



NORTH DAVIS FIRE DISTRICT
ADMINISTRATIVE CONTROL BOARD
Station 41, 381 North 3150 West
West Point City, UT 84015
(801)525-2850

Gary Petersen, Chairman
Mark Shepherd, Vice-Chairman
Erik Craythorne, Member
Howard Madsen, Member
Jerry Chatterton, Member
Nike Peterson, Member
Tim Roper, Member
Scott Wiggill, Member
Dave Nelson, Member

Mark Becraft, Fire Chief
John Taylor, Deputy Fire Chief

**NOTICE & AGENDA
NOVEMBER 15, 2018 – 6:00 PM**

1. Call to Order
2. Invocation or Inspirational Thought (*Please contact the District Clerk to request permission to offer the invocation or inspirational thought*)
3. Pledge of Allegiance
4. Citizen Comment (*If you wish to make comment to the Board, please use the podium and clearly state your name, address, keeping your comments to a maximum of 2 ½ minutes. Please do not repeat positions already stated. Public comment is a time for the Board to receive new information and perspectives*)
5. Consideration of Approval of Minutes from the August 8, 2018 Board Meeting
6. Consideration of Approval of the North Davis Fire District Bills for August, September and October 2018
7. Consideration of Approval of the North Davis Fire District Financial Report
8. Consideration of the Appointment of Misty Rogers as the Human Resource Manager of the District as Required by UCA 17B-1-805
9. Consideration of Adoption of Resolution 2018R-11, a Resolution Requesting That Clearfield City acting as the Governing Authority of the North Davis Fire District Take All Necessary and Appropriate Action to Annex Sunset City and All Real Property Within Its Corporate Limits into the North Davis Fire District
 - a. Public Hearing
 - b. Discussion
 - c. Possible Action
10. Consideration of Approving the North Davis Fire District Administrative Control Board Meeting Schedule for Calendar Year 2019
11. Discussion of North Davis Fire District Approving Current State of Utah Emergency Medical Service (EMS) Guidelines that are Administered Through North Davis Fire District Standard Operating Procedures
12. Fire Chiefs Report
13. Other
14. Motion to Adjourn

Dated this 9th day of November, 2018

Misty Rogers, District Clerk

On November 11, 2018, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. – Misty Rogers, District Clerk.

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons' present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed [to mrogers@nofires.org](mailto:mrogers@nofires.org).



NOVEMBER 15, 2018
Agenda Item Summary
Board Meeting Minutes

Agenda Item: Consideration of the North Davis Fire District Administrative Control Board Meeting Minutes held on August 6, 2018.

Information: See Attachment

Recommendation: Approve the minutes as presented or amended. Please contact the District Clerk with any corrections.



**North Davis Fire District
Administrative Control Board Meeting
381 North 3150 West
West Point City, UT 84015**

August 6, 2018 – 6:00 PM

Minutes from the North Davis Fire District Administrative Control Board Meeting held at 6:00 PM on August 6, 2018 at Station 41, 381 North 3150 West, West Point City, Utah 84015 with Chairman Gary Petersen presiding.

Board Members Present: Chairman Gary Petersen, Vice-Chairman Mark Shepherd, Howard Madsen, Nike Peterson, Tim Roper, Erik Craythorne, Jerry Chatterton and Scott Wiggill

Board Members Excused: David Nelson

Staff Present: Fire Chief Mark Becraft, Deputy Fire Chief John Taylor and District Clerk Misty Rogers

Visitors: Roger Hughes, Morgan Roberts, Cherie Higley, Kevin Higley, Clair Hamblin, Reid Child and Dennis Montgomery

1. Call to Order:

Chairman G. Petersen opened the Administrative Control Board Meeting and welcomed those in attendance.

2. Invocation or Inspirational Thoughts:

Chairman G. Petersen provided the invocation.

3. Pledge of Allegiance

4. Citizen Comment:

Chairman G. Petersen stated that anyone wishing to address the North Davis Fire District Administrative Control Board could do so either during the citizen comment portion of the meeting, or during the scheduled public hearings for the North Davis Fire District Property Tax Rate and Fiscal Year 2019 Budget. He then stated that because the Administrative Control Board will make decisions that will affect the entire community, it is important to hear and consider the thoughts and feelings of the public. Chairman G. Petersen asked that anyone providing comments to the board clearly state their name and address prior to giving any remarks. He then stated comments should be limited to two-in-a-half minutes.

Roger Hughes - [REDACTED]

Mr. Hughes stated that his son-in-law is a firefighter and that he understands the importance of firefighters and the difficulty of the job. He then stated that he can recall a public hearing which had been held prior the creation of the North Davis Fire District and the construction of the Station 41. During that specific public hearing, the majority of residents in attendances were against the joining of the district; however West Point City joined anyway.

Mr. Hughes stated that when West Point joined the district, residents were given two promises. First, by joining the North Davis Fire District, residents would gain faster fire response times. Mr. Hughes stated that he has not personally witnessed faster fire response times. When his neighbor's home caught fire, it was nearly 40 minutes before any water was put on the home. He acknowledged that there may have been extenuating circumstances as to why there may have been a delay with water suppression. Mr. Hughes then stated that the second promise made to the community was that there would be upfront costs associated with joining the North Davis Fire District, however it would save them money in the future.

Mr. Hughes stated that a home valued at \$300,000.00 in the service area of South Davis Metro Fire (Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross and Unincorporated South Davis County), will pay approximately \$60.00 per year for fire protection. However, if the proposed property tax rate is approved, a home in West Point City with the same value will be assessed nearly \$200.00 for fire protection. Mr. Hughes asked why South Davis Metro Fire can operate with less property tax revenue but the North Davis Fire District cannot. He then stated that if the proposed property tax rate is approved, his home in West Point City will be assessed \$271.00 for fire protection; a 9.75% increase from the previous year. Mr. Hughes asked what services the residents of the North Davis Fire District receive that the residents of South Davis Metro Fire do not receive.

Mr. Hughes asked when the residents of West Point City will receive the benefits that they were promised when they joined the North Davis Fire District. He then asked where the "highly profitable" ambulance revenue has disappeared to. Mr. Hughes stated that if the North Davis Fire District cannot operate within budget, it should "go without and stop forcing a higher tax on residents". He asked that the North Davis Fire District Administrative Control Board not approve the proposed property tax increase and search for ways to cut spending.

Reid Child - [REDACTED]

Mr. Child stated that he agreed with Mr. Hughes. He then asked which of the members of the North Davis Fire District Administrative Control Board are elected officials. Chairman G. Petersen, Vice-Chairman Shepherd, Board Member Craythorne, Board Member Chatterton, Board Member N. Peterson, Board Member Roper, Board Member Madsen and Board Member Wiggill all raised their hands, acknowledging that they are elected officials. Board Member Craythorne stated that Board Member Nelson was absent from the meeting, however he is an appointed member of the board. Mr. Child stated that tax payers are paying the wages of the elected officials and as a tax payer of the community he expects equal and fair representation from each board member.

Mr. Child stated that he has a document indicating that Clearfield City and West Point City are ranked numbers one and two for the highest property tax rates in the Davis County. He stated having the highest property tax rates in the county is not something to be proud of. Mr. Child stated that the North Davis Fire District is overpriced, South Davis Metro Fire Department operates on 325% less than the North Davis Fire District. He then stated that he understands that more cities are encompassed within South Davis Metro; however, the North Davis Fire District recently added Sunset City into the district.

Mr. Child stated that last year residents within the North Davis Fire District experienced a 7% increase to property taxes, and this year residents within the district could experience an increase of 10%. He then stated that it is strange that for the past two years, the property tax rate of the North Davis Fire District has increased. Mr. Child expressed the need for the North Davis Fire District to reduce costs. He then stated over the past few years, construction has increased and the district should have large amounts of revenue from the collection of impact fees and such.

Chief Becraft stated that Mr. Child had exceeded the allotted two-in-a-half minutes. Mr. Child stated that the North Davis Fire District has a large amount of income and it seems to never be enough. He then stated that the North Davis Fire District must stop increasing taxes. Chairman G. Petersen thanked Mr. Child for his comments, he then informed Mr. Child that the two-and-a-half minutes he had been granted had been expended. Mr. Child firmly stated that he pays fees to the North Davis Fire District, therefore the Administrative Control Board would listen to him speak for a few more minutes. Chief Becraft asked Chairman G. Petersen if Mr. Child should be escorted from the meeting. Chairman G. Petersen stated no and permitted Mr. Child to continue to address the board.

Mr. Child stated that Clinton City has their own fire department and their property taxes are approximately 10% less than that of the North Davis Fire District. He then stated that Syracuse City also has their own fire department and they pay approximately 5% less than the district. Mr. Child stated that if the proposed property tax rate is approved, he will pay \$200.00 for fire protection and another \$400.00 for insurance. He then stated that it is wrong that it would cost him less for fire protection if he lived in Woods Cross. Mr. Child stated that Gold Cross Ambulance would be happy to take the EMS calls for the North Davis Fire District. Mr. Child firmly stated that the North Davis Fire District is not worth the fees which they assess. He then stated that he pays the North Davis Fire District \$200.00 to "stand around" in case that his home starts on fire. Mr. Child stated that he appreciates the board listening to his

comments. He then asked that the North Davis Fire District Administrative Control Board to consider the comments from the "overtaxed citizens of West Point".

Morgan Roberts - [REDACTED]

Mr. Roberts stated requested that the North Davis Fire District Administrative Control Board consider alternatives to increasing property tax rates. He then stated that on the Federal Emergency Management Agency (FEMA) and the United States Fire Administration website a list of "Funding Alternatives" for fire and EMS services can be found. Mr. Roberts stated that the North Davis Fire District could obtain alternative funding from Major Local Government Funding Mechanisms, Federal and State Programs, Private Sector Sources and the Wildland Firefighter program. Mr. Roberts stated Layton City participates in the Wildland Firefighter program with the Federal Government. Participating in the program provides additional revenue to Layton City. Mr. Roberts asked if a list of funding alternatives from the FEMA website (*attachment 1*) could be submitted for the board to review. Ms. Rogers stated yes, she then provided a copy of Mr. Roberts' handout to each board member.

Chairman G. Petersen asked if anyone else would like to address the North Davis Fire District Administrative Control Board. He then stated the public would have another opportunity to address the board during the public comment portion of the meeting. Because no one else in attendance expressed a desire to address the board, Chairman G. Petersen closed the citizen comment portion of the meeting.

5. Consideration of Approval of Minutes from the July 19, 2018 Administrative Control Board Meeting

Vice-Chairman Shepherd motioned to approve the minutes from the North Davis Fire District Administrative Control Board meeting held on July 19, 2018. Board Member Roper seconded the motion. The motion passed unanimously.

6. Consideration of Approval of the July 2018 Bills for the North Davis Fire District

Board Member Roper motioned to approve the North Davis Fire District bills for July 2018. Board Member N. Peterson seconded the motion. The motion passed unanimously.

7. Consideration of Approval of the July 2018 Financial Report for the North Davis Fire District

Chief Becraft stated that the North Davis Fire District Administrative Control Board had met approximately two weeks prior, therefore there was little new information. Chief Becraft then stated that the Financial Report for Fiscal Year 2019 is as expected. He then reminded the board that because of timing, some revenue such as ambulance revenue and expenditures showing in the Financial Report will be reversed into the Fiscal Year 2018. Chief Becraft informed the board that the Contender has been sold for \$30,000.00 to the City of Parowan.

Board Member N. Peterson motioned to approve the North Davis Fire District Financial Report for July 2018. Vice-Chairman Shepherd seconded the motion. The motion passed unanimously.

8. Discussion and Consideration of Approval of Resolution 2018R-07 of the Property Tax Rate for the 2018 Taxable Year for the North Davis Fire District and Requesting that Clearfield City Council as the Governing Authority Adopt a Resolution Certifying a Tax Rate for the North Davis Fire District and Providing for an Effective Date (Truth in Taxation Process)

Chief Becraft stated that during several prior meetings of the North Davis Fire District Administrative Control Board, the Fiscal Year 2019 Budget, the need for additional revenue and the property tax rate had been discussed. He then stated that the increase of the property tax rate is to assist with inflationary costs, the increasing cost of health and liability insurance, but mostly employee wages.

Chief Becraft stated a citizen made a comment comparing the property tax rate of the South Davis Metro Fire to that of the North Davis Fire District. Chief Becraft informed the public that the property tax rate of South Davis Metro Fire is less than the North Davis Fire District because of several reasons. First, South Davis Metro formed their district approximately one-year ago. This year, South Davis Metro is only taxing for capital expenditure costs (buildings, ladder trucks, etc.). The cities encompassed within South Davis Metro (Bountiful, Centerville, North Salt Lake, West

Bountiful, Woods Cross and Unincorporated South Davis County) are being charged a contracted rate for operational and service costs. Chief Becraft stated the actual budget of South Davis Metro Fire is significantly more than that of the North Davis Fire District.

