			For Your Kitchen - Station Pans \$114.82			
			Quick & Clean - 402 Wash \$14.00			
			Amazon - Audio Book \$9.59			
			Costa Vida - County Chiefs Lunh \$6.73			
			UPS Store - Shipping \$14.17			
			Quick & Clean - 402 Wash \$14.00			
			Amazon - Book \$10.75			
			Zions Bank - Overpayment on Account \$3.00			
Check	03/26/2018	Tremea		Cash Zions Bank-Gen Fund	Travel and Training	-17.06
			Smiths - Mirror for Pub Ed Performance \$17.06			
Check	03/26/2018	Weekes		Cash Zions Bank-Gen Fund	Equipment Maintenance & Supply	-3.73
			Winegars - Bolt \$3.73			
Waste Management						
Bill Pmt -Check	03/19/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-90.18
Bill	03/28/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-90.99
Bill Pmt -Check	03/31/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-90.99
Weidner & Associates						
Bill Pmt -Check	03/01/2018	Helmet		Cash Zions Bank-Gen Fund	Accounts Payable	-280.00
Bill	03/21/2018	Helmet Fronts		Accounts Payable	-SPLIT-	-669.67
Bill Pmt -Check	03/31/2018	Helmet Fronts		Cash Zions Bank-Gen Fund	Accounts Payable	-669.67
West Point City (2)						
Bill	03/01/2018	Utilities		Accounts Payable	Utilities (Gas,Power,Phones)	-106.00
Bill Pmt -Check	03/19/2018	Utilities		Cash Zions Bank-Gen Fund	Accounts Payable	-106.00
Wiggins & Co						
Bill Pmt -Check	03/19/2018	Payroll Service		Cash Zions Bank-Gen Fund	Accounts Payable	-397.80
Workers Comp Fund Insurance						
Bill	03/13/2018	Workers Compensation		Accounts Payable	Workmans Comp	-3,598.00
Bill Pmt -Check	03/19/2018	Workers Compensation		Cash Zions Bank-Gen Fund	Accounts Payable	-3,598.00
Bill Pmt -Check	03/31/2018	Workers Compensation		Cash Zions Bank-Gen Fund	Accounts Payable	-4,923.00



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

April 19, 2018

Agenda Item: Consideration of Approval of the Financial Report for the North Davis Fire District

Information: Please see the attached Financial Report for the North Davis Fire District. The Financial Report includes information from July 1, 2018 to March 31, 2018. As of March 31, 2018, 75.06 % of Fiscal Year 2018 has elapsed.

Recommendation: Please approve the Financial Report for the North Davis Fire District. Please contact the District Clerk with any questions.

North Davis Fire District Profit & Loss Budget vs. Actual July 2017 through March 2018

	Jul '17 - Mar...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
Ambulance	507,412.22	1,146,479.68	-639,067.46	44.3%
Contract Services	136,862.85	89,338.86	47,523.99	153.2%
Donations	2,650.00			
EMS Per Capita	0.00	3,000.00	-3,000.00	0.0%
Fee in Lieu	97,000.17	170,264.66	-73,264.49	57.0%
Fire Protection	1,113.58	1,475.00	-361.42	75.5%
Fire Works Display	0.00	0.00	0.00	0.0%
Impact Fees	30,779.12	150,000.00	-119,220.88	20.5%
Incident Report	0.00	0.00	0.00	0.0%
Inspection Fees	900.00	1,000.00	-100.00	90.0%
Interest Income-General Fund	21,488.47	14,000.00	7,488.47	153.5%
Miscellaneous Service Revenues	20.04	1,500.00	-1,479.96	1.3%
Permit Fees	220.00	1,500.00	-1,280.00	14.7%
Plan Review Fees	3,944.28	3,500.00	444.28	112.7%
Property Taxes	2,208,307.49	2,313,696.00	-105,388.51	95.4%
PT Contribution to Other Gover.	0.00	300,000.00	-300,000.00	0.0%
Reimburse Dental	0.00	0.00	0.00	0.0%
Returned Check Fee	-25.00			
Total Income	3,010,673.22	4,195,754.20	-1,185,080.98	71.8%
Gross Profit	3,010,673.22	4,195,754.20	-1,185,080.98	71.8%
Expense				
800 Communications	2,695.04	11,040.00	-8,344.96	24.4%
Administrative Control Board				
Board of Directors Payroll	24,500.00	30,000.00	-5,500.00	81.7%
Total Administrative Control Board	24,500.00	30,000.00	-5,500.00	81.7%
Administrative Fees	0.00	0.00	0.00	0.0%
Bank Charges	3,738.75	4,890.00	-1,151.25	76.5%
Clothing Allowance	26,438.74	26,737.50	-298.76	98.9%
Collection Contract				
Health Care Finance Assessment	20,957.15	38,976.00	-18,018.85	53.8%
IRIS Medical	45,878.08	72,000.00	-26,121.92	63.7%
Collection Contract - Other	0.00	0.00	0.00	0.0%
Total Collection Contract	66,835.23	110,976.00	-44,140.77	60.2%
Computer Maintenance & Supply				
Computer Maint & Supply	9,615.81	19,000.00	-9,384.19	50.6%
ERS Annual User Fee	4,228.00	4,230.00	-2.00	100.0%
Rover Movable - Spotted Dog	1,060.00	1,100.00	-40.00	96.4%
Computer Maintenance & Supply - Other	136.13	0.00	136.13	100.0%
Total Computer Maintenance & Supply	15,039.94	24,330.00	-9,290.06	61.8%
Computer Maintenance Supply	0.00	0.00	0.00	0.0%
Contributions to Other Govt	0.00	300,000.00	-300,000.00	0.0%
Dispatch Services	63,756.00	85,000.00	-21,244.00	75.0%
EA Assistance Program	2,030.00	2,760.00	-730.00	73.6%
Employees Wages				
Full Time Employee Wages				
Auto Overtime	80,659.15	105,323.35	-24,664.20	76.6%
Differential Pay	3,653.89	5,000.06	-1,346.17	73.1%
Hourly Acting Captain	67,031.25	80,000.00	-12,968.75	83.8%
Retro Pay	2,803.40			
Salary	76,573.71	107,205.80	-30,632.09	71.4%
Sick Leave	37,229.11			
Vacation Leave	80,240.53			
Full Time Employee Wages - Other	699,942.66	1,206,023.10	-506,080.44	58.0%
Total Full Time Employee Wages	1,048,133.70	1,503,552.31	-455,418.61	69.7%

North Davis Fire District Profit & Loss Budget vs. Actual July 2017 through March 2018

	Jul '17 - Mar...	Budget	\$ Over Bud...	% of Budget
Part-Time Employee Wages	189,734.33	264,956.17	-75,221.84	71.6%
Employees Wages - Other	0.00	0.00	0.00	0.0%
Total Employees Wages	1,237,868.03	1,768,508.48	-530,640.45	70.0%
Equipment Maintenance & Supply	26,228.71	36,517.00	-10,288.29	71.8%
FICA	92,830.89	137,545.71	-44,714.82	67.5%
Fleet Fund Capital Exp	0.00	96,300.00	-96,300.00	0.0%
Grant Expenses	0.00	0.00	0.00	0.0%
Insurance (Health)				
AFLAC Cancer Policy	7,084.16	10,572.12	-3,487.96	67.0%
Dental Insurance	0.00	0.00	0.00	0.0%
Disability Insurance	211.52	343.45	-131.93	61.6%
Life Insurance	1,822.93	2,802.60	-979.67	65.0%
Insurance (Health) - Other	175,293.86	293,610.21	-118,316.35	59.7%
Total Insurance (Health)	184,412.47	307,328.38	-122,915.91	60.0%
Lease Obligation-interest	25,226.86	25,226.86	0.00	100.0%
Lease Obligations-principal	111,742.60	111,742.60	0.00	100.0%
Liability Insurance (Risk Manag	70,420.00	61,311.55	9,108.45	114.9%
Medical Supplies	0.00	0.00	0.00	0.0%
Medical Supplies Expenses	29,360.61	50,175.00	-20,814.39	58.5%
Misc Services				
Duty Crew Fitness Pass	0.00	500.00	-500.00	0.0%
Firefighter Testing	0.00	1,600.00	-1,600.00	0.0%
New Employee Drug Testing	330.00	500.00	-170.00	66.0%
Yearly Ambulance License Fees	0.00	1,500.00	-1,500.00	0.0%
Misc Services - Other	0.00	8,815.00	-8,815.00	0.0%
Total Misc Services	330.00	12,915.00	-12,585.00	2.6%
Misc Supplies	0.00	0.00	0.00	0.0%
Misc. Equipment	32,082.34	47,150.00	-15,067.66	68.0%
Office supply & expenses	9,219.42	9,840.00	-620.58	93.7%
Paramedics	30,891.09	48,000.00	-17,108.91	64.4%
Payroll Expenses	890.16			
Professional Services				
Accountant Fees	13,225.00	22,800.00	-9,575.00	58.0%
Attorney	9,500.00	10,200.00	-700.00	93.1%
Auditor	9,000.00	8,000.00	1,000.00	112.5%
Blueline Drug Testin	851.39	1,200.00	-348.61	70.9%
Bond Trustee (Zions Bond)	2,000.00	2,000.00	0.00	100.0%
Bonding	1,072.00	587.00	485.00	182.6%
Medical Advisor	6,300.00	8,400.00	-2,100.00	75.0%
Payroll Administration	4,493.50	6,480.00	-1,986.50	69.3%
Prof. Services - Plats, Etc.	9,873.19	4,500.00	5,373.19	219.4%
Transparancy	500.00	2,500.00	-2,000.00	20.0%
Professional Services - Other	2,183.75	0.00	2,183.75	100.0%
Total Professional Services	58,998.83	66,667.00	-7,668.17	88.5%
Retirement	163,616.23	258,423.51	-94,807.28	63.3%
Shipping Charges	21.67	0.00	21.67	100.0%
Special Department Allowance	16,819.71	20,115.00	-3,295.29	83.6%
Subscriptions, Memberships	11,235.92	12,359.00	-1,123.08	90.9%
Travel and Training	34,200.64	53,410.00	-19,209.36	64.0%
Unemployment	3,000.43			
Utah Disability Death Benefit	0.00	2,470.00	-2,470.00	0.0%
Utilities (Gas,Power,Phones)				
Verizon	14,727.52	18,000.00	-3,272.48	81.8%
Utilities (Gas,Power,Phones) - Other	35,485.09	54,765.00	-19,279.91	64.8%
Total Utilities (Gas,Power,Phones)	50,212.61	72,765.00	-22,552.39	69.0%

