



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850 ext. 102

Nike Peterson Chair
Scott Wiggill, Vice-Chair
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member

Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief

NOTICE & AGENDA - Amended
Thursday, May 19, 2022
6:00 PM Work Session / 6:30 PM Board Meeting

Members of the public may attend the meetings in person or via Zoom. The Board of Trustees will accept citizen comments at the designated time via Zoom, email, or in person. Citizen comments emailed should be emailed to the District Clerk at mrogers@nofires.org no later than 5:00 PM on the day of the meeting. The email subject line must state "Citizen Comment –5/19/2022 Board of Trustees Meeting" and the email body must include citizens first and last name, address, and a succinct statement.

Join Board of Trustee Meetings Electronically: Connect Via Zoom: <https://us02web.zoom.us/j/86443115733>
Connect Via Telephone: 1-346-248-7799 Webinar ID: 86443115733

Board of Trustee Work Session – 6:00 PM

If the Work Session is not completed prior to the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

1. Presentation and Discussion of the North Davis Fire District FY2022/2023 Tentative Budget and FY2021/2022 Amended Budget

*Amended Budget = pages 3-9
Tentative Budget = pages 10-17*

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. Call to Order
2. Invocation or Inspirational Thought – Mark Shepherd
 - a. *Please contact the District Clerk to request permission to offer the invocation or inspirational thought*
3. Pledge of Allegiance
4. Citizen Comment
 - a. *If you wish to make comment to the Board, please use the podium and clearly state your name, and address, keeping your comments to a maximum of 3 minutes. Public comment is a time for the Board to receive new information and perspectives*
5. Consideration of Approval of Minutes from April 14, 2022, Board of Trustee Meeting *page = 18*
6. Consideration of Approval of the North Davis Fire District Bills for April 2022 *page = 25*
7. Consideration of Approval of the North Davis Fire District Financial Report *page = 35*
8. Discussion & Consideration of Resolution 2022R-03, Amending the FY2021/FY2022 Budget for North Davis Fire District. *page = 4*
 - a. Public Hearing
 - b. Action
9. Discussion & Consideration Resolution 2022R-02, of Adopting the FY2022/FY2023 Tentative Budget for North Davis Fire District. *page = 14*
 - a. Public Hearing
 - b. Action
10. Scheduling of Public Hearing Dates for the Following Items:
 - a. Consideration of Adopting a Property Tax Rate for the North Davis Fire District
 - b. Consideration of Adopting the North Davis Fire District FY2022/FY2023 Final Budget

11. Discussion & Consideration of Resolution 2022R-04, an Interlocal Agreement with “ALS” and “BLS” Agencies Throughout Davis County for the Billing and Collection of Fees for Advanced Life Support Services *page = 38*
12. Fire Chiefs Report
13. Member City Updates
14. Motion to Adjourn

Dated and posted this 17th day of May 2022

A handwritten signature in cursive script that reads "Misty Rogers".

Misty Rogers, District Clerk

Tentative Upcoming Agenda Items

June 16, 2022

Board of Trustee Work Session – 6:00 PM

1. Presentation and Discussion of the North Davis Fire District FY2022 Amended Budget
2. Presentation and Discussion of the North Davis Fire District FY2023 Tentative Budget

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

1. Call to Order
2. Invocation or Inspirational Thought
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from the May 19, 2022, North Davis Fire District Board of Trustees
6. Consideration of Approval of the North Davis Fire District Bills for May 2022
7. Consideration of Approval of the North Davis Fire District Financial Report
8. Discussion & Consideration of Resolution 2022R-05, Amending the North Davis Fire District Budget for FY2021/FY2022 Budget
 - a. Public Hearing
 - b. Action
9. Discussion & Consideration of Resolution 2022R-06, Adopting a Property Tax Rate for the North Davis Fire District for Calendar Year 2022 (FY2022/2023)
 - a. Public Hearing
 - b. Action
10. Discussion & Consideration of Resolution 2022R-07, Adopting the North Davis Fire District Final Budget for FY2022/FY2023
 - a. Public Hearing
 - b. Possible Action
11. Discussion & Consideration of Resolution 2022R-08, Adoption of the North Davis Fire District Wage Study Effective for FY2022/FY2023
12. Discussion & Consideration of Resolution 2022R-09, Amending Chapters 502, 505, 506, and 707 of the North Davis Fire District Personnel Policies
13. Discussion & Consideration of Resolution 2022R-10, Adoption of the North Davis Fire District Fleet and Capital Expense plan
14. Discussion & Consideration of Resolution 2022R-11, Amending Chapters 502, 505, 506, and 707 of the North Davis Fire District Personnel Policies
15. Fire Chiefs Report
16. Member City Update
17. Motion to Adjourn



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES STAFF REPORT**

TO: Chair Peterson and NDFD Board Members

FROM: Misty Rogers, NDFD Clerk

MEETING DATE: May 19, 2022

SUBJECT: Proposed Amended FY2021-2022 Budget

DESCRIPTION / BACKGROUND

Outlined below is a breakdown and explanation of the proposed amendments to the FY 2021-2022 budget by category as shown on the “General Fund Amended Budget Changes by Account” statement dated May 19, 2022.

1. Neutral items are shown as both a revenue and an expense for accounting purposes:
 - a. Impact Fees – \$95,000
 - b. Contributions to other Gov’t Funds (Lifetime CRA) - \$87,917
2. Positive Budget Changes:
 - a. Property Taxes – \$500,000 above projected budget
 - b. Fee In Lieu - \$25,000 above projected budget
 - c. Paramedic Fee - \$68,000 not paid to Davis County Sheriff’s Office with the expedited rollout of the paramedic program
3. Negative Budget Changes:
 - a. Fire/Incident Recovery – the collection is nearly \$30,000 less than budgeted.
 - b. Clothing Allowance - with the retirement of two captains, NDFD will need funds available to assist with the reordering of uniforms for new hires and promoted employees.
 - c. Subscriptions, Memberships - additional revenue is needed due to continuing our Zoom subscription in addition to membership dues for Chief Williams.
 - d. Collection Contract - the Health Care Finance Assessment is a fee charged to all ambulance transport providers for Medicaid transports. The assessment rate is calculated using a formula created by the Utah Bureau of EMS and the number of qualified Medicaid transports from the prior year.
 - e. Vehicle Maintenance – the budget amendment includes increases for fuel costs and maintenance repairs. Fuel Costs have increased approximately 32% since the beginning of the fiscal year and we have three months remaining in the fiscal year. In addition, NDFD has \$58,000 in vehicle repairs as presented to the board during the April 21st meeting. The repairs to RE41, T41, T42, and E42 were identified by the new vehicle maintenance company. NDFD switched vehicle maintenance vendors due to the concern repairs were being overlooked.

Vehicle repairs included in the budget amendment are as follows:

- I. Ambulance Repair - an NDFD ambulance had been filled with the incorrect fuel type. Employees have received additional vehicle maintenance training in hopes of eliminating this mistake from occurring in the future. NDFD administration is considering changing back to the State of Utah fueling system.
- II. Rescue Engine 41 – preventative maintenance service, pump test, new filters, engine oil and fuel leak, and high beam issue.
- III. Truck 41 - preventative maintenance, new filters, repair to aerial ladder nozzle, pump trans, oil and AC leak, air compressor, intake valve, and turbo repair.
- IV. Truck 42 – preventative maintenance, pump service, rear differential service, new filters, oil leak, broken strut, and leaking coolant, broken airbag, and mounts, leaking trans fluid, brakes, seat belt repair, and pump test.
- V. Engine 42 – preventative maintenance, new filters, repair to terminals, fan clutch repair, turbo, driver door, air dryer valve, and coolant leak.

4. Action taken to address negative budget changes:

- a. Fire/Incident Recovery – the FY 2022-2023 Tentative Budget indicates \$50,000 of revenue, the same number as the proposed FY 2021-2023 amended budget.
- b. Clothing Allowance – the FY 2022-2023 Tentative Budget is less than the amended budget for FY 2021-2022. Additional uniform needs are dependent upon employee retention, hiring, and promotions.
- c. Subscriptions, Memberships – includes a subscription and monthly fee for utilizing Zoom and memberships for Deputy Chief Williams.
- d. Collection Contract- the Health Care Finance Assessment has increased in the FY 2022-2023 budget.
- e. Special Department Allowance – In FY 2021-2022 NDFD provided a summer party for the employees and their families. In addition, the cost of the Annual Awards Banquet was more than anticipated due to higher costs, and additional guests. We will strive to keep within the allotted budget in FY 2022-2023 by rethinking the location of the banquet, etc.
- f. Vehicle Maintenance – NDFD will closely monitor fuel usage and will utilize a new vendor for testing and maintenance of fire apparatus.

OVERALL FISCAL IMPACT

As of May 19, 2022, the adoption of the proposed budget amendments for FY2021-2022 would return \$469,000 to the general fund. In June, the FY2021-2022 budget may need to be amended for computer and IT maintenance, utilities, and employee wages. This amendment would be a result of higher bills for the upgrading of the IT system, change to the AT&T services, and overtime.

SCHEDULE / TIME CONSTRAINTS

UCA 17B-1-607 - Tentative Budget (FY 2022-2023) must be presented and adopted by the Board of Trustees on or before the first meeting of the board in May. *(Recommended for May 19, 2022)*

UCA 59-2-909 – the Board of Trustees should consider the adoption of the certified tax rate for FY 2022-2023 before June 22nd. The Board of Trustees could elect to complete the Truth in Taxation process to allow for additional time in the budgeting process. *(Recommended to consider on June 16, 2022)*

UCA 17B-1-614 – Final Budget (FY 2022-2023) must be considered for adoption prior to the beginning of the fiscal year. If the Board of Trustee elects to complete the Truth in Taxation process, the final budget will not be approved until August. *(Recommended to consider on June 16, 2022)*

UCA 17B-1-622 - Amendment to the Current Budget (FY 2021-2022) is permitted by State Statute. The Board of Trustees may amend the budget for both estimated revenues and appropriations. The Board of Trustees may not adopt an amendment to the current year after the last day of the fiscal year *(Recommended May 19, 2022)*

LIST OF ATTACHMENTS

NDFD General Fund Amended Budget Changes by Account Sheet
NDFD Tentative Budget for FY 2022-2023

RECOMMENDATION

- a. Adopt the NDFD Amended FY 2021-2022 Budget *(May 19, 2022)*
- b. Adopt the NDFD Tentative FY 2022-2023 Tentative Budget *(May 19, 2022)*
- c. Scheduling of Public Hearing Dates for the Following Items:
 1. Consideration of Adopting a Property Tax Rate for the North Davis Fire District *(June 16, 2022)*
 2. Consideration of Adopting the North Davis Fire District FY 2022-2023 Final Budget *(June 16, 2022)*

DRAFT

RESOLUTION 2022R-03

**A RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO
THE FISCAL YEAR 2022 BUDGET FOR THE NORTH DAVIS FIRE
DISTRICT FOR THE PERIOD BEGINNING JULY 1, 2021 AND ENDING
JUNE 30, 2022, FOR THE REMAINDER OF THE BUDGET YEAR**

WHEREAS, on August 12, 2021, the Board of Trustees of the North Davis Fire District (hereinafter referred to sometimes as the “District”) adopted Resolution No. 2021R-14 adopting a final budget for the 2021/2022 Budget Year in accordance with the “Uniform Fiscal Procedures for Special Districts Act,” §§17B-1-601, et seq., Utah Code Annotated, 1953; and,

WHEREAS, it now appears necessary and desirable for the Board of Trustees of the District to adopt Resolution No. 2021R-15 an amendment to the Budget for the remainder of the 2021/2022 Budget Year in accordance with the said statutory provisions; and,

WHEREAS, the District Treasurer has heretofore caused to be prepared and submitted to the Board of Trustees an amendment to the Budget of the District for the remainder of the 2022 Budget Year; and,

WHEREAS, it appears that the amendment to the Budget is necessary and desirable and in the best interest of the District.

WHEREAS, a public hearing on said amendment to the Budget was duly advertised and held according to law.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Trustees of the North Davis Fire District as follows:

Section 1: ADOPTION OF AMENDMENT TO BUDGET

That the hereto attached proposed amendment to the Budget be and the same is hereby adopted and incorporated into the budget for the District for the remainder of the 2022 Budget Year, is and shall be the Amended Budget of the District.

Section 2: NOTICE OF AMENDED BUDGET

That a copy of said Amended Budget as adopted by this Resolution be deposited with the Clerk and will be available for public review there and in the District Office.

Section 3: EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District
this 19th day of May 2022

NORTH DAVIS FIRE DISTRICT

Nike Peterson, Chair

ATTEST:

Misty Rogers, District Clerk

North Davis Fire District

General Fund

Amended Budget Changes By Account
Fiscal Year Ending June 30, 2022

Account	Current Budget	Proposed Budget	Change Fav (UnFav)
Revenue:			
Fire/Incident Recovery	\$ 70,000	\$ 40,000	\$ (30,000)
Impact Fees	50,000	145,000	95,000
Fee In Lieu	150,000	175,000	25,000
Property Taxes	4,298,529	4,798,529	500,000
Prop Tax - Contribution to other Go	394,501	482,418	87,917
Grant Revenue	-	23,500	23,500
Total Revenue Changes	<u>\$ 4,963,030</u>	<u>\$ 5,664,447</u>	<u>\$ 701,417</u>
Expenditures:			
Clothing Allowance	\$ 42,837	\$ 47,837	\$ (5,000)
Subscriptions, Memberships	16,806	19,806	(3,000)
Vehicle Maintenance	118,350	193,350	(75,000)
Special Department Allowance	22,660	28,660	(6,000)
Collection Contract	155,006	160,006	(5,000)
Paramedic Fee	105,300	37,300	68,000
Capital Outlay	-	23,500	(23,500)
Impact Fee Reserves	50,000	145,000	(95,000)
Prop Tax - Contribution to other Go	394,501	482,418	(87,917)
Total Expenditure Changes	<u>\$ 905,460</u>	<u>\$ 1,137,877</u>	<u>\$ (232,417)</u>
Total Account Changes			<u><u>469,000</u></u>



May 5, 2022

Chief Mark Becraft
North Davis Fire District
381 North 3150 West
West Point, UT 84015

RE: Dispatch Services

Chief Becraft:

We appreciate your input and participation in recent discussions about the City's cost of providing dispatch services for North Davis Fire District (NDFD). It's great to have such a collaborative partner, especially when dealing with matters of public safety.