Chief Becraft stated that South Davis Metro Fire is not a good comparable to the North Davis Fire District, however the Weber Fire District is comparable. He then informed those in attendance that the Weber Fire District recently imposed a 35% increase for fire protection. Chief Becraft stated that Ms. Rogers lives in Western Weber County and her valuation is similar to that of homes in West Point City. However, with the 35% property tax increase that she incurred, she will pay approximately \$167.00 more per year for fire protection to Weber Fire District than a resident in West Point. Chief Becraft then clarified that Ms. Rogers will pay significantly more each year for fire service without having an actual fire station in or near her home or town.

Chairman G. Petersen stated that during previous meetings of the North Davis Fire District Administrative Control Board the district's needs, budget and property tax rate have been discussed. He then stated that the current taxing of South Davis Metro is confusing, that is why an explanation had been provided to the board in the previously. Chairman G. Petersen clarified that South Davis Metro has only begun to initiate taxing capabilities. He then stated that taxing for capital improvement items such as equipment, buildings, etc. is much different than costs associated with operational expenses such as wages, insurances, supplies, etc. Chairman G. Petersen stated North Davis Fire District cannot be compared "apples to apples" with South Davis Metro.

Chairman G. Petersen stated that ambulance revenue is accounted for in budget of the North Davis Fire District. He then stated ambulance revenue can be profitable and it can help offset costs in the budget. Chairman G. Petersen stated the ambulance revenue is profitable, however it is not as profitable as one would imagine. During Fiscal Year 2018 (July 1, 2017 – June 30, 2018) ambulance revenues have decreased substantially due to the structure of Medicare, Medicaid, self-pays and Obamacare. Chairman G. Petersen stated that the North Davis Fire District has an obligation to treat all patients and transport as necessary. The district is paid a certain amount for Medicare and Medicaid calls, regardless of the supplies used, time it takes, etc.

Chairman G. Petersen stated that the increasing property taxes has not been a common practice for the North Davis Fire District. However, the time has come that the district is in need of additional revenue, mostly for the increase to employee wages. Chairman G. Petersen stated that is a high demand for Fire and EMS personnel all over the state of Utah. He stated the biggest reason that employees are moving from department to department are because of the wages being paid for Fire and EMS personnel. If the North Davis Fire District does not keep competitive with employee wages, the district will not be able to retain quality employees and the district will become a "training ground" for other departments. Chairman G. Petersen stated because of wages, the North Davis Fire District has lost numerous well trained and seasoned Firefighters and EMS personnel. He then stated that the North Davis Fire District Administrative Control Board and administration feel that it is a responsible action to become competitive with employee wages and retain the employees of the North Davis Fire District. Chairman G. Petersen clarified again that the proposed tax increase is strictly for wage increases.

Board Member Craythorne stated that a comment had been made regarding the use of Impact Fees to offset the budget. He informed those in attendance that the use of Impact Fees is highly regulated and they cannot be used for operational expenses such as employee wages and day-to-day operations. Impact Fees must be specifically used for "brick and mortar" expenses (buildings, ladder trucks, etc.). Board Member Craythorne stated approximately six to eight months ago, members of the board and administration noticed that the North Davis Fire District had been losing a significant number of quality employees to other agencies. On multiple occasions, employees were asked why they were leaving the district, in most cases employees stated that wages were the driving force behind leaving. Board Member Craythorne stated that the discussion of employee wages, needs of the district, the budget and the property tax rate have noticed on several agendas. He then stated that the Administrative Control Board strongly believes that the North Davis Fire District should not be a "training ground" for other agencies and that district should strive to retain employees.

Vice-Chairman Shepherd stated the budget of the North Davis Fire District is not full of “fluff”. He then stated that Chief Becraft is held to a high standard and that he and administrative strive to keep the budget lean. The district follows a fleet replacement schedule and does not replace vehicles on a whim.

Board Member Roper stated that the safety of the firefighters is extremely important to the Administrative Control Board and that it is imperative that the firefighters are properly trained and supplied with safe equipment.

Board Member N. Peterson stated that investing in the education and safety of the firefighters is an investment to the community. She then expressed her appreciation to Mr. Roberts for providing the board with “Funding Alternatives for Fire and Emergency Services” (see attachment A). She then stated that some agencies have the capability and resources available to gain revenue from contracting with federal or local government for firefighting. However, due to staffing and other available resources the North Davis Fire District does not have the luxury to outsource firefighters for state or national fires. Board Member N. Peterson stated that sending the current resources and firefighters of the district away to fight wildland fires could put the district in jeopardy.

Board Member N. Peterson stated that the initial hiring, training and outfitting new employees costs the district substantially. If the district cannot be competitive with wages, the district will become a training ground for other departments and continue to lose money and experienced firefighters. Board Member N. Petersen stated that the district needs to invest in the firefighters of the North Davis Fire District. She then stated that North Davis Fire District had operated its first 10 years without a property tax increase. However, the time has come that wages are significantly lagging and there is a need for additional revenue for wage specific purposes. Board Member N. Peterson stated the budget committee has worked diligently to keep the increase as wage specific as possible. She then reminded those in attendance that each member of the North Davis Fire District Administrative Control Board will be assessed the new property tax rate just like everyone within the district and it too will affect each board members “pocket book”.

Board Member Madsen stated that he has worked with a department that was known as a “training ground” for other departments. He stated a certification is a good starting point, but experience is needed to be truly successful. Board Member Madsen stated that he served 30 years for the Utah Department of Public Safety and he would not have considered himself “properly trained or prepared” after only one year of service. He then expressed the need to train and retain experienced, skilled and quality employees. Board Member Madsen stated that he fully supports an increase to the firefighter’s wages.

Board Member Chatterton stated that firefighter wages and training have been discussed in great length during several previous board meetings. He then stated approximately one-year ago, his garage caught fire. The first North Davis Fire District Brush Truck arrived within approximately one-and-a-half minutes, the larger apparatuses arrived within approximately two-and-a-half minutes. Board Member Chatterton stated the North Davis Fire District is a professional department with caring fire chiefs, firefighters and employees. He then expressed his appreciation to the firefighters of the North Davis Fire District.

Ms. Rogers stated that there is a misconception that ambulance services provide a substantial amount of revenue for the North Davis Fire District. She stated while ambulance services do provide revenue to the district, however the North Davis Fire District and other agencies throughout the state only collect approximately 50% of what is actually billed. Ms. Rogers stated that the North Davis Fire District is busier than it has ever been, however ambulance revenue collection is lower than in previous years. Currently, the North Davis Fire District has less than \$1 million in ambulance revenue in Fiscal Year 2018, this amount is lower than what was received the prior fiscal year.

Chief Becraft stated that the between the amount self-pays and Medicaid calls, revenues are significantly lower than in previous years. Chairman G. Petersen clarified that for every Medicaid transport, the district receives a set amount of money which is significantly lower than the billed amount. Chief Becraft stated that the North Davis Fire District cannot deny service or treatment. The district must provide service regardless if the patient has insurance or if their bill is delinquent.

- a. Public Hearing – Chairman Petersen opened the public hearing for the propose property tax rate of the North Davis Fire District.

Reid Child – [REDACTED]

Mr. Child thanked the board for answering many of the questions which he and other members of the community had asked. He then stated that he is aware that raising property taxes will help to offset inflationary costs. However, he too has inflationary expenses such as food, fuel, health insurance, etc. that must be paid for. Mr. Child stated that Sunset City is paying thousands of dollars for services being provided to their city. He then stated that South Davis Fire may not be an accurate comparison, however when combining the tax rate for the North Davis Fire District and West Point City, it is the highest in the county. Mr. Child stated that inflation is expected, however people on social security and state and federal retirement programs typically only receive an inflationary increase of 1.5%. He then stated that according to the Bureau of Labor Statistics wage increases nationwide are approximately 2%. Mr. Child stated that the North Davis Fire District should keep wage increases to 2%, not 10%.

Clair Hammond - [REDACTED]

Mr. Hammond stated that understands that retaining employees can be difficult. However, because of property valuations if the North Davis Fire District approves the proposed property tax rate increase, his property taxes will increase nearly 15%. Mr. Hammond stated that many residents living in West Point City on a fixed income and it may be difficult for them to absorb a 15% increase to their budget. He then stated that a 15% increase to the budget seems excessive, however he does not know the specifics of revenues and expenditures for the North Davis Fire District.

Roger Hughes – [REDACTED]

Mr. Hughes asked if the Administrative Control Board has a plan to keep the operating costs of the North Davis Fire District within a reasonable budget. He then stated that it would be comforting to know that property taxes would not be increased every year.

Dennis Montgomery - [REDACTED]

Mr. Montgomery stated that he agrees with Board Member Chatterton, the employees of the North Davis Fire District are professional and he supports each of them. However, when combining the proposed 9% increase to property tax rate of the North Davis Fire District and the 7% increase to the property tax rate of West Point City, his budget will need to absorb a 16% increase. Mr. Montgomery stated that a 16% increase seems excessive. He then stated employee turnover could be reduced by requiring new hires to sign a contract stating that they will remain an employee of the district for a certain amount of time.

John Walsh – [REDACTED]

Mr. Walsh stated that the North Davis Fire District has a budget committee. He then asked who is part of the committee. Chairman G. Petersen stated the budget committee consists of the Chairman, Vice-Chairman, Fire Chief, Deputy Fire Chief, Executive Secretary and the Treasurer of the district. He then clarified that the Treasurer of the district is an outside party. Mr. Walsh asked if the budget committee provides a report to the board. Chairman G. Petersen explained that before the budget is taken to the Administrative Control Board for approval, that the budget committee meets to review a draft of the next year's budget, discuss the needs of the district and make changes to the budget as necessary. Chairman G. Petersen then stated the budget committee doesn't provide a written recommendation of the needs to the board. After the committee agrees upon the needs of the district, a tentative budget is drafted. The tentative budget is presented to the Administrative Control Board for their review, discussion and adoption.

Ms. Rogers stated the budget committee meets early in the planning process to discuss the budgetary needs of the district as well as review a draft of the upcoming budget. During the budget review process, the committee discusses and determines which items should be removed, added or revised. After the recommended changes have been made to the draft budget, it is presented to and adopted by the North Davis Fire District Administrative Control Board. Ms. Rogers stated that the budget committee and budget

document are transparent. She then stated that the budget committee works together with the board to produce a final budget in which the administrative control board reviews, discusses and approves.

Board Member Shepherd motioned to close the public hearing. Board Member Chatterton seconded the motion. The motion passed unanimously.

b. Action

Mayor Madsen stated because Sunset City had not been annexed into the North Davis Fire District, property taxes assessed to the residents of Sunset City do not include taxes paid directly to the North Davis Fire District. Therefore, Sunset City pays the North Davis Fire District a contracted amount each month to provide Fire and EMS Services to their city. Board Member Madsen stated the North Davis Fire District cannot collect "tax base" from residents of Sunset City until it is annexed into the district.

Chairman G. Petersen clarified that the fees assessed to Sunset City are determined by the property tax rate of the North Davis Fire District. He then stated that the proposed budget is provided to the Administrative Control Board for discussion and review, a "formal report" is not actually provided. Chairman G. Petersen stated that the budget committee met in March to review and discuss the budget.

Mr. Walsh spoke out and stated that he is an accountant and he prefers that he make an educated decision by reviewing available and pertinent information.

Chairman G. Petersen stated that in the past, the North Davis Fire District has either accepted the certified property tax rate or maintained the property tax rate. He then stated that the proposed property tax rate is higher than anyone desires, however the North Davis Fire District is in need of additional revenue. Chairman G. Petersen stated that the North Davis Fire District Administrative Control Board would be acting irresponsibly by not providing a way for the district to operate effectively without cutting services. He then stated that the North Davis Fire District has and will continue to operate responsibly.

Chairman G. Petersen stated that the North Davis Fire District has discussed sending staff and equipment to assist with wildfires as a way to increase revenue. However, it has been determined that sending firefighters and equipment to assist with wildland fires, the North Davis Fire District would likely experience shifts not being adequately filled and the community could be in jeopardy. Chairman G. Petersen then thanked those in attendance for researching and providing the board with ways to generate revenue for the North Davis Fire District.

Board Member Craythorne asked those in attendance if they were aware of the salary of a new Firefighter/AEMT. Ms. Rogers stated with the current wage scale of the North Davis Fire District, a new full-time Firefighter/AEMT starts out earning \$11.80 per hour. She then informed those in attendance that a full-time firefighter works 2,880 hours per year, this means that a new full-time firefighter/AEMT earns approximately \$36,000 to \$37,000 annually. Ms. Rogers stated employees do receive a merit increase each year (budget permitting), and the typical merit increase is 2.5% to 3% depending upon the employee's evaluation.