North Davis Fire District Profit & Loss Budget vs. Actual July 2017 through March 2018

	Jul '17 - Mar...	Budget	\$ Over Bud...	% of Budget
Vehicle Maintenance	66,210.91	87,954.00	-21,743.09	75.3%
Workmans Comp	41,995.22	49,299.83	-7,304.61	85.2%
Total Expense	2,502,849.05	3,931,757.42	-1,428,908.37	63.7%
Net Ordinary Income	507,824.17	263,996.78	243,827.39	192.4%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Gain on Sale of Assets	0.00	0.00	0.00	0.0%
Total Capital Projects Inc 3	0.00	0.00	0.00	0.0%
Debt Service Inc 2				
Interest Income	0.00	0.00	0.00	0.0%
Total Debt Service Inc 2	0.00	0.00	0.00	0.0%
Total Other Income	0.00	0.00	0.00	0.0%
Other Expense				
Capital Projects Exp 3				
Equipment	14,975.59	11,400.00	3,575.59	131.4%
Office Equipment	2,867.00	3,450.00	-583.00	83.1%
Vehicles	378,598.03	373,716.51	4,881.52	101.3%
Capital Projects Exp 3 - Other	0.00	0.00	0.00	0.0%
Total Capital Projects Exp 3	396,440.62	388,566.51	7,874.11	102.0%
Debt Service Exp 2				
Interest Expense	32,701.50	65,403.00	-32,701.50	50.0%
Principal	0.00	165,000.00	-165,000.00	0.0%
Total Debt Service Exp 2	32,701.50	230,403.00	-197,701.50	14.2%
Total Other Expense	429,142.12	618,969.51	-189,827.39	69.3%
Net Other Income	-429,142.12	-618,969.51	189,827.39	69.3%
Net Income	78,682.05	-354,972.73	433,654.78	-22.2%



ADMINISTRATIVE CONTROL BOARD SUMMARY SHEET

April 19, 2018

Agenda Item: Resolution 2018R-02, of a Memorandum of Understanding (MOU) Between Clinton City Fire Department, Farmington City Fire Department, Hill Air Force Base Fire Department, Kaysville City Fire Department, Layton City Fire Department, North Davis Fire District, South Davis Metro Fire District, South Weber Fire Department and Syracuse City Fire Department (The Davis County Fire Investigation Team).

Information: Since July 1, 2017, the North Davis Fire District has operated as the Fire Department for Sunset City. The current Memorandum of Understanding (MOU) includes Sunset City Fire Department as a member of The Davis County Fire Investigation Team. The MOU must be amended to remove Sunset City Fire Department as a member of The Davis County Fire Investigation Team.

Recommendation: Administration recommends approving Resolution 2018R-02, an Amendment to the Memorandum of Understanding (MOU) Between Clinton City Fire Department, Farmington City Fire Department, Hill Air Force Base Fire Department, Kaysville City Fire Department, Layton City Fire Department, North Davis Fire District, South Davis Metro Fire District, South Weber Fire Department and Syracuse City Fire Department (The Davis County Fire Investigation Team).

RESOLUTION NO: 2018R-02

**AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN THE NORTH DAVIS FIRE DISTRICT AND THE DAVIS COUNTY FIRE
INVESTGATION TEAM AND PROVIDING FOR AND EFFECTIVE DATE.**

WHEREAS, various fire departments in Davis County previously entered into a Memorandum of Understanding (the “Memorandum”) for the purpose of establishing a professional fire investigation team to be known as the Davis County Fire Investigation Team (the “Team”); and,

WHEREAS, the North Davis Fire District has been participating as a member of the Team under the terms and provisions of the Memorandum; and,

WHEREAS, the Fire Chief of the District has recommended that the District sign the Amendment to the Memorandum; and,

WHEREAS, the Administrative Control Board has reviewed the Amendment to the Memorandum of Understanding (MOU) and accepts the recommendation of the Fire Chief.

NOW, THEREFORE, BE IT RESOLVED by the Administrative Control Board of the North Davis Fire District that the Memorandum of Understanding attached hereto is made part of this Resolution and is hereby approved for and on behalf of the North Davis Fire District and Chief Mark Becraft and Chairman Gary Petersen are hereby authorized and directed to sign the Amendment to the Memorandum of Understanding for and on behalf of the North Davis Fire District. This Resolution will become effective immediately upon passage.

PASSED AND ADPOTED this 19th day of April, 2018.

NORTH DAVIS FIRE DISTRICT

Gary Petersen, Chairman

ATTEST:

Misty Rogers, District Clerk

**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
CLINTON CITY FIRE DEPARTMENT
FARMINGTON CITY FIRE DEPARTMENT
HILL AIR FORCE BASE FIRE DEPARTMENT
KAYSVILLE CITY FIRE DEPARTMENT
LAYTON CITY FIRE DEPARTMENT
NORTH DAVIS FIRE DISTRICT
SOUTH DAVIS METRO FIRE DISTRICT
SOUTH WEBER FIRE DEPARTMENT
SYRACUSE CITY FIRE DEPARTMENT**

Purpose of the MOU: To define parameters and responsibilities of all parties of the above listed agencies and to assure the creation and maintenance of a high quality, professional, multi agency fire investigation team. This team will be called “The Davis County Fire Investigation Team” and hereinafter referred to as “The Team”.

Background: Each agency has been involved in fire investigations to determine origin and cause of various fires within their respective jurisdictions. Each agency recognizes that fires may occur which would require the need for additional personnel who are trained and/or certified in fire investigations. With the utilization of the trained and/or certified fire investigation team members, each agency will be assured that a thorough, professional investigation will be conducted following a scientific method as outlined in National Fire Protection Association (NFPA) 921 Guide for Fire and Explosion Investigations.

Parameters: When activated, the team members will operate under the Incident Command of the requesting/activating agency.

Purpose of The Team:

To determine the origin and cause of each fire at the request of a participating agency or jurisdiction.

To develop and share information about:

arsonists, their methods of operation and allied criminal activities,
investigative techniques.

To provide automatic, mutual assistance to other agencies requiring additional resources for a comprehensive and timely investigation of the circumstances surrounding a fire for civil and criminal purposes.

Direction and Administration:

Activation

When the Incident Commander (IC) of a fire or explosion incident makes the determination that the circumstances of the incident may significantly impact the capabilities of their fire investigation personnel, the IC may activate The Team through their dispatch center.

These situations may include but are not limited to the following:

- Suspicious fires
- Multiple alarms
- High dollar loss
- Large building or fire area
- Fatality and/or injury fires
- Requirement for more manpower
- Investigations that may take more than 3 hours
- Where more technical assistance is required
- Where more specialized expertise is desired
- Where the investigation by the agency might constitute a conflict of interest (ie., fire of property owned or under the care of a fire department or city employee)
- Local fire investigator is not available

Deployment

Once a team member receives notification of activation, they will notify their respective supervisor and then respond directly to the scene or the staging area identified. The Team will operate under the IC of the incident/investigation and will augment the existing investigation.

Operation

The Team will operate under the Mutual Aid agreement currently in effect in Davis County. The IC that requested activation of The Team will assume command of the operations of The Team for that incident. All members of The Team will report to and operate under the IC of the requesting agency.

Equipment/Funding

Each agency will provide their participants in The Team with tools and equipment necessary to conduct fire investigations. Each agency will provide the costs, (wages, equipment, supplies, etc.) for their own members. When expendable items are utilized they will be replaced by the agency requesting The Team with equal or greater valued items, or the costs thereof will be reimbursed to the agency providing the items.

Benefits

- Facilitates a quicker “back in service” time for fire fighting crews by not tying them up at the scene of a fire to assist in the investigation.
- Provides each fire investigator on The Team with the opportunity for more fire investigation experience.
- Provides additional manpower of trained/certified personnel to assist in the investigation

Clinton City Fire Department

David Olsen, Chief

Dennis Cluff, City Manager

Date

Date

Farmington City Fire Department

Guido Smith, Chief

Dave Millheim, City Manager

Date

Date

Hill Air Force Base Fire Department

Brian Anderson, Chief

Harry Briesmaster, 75th CEG Commander

Date

Date

Kaysville City Fire Department

Paul Erickson, Chief

Shayne Scott, City Manager

Date

Date

Layton City Fire Department

Kevin Ward, Chief

Alex Jensen, City Manager

Date

Date

North Davis Fire District

Mark Becraft, Chief

Gary Petersen, Board Chairperson

Date

Date

South Davis Metro Fire Agency

Jeff Bassett, Chief

Randy Lewis, Board Chairperson

Date

Date

South Weber Fire Department

Derek Tolman, Chief

Mark McRae, City Manager

Date

Date

Syracuse City Fire Department

Aaron Byington, Chief

Brody Bovero, City Manager

Date

Date



ADMINISTRATIVE CONTROL BOARD
SUMMARY SHEET

April 19, 2018

Agenda Item: Discussion of North Davis Fire District Tentative Budget for Fiscal Year 2018/2019 and Amended Budget for Fiscal Year 2017/2018.

Information: The budget committee and administration of the North Davis Fire District have worked closely to draft a tentative budget for Fiscal Year 2018/2019.

