



**NORTH DAVIS FIRE DISTRICT  
BOARD OF TRUSTEES/  
LOCAL BUILDING AUTHORITY**  
Station 41, 381 North 3150 West  
West Point City, UT 84015  
(801)525-2850 ext. 101

*Brian Vincent, Chair  
Nancy Smalling, Vice-Chair  
Mark Shepherd, Member  
Scott Wiggill, Member  
Annette Judd, Member  
Jerry Chatterton, Member  
Megan Ratchford, Member  
Tim Roper, Member  
Ricky Carlson, Member*

*Mark Becraft, Fire Chief  
Curt King, Deputy Fire Chief*

**NOTICE & AGENDA  
Thursday, January 16, 2025  
6:00 PM Work Session / 6:30 PM Regular Board Meeting**

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Annette Judd, Ricky Carlson, Megan Ratchford, Jerry Chatterton, Scott Wiggill, Mark Shepherd (Virtual)

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Deputy Clerk Jamey Maddy

Visitors: Amber King

**Board of Trustee Work Session – 6:00 PM**

- Call to Order
- Badge Pinning for New NDFD Firefighters and Promotions - *Tabled*
- Discussion of North Davis Fire District legislation and annexation

Chief Becraft informed the board that the legislative session is starting, and he will be going down to go over legislation once a week throughout the session. He did that today, and there is not a whole lot with districts. One thing he wanted the cities to be aware of is HB80, which requires them to disclose if they have a conflict of interest. The threshold for that is a ten-million-dollar budget.

Chief Becraft continued that he has been working with the chair on the annexation situation that the district faces this year. We have until December, but there are quite a few moving parts. He wanted to explain what we are asking the board to do. He showed a map of the service area of the district. He went on to explain that since we have taken Sunset into our district, we are going to go ahead and annex through to the Weber County line.

West Point annexed 264 acres. Most of it is farmland, but there are some houses there. Clinton Fire previously covered this area, but we are having discussions with the county to try and annex that whole area into the district. The big question is, can we do one big clean-up annexation and be done, or do we have to do it piece by piece? Board Member Ratchford asked why the borders are where they are, and Chief Becraft explained that is what was sent to him. The county commissioners have been receptive and think it needs cleaning up. Chair Vincent said he would keep us updated.

Board Member Chatterton motioned to adjourn the Work Session. Board Member Smalling seconded the motion. The motion passed.

**Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session**

Board Members Present: Chair Brian Vincent, Vice-Chair Nancy Smalling, Tim Roper, Annette Judd, Ricky Carlson, and Megan Ratchford, Jerry Chatterton, Scott Wiggill, Mark Shepherd (Virtual)

Staff Present: Chief Mark Becraft, Deputy Chief Curt King, Deputy Clerk Jamey Maddy

Visitors: Amber King

1. Call to Order
2. Invocation – Nancy Smalling
3. Pledge of Allegiance
4. Citizen Comment - None
5. Consideration of Approval of Minutes from the December 2024 Board Meeting

Board Member Roper motioned to approve minutes from December 2024 Board Meeting. Board Member Chatterton seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for December 2024

Board Member Ratchford asked what the \$134,000 paid to Layton City was paying for. Chief Becraft stated the \$134,000 paid to Layton City is for dispatch services during FY 2025.

Board Member Wiggill motioned to approve the North Davis Fire District bills from December 2024. Board Member Ratchford seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft reported that we are on target with ambulance. Board Member Ratchford asked about property taxes, and we did get out large December and January and you can see it is 90%, so we are on track. We are running short due to overtime, but we are watching wages closely. We hired more employees, so this should level off.

Board Member Carlson motioned to approve the North Davis Fire District Financial report. Board Member Ratchford seconded the motion. The motion passed.

## 8. Fire Chiefs Report

Deputy Chief King reported that we finished off 2024 with 4185 calls, which is consistent with what we have seen in the past. For December, we had 218 calls in Clearfield, fifty-seven in West Point, forty-two in Sunset, Clinton 14 times, Syracuse 8 times, Layton 3 times, and Kaysville 1 time. Board Member Carlson asked how often other agencies come to help us. Deputy Chief King said that he could get the information and send it to him, but that he did not have the numbers in front of him. Board Chair Vincent asked what percentage of the calls for 2024 were medical, and Deputy Chief King said that it was likely 78% medical

We conducted full-time hiring. We changed our strategy a little bit. Due to not being able to find paramedics, we opted to invest in some greener people that we can mold into fitting in our department. We felt good about the people we assessed. We are hiring three full-time employees. All of them said they have been following our social media and said we look like a place that knows how to have fun and work hard. We are looking forward to moving forward with a fully staffed crew. Board Member Chatterton asked about the qualifications of the new hires, and Deputy Chief King informed him that they all have their required certifications, they just need more on-the-job training. He said that our chief officers are excited to bring in newer employees that can help mold the vision of the district.

Chief Becraft added that since we have started the Paramedic program, we have had more success investing in our own people to go to school. We get more commitment and buy in from the employees. We do not rule out doing a lateral, but we have people here that are qualified and ready to go. Deputy Chief King said that other chiefs are leaning the same way.

Chief Becraft shared that he was asked his opinion on the California fires at the legislative session today, and he said that under the conditions, they are doing the best that they can. He said that our prayers go out to them. He shared that we do not have the resources to send an engine ourselves. Board Member Chatterton asked what the biggest concern was, and the chiefs talked about the different terrain and climate that they are facing vs. what we deal with in Utah, along with the wind.

Board Member Chatterton asked about coverage of the West Davis Corridor. Chief Becraft explained what parts the different agencies cover and explained that they all work together.

Vice Chair Smalling said that the paramedic program at North Davis is amazing. Her husband was one of their medical calls, and the doctor at the emergency room even said that the paramedics did a great job.

## 9. Member City Updates

Board Member Wiggill said they finalized the project on 1800 and it is coming along. Chief Becraft asked if there is going to be a bridge over the railroad, and Board Member Wiggill said that there would be an overpass. He said that there are a lot of projects that NDFD will likely be involved in.

Board Member Ratchford said all of the planes are out around Clearfield except for two, and they look fantastic. An article said that Clearfield was named one of the up-and-coming cities in the nation due to all of the advances in the city.

Board Chair Vincent said that we will start seeing some pop-ups from this annexation that NDFD will likely be involved in.

10. Motion to Adjourn

Board Member Chatterton motioned to adjourn. Board Member Judd seconded the motion. The motion passed.

Dated the 16th day of January 2025.



ATTEST:

  
Misty Rogers  
District Clerk

  
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Brian Vincent  
Chair of the Board of Trustees