Board Member Craythorne asked Ms. Rogers what the annual earnings would be for a full-time firefighter/AEMT if the proposed budget is approved. Ms. Rogers stated if the proposed budget is approved, a new firefighter/AEMT would earn approximately \$41,000 annually. Board Member Craythorne stated the North Davis Fire District needs to increase wages as a way to keep firefighters.

Chief Becraft stated that the wage study completed by the North Davis Fire District included wages from surrounding agencies such as Roy Fire, Weber Fire District, Layton Fire and South Davis Metro. He then clarified that the wages of the North Davis Fire District were compared to agencies with similar call volumes and certification levels. Chief Becraft stated that North Davis Fire District wages cannot be and should not be compared to the wages paid in the Salt Lake Valley.

Board Member Craythorne stated that he has a relative that was a firefighter and loved being a firefighter. But, because the employee could not financially provide for his family due to the low wages, the employee had to quit a job which he loved to find employment outside of the fire service.

Board Member Roper stated that it is rare for a firefighter to work only one job. Most firefighters must work two or more jobs just to provide for their family.

Board Member N. Peterson asked how long it had been since the North Davis Fire District had completed a wage study for full-time firefighters. Chairman G. Petersen stated the last wage study for full-time firefighters occurred nearly five years ago. Board Member N. Peterson stated that employees have received small merit increases, however they have not received a "cola" or substantial increase to their wage in several years. Because of this, the wages of the full-time firefighters have suffered and become one of the lowest in the area. Board Member N. Peterson then stated that the North Davis Fire District must be competitive with surrounding agencies which are comparable to the district. She then stated that detailed wage study information had been provided to the board in a previous meeting. Board Member N. Peterson stated the information can be found in the agendas and packets on the North Davis Fire District website. Ms. Rogers stated the North Davis Fire District Administrative Control Board discussed employee wages during the May 2018 board meeting.

Mr. Reid Child asked how the North Davis Fire District is using the revenue being received from Sunset City. Chairman G. Petersen stated the previous Sunset City Fire Department had one ambulance manned by two personnel. The fee the North Davis Fire District receives from Sunset City is used to pay for the ambulance and two additional personnel per shift to be stationed at Station 42 in Clearfield. He then stated the hiring of additional firefighters and increasing staffing at Station 42 allows the North Davis Fire District to respond to more calls. He then stated that the North Davis Fire District responds to nearly 4,000 calls per year.

Chief Becraft stated that Station 42 in Clearfield is one of the busiest stations in Davis County. Deputy Chief Taylor stated that Station 42 in Clearfield runs approximately 2,600 calls per year (average of 7.1 calls per day). It is likely that Station 42 is one of the busiest stations (not departments) in the state.

Board Member Chatterton stated several years ago, Davis and Weber Canal had issues with infrastructure and were in need of additional revenue. They too had not increased their property tax rate over the years, therefore residents were hit with a large increase all at once. Board Member Chatterton stated that maybe the district should have raised property tax rates "a little at a time" instead of one large increase. He then stated that just like each member of the community, each member of the North Davis Fire District Administrative Control Board will also experience the same property tax rate increase if the proposed property tax rate is approved. He then stated that as a board, they agree that the North Davis Fire District needs to hire and retain trained employees and firefighters.

Chairman G. Petersen stated that the board members have reviewed and discussed wages and the budget during several prior meetings. He stated that he understands that people may disagree with the property tax increase. However, the community may feel differently if they listened to the same information that had been presented during prior meetings.

Vice-Chairman Shepherd stated that he appreciates the public's comment and the interest. He stated that public finance can be difficult to understand and entities do not receive additional revenue just because property values increase. For example, if home values increase the property tax rate for an entity decreases unless the property tax rate is maintained or increased. Vice-Chairman Shepherd stated health and liability insurances continue to increase along with everyday operational costs.

Chairman G. Petersen stated an inflationary component is not built into the budget process. If revenues do not keep up with costs, the Truth in Taxation process must be completed and the board must consider maintaining or increasing the property tax rate.

Vice-Chairman Shepherd stated that Clearfield City and Sunset City are nearly built out and the district cannot count on "new growth". The growth will likely come from West Point. He then stated that the North Davis Fire District Administrative Control Board will continue to plan for the future.

Chairman G. Petersen stated that the North Davis Fire District plans for the future. The district has a fleet-management and capital improvement plan. The plans have been thought out, however the plans can change service oriented.

Ms. Rogers informed those in attendance that the North Davis Fire District does not receive funding from sales tax and other revenues like other entities. The majority of revenue the district receives is from property taxes and ambulance revenue.

Chairman G. Petersen agreed with Ms. Rogers, he then stated that the district does not receive class c road funds or franchise tax. Someone in attendance asked if businesses pay a fee to the North Davis Fire District for fire protection. Chairman G. Petersen stated businesses pay property taxes (100% value for a business, 50% for residential) for fire protection. If a new building is constructed, an impact fee is collected. Someone in attendance then asked if the North Davis Fire District receives revenue from Freeport Center. Chairman G. Petersen stated yes, Freeport Center does provide a significant amount of revenue to the district.

Board Member Shepherd motioned to approve Resolution 2018R-07, the Property Tax Rate of 0.001205 for the 2018 Taxable Year for the North Davis Fire District and Requesting that Clearfield City Council as the Governing Authority Adopt a Resolution Certifying a Tax Rate for the North Davis Fire District and Providing for an Effective Date. Board Member Chatterton Seconded the motion. The motion passed unanimously.

Roll Call Vote:

Board Member Roper – aye	Board Member N. Peterson - aye
Board Member Chatterton – aye	Board Member Craythorne - aye
Vice-Chairman Shepherd – aye	Chairman G. Petersen - aye

9. Discussion and Consideration of Approval Resolution 2018R-08 the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019

Chief Becraft stated that administration and the North Davis Fire District Administrative Control Board have reviewed, discussed and trimmed the Fiscal Year 2018/2019 Final Budget (July 1, 2018 – Jun 30, 2019). He then stated that administration is comfortable with the proposed budget, he then requested that the board approve the Fiscal Year 2018/2019 Final Budget.

a. Public Hearing - No Comment

Board Member Shepherd motioned to close the public hearing. Board Member Craythorne seconded the motion. The motion passed unanimously.

b. Action

Board Member Craythorne motioned to approve Resolution 2018R-08 the Adoption of the North Davis Fire District FY2018/2019 Final Budget and Appropriating Funds for the Purposes Set Forth Therein for the Period Beginning July 1, 2018 and Ending June 30, 2019. Vice-Chairman Shepherd seconded the motion. The motion passes unanimously.

Roll Call Vote

Board Member Roper – aye	Board Member N. Peterson - aye
Board Member Chatterton – aye	Board Member Craythorne - aye
Vice-Chairman Shepherd – aye	Chairman G. Petersen - aye

10. Consideration of Resolution 2018R-09, A Resolution Approving an Automatic Aid Agreement with Weber Fire District

Chief Becraft stated the agreement being presented to the board is the same auto-aid agreement as in the past, the only change to the agreement are the dates within the agreement. He then stated that the North Davis Fire District has a great working relationship with the Weber Fire District and they assist one another with an auto-aid.

Chairman G. Petersen stated the North Davis Fire District participates in mutual and auto-aid agreements with other agencies. The agencies work together and assist one-another as needed.

Board Member Craythorne motioned to approve Resolution 2018R-09, A Resolution Approving an Automatic Aid Agreement with Weber Fire District. close the public hearing. Board Member Chatterton seconded the motion. The motion passed unanimously.

Roll Call Vote:

Board Member Roper – aye	Board Member N. Peterson - aye
Board Member Chatterton – aye	Board Member Craythorne - aye
Vice-Chairman Shepherd – aye	Chairman G. Petersen – aye

11. Fire Chiefs Report

Chief Becraft provided the following information to the board:

- Pierce Contender – The Contender has been sold to another entity for a fair price.
- Tour of Utah – North Davis Fire District will assist Clearfield City with placing the American Flag on SR-193 near 1000 West. Vice-Chairman Shepherd stated that the North Davis Fire District will use the ladder truck to drape the American Flag over the road on the Tour of Utah Route.

12. Other:

Board Member Chatterton expressed his appreciation for the members of the community who provide comments to the Administrative Control Board. He then stated it was unfortunate that the residents who provided comment to the board did not stay and listen to the remainder of the current meeting or attend prior meetings.

Board Member Wiggill stated that it is unfortunate that no members of the community attended any of the North Davis Fire District Administrative Control Board meetings where wages and the budgetary needs of the district were discussed. He then stated it is also unfortunate that no-one has called to ask or called and to ask questions before the public hearing. Chairman G. Petersen agreed.

13. Motion to Adjourn

Board Member Shepherd motioned to adjourn. Board Member Roper seconded the motion. The motion passed unanimously.

Passed and adopted the 15th day of November, 2018.

Gary Petersen, Chairman

Misty Rogers, District Clerk



NOVEMBER 15, 2018
Agenda Item Summary
North Davis Fire District Bills

Agenda Item: Consideration of the North Davis Fire District Transaction for August 1, 2018 through October 31, 2018.

Information: See Attachment

Recommendation: Approve the bills as presented or amended. Please contact the District Clerk with any questions

**North Davis Fire District
Transaction List by Vendor**

	Type	Date	August through October 2018	Split	Amount
3c Business Solutions, Inc					
	Bill Pmt -Check	08/06/2018	Sound Masking System (Station 41)	Accounts Payable	-2,955.65
A-1 Uniforms					
	Bill Pmt -Check	08/06/2018	13886	Accounts Payable	-101.76
	Bill	08/07/2018	Shaw, Clint	Clothing Allowance	-154.64
	Bill	08/16/2018	Iarossi	Clothing Allowance	-383.64
	Bill	08/16/2018	Love	Clothing Allowance	-197.64
	Bill	08/20/2018	Stoker, TJ	Clothing Allowance	-152.64
	Bill Pmt -Check	08/22/2018	13916	Accounts Payable	-307.28
	Bill	08/22/2018	Combe	Clothing Allowance	-74.88
	Bill	08/30/2018	Lloyd, Kevin	Clothing Allowance	-59.63
	Credit	09/04/2018	Credit for SHirt	Clothing Allowance	8.00
	Bill Pmt -Check	09/06/2018	14000	Accounts Payable	-715.79
	Bill	09/06/2018	Combe	Clothing Allowance	-149.98
	Bill	09/10/2018	Padilla	Clothing Allowance	-171.76
	Bill	09/13/2018	Furlong	Clothing Allowance	-144.71
	Bill Pmt -Check	10/02/2018	14043	Accounts Payable	-458.45
	Bill	10/03/2018	Meek	Clothing Allowance	-111.88
	Bill Pmt -Check	10/17/2018	14081	Accounts Payable	-111.88
AAA Fire Safety & Alarm, Inc					
	Bill	09/27/2018	Alarm Testing	Equipment Maintenance & Suppl	-305.00
	Bill	09/28/2018	Alarm Repair	Equipment Maintenance & Suppl	-437.00
	Bill Pmt -Check	10/02/2018	14044	Accounts Payable	-305.00
	Bill Pmt -Check	10/17/2018	14082	Accounts Payable	-437.00
AFLAC					
	Bill Pmt -Check	08/06/2018	13867	Accounts Payable	-1,670.10
	Bill	08/25/2018	August 2018	NDFD/Employee Policy	-1,670.10
	Bill Pmt -Check	09/06/2018	14001	Accounts Payable	-1,670.10
	Bill	09/25/2018	September 2018	NDFD/Employee Policy	-1,639.98
	Bill Pmt -Check	09/28/2018	14077	Accounts Payable	-1,639.98
	Bill	10/23/2018	October 2018	NDFD/Employee Policy	-1,689.78
	Bill Pmt -Check	10/31/2018	14107	Accounts Payable	-1,689.78
Airgas Intermountain Inc					
	Bill	08/13/2018	Oxygen	Medical Supplies Expenses	-42.39
	Bill Pmt -Check	08/22/2018	13917	Accounts Payable	-248.01
	Bill	08/27/2018	Oxygen	Medical Supplies Expenses	-46.10
	Bill	08/31/2018	Oxygen	Medical Supplies Expenses	-168.30
	Bill Pmt -Check	09/06/2018	14002	Accounts Payable	-46.10
	Bill	09/10/2018	Oxygen	Medical Supplies Expenses	-50.81
	Bill Pmt -Check	09/19/2018	13957	Accounts Payable	-219.11
	Bill	09/24/2018	Oxygen	Medical Supplies Expenses	-64.94
	Bill	09/30/2018	Oxygen	Medical Supplies Expenses	-141.90
	Bill Pmt -Check	10/02/2018	14045	Accounts Payable	-64.94
	Bill	10/09/2018	Oxygen	Medical Supplies Expenses	-42.39
	Bill Pmt -Check	10/17/2018	14083	Accounts Payable	-184.29