Recommendation: The North Davis Fire District Administrative Control Board should schedule public hearings for the following

1. Discussion of FY2018/2019 Tentative Budget and FY2017/2018 Amended Budget
 - a. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2018/2019 Tentative Budget (May 24, 2018)
 - b. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2017/2018 Amended Budget (June 21, 2018)
 - c. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2018/2019 Final Budget (June 21, 2018)



**NORTH DAVIS FIRE DISTRICT
GENERAL FUND**

FISCAL YEAR 2018 - 2019

TENTATIVE BUDGET - DRAFT

DRAFT

NORTH DAVIS FIRE DISTRICT
DESCRIPTION
2-001 CAPITAL PROJECT EXPENSES 2018-2019

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MOTOROLA RADIOS	2	\$ 3,500.00	\$ 7,000.00
2	RECLINERS - STATION 41	2	\$ 700.00	\$ 1,400.00
3	GAS MONITOR - MULTI RAY	1	\$ 7,500.00	\$ 7,500.00
4	RESURFACE ST 41 & ST 42 PARKING LOTS	2	\$ 7,500.00	\$ 15,000.00
5	STUCO REPAIR - STATION 41 (NORTHSIDE OF BUILDING)	1	\$ 8,000.00	\$ 8,000.00
6				
			FY2017 TOTAL	\$ 38,900.00

In FY2018, 6 recliners were put at station 42. This will finish up the purchase of new recliners for both stations

[CLICK HERE TO GO TO REVENUES](#)
[CLICK HERE TO GO TO EXPENSES](#)

Budgeted in FY2017-2018				
	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TRUCK 401 TRUCK REPLACEMENT	1	\$ 55,449.00	\$ 55,449.00
2	TRUCK 401 TRUCK LIGHT PACKAGE	1	\$ 7,000.00	\$ 7,000.00
3	AMBULANCE - TYPE 11 2017	1	\$ 180,000.00	\$ 180,000.00
4	GAS MONITOR - MULTI RAY	1	\$ 7,500.00	\$ 7,500.00
5	SURFACE PRO LAPTOPS	3	\$ 1,150.00	\$ 3,450.00
6	STATION 41 RECLINERS	6	\$ 650.00	\$ 3,900.00
7	AMBULANCE - Sunset Ordered Amb	1	\$ 120,000.00	\$ 120,000.00
8	MOTOROLA RADIOS (Sunset Annexation)	1	\$ 3,258.88	\$ 3,258.88
9	STRYKER GURNEY (Sunset Annexation)	1	\$ 8,008.63	\$ 8,008.63
10	REFRIGERATORS - STATION 41	3		\$ 4,006.15
11	CASCADE SYSTEMS	2	\$ 45,115.00	\$ 90,230.00
			FY2017 TOTAL	\$ 482,802.66

Emergency Purchase
Emergency Purchase

**NORTH DAVIS FIRE DISTRICT
CAPITAL PROJECTS**

DRAFT

**DESCRIPTION
3-002 CAPITAL FUND BALANCE 2018-2019**

LINE	ITEM DESCRIPTION		
1	BEGINNING FUND BALANCE		\$ 1,198,868.00
2	INTEREST INCOME		\$ 14,241.00
3	SALE OF		\$ -
4	SALE OF		\$ -
5	LEASE PROCEEDS		
6			
7	TRANSFERS IN FROM GENERAL FUND		\$ 0.00
8			
9			
10	APPRORIATION OF FUND BALANCE		
11			
12			
13			
14			
15			
16	AVAILABLE FUNDS		\$ 1,213,109.00
17			
18	EXPENSES CAPTIAL PROJECTS		\$ 38,900.00
19	APPRORIATION FROM CAPITAL TO GENERAL FUND		\$ -
20	TRANSFER OUT TO GENERAL FUND		
21			
	ENDING FUND BALACE		\$ 1,174,209.00

- CLICK HERE TO GO TO REVENUES
- CLICK HERE TO GO TO USES OF FUNDS
- CLICK HERE TO GO TO CAPITAL EXPENSES

**NORTH DAVIS FIRE DISTRICT
DEBT SERVICE**

DRAFT

**DESCRIPTION
3-003 DEBT SERVICE 2018-2019**

LINE	ITEM DESCRIPTION			
1	BEGINNING FUND BALANCE		\$	66,341.00
2	INTEREST INCOME		\$	1,047.00
3				
4				
5				
6	TRANSFERS IN FROM GENERAL FUND		\$	229,826.00
7				
8				
9				
10				
11				
12				
13				
14				
15	AVAILABLE FUNDS		\$	297,214.00
16				
17	DEBT SERVICE PRINCIPAL		\$	170,000.00
18	DEBT SERVICE INTEREST		\$	59,826.00
19				
20				
21	ENDING FUND BALACE		\$	67,388.00

DRAFT

**1560 NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019
USES OF FUNDS**

LINE	DESCRIPTION	ACCT. TOTAL	
1	001 PERM EMPLOYEE WAGES	\$ 1,596,721.38	\$ 1,600,034.20
2	002 OVERTIME	\$ 49,406.28	
3	003 PART-TIME EMPLOYEE WAGES	\$ 300,939.20	
4	003 PART-TIME EMPLOYEE WAGES/TRANSFER SHIFTS	\$ -	
5	004 MERIT PAY	\$ 3,312.82	
6	005 BOARD WAGES	\$ 38,000.00	
7	006 F.I.C.A.	\$ 152,111.05	
8	007 RETIREMENT	\$ 274,449.11	
9	008 INSURANCE (HEALTH)	\$ 349,303.65	
10	009 UTAH DISABILITY DEATH BENEFIT	\$ 2,470.00	
11	010 WORKMANS COMP	\$ 59,185.00	
12	012 BANK CHARGES	\$ 4,890.00	
13	013 EMPLOYEE ASSISTANCE PROGRAM	\$ 2,880.00	\$ 29,287.50
14	014 CLOTHING ALLOWANCE - FULL TIME	\$ 24,087.50	
15	015 CLOTHING ALLOWANCE - PART TIME	\$ 5,200.00	
16	016 SUBSCRIPTIONS, MEMBERSHIPS	\$ 14,005.00	
17	017 TRAVEL AND TRAINING	\$ 51,475.00	
18	018 OFFICE SUPPLY AND EXPENSE	\$ 8,500.00	
19	019 EQUIPMENT MAINTENANCE AND SUPPLY	\$ 39,467.00	
20	020 VEHICLE MAINTENANCE	\$ 86,954.00	
21	021 COMPUTER MAINTENANCE AND SUPPLY	\$ 21,930.00	
22	022 UTILITIES (GAS, POWER, PHONES)	\$ 72,801.00	
23	023 800 COMMUNICATIONS	\$ 2,000.00	
24	024 DISPATCH SERVICES	\$ 85,000.00	
25	025 SPECIAL DEPARTMENT ALLOWANCE	\$ 21,885.00	
26	026 GRANT EXPENSES	\$ -	
27	027 LIABILITY INSURANCE (RISK MANAGEMENT)	\$ 75,801.50	
28	028 COLLECTION CONTRACT (IRIS MEDICAL)	\$ 117,030.00	
29	029 MEDICAL SUPPLIES	\$ 44,750.00	
30	031 PARAMEDIC FEE	\$ 51,600.00	
31	032 MISC. SERVICES	\$ 14,730.00	
32	033 PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	\$ 66,185.00	
33	034 MISC. EQUIPMENT	\$ 35,100.00	
34	35 LEASE OBLIGATION	\$ 136,969.46	
35	036 FLEET FUND	\$ 80,000.00	
35	037 TRANSFER TO DEBT SERVICE	\$ 229,826.00	
	038 CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	\$ 204,382.00	Property Tax Revenue Received by RDA's in West Point & Clearfield
	TOTAL	\$ 4,323,346.94	

	036 TRANSFER TO CAPITAL PROJECTS BUDGET	\$ 0.00
	TOTAL BUDGET WITH TRANSFER TO CAPITAL	\$ 4,323,346.94
	CLICK HERE TO GO TO REVENUES	
	CLICK HERE TO GO TO USES OF FUNDS	
	CLICK HERE TO GO TO CAPITAL PROJECTS FUND BALANCE	
	CLICK HERE TO GO TO CAPITAL EXPENSES	
	CLICK HERE TO GO TO TRANSFER TO CAPITAL	

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019
3-001 REVENUES**

DRAFT

ESTIMATES

1	TOTAL AMBULANCE	\$ 1,146,479.68
2	CONTRACT SERVICE (Sunset Service Fee - estimate 12 month)	\$ 190,095.96
3	EMS PER CAPITA	\$ 3,000.00
4	EMS COMPETITIVE GRANT	
5	UTAH STATE FORESTRY GRANT	
6	FEMA ASSISTANCE TO FIREFIGHTERS GRANT	.
7	FALSE ALARM FEES	
8	IMPACT FEES	\$ 45,000.00
9	INCIDENT REPORTS	
10	INTEREST INCOME	\$ 14,000.00
11	INSPECTION FEES	\$ 1,000.00
12	MISCELLANEOUS SERVICE REVENUES	\$ 1,500.00
13	USAR AND HAZMAT WAGE REIMBURSEMENT	
14	PERMIT FEES	\$ 1,500.00
15	PLAN REVIEW FEES	\$ 3,500.00
16	FIRE PROTECTION UNICORPORATED COUNTY	\$ 1,475.00
17	FEE IN LIEU OF TAXES AND AGE BASED FEES	\$ 170,264.66
18	PROPERTY TAXES	\$ 2,358,696.00
19	PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	\$ 204,382.00
20	APPROPRIATION OF FUND BALANCE CAPITAL	\$ -
21	APPROPRIATION OF FUND BALANCE	\$ 182,453.64
22	TRANSFER IN FROM CAPITAL PROJECTS	
TOTAL REVENUES		\$ 4,323,346.94

Projected amount to be received in FY2019 (same amount as in FY2018)

Full year of contract service with Sunset City.