As you know, since at least 2014, the fee charged to NDFD for dispatch services has been \$85,000 per year. According to Section Five of the current Interlocal Cooperation Agreement, "Clearfield and the District may evaluate the cost annually to determine if there should be an adjustment." Due to rising costs over the years, the time has come to make such an evaluation.

Moving forward, the City proposes that the annual fee be calculated using a "cost per call" methodology as follows:

$$\frac{\text{Next Year's Dispatch Expense Budget} - \text{Next Year's Dispatch Revenue Budget}}{\text{Total Number of CAD Calls from Previous Year}} \times \text{120\% for Admin Overhead} \times \text{Number of NDFD CAD Calls from Previous Year}$$

The "120% for Admin Overhead" is to apply to the cost per call a factor of 20% for the various internal services that support the Dispatch Center (Human Resources, Information Technology, Legal, Finance, etc.). Our data shows that this factor is closer to 30%, but we feel that setting it at 20% is fair and reasonable.

The City's tentative FY23 budget includes a dispatch cost of \$1,046,001 and 911 revenues of \$325,000. Last year, the total number of CAD calls was 23,558 with 4,072 of those being for NDFD. Thus, for FY23 the calculation would look like this:

$$(\$1,046,001 - \$325,000) / 23,558 = \$30.60 \times 120\% = \$36.72 \times 4,072 = \$149,523.84$$

Recognizing that this amount is significantly higher than the current annual charge of \$85,000, the City is amenable to a two-year phase-in of this new methodology to soften the immediate impact on NDFD's annual budget. Our proposal is to set the FY23 rate at \$120,000. Then, beginning with FY24 and annually thereafter, the calculation will be updated to arrive at that year's rate. If this approach is sustained, there is no need for an annual escalation factor.

We believe the proposed methodology is a sound and reasonable approach, though we are certainly willing to meet and discuss the details and various perspectives and factors. We understand that you will soon be finalizing your FY23 budget, as will the City, and we hope to mutually settle on a direction soon so as to not delay our respective budgeting processes. Let me know when you would like to get together, or how you would like to proceed.

As always, thank you for your service to our community, and for your prompt consideration of this matter.

Sincerely,



JJ Allen
City Manager



NORTH DAVIS FIRE DISTRICT PROJECTED 3-YEAR BUDGET

	2023 PROPOSED BUDGET	2024 ESTIMATED BUDGET	2025 ESTIMATED BUDGET
GENERAL FUND			
REVENUES			
TOTAL AMBULANCE	1,198,000	1,203,990	1,210,010
FIRE/INCIDENT RECOVERY	50,000	50,000	50,000
CONTRACT SERVICES	-		
DONATIONS	-		
GRANTS	2,593	-	-
CARES ACT STIMULUS	-		
IMPACT FEES	50,000	50,000	50,000
INCIDENT REPORTS	-		
INTEREST INCOME	8,000	8,240	8,487
INSPECTION FEES	1,000	1,000	1,000
MISCELLANEOUS SERVICE REVENUES	1,500	1,500	1,500
PERMIT FEES	1,500	1,500	1,500
PLAN REVIEW FEES	4,500	4,500	4,500
FIRE PROTECTION UNINCORPORATED COUNTY	700	700	700
FEE IN LIEU OF TAXES AND AGE BASED FEES	150,000	150,000	150,000
PROPERTY TAXES	4,431,985	4,569,444	4,711,028
PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (RDA)	482,418	482,418	482,418
OTHER FINANCING SOURCES	-	-	-
APPROPRIATION OF IMPACT FEE FOR DEBT SERVICE	-	-	255,000
APPROPRIATION OF FUND BALANCE	-	-	-
TOTAL REVENUE	6,382,196	6,523,292	6,926,143
2023 is based on 2021 certified tax rate plus 3% growth. 2024 and 2025 estimated budget account for 3% growth.			
EXPENDITURES			
PERM EMPLOYEE WAGES	2,410,377	2,482,688	2,557,169
OVERTIME	115,534	119,000	122,570
PART-TIME EMPLOYEE WAGES	95,000	97,850	100,786
BENEFIT PAYOUT CONTINGENCY	120,595	100,000	100,000
MERIT PAY	4,247	4,247	4,247
BOARD WAGES	38,000	38,000	38,000
F.I.C.A.	212,957	219,346	225,926
RETIREMENT	433,771	446,784	460,188
INSURANCE (HEALTH)	634,171	665,880	699,174
UTAH DISABILITY DEATH BENEFIT	3,610	3,610	3,610
WORKMANS COMP	68,152	70,197	72,302
BANK CHARGES	5,355	5,516	5,681
EMPLOYEE ASSISTANCE PROGRAM	3,000	3,000	3,000
CLOTHING ALLOWANCE	41,138	42,538	42,538
SUBSCRIPTIONS, MEMBERSHIPS	50,325	51,835	53,390
TRAVEL AND TRAINING	55,689	57,360	59,080
OFFICE SUPPLY AND EXPENSE	10,800	11,124	11,458
EQUIPMENT MAINTENANCE AND SUPPLY	34,507	40,000	40,000
VEHICLE MAINTENANCE	115,150	115,150	115,150
COMPUTER MAINTENANCE AND SUPPLY	44,804	40,788	40,788
UTILITIES (GAS, POWER, PHONES)	74,798	77,042	79,353
COMMUNICATIONS	6,000	6,000	6,000
DISPATCH SERVICES	120,000	150,000	150,000
SPECIAL DEPARTMENT ALLOWANCE	24,410	24,000	24,000
GRANT EXPENSES	-	-	-
LIABILITY INSURANCE (RISK MANAGEMENT)	70,330	72,440	74,613
COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)	158,006	162,746	167,629
MEDICAL SUPPLIES	74,958	77,207	79,523
PARAMEDIC FEE	10,000	10,000	10,000
MISC. SERVICES	27,250	27,250	27,250
PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	78,380	80,731	83,153
MISC. EQUIPMENT	44,800	44,800	44,800
LEASE OBLIGATION	142,560	142,544	75,576
TRANSFER TO DEBT SERVICE	485,594	528,394	524,194
TRANSFER TO CAPITAL	30,000	180,000	246,968
IMPACT FEE EXPENDITURES	-	-	-
APPROPRIATION TO IMPACT FEE RESTRICTED REVENUE	50,000	50,000	50,000
CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	482,418	482,418	482,418
TOTAL EXPENDITURES	6,376,686	6,730,484	6,880,533
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) FUND BALANCE	5,510	(207,191)	45,609
BALANCE	-	-	-

NORTH DAVIS FIRE DISTRICT PROJECTED 3-YEAR BUDGET

	2023 PROPOSED BUDGET	2024 ESTIMATED BUDGET	2025 ESTIMATED BUDGET
CAPITAL PROJECTS FUND			
REVENUES			
INTEREST INCOME	1,361	1,402	1,444
TRANSFER IN FROM GENERAL FUND	30,000	180,000	246,968
GAIN ON SALE OF ASSETS	15,000	-	-
OTHER FINANCING SOURCES	-	-	-
TOTAL REVENUES	46,361	181,402	248,412
EXPENDITURES			
GARAGE	-	-	-
EQUIPMENT	184,699	45,606	433,366
VEHICLES	-	260,000	-
OTHER EXPENSES	-	-	-
TOTAL EXPENDITURES	184,699	305,606	433,366
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	(138,338)	(124,204)	(184,954)
BALANCE	-	-	-
DEBT SERVICE FUND			
REVENUES			
INTEREST INCOME	-	-	-
TRANSFER IN FROM GENERAL FUND	485,594	528,394	524,194
TOTAL REVENUES	485,594	528,394	524,194
EXPENDITURES			
INTEREST EXPENSE	305,594	298,394	289,194
PRINCIPAL PAYMENTS	180,000	230,000	235,000
TOTAL EXPENDITURES	485,594	528,394	524,194
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	-	-	-
LOCAL BUILDING AUTHORITY FUND			
REVENUES			
INTEREST INCOME	-	-	-
BOND PROCEEDS	-	-	-
TOTAL REVENUES	-	-	-
EXPENDITURES			
BOND REFUNDING	-	-	-
BOND FEES AND INSURANCE	-	-	-
CONSTRUCTION	8,455,000	-	-
SOFT COSTS	415,000	-	-
PROFESSIONAL FEES	250,000	-	-
WAGES	-	-	-
TEMPORARY RELOCATION	40,000	-	-
TOTAL EXPENDITURES	9,160,000	-	-
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	(9,160,000)	-	-

RESOLUTION NO. 2022R-02

**A RESOLUTION ADOPTING A TENTATIVE BUDGET FOR THE
NORTH DAVIS FIRE DISTRICT FOR THE YEAR 2022/2023 AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Board of Trustees of the North Davis Fire District, County of Davis, State of Utah, (hereinafter referred to as the "District") is required by Title 17B, Chapter 1, Part 6 and particularly § 17B-1-607 of the Utah Code, to adopt a Tentative Budget for the 2022/2023 fiscal year; and,

WHEREAS, the North Davis Fire District Fire Chief has heretofore caused to be prepared and submitted to the Board of Trustees a Tentative Budget for the District for the 2022/2023 fiscal year; and,

WHEREAS, said Tentative Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the District for the 2022/2023 fiscal year;

WHEREAS, a public hearing will duly be advertised as required by law in connection with adoption of the Tentative Budget;

**NOW, THEREFORE, BE IT FOUND, ORDERED AND RESOLVED BY
THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT, STATE
OF UTAH**, as follows:

**SECTION ONE: ADOPTION OF TENTATIVE BUDGET FOR THE
FISCAL YEAR 2022/2023**

The hereto attached Tentative Budget, together with the modifications and adjustments made by the Board of Trustees, be and the same is hereby adopted as the Tentative Budget for the District for the 2022/2023 fiscal year and that a copy of said

Tentative Budget be deposited with the Clerk of the Board for a period of at least ten (10) days prior to the adoption of a final Budget.

SECTION TWO: PUBLIC HEARING

A public hearing to consider adoption of a Fiscal Year 2022/2023 Property Tax Rate and Tentative Budget be held on June 16, 2022, at 6:00 p.m. at 381 North 3150 West, West Point City, Utah 84015, and that Notice of such public hearing be published as required by law.

SECTION THREE: EFFECTIVE DATE

This Resolution shall be effective on and after May 19, 2022

PASSED AND ADOPTED this 19th day of May, 2022.

NORTH DAVIS FIRE DISTRICT

By: _____
NIKE PETERSON
Chair, Board of Trustees

ATTEST:

MISTY ROGERS,
Clerk of the Board

2022-2023 NORTH DAVIS FIRE DISTRICT TENTATIVE BUDGET

	2023	2022	2021
	<i>BUDGET</i>	<i>AMENDED BUDGET</i>	<i>AUDITED</i>
GENERAL FUND			
REVENUES			
TOTAL AMBULANCE	1,198,000	1,150,000	1,198,636
FIRE/INCIDENT RECOVERY	50,000	40,000	53,500
CONTRACT SERVICES	-	-	-
DONATIONS	-	-	250
GRANTS	2,593	26,093	41,828
CARES ACT STIMULUS	-	-	142,678
IMPACT FEES	50,000	145,000	549,802
INCIDENT REPORTS	-	-	-
INTEREST INCOME	8,000	25,000	8,596
INSPECTION FEES	1,000	1,000	1,980
MISCELLANEOUS SERVICE REVENUES	1,500	1,500	405
PERMIT FEES	1,500	1,500	2,560
PLAN REVIEW FEES	4,500	4,500	16,742
FIRE PROTECTION UNICORPORATED COUNTY	700	700	825
FEE IN LIEU OF TAXES AND AGE BASED FEES	150,000	175,000	191,724
PROPERTY TAXES	4,431,985	4,798,529	3,289,553
PROPERTY TAXES - CONTRIBUTIONS TO OTHER GOV. (f	482,418	482,418	394,501
OTHER FINANCING SOURCES	-	-	708,880
APPROPRIATION OF FUND BALANCE	-	-	-
TOTAL REVENUE	6,382,196	6,851,240	6,602,460
EXPENDITURES			
PERM EMPLOYEE WAGES	2,410,377	2,234,393	1,633,310
OVERTIME	115,534	128,481	187,080
PART-TIME EMPLOYEE WAGES	95,000	215,357	366,604
BENEFIT PAYOUT CONTINGENCY	120,595	-	-
MERIT PAY	4,247	3,799	-
BOARD WAGES	38,000	38,000	38,000
F.I.C.A.	212,957	204,640	152,283
RETIREMENT	433,771	419,128	334,096
INSURANCE (HEALTH)	634,171	505,677	335,675
UTAH DISABILITY DEATH BENEFIT	3,610	3,870	-
WORKMANS COMP	68,152	63,450	46,190
BANK CHARGES	5,355	5,250	5,050
EMPLOYEE ASSISTANCE PROGRAM	3,000	3,360	2,725
CLOTHING ALLOWANCE	41,138	47,837	31,369
SUBSCRIPTIONS, MEMBERSHIPS	50,325	19,806	15,381
TRAVEL AND TRAINING	55,689	86,430	20,177
OFFICE SUPPLY AND EXPENSE	10,800	10,188	11,632
EQUIPMENT MAINTENANCE AND SUPPLY	34,507	50,734	44,006
VEHICLE MAINTENANCE	115,150	193,350	137,805
COMPUTER MAINTENANCE AND SUPPLY	44,804	49,057	38,207
UTILITIES (GAS, POWER, PHONES)	74,798	74,798	70,969
COMMUNICATIONS	6,000	6,000	3,000
DISPATCH SERVICES	120,000	88,508	85,008
SPECIAL DEPARTMENT ALLOWANCE	24,410	28,660	13,618
GRANT EXPENSES	-	-	41,828
LIABILITY INSURANCE (RISK MANAGEMENT)	70,330	62,465	52,358
COLLECTION CONTRACT (IRIS MEDICAL)(Health Assess)	158,006	160,006	135,240
MEDICAL SUPPLIES	74,958	73,978	68,939
PARAMEDIC FEE	10,000	37,300	102,119
MISC. SERVICES	27,250	27,850	2,559
PROFESSIONAL SERVICES (ACCNT,AUDIT, ATTORNEY)	78,380	85,942	83,278
MISC. EQUIPMENT	44,800	44,800	50,845
LEASE OBLIGATION	142,560	159,086	142,498
CAPITAL OUTLAY	-	23,500	708,880
TRANSFER TO DEBT SERVICE	485,594	341,713	232,221
TRANSFER TO CAPITAL	30,000	237,000	18,000
IMPACT FEE EXPENDITURES	-	-	3,510
IMPACT FEE RESERVES	50,000	145,000	-
CONTRIBUTIONS TO OTHER GOVERNMENTS (RDA)	482,418	482,418	394,501
TOTAL EXPENDITURES	6,376,686	6,361,831	5,608,961
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) FUND BALANCE	5,510	489,409	993,499
BALANCE	-	-	-