**North Davis Fire District
Transaction List by Vendor**

	Type	Date	August through October 2018	Split	Amount
Apparatus Equipment & Service, Inc	Bill	10/22/2018	Oxygen	Medical Supplies Expenses	-31.97
	Bill	08/20/2018	Pump Test	Vehicle Maintenance	-2,754.25
	Bill Pmt -Check	08/22/2018	13918	Accounts Payable	-2,754.25
	Bill	09/28/2018	T-41 (2002 La France) Radiator, Steering, Susepnsion, Ladder, Hydraulic, Tie Rod, Repair)	Vehicle Maintenance	-7,970.49
	Bill Pmt -Check	10/17/2018	14084	Accounts Payable	-7,970.49
Arrow International, Inc	Purchase Order	10/19/2018	Medical Supplies	Medical Supplies Expenses	-1,665.50
Backus Lock-N-Key	Bill	08/21/2018	Repair & Re-Key Lock	Equipment Maintenance & Suppl	-185.00
	Bill Pmt -Check	08/22/2018	13919	Accounts Payable	-185.00
	Bill	09/28/2018	Lock Repair	Equipment Maintenance & Suppl	-60.00
	Bill Pmt -Check	10/17/2018	14085	Accounts Payable	-60.00
Batteries & Bulbs	Bill	10/09/2018	Batteries	Equipment Maintenance & Suppl	-87.35
	Bill Pmt -Check	10/17/2018	14086	Accounts Payable	-87.35
Bell Janitorial Supply	Bill	10/10/2018	Janitorial Supplies	Equipment Maintenance & Suppl	-125.90
	Bill Pmt -Check	10/17/2018	14087	Accounts Payable	-125.90
Blomquist Hale Consulting Group, Inc	Bill	08/01/2018	Employee Assistance - August 2018	EA Assistance Program	-225.00
	Bill Pmt -Check	08/06/2018	13868	Accounts Payable	-225.00
	Bill	09/04/2018	Employee Assistance - September 2018	EA Assistance Program	-225.00
	Bill Pmt -Check	09/06/2018	14003	Accounts Payable	-225.00
	Bill	10/01/2018	Employee Assistance - October 2018	EA Assistance Program	-225.00
	Bill Pmt -Check	10/02/2018	14046	Accounts Payable	-225.00
Blueline Services	Bill Pmt -Check	08/06/2018	13868	Accounts Payable	-150.00
	Bill	08/31/2018	August 2018 Screens	Blueline Drug Testin	-50.00
	Bill Pmt -Check	09/06/2018	14003	Accounts Payable	-50.00
	Bill	09/30/2018	September 2018 Screens	Blueline Drug Testin	-100.00
	Bill Pmt -Check	10/17/2018	14046	Accounts Payable	-100.00
	Bill	10/31/2018	October 2018 Screens	Blueline Drug Testin	-180.00
Boot Barn	Bill	09/04/2018	Becraft - Duty Boots	Clothing Allowance	-134.07
	Bill Pmt -Check	09/06/2018	14005	Accounts Payable	-134.07
	Purchase Order	10/11/2018	Love - Duty Boots	Clothing Allowance	-200.00
Bureau of Emergency Medical Services	Purchase Order	08/16/2018	EMS Class	Travel and Training	0.00
Cardwell Distributing Inc.	Bill	09/27/2018	Winterized Fuel - Station 41	Vehicle Maintenance	-1,307.84
	Bill	09/27/2018	Winterized Fuel - Station 42	Vehicle Maintenance	-499.24
	Bill Pmt -Check	10/02/2018	14047	Accounts Payable	-1,807.08
Charlie's Service Center					

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill Pmt -Check	08/06/2018	2016 Silverado	Accounts Payable	-34.50
	Bill	08/14/2018	2013 Ford F150 (BC Truck) AC Repair	Vehicle Maintenance	-1,183.39
	Bill Pmt -Check	08/22/2018	13920	Accounts Payable	-1,183.39
	Bill	09/06/2018	2017 Ford Ambulance - Oil Change	Vehicle Maintenance	-136.09
	Bill Pmt -Check	09/19/2018	14025	Accounts Payable	-136.09
	Bill	09/25/2018	2013 Ford F150 (BC Truck) - Radiator Repair	Vehicle Maintenance	-742.07
	Bill Pmt -Check	10/02/2018	14048	Accounts Payable	-742.07
	Bill	10/16/2018	(A-42, 2017 Ambulance) - Oil Change	Vehicle Maintenance	-136.09
	Bill Pmt -Check	10/31/2018	14108	Accounts Payable	-136.09
Child Richards (CPA)					
	Bill Pmt -Check	08/22/2018	13921	Accounts Payable	-525.00
	Bill	08/31/2018	Treasurere Duties(August 2018)	Accountant Fees	-1,425.00
	Bill Pmt -Check	09/19/2018	14026	Accounts Payable	-1,425.00
	Bill	09/30/2018	Treasurer Duties (September 2018)	Accountant Fees	-1,650.00
	Bill Pmt -Check	10/17/2018	14089	Accounts Payable	-1,650.00
Child Support Services					
	Check	08/10/2018	Payroll Date: 8/10/2018	-SPLIT-	-496.61
	Check	08/24/2018	Payroll Date: 8/24/2018	-SPLIT-	-496.61
	Check	09/07/2018	Payroll 9/7/2018	-SPLIT-	-496.61
	Check	09/21/2018	Payroll Date 9/21/2018	-SPLIT-	-452.22
	Check	10/05/2018	Payroll Date: 10/5/2018	-SPLIT-	-452.22
	Check	10/19/2018	Payroll Date: 10/19/2018	-SPLIT-	-452.22
Clearfield Aquatic Center					
	Check	08/24/2018	Payroll Date: 8/24/2018	Clearfield City Fitness W/H	-43.76
	Check	09/07/2018	Payroll 9/7/2018	Clearfield City Fitness W/H	-43.76
	Check	09/21/2018	Payroll Date 9/21/2018	Clearfield City Fitness W/H	-43.76
	Check	10/05/2018	Payroll Date: 10/5/2018	Clearfield City Fitness W/H	-43.76
	Check	10/19/2018	Payroll Date: 10/19/2018	Clearfield City Fitness W/H	-43.76
Clearfield City Corp					
	Bill	08/06/2018	Utilities - Station 42	Utilities (Gas,Power,Phones)	-251.08
	Bill	08/08/2018	Dispatch Service - September 2018	Dispatch Services	-7,084.00
	Bill Pmt -Check	08/22/2018	13914	Accounts Payable	-4,741.84
	Bill Pmt -Check	08/22/2018	13922	Accounts Payable	-7,335.08
	Bill	09/01/2018	Utilities - Station 42	Utilities (Gas,Power,Phones)	-247.55
	Bill	09/08/2018	Dispatch Service - October 2018	Dispatch Services	-7,084.00
	Bill Pmt -Check	09/19/2018	14027	Accounts Payable	-7,331.55
	Bill	10/05/2018	Utilities - Station 42	Utilities (Gas,Power,Phones)	-249.90
	Bill	10/10/2018	Dispatch Service - November 2018	Dispatch Services	-7,084.00
	Bill Pmt -Check	10/17/2018	14090	Accounts Payable	-7,333.90
	Bill	10/19/2018	Utilities - Station 42	Utilities (Gas,Power,Phones)	-251.08
Colonial Insurance					
	Bill Pmt -Check	08/06/2018	13871	Accounts Payable	-23.54
	Bill	08/11/2018	Employee Witholding	Colonial Insurance W/H	-23.54
	Bill	08/15/2018	Employee Witholding	Colonial Insurance W/H	-23.54
	Bill Pmt -Check	08/22/2018	13923	Accounts Payable	-23.54

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill	08/30/2018	Employee Withholding	Colonial Insurance W/H	-23.54
	Bill Pmt -Check	09/06/2018	14006	Accounts Payable	-23.54
	Bill	09/14/2018	Employee Withholding	Colonial Insurance W/H	-23.54
	Bill Pmt -Check	09/19/2018	14028	Accounts Payable	-23.54
	Bill	09/27/2018	Employee Withholding	Colonial Insurance W/H	-23.54
	Bill Pmt -Check	10/02/2018	14049	Accounts Payable	-23.54
	Bill	10/12/2018	Employee Withholding	Colonial Insurance W/H	-23.54
	Bill Pmt -Check	10/17/2018	14091	Accounts Payable	-23.54
	Bill Pmt -Check	10/31/2018	14109	Accounts Payable	-23.54
Comcast					
	Bill Pmt -Check	08/06/2018	13872	Accounts Payable	-1,017.01
	Bill	08/19/2018	Utilities	Utilities (Gas,Power,Phones)	-339.98
	Bill	08/23/2018	Utilities	Utilities (Gas,Power,Phones)	-667.03
	Bill Pmt -Check	09/06/2018	14007	Accounts Payable	-1,007.01
	Bill	09/19/2018	Utilities	Utilities (Gas,Power,Phones)	-339.98
	Bill	09/23/2018	Utilities	Utilities (Gas,Power,Phones)	-667.03
	Bill Pmt -Check	10/02/2018	14050	Accounts Payable	-1,007.01
	Bill	10/19/2018	Utilities	Utilities (Gas,Power,Phones)	-340.14
	Bill	10/23/2018	Utilities	Utilities (Gas,Power,Phones)	-668.13
	Bill Pmt -Check	10/31/2018	14110	Accounts Payable	-1,008.27
Comcast Business					
	Bill	08/15/2018	Utilities	Utilities (Gas,Power,Phones)	-489.82
	Bill Pmt -Check	08/22/2018	14051	Accounts Payable	-489.82
	Bill	09/15/2018	Utilities	Utilities (Gas,Power,Phones)	-489.82
	Bill Pmt -Check	10/02/2018	14129	Accounts Payable	-489.82
	Bill	10/15/2018	Utilities	Utilities (Gas,Power,Phones)	-499.50
	Bill Pmt -Check	10/31/2018	VOID: 14111	Accounts Payable	0.00
Costco Membership					
	Bill	08/11/2018	Membership	Subscriptions, Memberships	-25.10
	Bill Pmt -Check	08/22/2018	13925	Accounts Payable	-25.10
Crown T-shirts					
	Bill	08/29/2018	Clint Shaw	Clothing Allowance	-15.00
	Bill Pmt -Check	09/06/2018	14008	Accounts Payable	-15.00
	Bill	09/12/2018	Stock	Clothing Allowance	-724.00
	Bill	09/12/2018	Furlong	Clothing Allowance	-42.00
	Bill	09/12/2018	Iarossi	Clothing Allowance	-18.00
	Bill	09/12/2018	Coyle	Clothing Allowance	-9.00
	Bill	09/12/2018	Becraft	Clothing Allowance	-24.00
	Bill	09/12/2018	Combe	Clothing Allowance	-16.00
	Bill	09/12/2018	Meek	Clothing Allowance	-15.00
	Bill	09/12/2018	Shaw	Clothing Allowance	-36.00
	Bill	09/12/2018	Sholly	Clothing Allowance	-9.00
	Bill	09/12/2018	Stoker	Clothing Allowance	-16.00
	Bill	09/12/2018	Tremea	Clothing Allowance	-165.00
	Bill	09/12/2018	Taylor	Clothing Allowance	-16.00

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill Pmt -Check	09/06/2018	14011	Accounts Payable	-56.00
	Bill	10/01/2018	Waste Removal Station 41 (October 2018)	Utilities (Gas,Power,Phones)	-56.00
	Bill Pmt -Check	10/17/2018	14093	Accounts Payable	-56.00
Elk Mountain Graphics					
	Bill	10/19/2018	Envelopes	Office supply & expenses	-525.00
	Bill Pmt -Check	10/31/2018	14114	Accounts Payable	-525.00
Eric Craythorne					
	Check	09/05/2018	Direct Deposit 9/5/2018 Board Payroll	Board Wages	-923.50
Eriks North America, Inc					
	Bill	08/20/2018	Hose for Station 41	Equipment Maintenance & Suppl	-91.12
	Bill Pmt -Check	08/22/2018	13955	Accounts Payable	-91.12
Four Sisters Floral					
	Bill	09/18/2018	Flowers for Funeral	Special Department Allowance	-60.00
	Bill Pmt -Check	10/02/2018	14056	Accounts Payable	-60.00
Fuelman					
	Bill	08/03/2018	Fuel - July 2018	Vehicle Maintenance	-3,521.15
	Bill Pmt -Check	08/22/2018	13928	Accounts Payable	-3,521.15
	Bill	09/03/2018	Fuel - August 2018	Vehicle Maintenance	-3,435.05
	Bill Pmt -Check	09/19/2018	14030	Accounts Payable	-3,435.05
	Bill	10/01/2018	Fuel - September 2018	Vehicle Maintenance	-3,130.64
	Bill Pmt -Check	10/17/2018	14094	Accounts Payable	-3,130.64
	Bill	10/31/2018	Fuel - October 2018	Vehicle Maintenance	-3,538.29
Garrett Sholly					
	Bill	08/14/2018	FY2019 Cleaning Allowance	Clothing Allowance	-150.00
	Bill Pmt -Check	08/22/2018	13929	Accounts Payable	-150.00
Gary Petersen					
	Check	09/05/2018	13494 9/5/2018 Board Payroll	Board Wages	-1,154.37
Golden West Industrial Supply					
	Bill	09/10/2018	LED Flares	Misc. Equipment	-365.76
	Bill Pmt -Check	10/02/2018	14057	Accounts Payable	-365.76
Goodson Signs					
	Bill	08/10/2018	New Lettering for Station 41 Doors	Office supply & expenses	-211.79
	Bill Pmt -Check	09/19/2018	14031	Accounts Payable	-211.79
Gordon's Copy Print					
	Bill	10/24/2018	Copies for Vehicles	Office supply & expenses	-43.00
Henry Schein					
	Purchase Order	08/02/2018		Medical Supplies Expenses	-1,141.02
	Bill	08/03/2018	Medical Supplies	Medical Supplies Expenses	-1,141.02
	Bill Pmt -Check	08/06/2018	13874	Accounts Payable	-2,217.64
	Purchase Order	08/10/2018		Medical Supplies Expenses	-1,195.34
	Bill	08/10/2018	Medical Supplies	Medical Supplies Expenses	-953.80
	Bill	08/10/2018	Medical Supplies	Medical Supplies Expenses	-78.00
	Bill	08/15/2018	Medical Supplies	Medical Supplies Expenses	-16.90
	Bill Pmt -Check	08/22/2018	13930	Accounts Payable	-2,189.72