Misty Rogers: Anticipated Clearfield & West Point City Development. Possible Lifetime Product expansion (\$300,000).

FEE IN LIEU & PROPERTY TAX Growth (1.94% increase from previous year).

\$ 2,528,960.66

Amount found on CTR Data Entry Website and from Child Richards.

Misty Rogers: Projected amount received from maintaining the rate of 0.001182, (personal property tax, property tax and new growth of 1.5% and the recommendation of Treasurer of NDFD)

FY2018 Budgeted Revenues
\$ 1,146,479.68
\$ 89,338.86
\$ 3,000.00
\$ 150,000.00
\$ 14,000.00
\$ 1,000.00
\$ 1,500.00
\$ 1,500.00
\$ 3,500.00
\$ 1,475.00
\$ 170,264.66
\$ 2,313,696.00
\$ 300,000.00
\$ 4,195,754.20

- [CLICK HERE TO RETURN TO USES OF FUNDS](#)
- [CLICK HERE TO GO TO CAPITAL PROJECTS](#)
- [CLICK HERE TO GO TO CAPITAL EXPENSES](#)

DRAFT

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DESCRIPTION

001 PERMANENT EMPLOYEE WAGES - Fulltime

LINE	ITEM DESCRIPTION	PAY PERIOD	UNIT PRICE	CURRENT	TIER	BUDGETED FY2018
				AMOUNT		
1	Fire Chief	26	\$ 4,247.20	\$ 110,427.20	1	
2	Deputy Chief	26	\$ 3,925.11	\$ 102,052.86	1	
3	Executive Secretary/District Clerk	26	\$ 2,424.62	\$ 63,040.12	1	
4	Battalion Chief	30	\$ 2,892.47	\$ 86,774.10	1	
5	Battalion Chief	30	\$ 2,714.51	\$ 81,435.30	1	
6	Battalion Chief	30	\$ 2,625.42	\$ 78,762.60	1	
7	Captain	30	\$ 2,691.07	\$ 80,732.10	1	
8	Captain	30	\$ 2,102.30	\$ 63,069.00	1	
9	Captain	30	\$ 2,438.02	\$ 73,140.60	1	
	Fire Marshal – Differential Pay INCLUDED IN DEPUTY CHIEF WAGE		\$ -	\$ -		
	Acting Captain Pay		\$ -	\$ -		
	FIREFIIGHTERS					
10	Fulltime Firefighter	30	1416.24	\$ 42,487.20	2	
11	Fulltime Firefighter	30	1416.24	\$ 42,487.20	2	
12	Fulltime Firefighter	30	1889.03	\$ 56,670.90	1	
13	Fulltime Firefighter	30	1451.54	\$ 43,546.20	2	
14	Fulltime Firefighter	30	1525.02	\$ 45,750.60	2	
15	Fulltime Firefighter	30	1563.15	\$ 46,894.50	2	
16	Fulltime Firefighter	30	1499.99	\$ 44,999.70	2	
17	Fulltime Firefighter	30	1399.89	\$ 41,996.70	2	
18	Fulltime Firefighter	30	1890.03	\$ 56,700.90	1	
19	Fulltime Firefighter	30	1812.77	\$ 54,383.10	1	
20	Fulltime Firefighter	30	1398.89	\$ 41,966.70	2	
21	Fulltime Firefighter	30	1398.89	\$ 41,966.70	2	
22	Fulltime Firefighter	30	1832.85	\$ 54,985.50	1	
23	Fulltime Firefighter	30	1833.85	\$ 55,015.50	1	
24	Fulltime Firefighter	30	1962.26	\$ 58,867.80	1	
25	Fulltime Firefighter	30	1487.83	\$ 44,634.90	2	
26	Fulltime Firefighter	30	1398.89	\$ 41,966.70	2	
27	Fulltime Firefighter	30	1398.89	\$ 41,966.70	2	
			TOTAL	\$1,596,721.38		
						\$1,361,556.96

[CLICK HERE TO RETURN TO USES OF FUNDS](#)

DRAFT

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019
DESCRIPTION**

002 OVERTIME - Fulltime Employees

QUANTITY UNIT PRICE

LINE	ITEM DESCRIPTION	Hours	1/2 time accrual		Budgeted FY2018
1	Battalion Chief	150	\$ 15.06	\$ 2,259.74	
2	Battalion Chief	150	\$ 14.14	\$ 2,120.71	
3	Battalion Chief	150	\$ 13.67	\$ 2,051.11	
4	Captain	150	\$ 14.02	\$ 2,102.40	
5	Captain Kevin Lloyd	150	\$ 10.95	\$ 1,642.42	
6	Captain	150	\$ 12.70	\$ 1,904.70	
7	Fulltime Firefighter	150	\$ 7.38	\$ 1,106.44	
8	Fulltime Firefighter	150	\$ 7.38	\$ 1,106.44	
9	Fulltime Firefighter	150	\$ 9.84	\$ 1,475.80	
10	Fulltime Firefighter	150	\$ 7.56	\$ 1,134.02	
11	Fulltime Firefighter	150	\$ 7.94	\$ 1,191.42	
12	Fulltime Firefighter	150	\$ 8.14	\$ 1,221.21	
13	Fulltime Firefighter	150	\$ 7.81	\$ 1,171.87	
14	Fulltime Firefighter	150	\$ 7.29	\$ 1,093.66	
15	Fulltime Firefighter	150	\$ 9.84	\$ 1,476.59	
16	Fulltime Firefighter	150	\$ 9.44	\$ 1,416.23	
17	Fulltime Firefighter	150	\$ 7.29	\$ 1,092.88	
18	Fulltime Firefighter	150	\$ 7.29	\$ 1,092.88	
19	Fulltime Firefighter	150	\$ 9.55	\$ 1,431.91	
20	Fulltime Firefighter	150	\$ 9.55	\$ 1,432.70	
21	Fulltime Firefighter	150	\$ 10.22	\$ 1,533.02	
22	Fulltime Firefighter	150	\$ 7.75	\$ 1,162.37	
23	Fulltime Firefighter	150	\$ 7.29	\$ 1,092.88	
24	Fulltime Firefighter	150	\$ 7.29	\$ 1,092.88	
	Scheduled overtime			\$ 34,406.28	\$ 90,323.35
				\$ -	
	Overtime Contingency			\$ 15,000.00	\$ 15,000.00
			TOTAL	\$ 49,406.28	\$ 105,323.35

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
003 PART-TIME EMPLOYEES**

DRAFT

FY2018 Evals are pending. Therefore the wage projected wage for FY2019 is estimated.

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Part-time Firefighter	\$ 15.33		
2	Part-time Firefighter	\$ 19.86		
3	Part-time Firefighter	\$ 19.67		
4	Part-time Firefighter	\$ 15.08		
5	Part-time Firefighter	\$ 19.67		
6	Part-time Firefighter	\$ 15.53		
7	Part-time Firefighter	\$ 14.85		
8	Part-time Firefighter	\$ 19.76		
9	Part-time Firefighter	\$ 18.98		
10	Part-time Firefighter	\$ 15.53		
11	Part-time Firefighter	\$ 15.08		
12	Part-time Firefighter	\$ 16.47		
13	Part-time Firefighter	\$ 19.86		
14	Part-time Firefighter	\$ 19.67		
15	Part-time Firefighter	\$ 16.47		
16	Part-time Firefighter	\$ 19.11		
17	Part-time Firefighter	\$ 17.48		
18	Part-time Firefighter	\$ 15.99		
19	Part-time Firefighter	\$ 19.67		
20	Part-time Firefighter	\$ 17.48		
21	Part-time Firefighter Slot	\$ 14.21		
	AVERAGE RATE OF PAY	\$ 17.42		
	CLICK HERE TO RETURN TO USES OF FUNDS			
22	PART-TIME STATION MANNING/DRILL			\$ 169,963.20
23	PART-TIME LEAVE COVERAGE			\$ 125,976.00
24	PART-TIME PUB ED / OPEN HOUSE			\$ 5,000.00
25	PART-TIME CONTINGENCY			\$ -
	<i>Added Part-time Contingency</i>		TOTAL	\$ 300,939.20

\$ 17,539.20	Drill
\$ 152,424.00	Station Manning
\$ 169,963.20	Total Cost

Total of Drill & Station Manning
2 drill per month @ 2 hours with 21 ff attending x \$17.40 x 12 months = \$17,539.20

Station 42 - 365 days with 1 firefighter 24 hours per day = 8760 hours at average of \$7.40 per hour = \$152,424.00

TOTAL = \$153,455.28

\$ 74,949.61	Sick/Vacation Coverage
\$ 38,599.47	Use or Lose Coverage
\$ 113,549.08	Total Cost

Emergency Part-time call back AND SICK LEAVE AND VACATION COVERAGE. 4,783 HOURS @\$17.40 PER HOUR AVERAGE = \$83,224.20

WE HAVE 14 EMPLOYEES AT USE OR LOSE THIS YEAR. 2,457 HOURS @ 17.40 PER HOUR = \$42,751.80

Total \$113,549.08

FY2018	
\$	153,064.56
\$	113,450.80
\$	5,000.00
\$	15,700.00
\$	287,215.36
\$	258,493.82
	Reduction at total .10

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
004 MERIT PAY INCREASE**

DRAFT

Full-time ADMINISTRATION

Fire Chief Becraft
Deputy Chief Taylor
Misty Rogers
Chief Weekes
Chief Youngberg
Chief Hadley
Captain Lloyd
Captain Tremea
Captain Montgomery
Full-time Firefighters
Bassett, Holly
Belliston, Chris
Call, Scott
Combe, Myles
Coyle, Charlotte
Harrington, Steve
Iarossi, Anthony
Judson, Nate
Kortright, Mark
Langston, Coy
Love, Todd
McGuire, ShayLynn
Meek, John
Peters, Jeff
Rawlings, Mike
Rhees, Josh
Sholly, Garrett
Stoker, TJ