2022-2023 NORTH DAVIS FIRE DISTRICT TENTATIVE BUDGET

	2023	2022	2021
	<i>PROPOSED BUDGET</i>	<i>AMENDED BUDGET</i>	<i>AUDITED</i>
CAPITAL PROJECTS FUND			
REVENUES			
INTEREST INCOME	1,361	3,709	5,623
TRANSFER IN FROM GENERAL FUND	30,000	237,000	18,000
CAPITAL GRANTS	-	23,500	
GAIN ON SALE OF ASSETS	15,000	-	-
OTHER FINANCING SOURCES	-	-	-
TOTAL REVENUES	46,361	264,209	23,623
EXPENDITURES			
GARAGE		-	
EQUIPMENT	184,699	336,502	69,000
VEHICLES	-	179,000	-
OTHER EXPENSES		-	54,200
TOTAL EXPENDITURES	184,699	515,502	123,200
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	(138,338)	(251,293)	(99,577)
BALANCE	-	-	-
DEBT SERVICE FUND			
REVENUES			
INTEREST INCOME	-	-	483
TRANSFER IN FROM GENERAL FUND	485,594	341,713	232,221
TOTAL REVENUES	485,594	341,713	232,704
EXPENDITURES			
INTEREST EXPENSE	305,594	161,713	48,165
PRINCIPAL PAYMENTS	180,000	180,000	185,000
TOTAL EXPENDITURES	485,594	341,713	233,165
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	(461)
BALANCE	-	-	-
LOCAL BUILDING AUTHORITY FUND			
REVENUES			
INTEREST INCOME	-	-	-
BOND PROCEEDS	-	11,110,101	-
APPROPRIATION FROM FUND BALANCE	9,160,000		
TOTAL REVENUES	9,160,000	11,110,101	-
EXPENDITURES			
BOND REFUNDING	-	1,244,540	-
BOND FEES AND INSURANCE	-	215,561	
CONSTRUCTION	8,455,000	8,505,000	
SOFT COSTS	415,000	425,000	
PROFESSIONAL FEES	250,000	550,000	
WAGES	-	20,000	
TEMPORARY RELOCATION	40,000	150,000	-
TOTAL EXPENDITURES	9,160,000	11,110,101	-
CHANGE IN FUND BALANCE			
APPROPRIATION TO/(FROM) ASSIGNED FUND BALANCE	-	-	-
BALANCE	-	-	-



**NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES**

Station 41, 381 North 3150 West
West Point City, UT 84015
(801) 525-2850 ext. 102

*Nike Peterson, Chair
Scott Wiggill, Vice-Chair
Mark Shepherd, Member
Howard Madsen, Member
Gary Petersen, Member
Brian Vincent, Member
Annette Judd, Member
Nancy Smalling, Member
Vern Phipps, Member*

*Mark Becraft, Fire Chief
Theron Williams, Deputy Fire Chief*

**BOARD OF TRUSTEE MEETING
April 14, 2022**

Members of the public had the opportunity to attend the meetings in person or via Zoom.

Board of Trustee Work Session – 5:30 PM

If the Work Session is not completed before the scheduled board meeting, the Work Session will continue until all items have been discussed; or be discussed during the scheduled board meeting.

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Brian Vincent, Annette Judd, Vern Phipps, Nancy Smalling, Mark Shepherd

Board Members Excused – Gary Petersen, Howard Madsen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, Nicole Nelson, and Attorney Andrew Blackburn

Visitors – None

1. Presentation and Discussion of the North Davis Fire District FY2022/FY2023 Tentative Budget (attachment)
 - Staff Report - page 3
 - Capital Projects changed slightly – Station Alerting increased
 - Virtual Server for Dispatch \$30,000 one-time cost – being built

Chief Becraft briefly reviewed some of the budget changes as follows:

- a. Davis County is changing the way stations are getting alerted and the cost is going up. For Station 41's upgrade, \$3,000 was allocated and then there will be a one-time participation cost of \$30,000 for the virtual server that dispatch will be receiving.
- b. Property taxes were on target. To upgrade the AV system at Station 41 he received a bid from \$3,000 to \$20,000 and asked the Board if they would do a budget amendment. He did not anticipate the work to be done until July but would like an amendment to be made anyway.
- c. The current collection rate for our ambulance service has not changed and is approximately 40%. Ever since the Cares Act, we have received more calls but still, receive the same amount of revenue. The Bureau of EMS is increasing their rates and we legally follow that rate so it may increase but it will still be a conservative number.

- d. Nothing has changed in the wage study that was proposed to the Board except we have always known we would need another full-time office assistant and a part-time deputy inspector as well. We have budgeted two part-time staff, and both have resigned. We are proposing that we hire one full-time assistant which would be an additional \$30,000. We have grown to the point where we need a human resource coordinator which would be a more stable position for the right candidate. Chair N. Peterson mentioned that she is noticed in the cities how difficult it is to staff part-time positions and it has been on the district's long-term plan to eventually hire a full-time office assistant. Chief Becraft indicated that even if we hired an individual in mid-June, with our current budget we would be able to accommodate that position. He indicated that by policy, he had to present to the Board any recommendations for hiring full-time or discharging anyone. He said if the Board approved, he would like to post the position as soon as possible. Board Members agreed to the hiring of a full-time position.
 - e. He looked at board members' wages which did not change; however, it did state that if a board member traveled to a conference that was over fifty miles, they could be compensated.
 - f. We are right in the middle of computer maintenance and overhaul which was going well. Utopia would be installed tomorrow at Station 41. Comcast was terminated at Station 42 and Utopia would be installed in the new station. The new server system is up but we still need to get the security cameras and key fobs.
 - g. Ms. Rogers also mentioned that open enrollment for insurance would begin on May 1st and goes through the end of May. She needed approval from the Board to be able to start talking to the employees about getting them signed up. She wanted to know if the Board was comfortable with the rate and the premium share of 82% paid by the district and 18% paid by the employee. Chair N. Peterson mentioned that this is something that is done every year and the only difference this year was that the employer and employee share has changed by two percent.
 - h. Chief Becraft said in the past he is mentioned the trailers and we had a firefighter here that works at Young Chevrolet, and they brought down a used box truck with a lift gate. He was hoping to trade in the trailers for a truck, but they were asking \$19,000 for the truck and the trailers were worth about \$10,000 combined. He asked Young Chevrolet if they would be willing to donate the additional \$9,000 to the district but he has not heard anything back. He has also talked with Chad Monroe who is the Davis County Emergency Manager and asked if they had any grant money they could give to the district
 - i. Deputy Chief Williams reported on travel and training. He said this was a good way to collect and have good data on what we were doing. He mentioned that we were sending Ms. Rogers to training to learn to better utilize Image Trend and Continuum which was based on the number of call runs.
- Draft FY2022/2023 North Davis Fire District Tentative Budget Summary -
 - Draft FY2022/2023 North Davis Fire District Tentative Budget Detail

Chief Becraft said he mentioned a lot of the changes in his staff report and would go through the highlights with the Board. He stated the US digital paging system upgrade in capital projects was budgeted at \$50,000 but he did not think it would cost that much. There was \$15,000 allocated to the website. There was \$15,000 allocated to the box truck and tailgate if we were to purchase it, but we also want to

sell the trailers. We will receive the PMA truck within the next few weeks. We are scheduled to go and inspect our new engine at the end of May, and it will be arriving approximately in June.

Chief Becraft mentioned that we were very conservative with our tax revenue and budgeting property tax at approximately 3%. We are right on target with a fee instead of \$150,000. We are on target with ambulance revenue. The only change is permanent employee wages was the full-time human resource coordinator position. The wage study has been included in the tentative budget along with the benefits. The part-time employee wages have not changed other than taking out the wages for the two part-time positions and putting them into the full-time position.

Chair N. Peterson said there were several more pages to go through and asked the Board if they could jump to specific items unless they wanted to discuss every page. She asked if anyone from the Board had any questions. Since none of the Board Members had any questions, Chair N. Peterson referred to Treasurer Nicole Nelson and asked for her input on the tentative budget.

- Proposed Wage Study

Ms. Nelson said that based on her timeline and previous discussions, she would like the Board to discuss what they would want as a healthy unassigned reserve fund. We were currently at 38% of our 2021 revenues but we anticipate 2022 revenues to go up. For 2022 we anticipate anywhere from \$700,000 above what we could leave in the fund balance or move to capital projects. She wanted some discussion and direction for the tentative budget to be presented next month as well as the budget amendment for 2022. She said presently there was \$863,000 in impact fees and \$2.5 million in unassigned but anticipated that to increase to \$3.2 million for 2022. She asked the Board what they thought would be a reasonable operating fund balance.

Chief Becraft stated that this was conservative. We are returning \$37,000 and balancing the budget very conservatively. Chair N. Peterson said it is \$37,000 or it is \$437,000 depending on how you look at it. She asked the Chief to put aside \$400,000 in impact fees which are one-time funds so the \$37,000 is returned to general funds. She did not want the \$400,000 included in that number. She said we also had several expenses to look at. For example, we have \$300,000 in SCBA equipment that Honeywell is retiring that will need to be purchased. One option is to pay for it at one time or in three years. The idea is to return as much money as we can but if we look at these one-time purchases, having some guidelines on where we want our reserves to be guides the discussion to see if we were still meeting our goals or looking at returning money and building up the reserves to where we need the money to do what we need to do so we are comfortable in making one-time purchases and staying in balance.

Vice-Chair Wiggill stated that Districts could hold up to 25% of the budget amount. Board Member Shepherd said he thought 25% was a reasonable number. Board Member Phipps said 25% was three months of revenue and agreed it was a good number. He said at the same time, if we have known capital expenses, we know the cost is not going down, so it is costing us money to not spend it. Board Member Shepherd mentioned we were at 37% right now and wanted to know what the dollar amount was. Treasurer Nelson said for 2021 we were at \$2.5 million which was 38% and for 2022 we are at \$3.2 million which was approximately 40%. She said for 2022 we were looking at having total revenues of \$6.5 to \$6.8 million depending on where the property tax ends up lining up. If we put aside 25% of that, the amount would be \$1.7 million. It is anticipated that our fund balance at the end of the year would be between \$2.9 and \$3.2 million. We were looking at an overage of between \$1.2 and \$1.3 million.

Chair N. Peterson wanted to know if the Board members had any recommendations of a percentage or range. Board Member Phipps said he thought three or four months sounded good. Board Member

Shepherd agreed. He said if it was three to four months or 25%, it sits in the range but recommended that it not go below 25%. All Board Members agreed. Chief Becraft said he felt comfortable with the 25% minimum.

Ms. Nelson indicated that she assumed that the Board did not want to transfer any of the fund balance into Capital Projects in 2022. As we close in 2023, we can reassess after the audit has been done. All Board Members agreed.

- Proposed Fleet and Capital Expense Plan
- Draft North Davis Fire District Projected 3-Year Budget

Chief Becraft said in 2021 we had \$6.6 million and returned \$993,000 to the general fund with \$500,000 of that as impact fees and \$400,000 returned to capital projects. In 2022, we had \$6.4 million and returned \$435,000. He referred the Board to page 59 and indicated that this spreadsheet showed the projected 3-year budget.

2. Discussion of Fund Balance Target

(At 6:30 pm, the Board followed directly into the Board of Trustee Meeting.)

Board of Trustee Meeting – 6:30 PM or Immediately Following the Work Session

Board Members Present – Chair Nike Peterson, Vice-Chair Scott Wiggill, Mark Shepherd, Brian Vincent, Howard Madsen, Annette Judd, Nancy Smalling, and Vern Phipps

Board Members Excused – Gary Petersen

Staff Present - Fire Chief Mark Becraft, Deputy Fire Chief Theron Williams, Misty Rogers, Nicole Nelson, and Attorney Andrew Blackburn

Visitors – None

1. Call to Order
2. Invocation or Inspirational Thought – *Provided by Board Member Nancy Smalling*
Board Member Nancy Smalling stated that one of Sunset’s longest residents that attended their meetings regularly gave one of the best quotes she has heard in a long time which was “no matter where you are, make sure you are representing and acting well in what you are doing.”
3. Pledge of Allegiance
4. Citizen Comment
5. Consideration of Approval of Minutes from the March 17, 2022, Meeting

Board Member Shepherd motioned to approve the Minutes from the March 17, 2022, meeting. Board Member Vincent seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Bills for March 2022

Ms. Rogers briefly reviewed the month's revenue and expenses as follows:

- Ambulance revenue was doing well.
- There were some clothing expenses due to the hiring of new part-time employees.
- There were quite a few Amazon purchases for items for the new engine.
- We made our last payment to Workers Comp.
- There is a large payment to Blalock and Partners for the construction of the new station.
- We are rounding up medical orders.
- Next month you will see some costs for chargers and batteries which cost \$2,000 apiece.

Vice-Chair Wiggill motioned to approve the North Davis Fire Bills for March 2022. Board Member Smalling seconded the motion. The motion passed.

7. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft indicated we were at 107% on property taxes right now. We budgeted \$50,000 for impact fees but presently we have \$112,000 and next year should be the same. The reason the clothing allowance was high was that whenever we hire a new employee, we have to buy them a new pair of boots and may need to amend this item.

Board Member Phipps motioned to approve the North Davis Fire District Financial Report. Board Member Shepherd seconded the motion. The motion passed.

8. Discussion of Emergency Hiring of Staff for Administrative Office

Chair N. Peterson stated that this item was discussed earlier, and the intent will be to notice for this to bring them on by at least June. Ms. Rogers thanked the Board.

9. Discussion of the FY2022/FY2023 Tentative Budget for North Davis Fire District

Board Member Phipps expressed his appreciation for all the work that was put into the budget.

10. Discussion & Consideration of Resolution 2022R-01, Amending Chapter 3 of the North Davis Fire District Policies –

Ms. Rogers stated that this was discussed last month and was simply to clean up the language of Chapter 3 changing Chairman to Chair and Vice-Chairman to Vice Chair and the wording of "Other" on the agendas to "Other – Member City Updates."

Board Member Phipps motioned to approve Resolution 2022R-01, Amending Chapter 3 of the North Davis Fire District Policies. Board Member Vincent seconded the motion. The motion passed.

Roll Call Vote:	Chair N. Peterson (non-voting)	Vice-Chair Wiggill – Aye
	Board Member Vincent – Aye	Board Member Madsen (excused)
	Board Member Shepherd – Aye	Board Member Judd – Aye
	Board Member G. Petersen (excused)	Board Member Smalling – Aye
	Board Member Phipps - Aye	

11. Fire Chiefs Report

Chief Becraft reported on the following:

- Some Personnel Policy amendments will be brought to the Board with the budget adoption process.
- He would be bringing visual information to the Board regarding the new fire station, which was moving along well, and Clearfield City has been great to work with. He estimated that we were about a month away from the demolition of the building.

Chair N. Peterson stated as part of the ongoing discussions about dispatch and the county and wages, Clearfield City has reviewed what the city has been charging for dispatch calls and the rate has not changed for over ten years. They are looking into what those new costs will be, but it will be significant since it has been so long since they have raised the cost. In anticipation of that, we have asked for two things, one is for the Chiefs to give a basic idea of what dispatch is like within Davis County, and then next month, numbers as far as costs. She said because they are proposing such a steep increase, the proposal that Clearfield is preparing and will bring to the Board will be phased over two or three years rather than just hitting us with the full amount all at once.

Chief Becraft mentioned that Chief Williams came from Weber County which has a consolidated dispatch. He stated that Davis County's dispatch was a mess, but it was not anyone's fault here, it just has not been addressed. He said that Clearfield dispatch has played an active role in wanting to participate and make it better. He explained that if someone called 911 from Sunset or West Point, it goes to Davis dispatch and then they transfer the call to Clearfield dispatch who dispatches us out. He said it is unfortunate but there is always a delay. When Clearfield calls 911, it goes directly to Clearfield dispatch and the funding from the Clearfield calls goes to Clearfield. The funding from 911 calls from Sunset and West Point goes to Davis County. He said we all pay taxes to Davis County dispatch and the system is very difficult to understand. He said every fire agency, except for Layton, pays Davis County dispatch an amount. Clearfield dispatch will be going to a virtual server, which will be in Layton, but Clearfield will still receive the same data. Call time will be better. Clearfield is hoping to consolidate dispatch one day, but Layton does not want to do that. When they talk about PSAPS, that is an answering point and there is one in Clearfield, Davis, Bountiful, and Layton. In Weber County, everybody pays Weber Consolidated Dispatch through their taxes, and everyone receives the service. Chief Becraft said it is not unreasonable for Clearfield dispatch to ask for an increase. He said he hoped that we become more efficient as a county.

Board Member Shepherd said when you talk about consolidating, Layton will not so you are talking about having a North Davis dispatch, a South Davis dispatch, and Layton. He said over the years the cities and the county have not worked together.

Vice-Chair Wiggill said since he has been on the Board the working relationship has been incredible with Clearfield and there is no need to assess blame on how we got here. He said we need to look at the matter that Clearfield City is willing to adjust over three years rather than to pay at once.

Chief Becraft mentioned that Clearfield residents lose the most out of all of this. They pay Clearfield, dispatch, and the district.

Board Member Smalling mentioned that Sunset is the newest city to come into the district and it was a very painful adjustment. She said she was very anti-coming into this position but since then has changed her mind because the service is great.

Chief Williams gave a brief update of the call volumes received from January to April 14, 2022, at 1700 hours (see attached sheet). He projected that we would run approximately 5,000 calls in 2022.

Chief Williams also mentioned that Captain John Meek has retired after 32 years, and we wish him the best. This opens a Captain's position so in June we will be doing a Captain's test to replace his position. Also in May, we will be doing an engineer test to hire a new Engineer. We have created a Social Media Committee to try and promote the district to get people to apply since we are looking to hire two more part-time employees. He referred to Fire Marshall items and indicated he had over twenty projects going in Clearfield and West Point had many subdivisions going in. Along with the burn permits, he was busy right now.

12. Other – Member City Updates

Board Member Shepherd said they would be breaking ground on Clearfield Station on April 25th. He also said there are two hotels considering building in Clearfield.

Vice-Chair Wiggill said in Sunset on 1300 North where the city building is, they have gated off the lower part of what used to be a church, car lot, and tamale factory and they will be building a four-building complex. Three will be businesses on the main building facing 1300 North. They are also building thirteen homes directly behind city hall and Sacco's has decided to retire.

Chief Becraft wanted to recognize attorney Andy Blackburn and said behind the scenes he has been helping a lot and thanked him for all he has done.

13. Motion to Adjourn

Board Member Shepherd motioned to adjourn. Board Member Judd seconded the motion. The motion passed.

Dated and posted this 19th day of May 2022.

Nike Peterson, Chair

ATTEST:

Misty Rogers, District Clerk

North Davis Fire District Custom Transaction Detail Report

Date	Type	Name	Memo April 2022	Account	Amount
04/01/2022	Deposit		Noridian	1-30100 · Ambulance	1,122.54
04/01/2022	Deposit		Lockbox	1-30100 · Ambulance	7,301.17
04/02/2022	Deposit		Noridian	1-30100 · Ambulance	1,405.95
04/05/2022	Deposit		Noridian	1-30100 · Ambulance	2,120.85
04/05/2022	Deposit		UT Medicaid	1-30100 · Ambulance	8,069.73
04/05/2022	Deposit		Lockbox	1-30100 · Ambulance	206.69
04/06/2022	Deposit		Noridian	1-30100 · Ambulance	2,504.92
04/04/2022	Deposit		Lockbox	1-30100 · Ambulance	3,395.74
04/07/2022	Deposit		Lockbox	1-30100 · Ambulance	205.60
04/08/2022	Deposit		Noridian	1-30100 · Ambulance	1,608.80
04/11/2022	Deposit		Noridian	1-30100 · Ambulance	2,571.63
04/11/2022	Deposit		Lockbox	1-30100 · Ambulance	11,918.70
04/12/2022	Deposit		UT Medicaid	1-30100 · Ambulance	4,179.56
04/12/2022	Deposit		Lockbox	1-30100 · Ambulance	2,415.36
04/13/2022	Deposit		Noridian	1-30100 · Ambulance	929.88
04/14/2022	Deposit		Lockbox	1-30100 · Ambulance	560.96
04/18/2022	Deposit		Noridian	1-30100 · Ambulance	547.87
04/18/2022	Deposit		Lockbox	1-30100 · Ambulance	842.79
04/19/2022	Deposit		UT Medicaid	1-30100 · Ambulance	574.54
04/20/2022	Deposit		Noridian	1-30100 · Ambulance	2,038.28
04/20/2022	Deposit		Lockbox	1-30100 · Ambulance	464.26
04/21/2022	Deposit		Lockbox	1-30100 · Ambulance	281.62
04/22/2022	Deposit		Lockbox	1-30100 · Ambulance	1,820.53
04/26/2022	Deposit		UT Medicaid	1-30100 · Ambulance	987.47
04/27/2022	Deposit		Lockbox	1-30100 · Ambulance	751.37
04/29/2022	Deposit		Lockbox	1-30100 · Ambulance	50.00
04/29/2022	Deposit		Lockbox	1-30100 · Ambulance	4,432.93
04/13/2022	Deposit		Lockbox	1-30100 · Ambulance	1,639.60
04/25/2022	Deposit		Lockbox	1-30100 · Ambulance	1,241.82
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1109338	1-30150 · Fire / Incident Recovery	494.00
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1112393	1-30150 · Fire / Incident Recovery	706.67
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1112389	1-30150 · Fire / Incident Recovery	707.00
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1121780	1-30150 · Fire / Incident Recovery	591.93

North Davis Fire District Custom Transaction Detail Report

April 2022					
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 10644	1-30150 · Fire / Incident Recovery	591.17
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1125199	1-30150 · Fire / Incident Recovery	615.51
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1121770	1-30150 · Fire / Incident Recovery	507.00
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1049901	1-30150 · Fire / Incident Recovery	452.46
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1125540	1-30150 · Fire / Incident Recovery	617.79
04/04/2022	Sales Receipt	Fire Recovery USA	Reference # 1120305	1-30150 · Fire / Incident Recovery	591.93
04/02/2022	Sales Receipt	Davis County Auditor	2020 PFEE	1-32100 · Fee in Lieu	-27.12
04/02/2022	Sales Receipt	Davis County Auditor	2021 PFEE	1-32100 · Fee in Lieu	-192.74
04/02/2022	Sales Receipt	Davis County Auditor	2022 PFEE	1-32100 · Fee in Lieu	28,015.20
04/02/2022	Sales Receipt	Davis County Auditor	2017 Interest	1-32200 · Property Taxes	30.48
04/02/2022	Sales Receipt	Davis County Auditor	2018 Interest	1-32200 · Property Taxes	11.30
04/02/2022	Sales Receipt	Davis County Auditor	2019 Interest	1-32200 · Property Taxes	20.16
04/02/2022	Sales Receipt	Davis County Auditor	2020 Interest	1-32200 · Property Taxes	18.76
04/02/2022	Sales Receipt	Davis County Auditor	2021 Interest	1-32200 · Property Taxes	55.59
04/02/2022	Sales Receipt	Davis County Auditor	2017 Penalty	1-32200 · Property Taxes	1.90
04/02/2022	Sales Receipt	Davis County Auditor	2018 Penalty	1-32200 · Property Taxes	1.03
04/02/2022	Sales Receipt	Davis County Auditor	2019 Penalty	1-32200 · Property Taxes	3.35
04/02/2022	Sales Receipt	Davis County Auditor	2020 Penalty	1-32200 · Property Taxes	5.39
04/02/2022	Sales Receipt	Davis County Auditor	2021 Pentlay	1-32200 · Property Taxes	98.92
04/02/2022	Sales Receipt	Davis County Auditor	2020 PTax	1-32200 · Property Taxes	107.93
04/02/2022	Sales Receipt	Davis County Auditor	2021 PTax	1-32200 · Property Taxes	854.65
04/02/2022	Sales Receipt	Davis County Auditor	2022 PTax	1-32200 · Property Taxes	5,595.11
04/02/2022	Sales Receipt	Davis County Auditor	2017 Tax	1-32200 · Property Taxes	200.89
04/02/2022	Sales Receipt	Davis County Auditor	2018 Tax	1-32200 · Property Taxes	105.28
04/02/2022	Sales Receipt	Davis County Auditor	2019 Tax	1-32200 · Property Taxes	342.20
04/02/2022	Sales Receipt	Davis County Auditor	2020 Tax	1-32200 · Property Taxes	571.67
04/02/2022	Sales Receipt	Davis County Auditor	2021 Tax	1-32200 · Property Taxes	8,220.26
04/04/2022	Sales Receipt	West Point City	3697 W 200 N, 118 Bluff View, No. 5589	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	3693 W 200 N, 119 Bluff View, No. 5590	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	3689 W 200 N, 120 Bluff View, No. 5591	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	3685 W 200 N, 121 Bluff View, No. 5592	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	3681 W 200 N, 122 Bluff View, No. 5593	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	260 N 3650 W, 123 Bluff View, No. 5594	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	264 N 3650 W, 124 Bluff View, No. 5595	1-34100 · Impact Fees	181.13

North Davis Fire District Custom Transaction Detail Report

04/04/2022	Sales Receipt	West Point City	268 N 3650 W, April 2022, No. 5596	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	276 N 3650 W, 126 Bluff View, No. 5597	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	280 N 3650 W, 127 Bluff View, No. 5598	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	284 N 3650 W, 128 Bluff View, No. 5599	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	175 N 3830 W, 209 Bluff View, No. 5598	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	177 N 3830 W, 210 Bluff View, No. 5699	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	173 N 3830 W, 211 Bluff View, No. 5700	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	171 N 3830 W, 212 Bluff View, No. 5701	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4331 W 920 S, 602 Harvest Fields, No. 5715	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4306 W 975 S, 605 Harvest Fields, No. 5724	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4374 W 75 N, 210 Dahlia Estates, No. 5726	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4383 W 150 N, 119 Dahlia Estates, No. 5757	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	127 N 4450 W, 111 Dahlia Estates, No. 5728	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4418 W 75 N, 208 Dahlia Estates, No. 5729	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4856 W 50 S, 204 Wildfire, No. 5734	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	1856 W 75 S, 101 Murray Place, No. 5741	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	1145 N 3800 W, 201 Bennett Century Farms, No. 5742	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	4401 W 75 N, 207 Dahlia Estates, No. 5743	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	1028 S 4290 W, 614 Harvest Fields, No. 6730	1-34100 · Impact Fees	181.13
04/04/2022	Sales Receipt	West Point City	26 Connection Fees	1-34100 · Impact Fees	-780.00
04/11/2022	Sales Receipt	Clearfield City	1063 W 200 N, RES03220712	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	1902 E 700 S, Bravada Apts. Bldg., D, RES01210347	1-34100 · Impact Fees	26,149.30
04/11/2022	Sales Receipt	Clearfield City	Union Townhomes 132, 653 S 450 E, RES03220704	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Union Townhomes 133, 651 S 450 E, RES03220705	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Union Townhomes 134, 649 S 450 E, RES03220706	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Union Townhomes 135, 647 S 450 E, RES03220707	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Union Townhomes 136, 645 S 450 E, RES03220708	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Hamblin Estates 11, 197 N 250 W, RES03220714	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Hamblin Estates 13, 735 W 200 N, RES03220717	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Canterbury Court 5, 324 N 1125 W, RES03220719	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Canterbury Court 6, 328 N 1125 W, RES03220720	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Canterbury Court 7, 332 N 1125 W, RES03220721	1-34100 · Impact Fees	181.13
04/11/2022	Sales Receipt	Clearfield City	Canterbury Court 8, 336 N 1125 W, RES03220722	1-34100 · Impact Fees	181.13