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Purchase Order	09/12/2018		Medical Supplies Expenses	-2,917.25
	Bill	09/17/2018	Medical Supplies	-SPLIT-	-2,878.25
	Bill	09/20/2018	Medical Supplies	Medical Supplies Expenses	-16.90
	Bill Pmt -Check	10/02/2018	14058	Accounts Payable	-2,895.15
	Bill	10/03/2018	Medical Supplies	Medical Supplies Expenses	-39.00
	Bill	10/04/2018	Medical Supplies	-SPLIT-	-39.00
	Bill	10/16/2018	Medical Supplies	Medical Supplies Expenses	-239.70
	Bill Pmt -Check	10/17/2018	14095	Accounts Payable	-78.00
	Purchase Order	10/19/2018		-SPLIT-	-1,436.72
	Bill	10/23/2018	Medical Supplies	-SPLIT-	-832.61
	Bill	10/24/2018	Medical Supplies	-SPLIT-	-71.76
	Bill Pmt -Check	10/31/2018	14115	Accounts Payable	-1,072.31
ICMA Retirement Corporation					
	Bill	10/03/2018	Annual Plan Fee (10/1/2018-12/31/2018)	Subscriptions, Memberships	-250.00
	Bill Pmt -Check	10/17/2018	14096	Accounts Payable	-250.00
International Code Council, Inc					
	Bill	10/19/2018	Membership	Subscriptions, Memberships	-135.00
	Bill Pmt -Check	10/31/2018	14116	Accounts Payable	-135.00
Iris Medical Inc					
	Bill	08/31/2018	August 2018	IRIS Medical	-6,201.52
	Bill Pmt -Check	09/06/2018	14012	Accounts Payable	-5,216.29
	Bill	09/30/2018	September 2018	IRIS Medical	-6,488.70
	Bill Pmt -Check	10/02/2018	14059	Accounts Payable	-6,201.52
	Bill Pmt -Check	10/31/2018	14117	Accounts Payable	-6,488.70
IRS Deposit					
	Check	08/10/2018	Payroll Date: 8/10/2018	-SPLIT-	-16,662.24
	Check	08/24/2018	Payroll Date: 8/24/2018	-SPLIT-	-15,874.42
	Check	08/25/2018	Payroll Dat 8/25/2018 (Furlong)	-SPLIT-	-32.88
	Check	09/05/2018	Board Member Payroll 9/5/2018 (1 of 4 FY2019)	-SPLIT-	-1,478.52
	Check	09/06/2018	Payroll Date 9/6/2018 Catchup (7/25/18-8/5/18)	-SPLIT-	-12,325.00
	Check	09/07/2018	Payroll 9/7/2018	-SPLIT-	-16,502.16
	Check	09/21/2018	Payroll Date 9/21/2018	-SPLIT-	-17,673.24
	Check	10/05/2018	Payroll Date: 10/5/2018	-SPLIT-	-15,904.78
	Check	10/19/2018	Payroll Date: 10/19/2018	-SPLIT-	-15,626.36
John Taylor					
	Bill	08/08/2018	Reimbursement - Travel & Training	Travel and Training	-28.83
	Bill	08/13/2018	FY2019 Tuition Reimbursement	-SPLIT-	-2,200.00
	Bill Pmt -Check	08/22/2018	13931	Accounts Payable	-2,228.83
	Bill	08/29/2018	Perdiem - Incident Response 9/17/2018-9/21/2018	Travel and Training	-255.00
	Bill Pmt -Check	09/06/2018	14016	Accounts Payable	-255.00
	Bill	10/31/2018	Uniform Purchase Reimbursement	-SPLIT-	-313.63
King & King					
	Bill	08/31/2018	Attorney Fees (August 2018)	Attorney	-225.00
	Bill Pmt -Check	09/19/2018	14032	Accounts Payable	-225.00
Layton City Fire/Ambulance					

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill Pmt -Check	08/22/2018	13932	Accounts Payable	-472.00
LegalShield					
	Bill	08/05/2018	Employee Witholding	Legal W/H	-25.90
	Bill Pmt -Check	08/22/2018	13933	Accounts Payable	-25.90
	Bill	09/05/2018	Employee Witholding	Legal W/H	-25.90
	Bill Pmt -Check	09/19/2018	14033	Accounts Payable	-25.90
	Bill	10/05/2018	Employee Witholding	Legal W/H	-25.90
	Bill Pmt -Check	10/17/2018	14097	Accounts Payable	-25.90
Les Olsen Company					
	Bill	08/23/2018	Maintenance Agreement	Office supply & expenses	-240.00
	Bill Pmt -Check	10/02/2018	14060	Accounts Payable	-240.00
Les Schwab Tire Ceter					
	Bill	08/28/2018	Tire Repair	Vehicle Maintenance	-89.00
	Bill Pmt -Check	09/06/2018	14014	Accounts Payable	-89.00
Liberty Mutual					
	Bill	08/16/2018	Employee Witholding	-SPLIT-	-242.54
	Bill Pmt -Check	09/06/2018	14015	Accounts Payable	-242.54
	Bill	09/17/2018	Employee Witholding	-SPLIT-	-242.54
	Bill Pmt -Check	10/02/2018	14061	Accounts Payable	-242.54
	Bill	10/16/2018	Employee Witholding	-SPLIT-	-363.81
	Bill Pmt -Check	10/31/2018	14118	Accounts Payable	-363.81
Life-Assist Inc					
	Purchase Order	09/12/2018		Medical Supplies Expenses	-1,041.60
	Bill	09/15/2018	Medical Supplies	Medical Supplies Expenses	-1,041.60
	Bill Pmt -Check	10/02/2018	14062	Accounts Payable	-1,041.60
	Bill	10/15/2018	Medical Supplies	Medical Supplies Expenses	-266.34
	Purchase Order	10/19/2018	Medical Supplies	Medical Supplies Expenses	-58.50
	Bill Pmt -Check	10/31/2018	14119	Accounts Payable	-266.34
LN Curtis and Sons					
	Bill Pmt -Check	08/06/2018	14034	Accounts Payable	-86.62
	Bill	09/12/2018	Lens	Misc. Equipment	-86.62
	Bill Pmt -Check	09/19/2018	13875	Accounts Payable	-86.62
	Bill	09/28/2018	Headlamp, Strap	-SPLIT-	-187.50
	Bill	09/28/2018	Flashlight	Capital Projects Exp 3	-112.00
	Bill Pmt -Check	09/28/2018	14078	Accounts Payable	-299.50
	Bill	10/12/2018	Rawlings - Investigation Jump Suit	Clothing Allowance	-350.00
	Bill Pmt -Check	10/31/2018	14120	Accounts Payable	-350.00
Logo Lady					
	Bill	08/05/2018	Final Hats	Clothing Allowance	-350.00
	Bill Pmt -Check	08/22/2018	13934	Accounts Payable	-350.00
Lowe's					
	Bill	08/14/2018	Training Room Remodel Supplies	Equipment Maintenance & Suppl	-88.05
	Bill	08/16/2018	Training Room Remodel Supplies	Equipment Maintenance & Suppl	-34.43
	Bill Pmt -Check	08/22/2018	13935	Accounts Payable	-1,287.48
	Bill	09/05/2018	Batteries for Drills	Equipment Maintenance & Suppl	-399.69

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill	09/07/2018	Batteries	Equipment Maintenance & Suppl	-160.55
	Bill Pmt -Check	09/19/2018	14035	Accounts Payable	-138.63
	Bill	09/19/2018	Haz-Mat Supplies	Misc. Equipment	-84.37
	Bill	09/20/2018	Training Room Remodel Supplies	Equipment Maintenance & Suppl	-16.15
	Bill Pmt -Check	10/17/2018	14098	Accounts Payable	-602.54
Mark Becraft					
	Bill	08/29/2018	Perdiem - UASD 9/14/2018-9/15/2018	Travel and Training	-102.00
	Bill Pmt -Check	09/06/2018	14016	Accounts Payable	-102.00
Mark Kortright					
	Bill	08/12/2018	FY2019 Cleaning Allowance	Clothing Allowance	-150.00
	Bill Pmt -Check	08/22/2018	13936	Accounts Payable	-150.00
Mark Shepherd					
	Check	09/05/2018	13945 9/5/2018 Board Payroll	-SPLIT-	-1,154.37
Mark Weekes					
	Bill	09/04/2018	Uniform Reimbursement	Clothing Allowance	-96.14
	Bill	09/04/2018	Uniform Reimbursement	Clothing Allowance	-83.96
	Bill Pmt -Check	09/06/2018	14017	Accounts Payable	-180.10
	Bill	09/20/2018	Uniform Reimbursement	Clothing Allowance	-58.89
	Bill	09/26/2018	Reimbursement for Dinner for Crew (Clearfield Night Out Against Crime)	Special Department Allowance	-44.98
	Bill Pmt -Check	10/02/2018	14063	Accounts Payable	-103.87
	Bill	10/30/2018	Reimbursement for Medical Supply	Medical Supplies Expenses	-2.86
MES - Northwest					
	Bill Pmt -Check	08/06/2018	13876	Accounts Payable	-4,667.00
	Bill	09/10/2018	McGuire 1/4 Zip Job Shirt	Clothing Allowance	-49.42
	Bill	09/11/2018	Pants	Clothing Allowance	-299.94
	Bill	09/14/2018	Bassett & Montgomery Pants	Clothing Allowance	-217.58
	Bill Pmt -Check	09/19/2018	14036	Accounts Payable	-349.36
	Bill	09/26/2018	Love, Judson, Tremea Job Shirt	-SPLIT-	-135.20
	Bill Pmt -Check	10/02/2018	14064	Accounts Payable	-352.78
	Bill	10/12/2018	Bassett Pants	Clothing Allowance	-59.50
	Bill Pmt -Check	10/31/2018	14121	Accounts Payable	-59.50
Moreton					
	Credit	08/01/2018	Cancellation of Contender	Liability Insurance (Risk Manag	1,658.00
	Bill	08/06/2018	Liability Insurance (2nd Installment)	Liability Insurance (Risk Manag	-6,318.00
	Bill Pmt -Check	08/22/2018	VFISTR205479308	Accounts Payable	-4,660.00
	Bill	09/05/2018	Liability Insurance (3rd Installment)	Liability Insurance (Risk Manag	-6,318.00
	Credit	09/06/2018	Credit	Liability Insurance (Risk Manag	790.00
	Bill Pmt -Check	09/19/2018	14037	Accounts Payable	-5,528.00
	Bill	10/01/2018	Addition of Trailer	Liability Insurance (Risk Manag	-74.00
	Bill Pmt -Check	10/02/2018	14065	Accounts Payable	-74.00
	Bill	10/05/2018	Liability Insurance (4th Installment)	Liability Insurance (Risk Manag	-6,318.00
	Bill	10/10/2018	Treasurer Bond	Bonding	-644.00
	Credit	10/15/2018	Cancellation of Pumper	Liability Insurance (Risk Manag	700.00
	Bill Pmt -Check	10/17/2018	14099	Accounts Payable	-6,200.00