Part-Time Firefighters

Adams, Talon
Coleman, Daren
Holman, Dan
Furlong, Tyler
Haskin, Nick
Hawkins, Mike
King, Brady
King, Curt
Krage, Jeremy
Montomgery, Kyle
Moore, Sarah
O'Donnell, W. Russ
Oliver, Jason
Padilla, Izan
Powers, David
Rast, Jake
Rhoades, Ryan
Sobers, Jacob
Schlager, Brian
Oyler, Kelcee
PT Slot

FY2018 BUDGET	
PERM WAGES	\$ 1,361,556.96
PART-TIME WAGES	\$ 258,493.82
TRANSFERS	
OVERTIME WAGES	\$ 105,323.35
TOTAL WAGES	\$ 1,725,374.13
TOTAL WITH 2.5% INCREASE	\$ 1,768,508.49
TOTAL MERIT	\$ 43,134.35

PERM WAGES	\$ 1,596,721.38
PART TIME WAGES	\$ 300,939.20
TRANSFERS	\$ -
OVERTIME WAGES	\$ 49,406.28
TOTAL WAGES	\$ 1,947,066.86

MERIT INCREASE

TOTAL WITH 2.5% INCREASE	TOTAL MERIT
0.03	\$ 3,312.82
\$ 113,740.02	\$ 3,312.82

Admin & BC Merit	\$ 110,427.20
-----------------------------	---------------

Misty Rogers:
Chief Total Wages for FY2019

Misty Rogers:
Merit of 3% Budgetd for Chief

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Increase do to implementation of wage study

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
005 ADMINISTRATIVE CONTROL BOARD WAGES**

LINE	ITEM DESCRIPTION (Quarterly Compensation)	QUANTITY	UNIT PRICE	AMOUNT
1	Chairman - West Point	4	\$ 1,250.00	\$ 5,000.00
2	Vice-Chairman - Clearfield	4	\$ 1,250.00	\$ 5,000.00
3	Board Member Position - West Point	4	\$ 1,000.00	\$ 4,000.00
4	Board Member Position - Clearfield	4	\$ 1,000.00	\$ 4,000.00
5	Board Member Position - Clearfield	4	\$ 1,000.00	\$ 4,000.00
6	Board Member Position - Clearfield	4	\$ 1,000.00	\$ 4,000.00
7	Board Member Position - At-Large Position Clearfield	4	\$ 1,000.00	\$ 4,000.00
8	Board Member Position - Sunset (Ex-Officio)	4	\$ 1,000.00	\$ 4,000.00
9	Board Member Position - Sunset (Ex-Officio)	4	\$ 1,000.00	\$ 4,000.00
			TOTAL	\$ 38,000.00

Budgetd FY2018	
TOTAL	\$ 30,000.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
006 F.I.C.A.**

LINE	ITEM DESCRIPTION	QTY.	UNIT PRICE	0.0765	PERCENT
				AMOUNT	PERM WAGES
1	Fire Chief			\$ 8,447.68	\$ 110,427.20
2	Deputy Chief			\$ 7,807.04	\$ 102,052.86
3	Executive Secretary / District Clerk			\$ 4,822.57	\$ 63,040.12
4	Battalion Chief			\$ 6,638.22	\$ 86,774.10
5	Battalion Chief			\$ 6,229.80	\$ 81,435.30
6	Battalion Chief			\$ 6,025.34	\$ 78,762.60
7	Captain			\$ 6,176.01	\$ 80,732.10
8	Captain			\$ 4,824.78	\$ 63,069.00
9	Captain			\$ 5,595.26	\$ 73,140.60
	Fire Marshal – Differential Pay			\$ -	\$ -
10	Fulltime Firefighter			\$ 3,250.27	\$ 42,487.20
11	Fulltime Firefighter			\$ 3,250.27	\$ 42,487.20
12	Fulltime Firefighter			\$ 4,335.32	\$ 56,670.90
13	Fulltime Firefighter			\$ 3,331.28	\$ 43,546.20
14	Fulltime Firefighter			\$ 3,499.92	\$ 45,750.60
15	Fulltime Firefighter			\$ 3,210.45	\$ 41,966.70
16	Fulltime Firefighter			\$ 3,587.43	\$ 46,894.50
17	Fulltime Firefighter			\$ 3,442.48	\$ 44,999.70
18	Fulltime Firefighter			\$ 4,337.62	\$ 56,700.90
19	Fulltime Firefighter			\$ 4,160.31	\$ 54,383.10
20	Fulltime Firefighter			\$ 4,206.39	\$ 54,985.50
21	Fulltime Firefighter			\$ 3,210.45	\$ 41,966.70
22	Fulltime Firefighter			\$ 4,208.69	\$ 55,015.50
23	Fulltime Firefighter			\$ 4,503.39	\$ 58,867.80
24	Fulltime Firefighter			\$ 3,414.57	\$ 44,634.90
25	Fulltime Firefighter			\$ 3,210.45	\$ 41,966.70
26	LFulltime Firefighter			\$ 3,210.45	\$ 41,966.70
27	Fulltime Firefighter			\$ 3,212.75	\$ 41,996.70
27	Part time FICA			\$ 23,021.85	\$ 300,939.20
28	Overtime FICA			\$ 3,779.58	\$ 49,406.28
29	Administrative Control Board FICA			\$ 2,907.00	\$ 38,000.00
30	Merit pay FICA			\$ 253.43	\$ 3,312.82
	CLICK HERE TO RETURN TO USES OF FUNDS				
			TOTAL	\$ 152,111.05	\$ 1,988,379.68

BUDGETED FY2018		
0.0765 Percent		
Amount	Perm Wage	
\$ 104,118.92	\$ 1,361,031.57	Perm Wages
\$ 20,119.03	\$ 262,993.82	Part time FICA
\$ 8,057.24	\$ 105,323.35	Overtime FICA
\$ 2,295.00	\$ 30,000.00	Board
\$ 3,308.38	\$ 43,246.85	Merit Pay FICA
\$ 137,898.57	\$ 1,802,595.59	Total

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
007 RETIREMENT**

	URS	ICMA	PUB EMP
2013-2014 rate	18.01%		
2014-2015 rate	18.87%		
2015-2016 rate	19.04%		
2016-2017 rate	18.94%		
2017-2018 rate	18.97%		12.08%
2018-2019 rate	19.66%		12.08%

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LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FULL TIME - TIER 1 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 1,076,057.58	\$ 211,552.92
	FULL TIME - TIER 2 (FIREFIGHTERS RETIREMENT DIV. A)		\$ 520,663.80	\$ 62,896.19
	TOTAL		\$ 1,596,721.38	\$ 274,449.11

Budgeted FY2018	
Unit Price	Amount
\$ 1,361,556.96	\$ 258,423.51

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
008 INSURANCE**

	EMPLOYEE	SUMMIT OPT 1 / ADVANTAGE OPT 1	DENTAL	ACC. DENTAL	VISION	NDFD AMOUNT	TOTAL PREMIUM	TYPE
1	Fire Chief	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
2	Deputy Chief	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
3	Executive Secretary / Clerk	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
4	Battalion Chief Mark Weekes	\$ 1,275.74	\$ 64.08	\$ 0.52	\$ -	\$ 11,821.80	\$ 16,084.08	DBL
5	Captain Roger Montgomery	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
6	Battalion Chief Dave Youngberg	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
7	Battalion Chief Allen Hadley	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
8	Captain Kevin Lloyd	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
9	Captain Chris Tremea	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
10	Bassett, Holly	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
11	Belliston, Chris	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
12	Call, Scott	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
13	Combe, Myles	\$ 1,275.74	\$ 97.00	\$ 0.52	\$ -	\$ 12,112.15	\$ 16,479.12	DBL
14	Coyle, Charlotte	\$ 613.42	\$ 46.86	\$ 0.52	\$ -	\$ 5,828.26	\$ 7,929.60	SNGL
15	Harrington, Steve	\$ 1,275.74	\$ 64.08	\$ 0.52	\$ -	\$ 11,821.80	\$ 16,084.08	DBL
16	Iarossi, Anthony	\$ 1,275.74	\$ 64.08	\$ 0.52	\$ -	\$ 11,821.80	\$ 16,084.08	DBL
17	Judson, Nate	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
18	Kortright, Mark	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
19	Langston, Coy	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
20	Love, Todd	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
21	McGuire, ShayLynn	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
22	Meek, John	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
23	Peters, Jeff	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
24	Rawlings, Mike	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
25	Rhees, Josh	\$ 1,725.64	\$ 97.00	\$ 0.52	\$ -	\$ 16,080.27	\$ 21,877.92	FAM
26	Sholly, Garrett	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
27	Stoker, TJ	\$ 616.30	\$ 46.86	\$ 0.52	\$ -	\$ 5,853.66	\$ 7,964.16	SNGL
LIFE & AD&D BENEFIT FOR FT EMPLOYEES (27)						\$ 2,802.60	\$ 2,802.60	
CANCER INSURANCE FOR FT EMPLOYEES (27)						\$ 10,572.12	\$ 10,572.12	
DISABILITY INSURANCE FOR NON FF EMPLOYEE (1)						\$ 343.45	\$ 343.45	
						\$ 349,303.65	\$ 470,297.05	

NOTE: Not all employees utilize NDFD benefits or they may only utilize some of the benefits offered. Also, if an employee experiences a qualifying "life event" sometime throughout the year, premiums could change.