North Davis Fire District Custom Transaction Detail Report

April 2022					
04/11/2022	Sales Receipt	Clearfield City	Connection Fees	1-34100 · Impact Fees	-180.00
04/04/2022	Sales Receipt	The Dress Garden	New Business Inspection - 2465 N Main Sunset (Dress Garden)	1-35100 · Inspection Fees	75.00
04/05/2022	Sales Receipt	Rocky Mountain Care Facility - Clearfield	Care/Nursing/Assisted Living Inspection	1-35100 · Inspection Fees	150.00
04/13/2022	Sales Receipt	Open Doors	Fire Inspection - Open Doors	1-35100 · Inspection Fees	75.00
04/13/2022	Sales Receipt	Taste of Louisiana	Food truck inspection	1-35100 · Inspection Fees	25.00
04/15/2022	Sales Receipt	Mountain Ice	Food Truck Inspection	1-35100 · Inspection Fees	25.00
04/19/2022	Sales Receipt	My Little Heart Child Care	Daycare Inspection	1-35100 · Inspection Fees	30.00
04/20/2022	Sales Receipt	Community Options INC	Group Home	1-35100 · Inspection Fees	75.00
04/18/2022	Sales Receipt	Chugg's Shaved Ice	Food Truck Inspection	1-35100 · Inspection Fees	25.00
04/20/2022	Sales Receipt	Benjamin Pierce	Food Truck Inspection	1-35100 · Inspection Fees	25.00
04/25/2022	Sales Receipt	Phantom Fireworks	Permit Fees for Firework Retail Sales - inside Clearfield's Winegars	1-38100 · Permit Fees	320.00
04/11/2022	Sales Receipt	Psion Hillside Estates	Plan Review for Psion Hillside Estates (Fire Alarm)	1-38200 · Plan Review Fees	300.00
04/19/2022	Sales Receipt	Craythorne Construction Co. Inc	Site Plan Review - One Lot Subdivision, West Point	1-38200 · Plan Review Fees	50.00
04/04/2022	Sales Receipt	Fire Recovery USA		Fire Recovery	-1,175.09
Revenues April 2022					148,178.98

04/07/2022	Bill	Boundtree Medical Supplies	IV Solution	1-14815 · IV	-40.32
04/07/2022	Bill	Life-Assist Inc	ViaValve Safety IV Catheter	1-14815 · IV	-164.00
04/27/2022	Bill	Boundtree Medical Supplies	Syringe & Needle, SafetGlide 1cc 25 ga	1-14815 · IV	-95.98
04/20/2022	Bill	Department of Health	Ambulance Assessment SFY 2022 Qtr 3	1-40510 · Health Care Finance Assessme	-15,841.20
04/30/2022	Bill	ImageTrend, Inc.	Continuum Software	1-40700 · Computer Maintenance & Supp	-1,700.00
04/12/2022	Bill	Dell Marketing L.P.	Dell latitude base, monitor, keyboard and mouse, dock	1-40710 · Computer Purchases	-2,033.68
04/20/2022	Bill	AT&T Mobility	IPAD for Inspections	1-40710 · Computer Purchases	-409.53
04/25/2022	Bill	Clearfield City Corp	May 2022 Dispatch Services	1-40900 · Dispatch Services	-7,084.00
04/01/2022	Bill	Blomquist Hale Consulting Group, Inc	April 2022	1-41000 · EA Assistance Program	-245.00
04/05/2022	Bill	Batteries & Bulbs	Batteries	1-41200 · Equipment Maintenance & Sup	-78.92
04/07/2022	Bill	Batteries & Bulbs	Batteries	1-41200 · Equipment Maintenance & Sup	-39.99
04/13/2022	Bill	Lowe's	Station 42 - secure doors	1-41200 · Equipment Maintenance & Sup	-18.24
04/14/2022	Bill	Lowe's	Power washer & carpet cleaner for Station 42	1-41200 · Equipment Maintenance & Sup	-431.30
04/14/2022	Bill	Lowe's	Smart straw, floor squeegee, curved steel floor square, straining floor square	1-41200 · Equipment Maintenance & Sup	-59.93

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April 2022					
04/12/2022	Bill	AAA Fire Safety & Alarm, Inc	Station 41: Troubleshoot and investigate communication fault	1-41200 · Equipment Maintenance & Sup	-110.00
04/07/2022	Bill	Batteries & Bulbs	NIMH Univ Charger	1-41200 · Equipment Maintenance & Sup	-58.99
04/21/2022	Bill	Lowes	Station 42 - BBQ conversion kit	1-41200 · Equipment Maintenance & Sup	-57.96
04/26/2022	Bill	Lowes	Station 41: Bolts for Rescue 41, carpet cleaner, light bulbs	1-41200 · Equipment Maintenance & Sup	-56.23
04/14/2022	Bill	Batteries & Bulbs	Univ Charger	1-41200 · Equipment Maintenance & Sup	-58.99
04/30/2022	Bill	Advanced Fire Services of Utah, Inc	Backflow Testing - Station 41 (2022)	1-41200 · Equipment Maintenance & Sup	-130.00
04/20/2022	Bill	PEHP Group Insurance	April 2022 - Insurance	1-41400 · Insurance (Health)	-36,678.58
04/30/2022	Bill	Health Equity	Service Fee - April 2022	1-41400 · Insurance (Health)	-13.50
04/19/2022	Bill	PEHP Long Term Disability	Long Term Disability 1/2/22 to 1/29/22	1-41420 · Disability Insurance	-26.23
04/19/2022	Bill	PEHP Long Term Disability	Long Term Disability 1/30/22 to 3/12/22	1-41420 · Disability Insurance	-39.34
04/19/2022	Bill	PEHP Long Term Disability	Long Term Disability 3/13/22 to 4/23/22	1-41420 · Disability Insurance	-39.34
04/19/2022	Bill	PEHP Long Term Disability	Long Term Disability 4/24/22 to 6/4/22	1-41420 · Disability Insurance	-39.34
04/20/2022	Bill	PEHP Group Insurance	April 2022 NDFD - Life Insurance	1-41430 · Life Insurance	-294.35
04/04/2022	Bill	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	-68.36
04/07/2022	Bill	Boundtree Medical Supplies	NS 500cc	1-41800 · Medical Supplies Expenses	-73.68
04/01/2022	Bill	Henry Schein	Electrode Foam White Sensor	1-41800 · Medical Supplies Expenses	-150.00
04/07/2022	Bill	Henry Schein	Nasal Atomization Device w/Syr	1-41800 · Medical Supplies Expenses	-75.20
04/07/2022	Bill	Henry Schein	Atropine Sulf Inj 10ml Syringe 0.1mg/mL	1-41800 · Medical Supplies Expenses	-113.74
04/08/2022	Bill	Henry Schein	Graham Mega Mover 1500	1-41800 · Medical Supplies Expenses	-264.30
04/08/2022	Bill	Henry Schein	Sam Pelvic Sling, Large	1-41800 · Medical Supplies Expenses	-111.54
04/15/2022	Bill	Boundtree Medical Supplies	Curaplex Select Endotracheal Tube with Stylette, 9.0mm, cuffed 10ea/bx 10bx/cs	1-41800 · Medical Supplies Expenses	-13.56
04/15/2022	Bill	Boundtree Medical Supplies	Curaplex Select Endotracheal Tube with Stylette, 8.5mm, cuffed 10ea/bx 10bx/cs	1-41800 · Medical Supplies Expenses	-16.95
04/15/2022	Bill	Boundtree Medical Supplies	Curaplex select Endotracheal Tube with Stylette, 8.0mm, cuffed 10ea/bx 10bx/cs	1-41800 · Medical Supplies Expenses	-16.95
04/15/2022	Bill	Boundtree Medical Supplies	Curaplex Select Endotracheal Tube with Stylette, 7.0mm, cuffed 10ea/bx 10bx/cs	1-41800 · Medical Supplies Expenses	-16.95
04/15/2022	Bill	Boundtree Medical Supplies	Curaplex Select Endotracheal Tube with Stylette, 7.5mm, cuffed 10ea/bx 10bx/cs	1-41800 · Medical Supplies Expenses	-10.17
04/15/2022	Bill	Boundtree Medical Supplies	Curaplex IV start kit, alcohol prep, Tegaderm, 2x2 gauze sponge	1-41800 · Medical Supplies Expenses	-167.00
04/18/2022	Bill	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	-40.34
04/15/2022	Bill	Henry Schein	Amiodarone Inj SDV 3mL 50mg/mL	1-41800 · Medical Supplies Expenses	-81.90
04/26/2022	Bill	Boundtree Medical Supplies	Syringe and Needle, Safety Glide 10cc 22ga	1-41800 · Medical Supplies Expenses	-47.99

North Davis Fire District Custom Transaction Detail Report

				April 2022		
04/26/2022	Bill	Boundtree Medical Supplies	Curaplex	1-41800 · Medical Supplies Expenses	-96.50	
04/26/2022	Bill	Boundtree Medical Supplies	Curaplex	1-41800 · Medical Supplies Expenses	-22.90	
04/26/2022	Bill	Boundtree Medical Supplies	Curaplex	1-41800 · Medical Supplies Expenses	-22.90	
04/26/2022	Bill	Boundtree Medical Supplies	Curaplex	1-41800 · Medical Supplies Expenses	-22.90	
04/30/2022	Bill	Airgas Intermountain Inc	Oxygen	1-41800 · Medical Supplies Expenses	-164.65	
04/29/2022	Bill	Zoll Medical Corporation	Moll Stat Pads	1-41800 · Medical Supplies Expenses	-392.78	
04/25/2022	Bill	Henry Schein	Plugs	1-41800 · Medical Supplies Expenses	-84.04	
04/21/2022	Bill	Teleflex	EZ-10 25MM Needle Set & Stabilizer	1-41805 · IO	-1,345.50	
04/07/2022	Bill	Henry Schein	Mucosal Atomization Device, MAD	1-41820 · Consumables	-32.45	
04/07/2022	Bill	Henry Schein	Advanced Patient Mover	1-41820 · Consumables	-85.10	
04/08/2022	Bill	Henry Schein	Sam Pelvic Sling Regular	1-41820 · Consumables	-278.85	
04/08/2022	Bill	Henry Schein	Prep Razor	1-41820 · Consumables	-19.13	
04/13/2022	Bill	Henry Schein	Ammex Black PF Nitrile Glove Medium	1-41820 · Consumables	-138.40	
04/26/2022	Bill	Boundtree Medical Supplies	Syringe and needle	1-41820 · Consumables	-86.98	
04/26/2022	Bill	Boundtree Medical Supplies	Ondansetron orally disintegrating tablet	1-41830 · Medication	-8.78	
04/26/2022	Bill	Boundtree Medical Supplies	Adrenalin	1-41830 · Medication	-482.50	
04/13/2022	Bill	Henry Schein	Transcend Glucose Gel Strawberry	1-41834 · Diabetic Medication	-42.60	
04/05/2022	Bill	Life-Assist Inc	Sodium Chloride IV Solution 0.9%, Hospira 1000 ml Bag	1-41850 · IV Medication	-97.32	
04/08/2022	Bill	Life-Assist Inc	Sodium Chloride IV Solution, 0.9%, B Braun, 500 ml Bag	1-41850 · IV Medication	-46.20	
04/13/2022	Bill	Henry Schein	M-LNCS PDTX Pedi Sensor 18"	1-41865 · Zoll	-238.66	
04/29/2022	Bill	Zoll Medical Corporation	Thermal Paper	1-41865 · Zoll	-59.04	
04/07/2022	Bill	Boundtree Medical Supplies	Freight Charges	1-41900 · Misc Services	-19.09	
04/18/2022	Bill	ECMS, Inc.	Re-attach lettering on panel (J. Sorensen)	1-42010 · Turnout Gear	-28.74	
04/18/2022	Bill	LN Curtis and Sons	Size 10M 14" shadow XF pull-on regular calf structure boots	1-42010 · Turnout Gear	-474.76	
04/18/2022	Bill	LN Curtis and Sons	6 Heather gray para-tek Fr Tri-Blend Cobra Elite Sure Fit Double-Ply X-Long Hood	1-42010 · Turnout Gear	-231.76	
04/17/2022	Bill	Purchase Power	Postage	1-42200 · Office supply & expenses	-133.44	
04/12/2022	Bill	Andrew H. Blackburn	May 2022	1-42420 · Attorney	-1,200.00	
04/12/2022	Bill	Jason L. Taylor	May 2022	1-42470 · Medical Advisor	-900.00	
04/09/2022	Bill	Rasmussen & Associates, PC	Payroll processing for March 2022	1-42480 · Payroll Administration	-1,057.00	
04/11/2022	Bill	Utah Retirement Systems	Retirement Contribution Adjustment (John Taylor)	1-42500 · Retirement	-866.14	
04/04/2022	Bill	Crown Trophy	Name Plates	1-42700 · Special Department Allowance	-103.15	