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
Morgan Pavement					
	Bill	08/06/2018	Station 41 Resurfacing	Capital Projects Exp 3	-7,913.11
	Bill	08/11/2018	Station 42 Resurfacing	Capital Projects Exp 3	-4,284.33
	Bill Pmt -Check	08/22/2018	13938	Accounts Payable	-12,197.44
Motorola Solutions					
	Purchase Order	08/14/2018	1646	Equipment Maintenance & Suppl	-350.40
	Bill	08/21/2018	Microphone	Equipment Maintenance & Suppl	-350.40
	Bill Pmt -Check	09/06/2018	14018	Accounts Payable	-350.40
	Purchase Order	10/02/2018	1652	Equipment Maintenance & Suppl	-185.42
	Bill	10/09/2018	Radio Batteries	Equipment Maintenance & Suppl	-185.42
	Bill Pmt -Check	10/17/2018	14100	Accounts Payable	-185.42
Myles Combe					
	Bill	08/14/2018	FY2019 Cleaning Allowance	Clothing Allowance	-150.00
	Bill Pmt -Check	08/22/2018	13939	Accounts Payable	-150.00
Napa Auto					
	Bill	08/13/2018	Fuse	Vehicle Maintenance	-5.14
	Bill	08/20/2018	Bulb	Vehicle Maintenance	-18.15
	Bill	08/20/2018	o-Ring	Vehicle Maintenance	-3.96
	Bill Pmt -Check	08/22/2018	13940	Accounts Payable	-307.53
	Bill	09/17/2018	Door Clip	Vehicle Maintenance	-6.48
	Bill Pmt -Check	09/19/2018	14038	Accounts Payable	-27.25
	Bill	09/24/2018	Door Clip	Vehicle Maintenance	-4.59
	Bill	09/24/2018	Door Clip	Vehicle Maintenance	-3.49
	Bill	09/30/2018	Wiper Blade	Vehicle Maintenance	-29.96
	Bill	10/01/2018	Part	Vehicle Maintenance	-49.99
	Bill	10/02/2018	Bulb	Vehicle Maintenance	-10.99
	Bill	10/08/2018	Car Wash	Vehicle Maintenance	-14.58
	Bill	10/12/2018	Bulb	Vehicle Maintenance	-16.99
	Bill Pmt -Check	10/17/2018	14101	Accounts Payable	-44.52
	Bill	10/26/2018	Battery	Vehicle Maintenance	-7.39
North Davis Firefighters Association					
	Check	08/10/2018	Payroll Date: 8/10/2018	NDFD Association Dues	-155.00
	Check	08/24/2018	Payroll Date: 8/24/2018	NDFD Association Dues	-150.00
	Check	09/07/2018	Payroll 9/7/2018	NDFD Association Dues	-160.00
	Check	10/05/2018	Payroll Date: 10/5/2018	NDFD Association Dues	-150.00
	Check	10/19/2018	Payroll Date: 10/19/2018	NDFD Association Dues	-175.00
O'Reilly Auto Parts					
	Bill Pmt -Check	08/06/2018	13877	Accounts Payable	-98.86
Office Depot					
	Purchase Order	08/01/2018	1644	Accounts Payable	-362.20
	Bill	08/06/2018	Toner	Office supply & expenses	-362.20
	Bill	08/06/2018	Binders	Office supply & expenses	-17.16
	Bill	08/08/2018	Index Tabs	Office supply & expenses	-58.60
	Bill	08/08/2018	Binder Clips, Notebooks, Calendar Refil	-SPLIT-	-62.80
	Bill Pmt -Check	08/22/2018	13941	Accounts Payable	-1,000.00

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill	08/31/2018	Ink	-SPLIT-	-37.28
	Purchase Order	09/06/2018	1649	-SPLIT-	-37.28
	Bill	09/10/2018	Post-it-Notes	Office supply & expenses	-11.37
	Bill	09/12/2018	Toner	Office supply & expenses	-73.73
	Bill	09/12/2018	Toner	Office supply & expenses	-97.68
	Purchase Order	09/19/2018	1645	Office supply & expenses	-41.60
	Bill	09/20/2018	Pens	Office supply & expenses	-41.60
	Credit	09/27/2018	Return of Ink	-SPLIT-	37.28
	Purchase Order	09/30/2018	1653	Office supply & expenses	-212.08
	Bill Pmt -Check	10/02/2018	14066	Accounts Payable	-261.66
	Bill	10/04/2018	Labels	Office supply & expenses	-14.44
	Bill	10/09/2018	Copy Paper	Office supply & expenses	-212.08
	Purchase Order	10/30/2018	1670	-SPLIT-	-400.07
	Bill Pmt -Check	10/31/2018	14122	Accounts Payable	-189.24
OMG National					
	Bill	08/24/2018	Pub Ed Plastic Fire Hats	Travel and Training	-1,732.00
	Bill Pmt -Check	10/31/2018	14123	Accounts Payable	-1,732.00
Payroll					
	Check	08/10/2018	Payroll Date: 8/10/2018	-SPLIT-	-46,653.94
	Check	08/24/2018	Payroll Date: 8/24/2018	-SPLIT-	-45,488.56
	Check	09/06/2018	Payroll Date 9/6/2018 Catchup (7/25/18-8/5/18)	-SPLIT-	-39,658.12
	Check	09/07/2018	Payroll 9/7/2018	-SPLIT-	-45,660.36
	Check	09/21/2018	Payroll Date 9/21/2018	-SPLIT-	-55,971.91
	Check	10/05/2018	Payroll Date: 10/5/2018	-SPLIT-	-43,619.92
	Check	10/19/2018	Payroll Date: 10/19/2018	-SPLIT-	-44,804.19
PEHP Flex					
	Check	08/24/2018	Payroll Date: 8/24/2018	-SPLIT-	-1,354.68
	Check	09/21/2018	Payroll Date 9/21/2018	-SPLIT-	-1,354.68
	Check	10/19/2018	Payroll Date: 10/19/2018	-SPLIT-	-1,451.92
PEHP Group Insurance					
	Bill	08/20/2018	August 2018	Health Insurance	-28,788.64
	Bill Pmt -Check	08/22/2018	13942	Accounts Payable	-28,788.64
	Bill	09/25/2018	September 2018	Health Insurance	-29,747.39
	Bill Pmt -Check	10/02/2018	14067	Accounts Payable	-29,747.39
	Bill	10/23/2018	October 2018	Health Insurance	-29,962.03
	Bill Pmt -Check	10/31/2018	14124	Accounts Payable	-29,962.03
PEHP Long Term Disability					
	Bill	09/28/2018	Long Term Disability	Disability Insurance	-23.24
	Bill	10/02/2018	Long Term Disability	Disability Insurance	-72.74
	Bill Pmt -Check	10/02/2018	14068	Accounts Payable	-95.98
Pepsi-Cola of Ogden					
	Bill	10/03/2018	Drinks for Open Houses	Travel and Training	-357.50
	Credit	10/11/2018		Travel and Training	71.50
Pioneer Overhead					
	Bill	10/22/2018	Repair to Station 42 Garage Door	Equipment Maintenance & Suppl	Page 95 of 15

**North Davis Fire District
Transaction List by Vendor**

	Type	Date	August through October 2018	Split	Amount
Pitney Bowes Inc					
	Bill Pmt -Check	08/06/2018	13878	Accounts Payable	-80.74
Pitney Bowes Purchase Power					
	Bill	08/16/2018	Postage	Office supply & expenses	-100.00
	Bill Pmt -Check	08/16/2018	13958	Accounts Payable	-100.00
PNC Equipment Finance, LLC					
	Bill	08/06/2018	RE41 Lease Purchase (\$13904.83 Interest, \$53,074.04 Principal)	Lease Obligation	-66,978.87
	Bill Pmt -Check	08/22/2018	13943	Accounts Payable	-66,978.87
Quala-Tel Enterprises					
	Bill	09/27/2018	Wireless Headset Parts	Vehicle Maintenance	-85.82
	Bill Pmt -Check	10/02/2018	14069	Accounts Payable	-85.82
RDJ Specialties, Inc					
	Bill	08/06/2018	Pub Ed Stickers & Supplies	Travel and Training	-450.00
	Bill	08/06/2018	Pub Ed Stickers & Supplies	Travel and Training	-9.33
	Bill Pmt -Check	08/22/2018	13944	Accounts Payable	-450.00
Rocky Mountain Power					
	Bill	08/14/2018	Utilities	Utilities (Gas,Power,Phones)	-1,690.26
	Bill Pmt -Check	08/22/2018	13945	Accounts Payable	-1,690.26
	Bill	09/13/2018	Utilities	Utilities (Gas,Power,Phones)	-1,497.99
	Bill Pmt -Check	10/02/2018	14070	Accounts Payable	-1,497.99
	Bill	10/12/2018	Utilities	Utilities (Gas,Power,Phones)	-1,101.95
	Bill Pmt -Check	10/31/2018	14125	Accounts Payable	-1,101.95
Roger Montgomery					
	Bill	08/14/2018	FY2019 Cleaning Allowance	Clothing Allowance	-150.00
	Bill Pmt -Check	08/22/2018	13946	Accounts Payable	-150.00
	Bill	09/13/2018	Uniform Reimbursement	Clothing Allowance	-35.98
	Bill Pmt -Check	09/19/2018	14039	Accounts Payable	-35.98
Sam's Club MC/SYNCB					
	Check	08/23/2018	Service Fee	Bank Charges	-33.09
	Check	09/14/2018	Bill Pay	Equipment Maintenance & Suppl	-61.38
Santander Leasing LLC					
	Bill	08/07/2018	2009 Crimson Lease Purchase (\$7,780.70 Interest, \$62,209.89 Principal)	-SPLIT-	-69,990.59
	Bill Pmt -Check	08/22/2018	13947	Accounts Payable	-69,990.59
Shay Holley					
	Bill	08/01/2018	Physician Advisor - August 2018	Medical Advisor	-700.00
	Bill Pmt -Check	08/06/2018	13879	Accounts Payable	-700.00
	Bill	09/01/2018	Physician Advisor - September 2018	Professional Services	-700.00
	Bill Pmt -Check	09/06/2018	14019	Accounts Payable	-700.00
	Bill	10/01/2018	Physician Advisor - October 2018	Professional Services	-700.00
	Bill Pmt -Check	10/02/2018	14071	Accounts Payable	-700.00
ShayLynn McGuire					
	Bill	08/14/2018	FY2019 Cleaning Allowance	-SPLIT-	-150.00

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
	Bill Pmt -Check	08/22/2018	13948	Accounts Payable	-150.00
Sherwin Williams Co					
	Bill	08/15/2018	Training Room Remodel Supplies	Equipment Maintenance & Suppl	-62.76
	Bill Pmt -Check	09/06/2018	14020	Accounts Payable	-62.76
	Bill	10/01/2018	Paint for Ballards at Station 42	Equipment Maintenance & Suppl	-33.14
	Bill Pmt -Check	10/17/2018	14102	Accounts Payable	-33.14
Skaggs					
	Purchase Order	10/19/2018	Uniform - Bassett	Clothing Allowance	-300.00
Standard Examiner					
	Bill	08/01/2018	Truth in Taxation Noticing	Special Department Allowance	-780.00
	Bill Pmt -Check	08/22/2018	13949	Accounts Payable	-144.50
	Bill Pmt -Check	09/19/2018	14040	Accounts Payable	-780.00
	Bill	10/29/2018	Substription	Subscriptions, Memberships	-232.18
	Bill Pmt -Check	10/31/2018	14126	Accounts Payable	-232.18
Structure Computer Consulting Inc					
	Bill Pmt -Check	08/22/2018	13915	Accounts Payable	-3,825.00
Stryker Sales Corporation					
	Bill	08/13/2018	Batteries	Medical Supplies Expenses	-1,607.07
	Bill Pmt -Check	08/22/2018	13950	Accounts Payable	-1,607.07
Tyler S Furlong					
	Bill	08/23/2018	Payroll Date 8/24/2018 (14.25 hours)	Part-Time Employee Wages	-198.45
	Bill Pmt -Check	08/25/2018	13956	Accounts Payable	-198.45
Utah Association of Special Districts					
	Bill	09/25/2018	Membership - FY2019	Subscriptions, Memberships	-5,919.00
	Bill Pmt -Check	10/02/2018	14072	Accounts Payable	-5,919.00
Utah Honor Flight					
	Bill	09/26/2018	Honor Flight 2018	Travel and Training	-2,000.00
	Bill Pmt -Check	10/02/2018	14073	Accounts Payable	-2,000.00
Utah Local Governments Trust					
	Bill	08/01/2018	Benefits (August 2018)	Health Insurance	-934.78
	Bill Pmt -Check	08/06/2018	13880	Accounts Payable	-934.78
	Bill	09/01/2018	Benefits (September 2018)	Health Insurance	-999.03
	Bill Pmt -Check	09/06/2018	14021	Accounts Payable	-999.03
	Bill	09/21/2018	Benefits (October 2018)	Health Insurance	-999.03
	Bill Pmt -Check	10/02/2018	14074	Accounts Payable	-999.03
	Bill	10/15/2018	Benefits (November 2018)	Health Insurance	-1,122.53
	Bill Pmt -Check	10/31/2018	14127	Accounts Payable	-1,122.53
Utah Retirement Systems					
	Check	08/10/2018	Payroll Date: 8/10/2018	Retirement	-9,274.27
	Check	08/24/2018	Payroll Date: 8/24/2018	Retirement	-9,309.09
	Check	09/07/2018	Payroll 9/7/2018	Retirement	-16,408.26
	Check	09/21/2018	Payroll Date 9/21/2018	Retirement	-9,168.96
	Check	10/05/2018	Payroll Date: 10/5/2018	Retirement	-9,045.56
	Check	10/19/2018	Payroll Date: 10/19/2018	Retirement	-9,367.36