Vision FY 2019 Premium		
Family	Double	Single
\$ 13.91	\$ 10.15	\$ 6.38

Medical FY 2018 Premium		
Family	Double	Single
\$ 1,620.32	\$ 1,197.88	\$ 578.70
Dental FY 2018 Premium		
Family	Double	Single
98.98	65.4	47.82

Budgeted FY2018	
NDFD AMOUNT	TOTAL PREMIUM
\$ 307,328.38	\$ 413,187.85

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
010 WORKMANS COMP**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	WORKMANS COMP	1		\$ 58,000.00
2	DATA BREACH	1		\$ 1,185.00
			TOTAL	\$ 59,185.00

Budgeted FY 2018	
\$	49,299.83

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
012 BANK CHARGES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
	ZIONS BANK SERVICE FEES			\$ -
1	CHECK PRINTING			\$ 450.00
2	LOCK BOX FOR AMBULANCE BILLING	12	\$ 370.00	\$ 4,440.00
			TOTAL	\$ 4,890.00

Budgeted in FY2018
\$ 4,890.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
014 CLOTHING ALLOWANCE (FULL-TIME)**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Fire Chief Becraft	1	\$ 1,408.75	\$ 1,408.75
2	Deputy Chief Taylor	1	\$ 1,408.75	\$ 1,408.75
3	Captain Weekes	1	\$ 780.00	\$ 780.00
4	Captain Montgomery	1	\$ 780.00	\$ 780.00
5	Captain Youngberg	1	\$ 780.00	\$ 780.00
6	Captain Lloyd	1	\$ 780.00	\$ 780.00
7	Captain Tremea	1	\$ 780.00	\$ 780.00
8	Captain Hadley	1	\$ 780.00	\$ 780.00
9	Bassett, Holly	1	\$ 780.00	\$ 780.00
10	Belliston, Chris	1	\$ 780.00	\$ 780.00
11	Call, Scott	1	\$ 780.00	\$ 780.00
12	Combe, Myles	1	\$ 780.00	\$ 780.00
13	Coyle, Charlotte	1	\$ 780.00	\$ 780.00
14	Harrington, Steve	1	\$ 780.00	\$ 780.00
15	Iarossi, Anthony	1	\$ 780.00	\$ 780.00
16	Judson, Nate	1	\$ 780.00	\$ 780.00
17	Kortright, Mark	1	\$ 780.00	\$ 780.00
18	Langston, Coy	1	\$ 780.00	\$ 780.00
19	Love, Todd	1	\$ 780.00	\$ 780.00
20	McGuire, ShayLynn	1	\$ 780.00	\$ 780.00
21	Meek, John	1	\$ 780.00	\$ 780.00
22	Peters, Jeff	1	\$ 780.00	\$ 780.00
23	Rawlings, Mike	1	\$ 780.00	\$ 780.00
24	Rhees, Josh	1	\$ 780.00	\$ 780.00
25	Sholly, Garrett	1	\$ 780.00	\$ 780.00
26	Stoker, TJ	1	\$ 780.00	\$ 780.00
	NEW HIRE UNIFORM CONTINGENCY FUND	3	\$ 850.00	\$ 2,550.00
			TOTAL	\$ 24,087.50

Misty Rogers:
\$308.75 Cleaning
\$1100.00 Clothing

Misty Rogers:
Uniform Purchase Allowance \$629.00
Uniform Cleaning Allowance \$150.00

Misty Rogers: Estimated Costs.
Boots \$110, Ansi Coat \$160, Pant \$55, Badge Shirt \$55, Badge \$85, Uniform Shirt \$60, Fire Boots \$320.

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FY2018
\$ 21,537.50

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
015 CLOTHING (PART-TIME)**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Adams, Talon	1	\$ 200.00	\$ 200.00
2	Coleman, Daren	1	\$ 300.00	\$ 300.00
3	Holman, Dan	1	\$ 200.00	\$ 200.00
4	Furlong, Tyler	1	\$ 200.00	\$ 200.00
5	Haskin, Nick	1	\$ 200.00	\$ 200.00
6	Hawkins, Mike	1	\$ 200.00	\$ 200.00
7	King, Brady	1	\$ 200.00	\$ 200.00
8	King, Curt	1	\$ 300.00	\$ 300.00
9	Krage, Jeremy	1	\$ 200.00	\$ 200.00
10	Montomgery, Kyle	1	\$ 200.00	\$ 200.00
11	Moore, Sarah	1	\$ 200.00	\$ 200.00
12	O'Donnell, W. Russ	1	\$ 200.00	\$ 200.00
13	Oliver, Jason	1	\$ 200.00	\$ 200.00
14	Padilla, Izan	1	\$ 200.00	\$ 200.00
15	Powers, David	1	\$ 200.00	\$ 200.00
16	Rast, Jake	1	\$ 200.00	\$ 200.00
17	Rhoades, Ryan	1	\$ 200.00	\$ 200.00
18	Sobers, Jacob	1	\$ 200.00	\$ 200.00
19	Schlager, Brian	1	\$ 200.00	\$ 200.00
20	Oyler, Kelcee	1	\$ 200.00	\$ 200.00
21	PT Slot	1	\$ 200.00	\$ 200.00
22	MISC. UNIFORMS AND REIMBURSEMENTS	1	\$ 800.00	\$ 800.00
		0	\$ -	\$ -
	CLICK HERE TO RETURN TO USES OF FUNDS		TOTAL	\$ 5,200.00

Budgeted in FY2018
\$ 5,200.00

Possible employment change

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
016 SUBSCRIPTIONS, MEMBERSHIPS**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DAVIS COUNTY FIRE OFFICERS DUES	3	\$ 122.00	\$ 366.00
2	FLEX PLAN ADMIN FEES	12	\$ 20.00	\$ 240.00
3	IAAI INTERNATIONAL	3	\$ 100.00	\$ 300.00
4	IAAI UTAH CHAPTER	4	\$ 100.00	\$ 400.00
5	ICC MEMBERSHIP AND CODES	3	\$ 135.00	\$ 405.00
6	ICMA MEMBERSHIP FEES	4	\$ 250.00	\$ 1,000.00
7	IFSTA	1	\$ 150.00	\$ 150.00
8	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS	2	\$ 280.00	\$ 560.00
9	NATIONAL ASSOCAITION OF FIRE INVESTIGATORS	4	\$ 55.00	\$ 220.00
10	NFPA DUES	2	\$ 175.00	\$ 350.00
11	NFPA PUBLICATIONS/DISK CODES	0	\$ -	\$ -
12	NUHRA (HR - CLERK)	1	\$ 150.00	\$ 150.00
13	SHRM (HR - CLERK)	1	\$ 195.00	\$ 195.00
14	STATE FIRE & LIFE SAFETY ASSOCIATION	1	\$ 75.00	\$ 75.00
15	STATE FIREMANS ASSOCIATION DUES	1	\$ 630.00	\$ 630.00
17	TECHNOLOGY-NET	0	\$ -	\$ -
18	UTAH ASSOCIATION OF SPECIAL DISTRICTS	1	\$ 5,803.00	\$ 5,803.00
19	UTAH EMERGENCY MEDICAL SERVICES ASSOC.	1	\$ 250.00	\$ 250.00
20	UTAH FIRE & LIFE SAFETY EDUCATORS PROGRAMS	1	\$ 1,250.00	\$ 1,250.00
21	UTAH STATE FIRE CHIEFS DUES	3	\$ 100.00	\$ 300.00
22	UTAH STATE FIRE MARSHAL ASSOCIATION	1	\$ 50.00	\$ 50.00
23	UTAH TRAINING OFFICERS ASSOCIATION	1	\$ 100.00	\$ 100.00
24	MAGAZINE SUBSCRIPTIONS	5	\$ 40.00	\$ 200.00
25	MEDICAL PUBLICATIONS AND DUES	1	\$ 200.00	\$ 200.00
26	NEWS PAPER SUBSCRIPTIONS	2	\$ 200.00	\$ 400.00
27	SAM'S CLUB MEMBERSHIP	2	\$ 78.00	\$ 156.00
28	COSTCO MEMBERSHIP	2	\$ 78.00	\$ 156.00
29	AMAZON MEMBERSHIP	1	\$ 99.00	\$ 99.00
			TOTAL	\$ 14,005.00

FY 2018 BUDGET
\$ 244.00
\$ 180.00
\$ 300.00
\$ 400.00
\$ 405.00
\$ 1,000.00
\$ 150.00
\$ 560.00
\$ 165.00
\$ 350.00
\$ 1,305.00
\$ 150.00
\$ 195.00
\$ 75.00
\$ 630.00
\$ 350.00
\$ 3,200.00
\$ 250.00
\$ 1,250.00
\$ 200.00
\$ 50.00
\$ 100.00
\$ 200.00
\$ 200.00
\$ 400.00
\$ 50.00
\$ 12,359.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
017 TRAVEL AND TRAINING**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ANNUAL CPR TRAINING	46	\$ 30.00	\$ 1,380.00
2	BOMB AWARENESS (New Mexico - perdiem \$51 per day)	0	\$ -	\$ -
3	CPR TRAINING & EQUIPMENT (<i>to be used for CPR, funds donated for specific purpos</i>) COMMITTED FUNDS	1	\$ 2,650.00	\$ 2,650.00
4	STATE FIRE CHIEFS - ST. GEORGE	2	\$ 900.00	\$ 1,800.00
5	CHIEF - INTERNATIONAL FIRE CHIEF SEMINAR -	2	\$ 3,000.00	\$ 6,000.00
6	CHIEF -STATE CHIEFS OBLIGATIONS	1	\$ 500.00	\$ 500.00
7	CHIEF - UASD BOARD MEETING	4	\$ 400.00	\$ 1,600.00
8	DCSO EMS CONFERENCE	6	\$ 70.00	\$ 420.00
9	EMS INSTRUCTOR SEMINARS	3	\$ 375.00	\$ 1,125.00
10	EMS COORDINATOR (NEW IN FY2019)	1	\$ 350.00	\$ 350.00
11	EMS TRAINING OFFICER SEMINARS	1	\$ 300.00	\$ 300.00
12	EMS TRAINING	1	\$ 250.00	\$ 250.00
13	FIRE & LIFE SAFETY EDUCATIO R PROGRAM	2	\$ 700.00	\$ 1,400.00
14	FIRE MARSHALL TRAINING	1	\$ 400.00	\$ 400.00
15	GOVENORS PUBLIC SAFETY SUMMIT	0	\$ -	\$ -
16	HAZ-MAT TRAINING - Radiological (Sept. Mec. Nevada)	2	\$ -	\$ -
17	HONOR FLIGHT	2	\$ 1,000.00	\$ 2,000.00
18	IAAI TRAINING SEMINAR	3	\$ 650.00	\$ 1,950.00
19	NATIONAL FIRE ACADEMY	2	\$ 500.00	\$ 1,000.00
20	NORTH DAVIS TRAINING LIBRARY	1	\$ 400.00	\$ 400.00
21	PERDIEM	1	\$ 5,000.00	\$ 5,000.00
22	PUB ED FIRE PREVENTION WEEK SUPPLIES	1	\$ 2,200.00	\$ 2,200.00
23	PUB ED SUPPLIES FOR CLOWNS	1	\$ 1,000.00	\$ 1,000.00
24	PUB ED CONTINGENCY	1	500.00	\$ 500.00
25	FIRE PREVENTION OPEN HOUES	1	2,200.00	\$ 2,200.00
26	RESCUE TECH	0	\$ -	\$ -
27	TRAINING PROP SUPPLIES (MISC)	1	\$ 1,750.00	\$ 1,750.00
28	UTAH FIRE AND RESCUE ACADEMY (Winter Fire School)	6	\$ 400.00	\$ 2,400.00
29	TARGET SOLUTIONS	1	\$ 5,000.00	\$ 5,000.00
30	TUITION REIMBURSEMENT - HR RELATED CLASSES	1	\$ 3,500.00	\$ 3,500.00
30	TUITION REIMBURSEMENT - EMERGENCY MANAGEMENT	1	\$ 4,400.00	\$ 4,400.00
31				\$ -
			TOTAL	\$ 51,475.00