North Davis Fire District Custom Transaction Detail Report

		April 2022		
04/13/2022	Bill	Utah State Firefighters Association	2022 additional Fire Dues	1-42800 · Subscriptions, Memberships -155.00
04/05/2022	Bill	Misty Rogers	Perdiem and mileage re: UGFOCA conference in St. George	1-43000 · Travel and Training -593.78
04/13/2022	Bill	Izan Padilla	Perdiem Utah Fire & Rescue Incident Command Simulator - Tooele (5/6/22 - 5/7/22)	1-43000 · Travel and Training -54.00
04/06/2022	Bill	Clearfield City Corp	April 2022 utilities	1-43200 · Utilities (Gas,Power,Phones) -260.91
04/12/2022	Bill	Dominion Energy	3/11/22 to 4/12/22 Station 41	1-43200 · Utilities (Gas,Power,Phones) -542.76
04/14/2022	Bill	Rocky Mountain Power	3/14/22 to 4/5/22 Station 42	1-43200 · Utilities (Gas,Power,Phones) -135.92
04/14/2022	Bill	Rocky Mountain Power	3/14/22 to 4/5/22 Station 41	1-43200 · Utilities (Gas,Power,Phones) -521.01
04/18/2022	Bill	Dominion Energy	3/12/22 to 4/4/22	1-43200 · Utilities (Gas,Power,Phones) -194.80
04/20/2022	Bill	AT&T Mobility	3/21/2022-4/20/2022	1-43200 · Utilities (Gas,Power,Phones) -1,802.32
04/28/2022	Bill	Waste Management	Pickup of Dumpsters from Station 42	1-43200 · Utilities (Gas,Power,Phones) -332.95
04/30/2022	Bill	Ace Disposal	Station 41	1-43200 · Utilities (Gas,Power,Phones) -137.47
04/30/2022	Bill	West Point City (2)	April 2022	1-43200 · Utilities (Gas,Power,Phones) -94.85
04/01/2022	Bill	J R Service Center	Ford F150 Battalion Chief Truck - Alternator, labor, A-C Service, Dye and Oil, Freon	1-43300 · Vehicle Maintenance -755.62
04/03/2022	Bill	Napa Auto	Station 42: Oil for vehicles	1-43300 · Vehicle Maintenance -15.99
04/12/2022	Bill	O'Reilly Auto Parts	Wiper blades	1-43300 · Vehicle Maintenance -72.94
04/13/2022	Bill	Young Chevrolet	Chief Becraft's truck: Pour connection due to bad terminals, new connector kit	1-43300 · Vehicle Maintenance -723.56
04/13/2022	Bill	J R Service Center	Battalion 41 - apparatus repair	1-43300 · Vehicle Maintenance -841.00
04/16/2022	Bill	Napa Auto	E42 - headlight switch to LED	1-43300 · Vehicle Maintenance -29.76
04/23/2022	Bill	Napa Auto	Blister pack capsules	1-43300 · Vehicle Maintenance -14.49
04/26/2022	Bill	Napa Auto	A/C automatic temperature control	1-43300 · Vehicle Maintenance -24.49
04/13/2022	Bill	JR Service Center	AC Repair - 2016 Chevy Silverado	1-43300 · Vehicle Maintenance -841.00
04/29/2022	Bill	JR Service Center	Starter Repair - 2016 Chevy Silverado	1-43300 · Vehicle Maintenance -585.52
04/27/2022	Bill	Les Schwab Tire Center	Oil Change & Tire Rotation 2010 Ford F350	1-43300 · Vehicle Maintenance -189.99
04/30/2022	Bill	Wex Bank	1994 Ford F-350	1-43300 · Vehicle Maintenance -98.91
04/30/2022	Bill	Wex Bank	03 America La Fance	1-43300 · Vehicle Maintenance -123.20
04/30/2022	Bill	Wex Bank	06 Wheeled Coach	1-43300 · Vehicle Maintenance -61.66
04/30/2022	Bill	Wex Bank	07 Spartan Pumper	1-43300 · Vehicle Maintenance -1,014.36
04/30/2022	Bill	Wex Bank	09 Spartan Aerial	1-43300 · Vehicle Maintenance -74.91
04/30/2022	Bill	Wex Bank	11 Wheeled Coach	1-43300 · Vehicle Maintenance -751.99
04/30/2022	Bill	Wex Bank	13 Wheeled Coach	1-43300 · Vehicle Maintenance -485.87
04/30/2022	Bill	Wex Bank	13 Ford F150	1-43300 · Vehicle Maintenance -475.00

North Davis Fire District Custom Transaction Detail Report

April 2022					
04/30/2022	Bill	Wex Bank	14 Chev Silverado	1-43300 · Vehicle Maintenance	-247.70
04/30/2022	Bill	Wex Bank	Rescue Engine	1-43300 · Vehicle Maintenance	-772.48
04/30/2022	Bill	Wex Bank	15 F550	1-43300 · Vehicle Maintenance	-119.21
04/30/2022	Bill	Wex Bank	16 GMC Silverado	1-43300 · Vehicle Maintenance	-326.74
04/30/2022	Bill	Wex Bank	17 Wheeled Coach	1-43300 · Vehicle Maintenance	-586.68
04/30/2022	Bill	Wex Bank	19 Chev Silverado	1-43300 · Vehicle Maintenance	-444.92
04/30/2022	Bill	Wex Bank	Utility 42	1-43300 · Vehicle Maintenance	-41.28
04/30/2022	Bill	Wex Bank	17 GMC Silverado	1-43300 · Vehicle Maintenance	-590.03
04/27/2022	Bill	Les Schwab Tire Center	2013 F150 Oil Change	1-43300 · Vehicle Maintenance	-189.99
04/26/2022	Bill	LN Curtis and Sons	Maxiforce Air Lifting Bag	3-44200 · Equipment	-854.76
04/08/2022	Bill	Rocky Mountain Power	3/9/22 to 4/7/22	4-46320 · Soft Costs	-171.96
04/13/2022	Bill	Dominion Energy	3/12/22 to 4/13/22	4-46320 · Soft Costs	-86.36
04/07/2022	Bill	Blalock and Partners	Professional Fees	4-46330 · Professional Fees	-50,592.10
04/14/2022	Bill	Freeport Center Associates LLP	March Rent	4-46350 · Temporary Relocation	-850.00
04/14/2022	Bill	Freeport Center Associates LLP	April 2022 Rent'	4-46350 · Temporary Relocation	-850.00
04/18/2022	Bill	Drain Tech	Camera main line, jetted for up to 2 hours	4-46350 · Temporary Relocation	-705.00
04/19/2022	Bill	Lowe's	All-purpose tube sand 60L	4-46350 · Temporary Relocation	-223.20
04/25/2022	Bill	Border States	Bldg. maintenance	4-46350 · Temporary Relocation	-235.20
04/25/2022	Bill	Tommy's Auto	2006 GMC Box Truck	Capital Outlay	-23,500.00
04/21/2022	Check		Service Charge	1-40200 · Bank Charges	-420.61
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41110 · Full Time Employee Wages	-56,864.98
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41110 · Full Time Employee Wages	-150.30
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41110 · Full Time Employee Wages	-55,222.71
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41110 · Full Time Employee Wages	-386.70
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41110 · Full Time Employee Wages	-52,118.54
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41110 · Full Time Employee Wages	-713.75
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41111 · Auto Overtime	-5,670.20
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41111 · Auto Overtime	-7,629.60
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41111 · Auto Overtime	-8,639.49
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41115 · Salary	-11,559.20
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41115 · Salary	-11,559.20
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41115 · Salary	-11,559.20
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41116 · Sick Leave	-270.54

1:22 PM
05/13/22
Accrual Basis

North Davis Fire District Custom Transaction Detail Report

April 2022					
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41116 · Sick Leave	-2,472.04
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41116 · Sick Leave	-2,463.84
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41117 · Vacation Leave	-2,499.39
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41117 · Vacation Leave	-1,820.16
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41117 · Vacation Leave	-13,701.08
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-41120 · Part-Time Employee Wages	-7,503.41
04/02/2022	Check	Payroll	Payroll Date 4/2/2022	1-41120 · Part-Time Employee Wages	-326.52
04/15/2022	Check	Payroll	Payroll Date 4/2/2022	1-41120 · Part-Time Employee Wages	-326.52
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-41120 · Part-Time Employee Wages	-8,446.18
04/29/2022	Check	Payroll	Payroll Date 4/29/2022	1-41120 · Part-Time Employee Wages	-7,225.55
04/01/2022	Check	IRS Deposit	Payroll Date 4/1/2022	1-41300 · FICA	-6,158.37
04/02/2022	Check	IRS Deposit	Payroll Date 4/1/2022	1-41300 · FICA	-24.97
04/15/2022	Check	IRS Deposit	Payroll Date 4/15/2022	1-41300 · FICA	-6,211.70
04/29/2022	Check	IRS Deposit	Payroll Date 4/29/2022	1-41300 · FICA	-7,346.63
04/15/2022	Check	PEHP Flex	Payroll Date: 4/15/2022 admin fee	1-41400 · Insurance (Health)	-27.50
04/15/2022	Check	Utah Retirement Systems	Payroll Date 4/15/2022	1-42500 · Retirement	-14,188.21
04/29/2022	Check	Utah Retirement Systems	Payroll Date 4/29/2022	1-42500 · Retirement	-14,364.35
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	1-43200 · Utilities (Gas,Power,Phones)	12.75
04/15/2022	Check	Payroll	Payroll Date 4/15/2022	1-43200 · Utilities (Gas,Power,Phones)	12.75
04/01/2022	Check	Payroll	Payroll Date 4/1/2022	4-46340 · Wages and Benefits allocation	-2,319.64
04/20/2022	Invoice	Plant Christensen & Kanell	Fire or Ambulance Report # 2019-3357	1-37100 · Miscellaneous Service Revenue	15.00
04/25/2022	Credit Card Charge	Fix it Mobile	Ambulance ipad glass replacement, case	1-40740 · IT Equipment	-36.49
04/06/2022	Credit Card Charge	Amazon	Ziploc Gallon, Quart, Snack & Sandwich Bags	1-41200 · Equipment Maintenance & Sup	-27.90
04/04/2022	Credit Card Charge	Amazon	2 Streamlight Knucklehead spot Alkaline lights	1-42005 · Safety Equipment	-212.00
04/20/2022	Credit Card Charge	Amazon	5 Streamlight Knucklehead Spot Alkaline Lights	1-42010 · Turnout Gear	-704.30
04/06/2022	Credit Card Charge	Pitney Bowes	Postage machine rental	1-42200 · Office supply & expenses	-105.00
04/06/2022	Credit Card Charge	Amazon	Toner for BC printer	1-42200 · Office supply & expenses	-67.89
04/06/2022	Credit Card Charge	Amazon	Toner for BC's printer	1-42200 · Office supply & expenses	-67.89
04/14/2022	Credit Card Charge	USPS	Postage stamps	1-42200 · Office supply & expenses	-58.00
04/07/2022	Credit Card Charge	Smith's #272	Gift cards	1-42700 · Special Department Allowance	-144.75
04/12/2022	Credit Card Charge	Smith's #272	Gift cards for dispatchers	1-42700 · Special Department Allowance	-405.97
04/12/2022	Credit Card Charge	BD Catering	Additional food for Awards Banquet 2/24/22	1-42700 · Special Department Allowance	-138.00
04/13/2022	Credit Card Charge	Hug-Hes Cafe	Lunch with Nathan Baxter	1-42700 · Special Department Allowance	-41.65
04/13/2022	Credit Card Charge	Smith's #272	Gift card for dispatcher	1-42700 · Special Department Allowance	-25.00

North Davis Fire District Custom Transaction Detail Report

				April 2022		
04/19/2022	Credit Card Charge	Apollo Burger	Lunch	1-42700 · Special Department Allowance	-6.23	
04/19/2022	Credit Card Charge	Apollo Burger	Lunch	1-42700 · Special Department Allowance	-6.88	
04/21/2022	Credit Card Charge	Fire Marshalls Association of Utah	FMAU Membership Dues	1-42800 · Subscriptions, Memberships	-50.00	
04/22/2022	Credit Card Charge	Cafe Rio	Dinner for April 22, 2022 workshop	1-43000 · Travel and Training	-599.50	
04/13/2022	Credit Card Charge	Smith's #272	Windshield Wash	1-43300 · Vehicle Maintenance	-3.19	
04/15/2022	Credit Card Charge	Young Chevrolet	Repairs A42	1-43300 · Vehicle Maintenance	-470.52	
04/14/2022	Credit Card Charge	Pirtek	Vehicle maintenance	1-43300 · Vehicle Maintenance	-66.73	
04/06/2022	Credit Card Charge	Amazon	Chainsaw	3-44200 · Equipment	-429.00	
04/06/2022	Credit Card Charge	Amazon	10 Dewalt Flexvolt batteries	3-44200 · Equipment	-3,590.00	
04/06/2022	Credit Card Charge	Amazon	Tripod, batteries, driver bit set, drill bit set, cutting wheel,	3-44200 · Equipment	-2,650.92	
04/06/2022	Credit Card Charge	Amazon	Masonry saw	3-44200 · Equipment	-699.97	
04/26/2022	Credit Card Charge	Dish Network	Station 43 (4/24/22 - 5/29/22)	4-46320 · Soft Costs	-135.43	
04/03/2022	Credit Card Charge	Lowe's	Heavy duty drain	4-46350 · Temporary Relocation	-23.57	
04/06/2022	Credit Card Charge	Amazon	Room divider rod with socket set, blackout curtains	4-46350 · Temporary Relocation	-99.17	
04/16/2022	Credit Card Charge	Lowe's	4-LVL WLDED RCK 84-INX24	4-46350 · Temporary Relocation	-349.00	
04/04/2022	Credit Card Charge	Amazon	4Streamlight Knucklehead spot Alkaline lights	42020 · Safety / PPE	-368.65	
04/06/2022	General Journal		Interest 2/4/22	2-36100 · Interest Income	5.69	
04/06/2022	General Journal		Interest 3/3/22	2-36100 · Interest Income	27.64	
04/06/2022	General Journal		Interest 4/6/22	2-36100 · Interest Income	108.35	
04/06/2022	General Journal		Interest Payment on 2021 Bond	2-45100 · Interest Expense	-140,757.20	
04/06/2022	General Journal		Principal Payment on 2021 Bond	2-45200 · Principal	-180,000.00	
04/06/2022	General Journal		Interest 02/04/22	4-36100 · Interest Income	3,167.73	
04/06/2022	General Journal		Interest 03/03/22	4-36100 · Interest Income	3,460.70	
04/06/2022	General Journal		Interest 04/06/22	4-36100 · Interest Income	4,216.32	
Expenses April 2022					-810,794.42	