North Davis Fire District Transaction List by Vendor

	Type	Date	August through October 2018	Split	Amount
Utah State Firefighters Association					
	Bill	08/06/2018	Shaw, Clint	Subscriptions, Memberships	-25.00
	Bill Pmt -Check	08/22/2018	13951	Accounts Payable	-25.00
Utah State Tax Commission					
	Check	08/01/2018	4th Quarter Taxes	State W/H	-7,551.30
	Check	08/10/2018	Payroll Date: 8/10/2018	State W/H	-4,944.00
Utah Valley University					
	Bill	10/12/2018	Recertification	Misc Services	-5.00
	Bill Pmt -Check	10/31/2018	14128	Accounts Payable	-5.00
Vantagepoint Transfer Agents - 401					
	Check	08/10/2018	Payroll Date: 8/10/2018	-SPLIT-	-1,638.16
	Check	08/24/2018	Payroll Date: 8/24/2018	-SPLIT-	-1,638.16
	Check	09/07/2018	Payroll 9/7/2018	-SPLIT-	-1,638.16
	Check	09/21/2018	Payroll Date 9/21/2018	-SPLIT-	-1,638.16
	Check	10/05/2018	Payroll Date: 10/5/2018	-SPLIT-	-1,638.16
	Check	10/19/2018	Payroll Date: 10/19/2018	-SPLIT-	-1,579.66
Vantagepoint Transfer Agents - 457					
	Check	08/10/2018	Payroll Date: 8/10/2018	-SPLIT-	-1,147.35
	Check	08/24/2018	Payroll Date: 8/24/2018	-SPLIT-	-1,114.61
	Check	09/07/2018	Payroll 9/7/2018	-SPLIT-	-1,246.14
	Check	09/21/2018	Payroll Date 9/21/2018	-SPLIT-	-1,244.61
	Check	10/05/2018	Payroll Date: 10/5/2018	-SPLIT-	-1,247.90
	Check	10/19/2018	Payroll Date: 10/19/2018	-SPLIT-	-1,247.90
Verizon Wireless					
	Bill Pmt -Check	08/22/2018	13952	Accounts Payable	-1,454.14
	Bill	08/28/2018	7/29/2018-8/28/2018	Verizon	-1,182.28
	Bill Pmt -Check	09/19/2018	14041	Accounts Payable	-1,182.28
	Bill	09/28/2018	8/29/2018-9/28/2018	Verizon	-1,154.97
	Bill Pmt -Check	10/17/2018	14103	Accounts Payable	-1,154.97
	Bill	10/28/2018	9/29/18-10/28/18	Verizon	-1,176.36
Visa Zions					
	Check	08/05/2018	July 2018 - Detail Available at End of Report	-SPLIT-	-6,119.67
	Check	09/05/2018	August 2018 - Detail Available at End of Report	-SPLIT-	-10,896.51
	Check	10/05/2018	September 2018 - Detail Available at End of Report	-SPLIT-	-2,319.64
Waste Management					
	Bill Pmt -Check	08/06/2018	13881	Accounts Payable	-63.22
	Bill	09/01/2018	Waste Removal - Station 42	Utilities (Gas,Power,Phones)	-63.25
	Bill Pmt -Check	09/06/2018	14022	Accounts Payable	-63.25
	Bill Pmt -Check	09/28/2018	14079	Accounts Payable	-63.40
	Bill	10/01/2018	Waste Removal - Station 42	Utilities (Gas,Power,Phones)	-63.40
West Point City (2)					
	Bill	08/01/2018	July 2018	Utilities (Gas,Power,Phones)	-87.35
	Bill Pmt -Check	08/22/2018	13953	Accounts Payable	-87.35
	Bill	08/31/2018	August 2018	Utilities (Gas,Power,Phones)	-91.55
	Bill Pmt -Check	09/19/2018	14042	Accounts Payable	-91.55

**North Davis Fire District
Transaction List by Vendor**

	Type	Date	August through October 2018	Split	Amount
	Bill	09/30/2018	September 2018	Utilities (Gas,Power,Phones)	-91.55
	Bill Pmt -Check	10/17/2018	14104	Accounts Payable	-91.55
	Bill	10/31/2018	October	Utilities (Gas,Power,Phones)	-87.35
Whiterock Electric, Inc					
	Bill	09/28/2018	Service Call Station 41	Equipment Maintenance & Suppl	-65.00
	Bill Pmt -Check	10/17/2018	14105	Accounts Payable	-65.00
Wiggins & Co					
	Bill Pmt -Check	08/22/2018	13954	Accounts Payable	-568.50
	Bill	08/31/2018	Payroll Administration August 2018	-SPLIT-	-516.20
	Bill	09/30/2018	Payroll Administration September 2018	-SPLIT-	-508.10
	Bill Pmt -Check	10/02/2018	14075	Accounts Payable	-516.20
	Bill Pmt -Check	10/17/2018	14106	Accounts Payable	-508.10
Wilson Lane Service					
	Bill	08/29/2018	Repair to Chain Saw	Equipment Maintenance & Suppl	-76.48
	Bill Pmt -Check	09/06/2018	14023	Accounts Payable	-76.48
Workers Comp Fund Insurance					
	Bill Pmt -Check	08/06/2018	13882	Accounts Payable	-3,380.00
	Bill	08/29/2018	Workers Comp Premium August 2018	Workmans Comp	-3,858.00
	Bill Pmt -Check	09/06/2018	14024	Accounts Payable	-3,858.00
	Bill	10/02/2018	Workers Comp Premium September 2018	Workmans Comp	-5,445.00
	Bill Pmt -Check	10/02/2018	14076	Accounts Payable	-7,835.78
	Bill	10/31/2018	Workers Comp Premium October 2018	Workmans Comp	-3,728.00

North Davis Fire District Expenses by Vendor Detail

August 2018

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Visa Zions								
Check	08/05/2018	eftps	Shell - Blue Def (Becraft) 6/29/18	Vehicle Maintenance		Cash Zions Ba...	13.77	13.77
Check	08/05/2018	eftps	Taffy Town - Parades (Becraft) 7/2/18	Special Department ...		Cash Zions Ba...	1,080.00	1,093.77
Check	08/05/2018	eftps	Sportsmans Warehouse - July 3 Dinner (Becraft) 7/3/18	Special Department ...		Cash Zions Ba...	21.44	1,115.21
Check	08/05/2018	eftps	Lifetime - Coolers for NDFD (Becraft) 7/3/18	Misc. Equipment		Cash Zions Ba...	188.08	1,303.29
Check	08/05/2018	eftps	Costa Vida - County Chiefs Lunch (Becraft) 7/10/18	Special Department ...		Cash Zions Ba...	8.59	1,311.88
Check	08/05/2018	eftps	IAFC FRI - Conference (Becraft) 7/25/18	Travel and Training		Cash Zions Ba...	60.00	1,371.88
Check	08/05/2018	eftps	IAFC FRI - Conference (Becraft) 7/25/18	Travel and Training		Cash Zions Ba...	625.00	1,996.88
Check	08/05/2018	eftps	Winegars - July 4 on Duty Food (Hadley) 7/4/18	Special Department ...		Cash Zions Ba...	23.21	2,020.09
Check	08/05/2018	eftps	Pizza Hut - July 4 on Duty Food (Hadley) 7/4/18	Special Department ...		Cash Zions Ba...	189.76	2,209.85
Check	08/05/2018	eftps	Dallas Green - Part (Hadley) 7/17/18	Equipment Mainten...		Cash Zions Ba...	53.98	2,263.83
Check	08/05/2018	eftps	Durks Plumbing- Sprinkler Supply (Hadley) 7/18/18	Equipment Mainten...		Cash Zions Ba...	29.33	2,293.16
Check	08/05/2018	eftps	Durks Plumbing- Sprinkler Supply (Hadley) 7/23/18	Equipment Mainten...		Cash Zions Ba...	33.00	2,326.16
Check	08/05/2018	eftps	IAAI - Membership Lloyd (Lloyd) 7/5/18	Subscriptions, Mem...		Cash Zions Ba...	130.00	2,456.16
Check	08/05/2018	eftps	Smiths - July 3 Dinner (Rogers) 7/2/18	Special Department ...		Cash Zions Ba...	91.94	2,548.10
Check	08/05/2018	eftps	Smiths - July 3 Dinner (Rogers) 7/3/18	Special Department ...		Cash Zions Ba...	5.33	2,553.43
Check	08/05/2018	eftps	Smiths - July 3 Dinner (Rogers) 7/3/18	Special Department ...		Cash Zions Ba...	14.89	2,568.32
Check	08/05/2018	eftps	Smiths - Gatorade for Fires (Rogers) 7/11/18	Medical Supplies Ex...		Cash Zions Ba...	20.56	2,588.88
Check	08/05/2018	eftps	Utah Safety Council - Membership (Rogers) 7/14/18	Subscriptions, Mem...		Cash Zions Ba...	225.00	2,813.88
Check	08/05/2018	eftps	Amazon - Cell Phone Case (Rogers) 7/16/18	Computer Maintena...		Cash Zions Ba...	17.99	2,831.87
Check	08/05/2018	eftps	Batteries Plus - Batteries (Rogers) 7/18/18	Equipment Mainten...		Cash Zions Ba...	33.98	2,865.85
Check	08/05/2018	eftps	Amazon - Becrafts Pants (Rogers) 7/18/18	Clothing Allowance		Cash Zions Ba...	146.00	3,011.85
Check	08/05/2018	eftps	Batteries Plus - Screen Repair (Rogers) 7/18/18	Computer Maintena...		Cash Zions Ba...	259.99	3,271.84
Check	08/05/2018	eftps	Delta - Flight to National Fire Academy for Rawlings (R...	Travel and Training		Cash Zions Ba...	721.40	3,993.24
Check	08/05/2018	eftps	Smiths - Refreshments for Badge Pinning (Rogers) 7/18...	Special Department ...		Cash Zions Ba...	32.96	4,026.20
Check	08/05/2018	eftps	National Emergency Training - Meal Ticket for Rawlings ...	Travel and Training		Cash Zions Ba...	302.04	4,328.24
Check	08/05/2018	eftps	Amazon - Will Return Signs (Rogers) 7/23/18	Office supply & exp...		Cash Zions Ba...	8.60	4,336.84
Check	08/05/2018	eftps	Amazon - Mouse, Watch Band, Phone Case (Rogers) 7...	Office supply & exp...		Cash Zions Ba...	54.96	4,391.80
Check	08/05/2018	eftps	Amazon - Stapler (Rogers) 7/26/18	Office supply & exp...		Cash Zions Ba...	5.56	4,397.36
Check	08/05/2018	eftps	Amazon - Dry Erase Board (Rogers) 7/24/18	Office supply & exp...		Cash Zions Ba...	58.90	4,456.26
Check	08/05/2018	eftps	Colonial Flag - US Flags (Rogers) 7/27/18	Equipment Mainten...		Cash Zions Ba...	135.18	4,591.44
Check	08/05/2018	eftps	Amazon - Phone Cases	Computer Maintena...		Cash Zions Ba...	39.44	4,630.88
Check	08/05/2018	eftps	Smiths - Gatorade for Fires (Rogers) 7/30/18	Medical Supplies Ex...		Cash Zions Ba...	43.94	4,674.82
Check	08/05/2018	eftps	Smiths - July 3 Dinner (Taylor) 7/2/18	Special Department ...		Cash Zions Ba...	39.55	4,714.37
Check	08/05/2018	eftps	Winegars - July 3 Dinner (Taylor) 7/2/18	Special Department ...		Cash Zions Ba...	108.38	4,822.75
Check	08/05/2018	eftps	Kents - July 3 Dinner (Taylor) 7/2/18	Special Department ...		Cash Zions Ba...	148.34	4,971.09
Check	08/05/2018	eftps	Smiths - July 4 Food on DUty (Taylor) 7/4/18	Special Department ...		Cash Zions Ba...	9.97	4,981.06
Check	08/05/2018	eftps	Costa Vida - County Chief Lunch (Taylor) 7/10/18	Special Department ...		Cash Zions Ba...	6.77	4,987.83
Check	08/05/2018	eftps	IAFC FRI - Conference (Taylor) 7/25/18	Travel and Training		Cash Zions Ba...	60.00	5,047.83
Check	08/05/2018	eftps	IAFC FRI - Conference (Taylor) 7/25/18	Travel and Training		Cash Zions Ba...	625.00	5,672.83
Check	08/05/2018	eftps	Park & Jet - Airport Parking While at FRI (Taylor) 7/27/18	Travel and Training		Cash Zions Ba...	60.00	5,732.83
Check	08/05/2018	eftps	Home Depot - Supplies for Remodel (Weekes) 7/17/18	Equipment Mainten...		Cash Zions Ba...	12.27	5,745.10
Check	08/05/2018	eftps	Lowes - Supplies for Remodel (Youngberg) 7/14/18	Equipment Mainten...		Cash Zions Ba...	24.57	5,769.67
Check	08/05/2018	eftps	Utah Safety Council - Registration (Youngberg) 7/14/18	Travel and Training		Cash Zions Ba...	350.00	6,119.67
Total Visa Zions							6,119.67	6,119.67
TOTAL							6,119.67	6,119.67