FY 2018 BUDGETED
\$ 225.00
\$ -
\$ 2,650.00
\$ 1,800.00
\$ 6,000.00
\$ 500.00
\$ 1,600.00
\$ 420.00
\$ 300.00
\$ -
\$ 300.00
\$ 250.00
\$ 2,400.00
\$ 800.00
\$ -
\$ 500.00
\$ 2,000.00
\$ 1,950.00
\$ 2,500.00
\$ 400.00
\$ 5,000.00
\$ 1,000.00
\$ 1,000.00
\$ 500.00
\$ 2,200.00
\$ -
\$ 1,750.00
\$ 2,400.00
\$ 3,200.00
\$ 10,000.00
\$ 1,840.00
\$ 600.00
\$ 54,085.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
018 OFFICE SUPPLIES**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	MISCELLANEOUS OFFICE SUPPLIES	1	\$ 4,000.00	\$ 4,000.00
	PAPER, OFFICE MACHINE REPAIR			
	PENS, PENCILS			
	INSPECTION FORMS			
	POSTAGE, FLOOR MATS			
	COPY SUPPLIES			
	INK			
2	LASERJET PRINTERS FOR REPORT ROOMS (Black/White)	2	\$ 250.00	\$ 500.00
3	INSPECTION FORMS	1	\$ 500.00	\$ 500.00
4	AMA RELEASE FORMS	1	\$ 500.00	\$ 500.00
5	ENVELOPES, PAPER,	1	\$ 3,000.00	\$ 3,000.00
	PRINTING, MEDICAL OFFICE SUPPLIES			
			TOTAL	\$ 8,500.00

FY2018 BUDGETED AMOUNT
\$ 4,400.00
\$ 600.00
\$ 744.00
\$ 300.00
\$ 500.00
\$ 3,000.00
\$ 9,840.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
020 VEHICLE MAINTENANCE**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	AMBULANCE MAINTENANCE	4	\$ 1,500.00	\$ 6,000.00
2	ANNUAL AERIAL INSPECTION	2	\$ 1,000.00	\$ 2,000.00
3	ANNUAL INSPECTIONS	10	\$ 100.00	\$ 1,000.00
4	ANNUAL LADDER CERTIFICATION TESTS	20	\$ 75.00	\$ 1,500.00
5	ANNUAL PUMP TESTS	5	\$ 150.00	\$ 750.00
6	EXTERIOR TRUCK MAINTENANCE	1	\$ 500.00	\$ 500.00
7	FUEL	12	\$ 4,167.00	\$ 50,004.00
8	MISC. VEHICLE MAINTENANCE	1	\$ 15,000.00	\$ 15,000.00
9	STAFF VEHICLES MAINTENANCE	3	\$ 600.00	\$ 1,800.00
10	TIRES	12	\$ 300.00	\$ 3,600.00
11	FRONT TIRES	2	\$ 800.00	\$ 1,600.00
12	HAZ-MAT TRAILER TIRES	4	\$ 500.00	\$ 2,000.00
13	PLYMOVENT ADAPTERS	2	\$ 600.00	\$ 1,200.00
14			\$ -	\$ -
			TOTAL	\$ 86,954.00

FY2018 BUDGETED AMOUNT
\$ 6,000.00
\$ 2,000.00
\$ 1,000.00
\$ 1,500.00
\$ 750.00
\$ 500.00
\$ 50,004.00
\$ 15,000.00
\$ 1,800.00
\$ 3,600.00
\$ 1,600.00
\$ 1,000.00
\$ 2,000.00
\$ 1,200.00
\$ 87,954.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
021 COMPUTER MAINTENANCE AND SUPPLY**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	IS MAINTENANCE/EQUIPMENT	1	\$ 11,500.00	\$ 11,500.00
2	ROVER MOBILE - SPOTTED DOG	1	\$ 1,100.00	\$ 1,100.00
3	BLUEBEAM ANNUAL SERVICE & UPGRADE	1	\$ 100.00	\$ 100.00
4	ERS ANNUAL USER FEE	1	\$ 4,230.00	\$ 4,230.00
5	ARCHIVE SOFTWARE	1	\$ 5,000.00	\$ 5,000.00
			TOTAL	\$ 21,930.00

FY2018 BUDGET AMOUNT
\$ 13,000.00
\$ 1,100.00
\$ 6,000.00
\$ 4,230.00
\$ -
\$ 24,330.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
022 UTILITIES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DOMINION ENERGY	12	\$ 850.00	\$ 10,200.00
2	ROCKY MOUNTAIN POWER	12	\$ 1,400.00	\$ 16,800.00
3	MOBILE PHONES (VERIZON w/tablet hotspot service)	12	\$ 1,500.00	\$ 18,000.00
4	CLEARFIELD CITY WATER	12	\$ 350.00	\$ 4,200.00
5	WEST POINT CITY WATER/GARBAGE	12	\$ 80.00	\$ 960.00
6	STATION 42 GARBAGE	12	\$ 80.00	\$ 960.00
7	STATION 41 GARBAGE	12	\$ 56.00	\$ 672.00
8	COMCAST BUSINESS	12	\$ 485.00	\$ 5,820.00
9	COMCAST (Digital Voice, Internet, Cable)	12	\$ 1,000.00	\$ 12,000.00
10	ALARM MONITORING FOR STATION 41 (AAA)	1	\$ 336.00	\$ 336.00
11	ANNUAL FIRE SPRINKLER SYSTEM TEST	1	\$ 295.00	\$ 295.00
13	DAVIS/WEBER SECONDARY WATER	2	\$ 229.00	\$ 458.00
14	BACK FLOW TEST (ANNUAL)	2	\$ 50.00	\$ 100.00
	PRO TEL ANNUAL SERVICE CONTRACT (PHONES)	1	\$ 2,000.00	\$ 2,000.00
			TOTAL	\$ 72,801.00

FY2018 BUDGETED AMOUNT
\$ 10,440.00
\$ 16,800.00
\$ 18,000.00
\$ 4,200.00
\$ 277.00
\$ 900.00
\$ 5,820.00
\$ 12,000.00
\$ 320.00
\$ 295.00
\$ 1,500.00
\$ 100.00
\$ 2,000.00
\$ 72,652.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
023 COMMUNICATION (RADIO MAINTENANCE AND SUPPLY)**

LINE	ITEM DESCRIPTION			AMOUNT
1	COMMUNICATIONS	1	\$ 2,000.00	\$ 2,000.00
				\$ 2,000.00

FY2018 BUDGETED AMOUNT	
\$	10,900.00
\$	10,900.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
024 DISPATCH SERVICES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DISPATCH SERVICES (CLFD)	1	\$ 85,000.00	\$ 85,000.00
			TOTAL	\$ 85,000.00

FY2018 BUDGETED AMOUNT
\$ 85,000.00
\$ 85,000.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
025 SPECIAL DEPARTMENT ALLOWANCE**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	CHRISTMAS CARDS	1	\$ 350.00	\$ 350.00
2	CHRISTMAS GIFT CARDS	50	\$ 75.00	\$ 3,750.00
3	DAVIS COUNTY FIRE OFFICERS LUNCHEON	1	\$ 400.00	\$ 400.00
4	LUNCH MEETINGS	12	\$ 30.00	\$ 360.00
5	MISC FLOWERS FOR EMPLOYEES	10	\$ 50.00	\$ 500.00
6	OFFICERS MEETING LUNCHEONS 6 @ 100.00	6	\$ 100.00	\$ 600.00
7	CONTINGENCY FUND	1	\$ 2,000.00	\$ 2,000.00
8	ON THE SPOT AWARDS	20	\$ 50.00	\$ 1,000.00
9	SERVICE AWARDS	1	\$ 1,225.00	\$ 1,225.00
10	PLAQUES/INCIDENT AWARDS	1	\$ 2,500.00	\$ 2,500.00
11	WINTER SOCIAL	1	\$ 4,000.00	\$ 4,000.00
12	MISC. LUNCHEONS	4	\$ 150.00	\$ 600.00
13	PUBLICATIONS FOR PUBLIC HEARINGS	1	\$ 3,000.00	\$ 3,000.00
14	4TH OF JULY CANDY/FOOD	1	\$ 1,600.00	\$ 1,600.00
15	CHALLENGE COINS	0	\$ -	\$ -
			TOTAL	\$ 21,885.00