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1-30100 · Ambulance	1,036,068.29	1,150,000.00	-113,931.71	90.1%
1-30150 · Fire / Incident Recovery	39,402.08	70,000.00	-30,597.92	56.3%
1-30200 · Contract Services	0.00	0.00	0.00	0.0%
1-32100 · Fee in Lieu	177,514.01	150,000.00	27,514.01	118.3%
1-32200 · Property Taxes	4,764,901.84	4,298,529.00	466,372.84	110.8%
1-32300 · PT Contribution to Other Gover.	482,418.00	394,501.00	87,917.00	122.3%
1-33100 · Fire Protection	886.43	700.00	186.43	126.6%
1-33110 · Fire Report	0.00	0.00	0.00	0.0%
1-34100 · Impact Fees	146,823.91	50,000.00	96,823.91	293.6%
1-35100 · Inspection Fees	2,295.00	1,000.00	1,295.00	229.5%
1-36100 · Interest Income-General Fund	9,793.73	25,000.00	-15,206.27	39.2%
1-37100 · Miscellaneous Service Revenues				
1-37101 · Fire Investigation Report	30.00			
1-37100 · Miscellaneous Service Revenues ...	1,076.16	1,500.00	-423.84	71.7%
Total 1-37100 · Miscellaneous Service Revenu...	1,106.16	1,500.00	-393.84	73.7%
1-37200 · Grants				
1-37210 · EMS Per Capita Grant	0.00	2,593.00	-2,593.00	0.0%
1-37200 · Grants - Other	23,500.00			
Total 1-37200 · Grants	23,500.00	2,593.00	20,907.00	906.3%
1-38100 · Permit Fees	1,190.00	1,500.00	-310.00	79.3%
1-38200 · Plan Review Fees	1,300.00	4,500.00	-3,200.00	28.9%
1-38300 · Government Stimulus	0.00	0.00	0.00	0.0%
Total Income	6,687,199.45	6,149,823.00	537,376.45	108.7%
Gross Profit	6,687,199.45	6,149,823.00	537,376.45	108.7%
Expense				
Capital Outlay	23,500.00			
Utah Disability Death Benefit	0.00	3,870.00	-3,870.00	0.0%
1-40100 · Administrative Control Board				
1-40110 · Board of Directors Payroll	29,500.00	38,000.00	-8,500.00	77.6%
1-40100 · Administrative Control Board - Ot...	-923.50			
Total 1-40100 · Administrative Control Board	28,576.50	38,000.00	-9,423.50	75.2%
1-40200 · Bank Charges	4,291.40	5,250.00	-958.60	81.7%
1-40300 · Clothing Allowance	42,668.78	42,837.00	-168.22	99.6%
1-40500 · Collection Contract				
Fire Recovery	8,449.12	14,004.00	-5,554.88	60.3%
1-40510 · Health Care Finance Assessment	47,924.78	60,002.00	-12,077.22	79.9%
1-40520 · IRIS Medical	56,444.23	81,000.00	-24,555.77	69.7%
Total 1-40500 · Collection Contract	112,818.13	155,006.00	-42,187.87	72.8%
1-40600 · Communications	2,868.13	6,000.00	-3,131.87	47.8%
1-40700 · Computer Maintenance & Supply				
1-40705 · Firewall Upgrade	0.00	0.00	0.00	0.0%
1-40710 · Computer Purchases	3,693.18	6,000.00	-2,306.82	61.6%
1-40720 · ERS Annual User Fee	500.00			
1-40730 · Eyespy	0.00	0.00	0.00	0.0%
1-40735 · Bluebeam Upgrade	0.00	100.00	-100.00	0.0%
1-40740 · IT Equipment	2,569.92	6,380.00	-3,810.08	40.3%
1-40750 · IT Maintenance	5,940.80	17,400.00	-11,459.20	34.1%
1-40760 · Printers	463.82	1,000.00	-536.18	46.4%
1-40765 · Phone Maint/Conf. Phone/Recorder	0.00	1,940.00	-1,940.00	0.0%
1-40770 · ImageTrend Annual Fee	9,492.00	9,492.00	0.00	100.0%
1-40775 · ImageTrend Fire Inspection	1,870.00	1,870.00	0.00	100.0%
1-40780 · ImageTrend Investigation	1,250.00	1,250.00	0.00	100.0%
1-40785 · ImageTrend Permits	1,250.00	1,250.00	0.00	100.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
1-40790 · ImageTrend Setup Fee	2,375.00	2,375.00	0.00	100.0%
1-40700 · Computer Maintenance & Supply ...	1,700.00	0.00	1,700.00	100.0%
Total 1-40700 · Computer Maintenance & Sup...	31,104.72	49,057.00	-17,952.28	63.4%
1-40800 · Contributions to Other Govt	482,418.00	394,501.00	87,917.00	122.3%
1-40900 · Dispatch Services				
1-40910 · ImageTrend Cad Distribution	3,500.00	3,500.00	0.00	100.0%
1-40900 · Dispatch Services - Other	77,924.00	85,008.00	-7,084.00	91.7%
Total 1-40900 · Dispatch Services	81,424.00	88,508.00	-7,084.00	92.0%
1-41000 · EA Assistance Program	2,690.00	3,360.00	-670.00	80.1%
1-41100 · Employees Wages				
1-41110 · Full Time Employee Wages				
1-41111 · Auto Overtime	210,193.71	128,481.00	81,712.71	163.6%
1-41115 · Salary	268,610.56	304,677.88	-36,067.32	88.2%
1-41116 · Sick Leave	81,406.67	0.00	81,406.67	100.0%
1-41117 · Vacation Leave	151,147.85	0.00	151,147.85	100.0%
1-41130 · Other Wages	9,000.00	0.00	9,000.00	100.0%
1-41110 · Full Time Employee Wages - O...	1,155,901.18	1,933,514.12	-777,612.94	59.8%
Total 1-41110 · Full Time Employee Wages	1,876,259.97	2,366,673.00	-490,413.03	79.3%
1-41120 · Part-Time Employee Wages	225,150.13	215,357.00	9,793.13	104.5%
Total 1-41100 · Employees Wages	2,101,410.10	2,582,030.00	-480,619.90	81.4%
1-41200 · Equipment Maintenance & Supply	27,434.69	50,734.00	-23,299.31	54.1%
1-41300 · FICA	156,017.58	204,640.00	-48,622.42	76.2%
1-41400 · Insurance (Health)				
1-41410 · AFLAC Cancer Policy	9,028.92	0.00	9,028.92	100.0%
1-41420 · Disability Insurance	314.74	0.00	314.74	100.0%
1-41430 · Life Insurance	2,674.38	0.00	2,674.38	100.0%
1-41400 · Insurance (Health) - Other	331,976.58	505,677.00	-173,700.42	65.6%
Total 1-41400 · Insurance (Health)	343,994.62	505,677.00	-161,682.38	68.0%
1-41500 · Lease Obligation-interest	32,488.17	32,487.66	0.51	100.0%
1-41600 · Lease Obligations-principal	126,598.34	126,598.34	0.00	100.0%
1-41700 · Liability Insurance (Risk Manag	59,033.76	62,465.00	-3,431.24	94.5%
1-41800 · Medical Supplies Expenses				
1-14815 · IV	8,370.84	0.00	8,370.84	100.0%
1-41805 · IO	6,730.40			
1-41810 · Bag, Trauma	122.40			
1-41820 · Consumables	3,506.83	0.00	3,506.83	100.0%
1-41830 · Medication	2,123.73	0.00	2,123.73	100.0%
1-41834 · Diabetic Medication	81.32			
1-41836 · Diabetic Consumable	101.80			
1-41840 · Airway	1,269.35	0.00	1,269.35	100.0%
1-41845 · Airway, Advanced	1,425.94	0.00	1,425.94	100.0%
1-41850 · IV Medication	397.32	0.00	397.32	100.0%
1-41865 · Zoll	3,026.01	0.00	3,026.01	100.0%
1-41875 · Bag, O2	225.71	0.00	225.71	100.0%
1-41880 · Misc	71.51			
1-41885 · PPE	1,450.20	0.00	1,450.20	100.0%
1-41895 · Infection Control	182.96	0.00	182.96	100.0%
1-41800 · Medical Supplies Expenses - Other	30,862.20	73,978.00	-43,115.80	41.7%
Total 1-41800 · Medical Supplies Expenses	59,948.52	73,978.00	-14,029.48	81.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
1-41900 · Misc Services				
1-41920 · Yearly Ambulance License Fees	1,020.00	1,950.00	-930.00	52.3%
1-41930 · Firefighter Testing	65.00	7,520.00	-7,455.00	0.9%
1-41940 · Recert of AMETs	412.00	3,925.00	-3,513.00	10.5%
1-41990 · Other Misc Charges	0.00	0.00	0.00	0.0%
1-41900 · Misc Services - Other	177.17	14,455.00	-14,277.83	1.2%
Total 1-41900 · Misc Services	1,674.17	27,850.00	-26,175.83	6.0%
1-42000 · Misc. Equipment				
1-42005 · Safety Equipment	1,449.62	1,450.00	-0.38	100.0%
1-42010 · Turnout Gear	11,503.69	33,000.00	-21,496.31	34.9%
1-42015 · Ansi Coats	1,077.22	1,250.00	-172.78	86.2%
1-42025 · Haz-Mat Supplies	3,719.70	2,000.00	1,719.70	186.0%
42020 · Safety / PPE	6,524.21	6,500.00	24.21	100.4%
1-42000 · Misc. Equipment - Other	618.76	600.00	18.76	103.1%
Total 1-42000 · Misc. Equipment	24,893.20	44,800.00	-19,906.80	55.6%
1-42200 · Office supply & expenses	9,857.51	10,188.00	-330.49	96.8%
1-42300 · Paramedics	31,390.19	105,300.00	-73,909.81	29.8%
1-42400 · Professional Services				
1-42405 · ImageTrend Software	3,062.00	3,062.00	0.00	100.0%
1-42410 · Accountant Fees	12,443.75	16,800.00	-4,356.25	74.1%
1-42415 · Engineering	0.00			
1-42420 · Attorney	10,125.00	28,000.00	-17,875.00	36.2%
1-42425 · Public Outreach	0.00	6,000.00	-6,000.00	0.0%
1-42430 · Auditor	8,470.00	9,000.00	-530.00	94.1%
1-42435 · Background Checks	210.30	560.00	-349.70	37.6%
1-42440 · Blueline Drug Testin	1,010.00	1,120.00	-110.00	90.2%
1-42441 · Blueline New Hire Testing	990.10	700.00	290.10	141.4%
1-42450 · Bond Trustee (Zions Bond)	0.00	2,000.00	-2,000.00	0.0%
1-42460 · Bonding	0.00	700.00	-700.00	0.0%
1-42470 · Medical Advisor	10,800.00	9,600.00	1,200.00	112.5%
1-42480 · Payroll Administration	8,075.95	8,400.00	-324.05	96.1%
1-42490 · Prof. Services - Plats, Etc.	0.00	0.00	0.00	0.0%
1-42400 · Professional Services - Other	0.00	0.00	0.00	0.0%
Total 1-42400 · Professional Services	55,187.10	85,942.00	-30,754.90	64.2%
1-42500 · Retirement	331,558.44	419,128.00	-87,569.56	79.1%
1-42700 · Special Department Allowance	25,789.07	22,660.00	3,129.07	113.8%
1-42800 · Subscriptions, Memberships	18,725.39	16,806.00	1,919.39	111.4%
1-43000 · Travel and Training				
1-43020 · Pub Ed Supplies for Clowns	0.00	0.00	0.00	0.0%
1-43000 · Travel and Training - Other	69,988.87	86,430.00	-16,441.13	81.0%
Total 1-43000 · Travel and Training	69,988.87	86,430.00	-16,441.13	81.0%
1-43100 · Unemployment	0.00	0.00	0.00	0.0%
1-43200 · Utilities (Gas,Power,Phones)	68,911.27	74,798.00	-5,886.73	92.1%
1-43300 · Vehicle Maintenance	88,320.60	118,350.00	-30,029.40	74.6%
1-43400 · Workmans Comp	63,149.00	63,450.00	-301.00	99.5%
1-45000 · Impact Fee Expense	0.00	0.00	0.00	0.0%
1-45500 · Impact Fee Reserves	0.00	50,000.00	-50,000.00	0.0%
1-48000 · Transfer to Debt Service	244,771.97	341,713.00	-96,941.03	71.6%
1-49000 · Fleet Fund Capital Exp	237,000.00	237,000.00	0.00	100.0%
1-49999 · Appropriation of Fund Bal (Exp)	0.00	0.00	0.00	0.0%
Total Expense	4,990,502.22	6,129,414.00	-1,138,911.78	81.4%
Net Ordinary Income	1,696,697.23	20,409.00	1,676,288.23	8,313.5%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2021 through June 2022

	Jul '21 - Jun...	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Use of Fund Balance	0.00	0.00	0.00	0.0%
3-36100 · Interest Income	0.00	3,709.00	-3,709.00	0.0%
3-39100 · Capital Projects-Transfer In	237,000.00	237,000.00	0.00	100.0%
Total Capital Projects Inc 3	237,000.00	240,709.00	-3,709.00	98.5%
Debt Service Inc 2				
2-36100 · Interest Income	206.36			
2-39100 · Transfers In Debt Service	244,771.97	341,713.00	-96,941.03	71.6%
Total Debt Service Inc 2	244,978.33	341,713.00	-96,734.67	71.7%
Local Building Authority Inc 4				
4-36000 · Bond Revenue	11,087,782.72	11,110,101.00	-22,318.28	99.8%
4-36100 · Interest Income	17,702.62			
Local Building Authority Inc 4 - Other	0.00	0.00	0.00	0.0%
Total Local Building Authority Inc 4	11,105,485.34	11,110,101.00	-4,615.66	100.0%
Total Other Income	11,587,463.67	11,692,523.00	-105,059.33	99.1%
Other Expense				
Debt Service Exp 2				
Addition to Fund Balance	0.00	0.00	0.00	0.0%
2-45100 · Interest Expense	140,757.20	161,713.00	-20,955.80	87.0%
2-45200 · Principal	200,956.00	180,000.00	20,956.00	111.6%
Total Debt Service Exp 2	341,713.20	341,713.00	0.20	100.0%
Local Building Authority Exp 4				
4-46100 · Bond Refunding Exp	1,240,000.00	1,244,540.00	-4,540.00	99.6%
4-46110 · Bond Refunding Interest Exp	2,095.60			
4-46200 · Bond Fees	195,274.87	215,561.00	-20,286.13	90.6%
4-46300 · Construction of Station 42				
4-46310 · Construction Contract	31,145.09	8,505,000.00	-8,473,854.91	0.4%
4-46320 · Soft Costs	2,866.44	425,000.00	-422,133.56	0.7%
4-46330 · Professional Fees	364,282.56	550,000.00	-185,717.44	66.2%
4-46340 · Wages and Benefits allocation	20,508.26	20,000.00	508.26	102.5%
4-46350 · Temporary Relocation	108,470.11	150,000.00	-41,529.89	72.3%
Total 4-46300 · Construction of Station 42	527,272.46	9,650,000.00	-9,122,727.54	5.5%
Total Local Building Authority Exp 4	1,964,642.93	11,110,101.00	-9,145,458.07	17.7%
3-44100 · Capital Projects Exp 3				
3-44200 · Equipment	258,290.79	301,502.00	-43,211.21	85.7%
3-44210 · Carpet	31,215.23	35,000.00	-3,784.77	89.2%
3-44300 · Vehicles	2,364.00	179,000.00	-176,636.00	1.3%
Total 3-44100 · Capital Projects Exp 3	291,870.02	515,502.00	-223,631.98	56.6%
Total Other Expense	2,598,226.15	11,967,316.00	-9,369,089.85	21.7%
Net Other Income	8,989,237.52	-274,793.00	9,264,030.52	-3,271.3%
Net Income	10,685,934.75	-254,384.00	10,940,318.75	-4,200.7%

RESOLUTION 2022R-04

A RESOLUTION OF THE NORTH DAVIS FIRE DISTRICT APPROVING AN INTERLOCAL AGREEMENT FOR THE BILLING AND COLLECTION OF FEES FOR ADVANCED LIFE SUPPORT AND BASIC LIFE SUPPORT SERVICES BETWEEN THE NORTH DAVIS FIRE DISTRICT, LAYTON CITY CORPORATION, CLINTON CITY CORPORATION, FARMINGTON CITY CORPORATION, KAYSVILLE CITY CORPORATION, SOUTH DAVIS METRO FIRE SERVICE, SOUTH WEBER CITY CORPORATION AND SYRACUSE CITY CORPORATION

WHEREAS, the North Davis Fire District Board of Trustees desires to enter into an interlocal agreement with other local governmental entities for the provision of billing, collection, and distribution of fees for rendering ALS and BLS services in conjunction with the other entities in accordance with Rule 426-8 of the Utah Administrative Code; and

WHEREAS, such agreement is in furtherance of the purposes of the Utah Interlocal Cooperation Act as set forth in Title 11, Chapter 13, Utah Code Annotated, 1953, as amended; and

WHEREAS, the North Davis Fire Board of Trustees wishes to, and recognizes the importance of participating in any efforts designed to jointly help each other; and

WHEREAS, this agreement does not create an interlocal entity; and

WHEREAS, the North Davis Fire District Board of Trustees has fully reviewed the proposed Interlocal Agreement, which is attached hereto and agrees to all the terms and conditions contained therein; and

NOW THEREFORE, the North Davis Fire District Board of Trustees hereby approves the Interlocal Agreement attached hereto and incorporated herein by this reference as written and authorizes the Chair of the North Davis Fire District Board of Trustees to execute this agreement on behalf of the District.

Passed this ____ day of _____, 2022.

Nike Peterson, Chair

Attest:

Misty Rogers, District Clerk

Voting:

- Chair Nike Peterson (*non-voting*)
- Vice-Chair Scott Wiggill _____
- Board Member Mark Shepherd _____
- Board Member Howard Madsen _____
- Board Member Brian Vincent _____
- Board Member Gary Petersen _____
- Board Member Nancy Smalling _____
- Board Member Annette Judd _____
- Board Member Vern Phipps _____

**INTERLOCAL AGREEMENT
FOR
THE BILLING AND COLLECTION OF FEES FOR
ADVANCED LIFE SUPPORT SERVICES**

THIS AGREEMENT is made and entered into this _____ day of May, 2022 by and between LAYTON CITY CORPORATION, a municipal corporation of the State of Utah (“Layton City”), CLINTON CITY, a municipal corporation of the State of Utah (“Clinton City”), FARMINGTON CITY, a municipal corporation of the State of Utah (“Farmington City”), KAYSVILLE CITY, a municipal corporation of the State of Utah (“Kaysville City”), NORTH DAVIS FIRE DISTRICT (“North Davis Fire”), a political subdivision of the State of Utah, SOUTH DAVIS METRO FIRE SERVICE AREA, a political subdivision of the State of Utah (“South Davis Metro”), SOUTH WEBER CITY CORPORATION, a municipal corporation of the State of Utah (“South Weber City”), SYRACUSE CITY CORPORATION, a municipal corporation of the State of Utah (“Syracuse City”). These entities may also be referred to in this agreement individually as a “Party” or collectively as the “Parties”.

This agreement is made and entered into by and between the Parties based, in part, upon the following:

- A. For the purposes of this agreement, the term “ALS services” shall mean physician medically directed paramedic services and “BLS services” shall mean physician medically directed ground ambulance transportation services.
- B. The Parties render physician medically directed advanced life support services (ALS) and charges fees for those services.
- C. The Parties render basic life support services (BLS), which includes primary ambulance transportation services, and charge fees for those services.
- D. The Parties desire by this agreement to provide in writing for the billing, collection, and distribution of those fees when the Parties render ALS and BLS services respectively in conjunction with each other in accordance with Rule 426-8-200, *Utah Administrative Code*.
- E. The Parties are authorized by the *Utah Interlocal Cooperation Act*, as set forth in Title 11, Chapter 13, *Utah Code Ann.*, to enter into this interlocal cooperative agreement.

NOW, THEREFORE, in consideration of the terms and conditions contained herein, the Parties agree as follows:

1. Services Provided by the Parties-BLS

The Parties may provide the primary ground ambulance transport service (BLS services) for emergency and non-emergency medical patients and other medical services for which the Parties are licensed by the State of Utah.

2. Services Provided by the Parties-ALS

The Parties may provide paramedic services (ALS services) to the residents of the County as licensed by the State of Utah.

3. Billings and Collection of Fees

The billing and collection of charges for ALS services rendered by the Parties in conjunction with the rendition of BLS services by another Party and the distribution of amounts received in payment of those billings shall be as follows:

- A. When services are provided jointly by the Parties in an incident, the BLS Parties shall provide billing and collection services and exercise reasonable diligence to collect the ALS fees charged by another Party in addition to the billing and collection of any fees charged by the Party for its BLS services and reimbursable expenses.
- B. The flat rate distribution of funds collected from billings shall be determined and made in the following manner (See Attachment “A” for sample calculations):
 - 1. The flat rate distribution shall be determined by an average net ambulance collection rate of all parties for the previous calendar year multiplied by the current paramedic amount allowed by Rule 426-8-200, *Utah Administrative Code*.
 - 2. To allow for proper budgeting, flat rate distribution amounts shall only be adjusted once per fiscal year with distribution beginning July 1st of each year and ending June 30th of the following year.

4. Payments to the ALS Party

Payment to the ALS Party from the BLS Party shall commence on the effective date of this agreement and shall be paid as follows:

- A. The ALS Party shall receive payments from the BLS Party on a monthly basis.
- B. The ALS Party shall provide the BLS Party with a monthly summary of patients served by the ALS Party's paramedics.

5. **Administration**

To the extent that this agreement requires administration other than as set forth herein, it shall be administered by the Parties' administrative oversight.

6. **Separate Legal Entity**

No separate legal entity is created by the terms of this agreement.

7. **Property Acquisition**

There shall be no real or personal property acquired jointly by the Parties as a result of this agreement.

8. **Access to Records**

A. Each party agrees to provide the other with access to its records during normal business hours to verify the billing, number of calls, and number of responses in order to assist each party in determining the pro-ration of monies due the Parties under the terms of this agreement.

B. All documents created or provided by the Parties pursuant to this agreement shall be maintained and accessed in accordance with the Utah *Governmental Records Access Management Act* (GRAMA) and United States Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended.

C. Requests for access to records will be submitted through the Parties' administration for their respective records.

9. **Term**

This agreement shall have a term of five (5) years commencing on the day and date first written above. Notwithstanding the foregoing, either party may terminate this agreement, with or without cause, upon giving thirty (30) days written notice to the other.

10. **Review by Authorized Attorney**

In accordance with the provisions of Section 11-13-202.5(3), *Utah Code Annotated*, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement takes effect.

11. **Governmental Approval, Execution, and Resolutions**

This agreement shall be conditioned upon the approval and execution of this agreement by the Parties pursuant to and in accordance with the provisions of the *Interlocal Cooperation Act* as set forth in Title 11, Chapter 13, *Utah Code Annotated*, including the adoption of resolutions of approval but only if such resolutions are required by the *Interlocal Cooperation Act* by the legislative bodies of the parties.

12. **Relief of Obligation**

This agreement does not in any way relieve either party, as a public agency, of any obligation, duty, or responsibility imposed upon it by law.

13. **Indemnification and Hold Harmless**

A. The Parties agree to indemnify, defend and hold the Parties and their officers, employees, agents, and representatives harmless from and against any and all losses, liabilities, expenses, claims, costs, suits and damages, including attorney's fees, arising out of any negligence of other Parties and its officers, agents, or employees related to the performance of this agreement.

B. The Parties agree to indemnify, defend and hold the other Parties and its officers, employees, agents, and representatives harmless from and against any and all losses, liabilities, expenses, claims, costs, suits and damages, including attorney's fees, arising out of any negligence of the Parties and their officers, agents, or employees related to the performance of this agreement.

14. **Governmental Immunity Act**

Because each party under this agreement is a governmental entity under the *Utah Governmental Immunity Act*, Utah Code Ann., Section 63-20-1 et seq., as amended, each party is responsible and liable for any wrongful acts or negligence committed by its own officers, employees, or agents. Provided, the Parties do not waive any defenses available under the *Utah Governmental Immunity Act* as cited above.

15. **Record of Agreement**

Executed duplicate copies of this agreement shall be filed with the keeper of records of each of the Parties.

16. **Other Agreements**

This agreement does not abrogate or supersede any existing agreement between the Parties unless specifically so provided in this agreement and except to the extent that the provisions of this agreement are in conflict with the provisions of any such existing agreement.

17. **Entire Agreement**

This agreement contains the entire agreement between the Parties, and no statements, promises or inducements made by either Party or agents for either Party that are not contained in this written contract shall be binding or valid; and this agreement may not be enlarged, modified, or altered, except in writing signed by the Parties.

18. **Governing Law**

It is understood and agreed by the Parties hereto that this agreement shall be governed by the laws of the State of Utah.

19. **Authorization**

Each individual executing this agreement by signature below confirms that the individual is a duly authorized representative of the Party for whom the individual executes this agreement and is lawfully enabled to execute this agreement on behalf of that Party.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement on the date stated above.

Layton City

By: _____
Joy Petro, Mayor

ATTEST:

Kim Read, City Recorder

Attorney Review

The undersigned, being the authorized attorney for Layton City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Gary Crane, City Attorney

ATTEST:

Clinton City, City Recorder

Clinton City, Mayor

Attorney Review

The undersigned, being the authorized attorney for Clinton City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

Farmington City, City Recorder

Farmington City, Mayor

Attorney Review

The undersigned, being the authorized attorney for Farmington City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

Kaysville City, City Recorder

Kaysville City, Mayor

Attorney Review

The undersigned, being the authorized attorney for Kaysville City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

Misty Rogers
North Davis Fire District Clerk

North Davis Administrative Control
Board Chairman

Attorney Review

The undersigned, being the authorized attorney for North Davis Fire District, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

South Davis Metro Fire, Recorder

Commissioner Rick Earnshaw, Chairman

Attorney Review

The undersigned, being the authorized attorney for South Davis Metro Fire, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

South Weber, City Recorder

South Weber, Mayor

Attorney Review

The undersigned, being the authorized attorney for South Weber City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Attorney

ATTEST:

Cassie Brown, Syracuse City Recorder

David Maughan, Syracuse Mayor

Attorney Review

The undersigned, being the authorized attorney for Syracuse City, reviewed this interlocal cooperation agreement and found it to be in proper form and compliance with applicable law.

Paul Roberts, City Attorney

ATTACHMENT “A”
Sample of Determining Flat Rate Distribution

Agency Calculation Sample (based on calendar year data)

(GBA) Gross Billed Amount	\$1,000,000
(NCA) Net Collection Amount	\$ 450,000
(NCP) Net Collection Percentage (NCA ÷ GBA)	45%

Flat Rate Calculation Sample (based on average of all agency’s calendar year data)

South Davis Metro Fire	45%
Farmington Fire Department	41.10%
Kaysville Fire Department	41.20%
Layton Fire Department	47.79%
South Weber Fire Department	43.91%
Syracuse Fire Department	40.44%
North Davis Fire District	36.47%
Clinton Fire Department	41.78%
(ANCP) Average Net Collection Percentage	42.21%

(ANCP) Average Net Collection Percentage	42.21%
(PMA) Allowed Paramedic Aboard Amount	\$582.00
(FRA) Flat Rate Amount (ANCP x PMA)	\$245.67