FY2018 BUDGETED AMOUNT
\$ 350.00
\$ 1,250.00
\$ 400.00
\$ 360.00
\$ 500.00
\$ 600.00
\$ 2,000.00
\$ 1,000.00
\$ 1,125.00
\$ 2,500.00
\$ 4,000.00
\$ 600.00
\$ 3,000.00
\$ 1,600.00
\$ 830.00
\$ 20,115.00

FY2019 Fire Years of Service		
\$25	Coleman	30 Year
\$25	King, C	15 Year
\$25	Oliver	15 Year
\$25	Langston	15 Year
\$25	Rast	10 Year
\$25	Rhoades	10 Year
\$25	Harrington	10 Year

FY2019 NDFD Years of Service		
\$300	Coleman	30 Year
\$150	King, C	15 Year
\$150	Oliver	15 Year
\$150	Langston	15 Year
\$100	Call	10 Year
\$100	Rast	10 Year
\$50	Montgomery, K	5 Year
\$50	Hawkins	5 Year
\$1,225	Total	

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Increase for Public Hearings - Truth in Taxation / Annexation

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
026 GRANT EXPENSES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	EMS PER CAPITA GRANT EXPENSE	1		
3	EMS GRANT	1		
4	FEMA ASSISTANCE TO FIREFIGHTERS	1		
5	WALMART GRANT	1		\$ -
6	DAVIS COUNTY SAFE KIDS COALALITION	1		\$ -
			TOTAL	\$ -

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
027 LIABILITY INSURANCE**

FY2018 BUDGETED AMOUNT
\$ 61,311.55

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	LIABILITY INSURANCE (Fred A. Moreton)	1		\$ 75,801.50
2				
				\$ -
			TOTAL	\$ 75,801.50

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Liability Insurance for NDFD property and equipment. As well as Sunset City fire equipment and vehicles. This budgeted with a 7.5% increase (estimated).

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
028 COLLECTION CONTRACT**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	COLLECTION CONTRACT IRIS MEDICAL	12	\$ 6,200.00	\$ 74,400.00
	IRIS - 6.5 Percent of Ambulance Revenue			
2	HEALTH CARE FINANCE ASSESSMENT	1750	\$ 24.36	\$ 42,630.00
			TOTAL	\$117,030.00

FY2017 BUDGETED
\$ 72,000.00
\$ 38,976.00
\$ 110,976.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
029 MEDICAL SUPPLIES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	GENERAL MEDICAL SUPPLIES	1	\$ 42,500.00	\$ 42,500.00
2	JUMP KITS	5	\$ 450.00	\$ 2,250.00
3				
4				
			TOTAL	\$ 44,750.00

FY2018 BUDGETED AMOUNT	
\$	45,000.00
\$	600.00
\$	2,325.00
\$	2,250.00
\$	50,175.00

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Increase due to increasing cost of medical supplies

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
032 MISC. SERVICES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FIREFIGHTER PHYSICALS AND HPE TESTING	10	\$ 160.00	\$ 1,600.00
2	HEALTH AND WELLNESS PHYSICALS/WORKMED	47	\$ 170.00	\$ 7,990.00
3	METS TESTING	0	\$ 80.00	\$ -
4	DUTY CREW FITNESS PASS	1	\$ 500.00	\$ 500.00
5	SHIPPING CHARGES	1	\$ 1,000.00	\$ 1,000.00
6	YEARLY AMBULANCE LICENSE FEES	6	\$ 300.00	\$ 1,800.00
7	RECERTIFICATION OF EMTS	16	\$ 115.00	\$ 1,840.00
			TOTAL	\$ 14,730.00

FY2018 BUDGETED AMOUNT
\$ 1,600.00
\$ 7,650.00
\$ 500.00
\$ 1,000.00
\$ 165.00
\$ 1,500.00
\$ 12,415.00

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Increase for additional employees for Health & Wellness Physical & New Employee Drug Testing

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
031 PARAMEDIC PAYMENTS**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	PARAMEDIC PAYMENTS	12	\$ 4,300.00	\$ 51,600.00
				\$ -
			TOTAL	\$ 51,600.00

FY2018 BUDGETED AMOUNT
\$ 48,000.00
\$ 48,000.00

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Increased for paramedic services within Cleafield, West Point & Sunset

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
033 PROFESSIONAL SERVICES**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	ACCOUNTANT FEES (Child/Richards)	12	\$ 1,900.00	\$ 22,800.00
2	MEDICAL ADVISOR	12	\$ 700.00	\$ 8,400.00
3	ATTORNEY (FELSHAW KING)	12	\$ 780.00	\$ 9,360.00
	CREW SENSE	12	\$ 240.00	\$ 2,880.00
4	AUDITOR	1	\$ 7,500.00	\$ 7,500.00
5	PAYROLL ADMINISTRATION (WIGGINS)	12	\$ 540.00	\$ 6,480.00
6	BOND TRUSTEE (ZIONS BONDS)	1	\$ 2,000.00	\$ 2,000.00
7	BOND FOR TREASURER	2	\$ 650.00	\$ 1,300.00
8	BOND FOR NOTARY	1	\$ 350.00	\$ 350.00
9	ANNEXATION PLAT/ETC. (SUNSET ANNEX)	0	\$ 4,500.00	\$ -
10	TRANSPARENCY IMPLEMENTATION	10	\$ 250.00	\$ 2,500.00
11	BLUE LINE DRUG TESTING PROGRAM	24	\$ 50.00	\$ 1,200.00
12	NEW EMPLOYEE DRUG TESTING	13	\$ 50.00	\$ 650.00
13	TB TESTING FOR RECERTIFYING EMTS	11	\$ 15.00	\$ 165.00
14	NUTRITION CONSULTATION	1	\$ 600.00	\$ 600.00
			TOTAL	\$ 66,185.00

FY2018 BUDGETED
\$ 22,800.00
\$ 8,400.00
\$ 10,200.00
\$ 8,000.00
\$ 6,480.00
\$ 2,000.00
\$ 1,300.00
\$ -
\$ 4,500.00
\$ 2,500.00
\$ 1,200.00
\$ 650.00
\$ 165.00
\$ 600.00
\$ 68,195.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
034 MISC. EQUIPMENT**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	SAFETY EQUIPMENT FOR NEW HIRES (STEEL TOE BOOT)	5	\$ 100.00	\$ 500.00
2	TURNOUT GEAR SETS (REPLACEMENTS)	10	\$ 2,200.00	\$ 22,000.00
3	ANSI COATS	5	\$ 100.00	\$ 500.00
4	SAFETY GLASSES	15	40.00	\$ 600.00
5	ICE SUITS	3	1,000.00	\$ 3,000.00
6	HAZ-MAT 41 SUPPLIES	1	1,000.00	\$ 1,000.00
7	HAZ-MAT BOARD	0	100.00	\$ -
8	PPE MAINTENANCE	1	5,000.00	\$ 5,000.00
9	SELF EXTRACATION EQUIPMENT (all firefighters)	1	\$ 2,500.00	\$ 2,500.00
10				
			TOTAL	\$ 35,100.00

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FY2017 BUDGETED AMOUNT
\$ 500.00
\$ 33,000.00
\$ 5,000.00
\$ 500.00
\$ 600.00
\$ 1,000.00
\$ 500.00
\$ 3,000.00
\$ 44,100.00

**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
035 LEASE OBLIGATION**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	2009 CRIMSON LADDER TRUCK - INTEREST (9/21/2018)	1	\$ 7,780.70	\$ 7,780.70
	2009 CRIMSON LADDER TRUCK - PRINCIPAL (9/21/2018)	1	\$ 62,209.89	\$ 62,209.89
	Payment 7 of 10 (Maturity 9/21/2021) SANTANDER LEASING			
2	2015 Pierce Velocity - Rescue Engine 41 - INTEREST (8/29/2018)	1	\$ 13,904.83	\$ 13,904.83
	2015 Pierce Velocity - Rescue Engine 41 - PRINCIPAL (8/29/2018)	1	\$ 53,074.04	\$ 53,074.04
	Payment 5 of 10 (Maturity 8/29/2024) PNC EQUIPMENT			
			TOTAL	\$ 136,969.46

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

DRAFT

**DESCRIPTION
036 DEBT SERVICE ON WEST POINT HEADQUARTERS BLDG**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DEBT SERVICE PAYMENT INTEREST (10/1/2018)	1	\$ 29,913.00	\$ 29,913.00
2	DEBT SERVICE PAYMENT INTEREST (4/1/2019)	1	\$ 29,913.00	\$ 29,913.00
2	DEBT SERVICE PAYMENT PRINCIPAL (4/1/2019)	1	\$ 170,000.00	\$ 170,000.00
	(MATURITY DATE 4/1/2027)			\$ -
			TOTAL	\$ 229,826.00

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BUDGET DETAIL SHEET 2018-2019

DRAFT

**DESCRIPTION
038 FLEET FUND**

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	FLEET FUND	1	\$ 80,000.00	\$ 80,000.00
				\$ -
			TOTAL	\$ 80,000.00

FY2018 BUDGETED	
\$	96,300.00
\$	96,300.00

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**NORTH DAVIS FIRE DISTRICT
BUDGET DETAIL SHEET 2018-2019**

**DESCRIPTION
037 TRANSFER TO CAPITAL BUDGET**

DRAFT

LINE	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	TOTAL REVENUES			\$ 4,323,346.94
				\$ -
2	TOTAL EXPENSES			\$ 4,323,346.94
	DIFFERENCE BETWEEN REVS AND EXPS		TOTAL	\$ 0.00

GENERAL FUND BALANCE

RETURN TO USES OF FUNDS

TRANSFER TO CAPITAL BUDGET