North Davis Fire District Expenses by Vendor Detail

September 2018

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Visa Zions								
Check	09/05/2018	eftps	Lyft - IAFC Conference (Becraft)	Travel and Training		Cash Zions Ba...	27.89	27.89
Check	09/05/2018	eftps	Delta - Baggage (Becraft)	Travel and Training		Cash Zions Ba...	25.00	52.89
Check	09/05/2018	eftps	Delta - Baggage (Becraft)	Travel and Training		Cash Zions Ba...	25.00	77.89
Check	09/05/2018	eftps	KATZ Consulting - Case for Tablet(Becraft)	Office supply & exp...		Cash Zions Ba...	115.00	192.89
Check	09/05/2018	eftps	Bobs Stk & Chop - Western Chief Meeting (Becraft)	Travel and Training		Cash Zions Ba...	273.82	466.71
Check	09/05/2018	eftps	Lyft - IAFC Conference (Becraft)	Travel and Training		Cash Zions Ba...	8.65	475.36
Check	09/05/2018	eftps	Lyft - IAFC Conference (Becraft)	Travel and Training		Cash Zions Ba...	42.09	517.45
Check	09/05/2018	eftps	Lyft - IAFC Conference (Becraft)	Travel and Training		Cash Zions Ba...	48.00	565.45
Check	09/05/2018	eftps	Delta - Baggage (Becraft)	Travel and Training		Cash Zions Ba...	25.00	590.45
Check	09/05/2018	eftps	Delta - Baggage (Becraft)	Travel and Training		Cash Zions Ba...	25.00	615.45
Check	09/05/2018	eftps	OMNI Dallas Convention Center - Hotel (Becraft)	Travel and Training		Cash Zions Ba...	1,262.10	1,877.55
Check	09/05/2018	eftps	Perks Auto Body 401 - Vehicle Maint (Becraft)	Vehicle Maintenance		Cash Zions Ba...	826.38	2,703.93
Check	09/05/2018	eftps	Big 5 - Taylor Uniform (Taylor)	Clothing Allowance		Cash Zions Ba...	141.96	2,845.89
Check	09/05/2018	eftps	Delta - Baggage (Taylor)	Travel and Training		Cash Zions Ba...	25.00	2,870.89
Check	09/05/2018	eftps	Delta - Baggage (Taylor)	Travel and Training		Cash Zions Ba...	25.00	2,895.89
Check	09/05/2018	eftps	Katz Consulting - Computer Bag (Taylor)	Office supply & exp...		Cash Zions Ba...	76.00	2,971.89
Check	09/05/2018	eftps	Katz Consulting - Uniform Shirt Rogers (Taylor)	Clothing Allowance		Cash Zions Ba...	60.00	3,031.89
Check	09/05/2018	eftps	Alamo - IAFC Travel (Taylor)	Travel and Training		Cash Zions Ba...	373.97	3,405.86
Check	09/05/2018	eftps	Empire - fuel for rental car (Taylor)	Travel and Training		Cash Zions Ba...	25.00	3,430.86
Check	09/05/2018	eftps	Delta - Baggage (Taylor)	Travel and Training		Cash Zions Ba...	25.00	3,455.86
Check	09/05/2018	eftps	Delta - Baggage (Taylor)	Travel and Training		Cash Zions Ba...	25.00	3,480.86
Check	09/05/2018	eftps	OMNI Dallas Convention Center - Hotel (Taylor)	Travel and Training		Cash Zions Ba...	1,435.30	4,916.16
Check	09/05/2018	eftps	Costa Vida - County Chief Lunch (Taylor)	Special Department ...		Cash Zions Ba...	13.73	4,929.89
Check	09/05/2018	eftps	TJ Trailer - Trailer Hitch (Taylor)	Vehicle Maintenance		Cash Zions Ba...	97.86	5,027.75
Check	09/05/2018	eftps	Microsoft Office - 402 Office Program (Taylor)	Computer Maintena...		Cash Zions Ba...	106.74	5,134.49
Check	09/05/2018	eftps	Amazon - Leadership Book (Taylor)	Travel and Training		Cash Zions Ba...	76.40	5,210.89
Check	09/05/2018	eftps	Amazon - credit phone case (Rogers)	Office supply & exp...		Cash Zions Ba...	-22.89	5,188.00
Check	09/05/2018	eftps	Amazon - phone case 401 (Rogers)	Office supply & exp...		Cash Zions Ba...	29.99	5,217.99
Check	09/05/2018	eftps	Adams Ave - Toll Bridge (Rogers)	Medical Supplies Ex...		Cash Zions Ba...	200.00	5,417.99
Check	09/05/2018	eftps	Crewsense - Software (Rogers)	Professional Services		Cash Zions Ba...	2,804.76	8,222.75
Check	09/05/2018	eftps	Walmart - Jackets for Uniform Purchase (Rogers)	Clothing Allowance		Cash Zions Ba...	273.68	8,496.43
Check	09/05/2018	eftps	Amazon - Uniform Purchase larossi (Rogers)	Clothing Allowance		Cash Zions Ba...	167.50	8,663.93
Check	09/05/2018	eftps	Amazon - Paper Cutter, Cleaner (Rogers)	Office supply & exp...		Cash Zions Ba...	116.25	8,780.18
Check	09/05/2018	eftps	Amazon - 3 Board Member Chairs (Rogers)	Office supply & exp...		Cash Zions Ba...	329.97	9,110.15
Check	09/05/2018	eftps	USPS - Uniform Purchase larossi (Rogers)	Clothing Allowance		Cash Zions Ba...	17.95	9,128.10
Check	09/05/2018	eftps	Amazon - Part for Ice Machine (Rogers)	Equipment Mainten...		Cash Zions Ba...	46.29	9,174.39
Check	09/05/2018	eftps	Durks - St 41 Sprinkler Repair (Rogers)	Equipment Mainten...		Cash Zions Ba...	17.80	9,192.19
Check	09/05/2018	eftps	Walmart - Toilet Paper Disp (Hadley)	Equipment Mainten...		Cash Zions Ba...	28.47	9,220.66
Check	09/05/2018	eftps	Durks - St 41 Sprinkler Repair (Hadley)	Equipment Mainten...		Cash Zions Ba...	489.66	9,710.32
Check	09/05/2018	eftps	Durks - St 41 Sprinkler Repair (Hadley)	Equipment Mainten...		Cash Zions Ba...	115.00	9,825.32
Check	09/05/2018	eftps	Durks - St 41 Sprinkler Repair (Hadley)	Equipment Mainten...		Cash Zions Ba...	-334.80	9,490.52
Check	09/05/2018	eftps	Costco - Janitorial Supplies (Hadley)	Equipment Mainten...		Cash Zions Ba...	27.38	9,517.90
Check	09/05/2018	eftps	Costco - Janitorial Supplies (Hadley)	Equipment Mainten...		Cash Zions Ba...	333.20	9,851.10
Check	09/05/2018	eftps	Lifetime - Table (Youngberg)	Equipment Mainten...		Cash Zions Ba...	42.72	9,893.82
Check	09/05/2018	eftps	Winegars - Water Softner Salt (Montgomery)	Equipment Mainten...		Cash Zions Ba...	29.43	9,923.25
Check	09/05/2018	eftps	Burton Lumber - Training Room Closet (Weekes)	Equipment Mainten...		Cash Zions Ba...	40.70	9,963.95
Check	09/05/2018	eftps	Home Depot - Training Room Closet (Weekes)	Equipment Mainten...		Cash Zions Ba...	462.29	10,426.24
Check	09/05/2018	eftps	Winegars - Training Room Closet (Weekes)	Equipment Mainten...		Cash Zions Ba...	48.87	10,475.11
Check	09/05/2018	eftps	Delta - Travel to Fire Academy (Lloyd)	Travel and Training		Cash Zions Ba...	421.40	10,896.51
Total Visa Zions							10,896.51	10,896.51
TOTAL							10,896.51	10,896.51

North Davis Fire District Expenses by Vendor Detail

October 2018

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Visa Zions								
Check	10/05/2018	eftps	TJ Trailer (trailer hitch) - Becraft	Vehicle Maintenance		Cash Zions Ba...	42.90	42.90
Check	10/05/2018	eftps	Wal-Mart (gatorade for dept. coolers & hangers for stati...	Equipment Mainten...		Cash Zions Ba...	60.90	103.80
Check	10/05/2018	eftps	Uniform Allowance - Becraft	Clothing Allowance		Cash Zions Ba...	307.35	411.15
Check	10/05/2018	eftps	Quality Inn- (UASD Meeting St. George) - Becraft	Travel and Training		Cash Zions Ba...	77.92	489.07
Check	10/05/2018	eftps	Lyft (mistakenly used, paid NDFD back) - Becraft	Travel and Training		Cash Zions Ba...	9.08	498.15
Check	10/05/2018	eftps	Manuels El Burrito (Meeting w/LN Curtis to discuss fire ...	Special Department ...		Cash Zions Ba...	36.15	534.30
Check	10/05/2018	eftps	Smith's (gatorade for dept. coolers) - Taylor	Medical Supplies Ex...		Cash Zions Ba...	18.26	552.56
Check	10/05/2018	eftps	Costa Vida (County Chiefs Lunch) - Taylor	Special Department ...		Cash Zions Ba...	7.27	559.83
Check	10/05/2018	eftps	Park & Jet (parking while traveling to New Mexico for tr...	Travel and Training		Cash Zions Ba...	50.00	609.83
Check	10/05/2018	eftps	Penwell Subscription (Fire House Magazine) - Taylor	Subscriptions, Mem...		Cash Zions Ba...	29.00	638.83
Check	10/05/2018	eftps	Corner Store (fuel for FEMA provided vehicle while at tr...	Travel and Training		Cash Zions Ba...	17.70	656.53
Check	10/05/2018	eftps	Amazon (supplies for 401 & 402 go pros) - Taylor	Travel and Training		Cash Zions Ba...	96.99	753.52
Check	10/05/2018	eftps	Amazon (frames for dept. photos - returned) - Rogers	Office supply & exp...		Cash Zions Ba...	224.84	978.36
Check	10/05/2018	eftps	Quilted Bear (gift for Tremea for the passing away of hi...	Special Department ...		Cash Zions Ba...	39.51	1,017.87
Check	10/05/2018	eftps	Pitney Bowes - (postage machine lease) - Rogers	Office supply & exp...		Cash Zions Ba...	105.00	1,122.87
Check	10/05/2018	eftps	Amazon (refund for picture frames) - Rogers	Office supply & exp...		Cash Zions Ba...	-42.30	1,080.57
Check	10/05/2018	eftps	DEA Registration (renew license) - Rogers	Medical Supplies Ex...		Cash Zions Ba...	731.00	1,811.57
Check	10/05/2018	eftps	Amazon (usb port) - Rogers	Office supply & exp...		Cash Zions Ba...	9.89	1,821.46
Check	10/05/2018	eftps	Amazon (white board supplies) - Rogers	Office supply & exp...		Cash Zions Ba...	9.84	1,831.30
Check	10/05/2018	eftps	Amazon (fuses for vehicles) - Rogers	Vehicle Maintenance		Cash Zions Ba...	23.98	1,855.28
Check	10/05/2018	eftps	Amazon (computer charger) - Rogers	Computer Maintena...		Cash Zions Ba...	19.99	1,875.27
Check	10/05/2018	eftps	Amazon (dry erase board for station 42) - Rogers	Equipment Mainten...		Cash Zions Ba...	58.90	1,934.17
Check	10/05/2018	eftps	Sams Club (trash can liners) - Hadley	Equipment Mainten...		Cash Zions Ba...	23.49	1,957.66
Check	10/05/2018	eftps	Lowes (measuring wheel) - Hadley	Equipment Mainten...		Cash Zions Ba...	59.98	2,017.64
Check	10/05/2018	eftps	National Emergency Training (meal ticket at National Fi...	Travel and Training		Cash Zions Ba...	172.00	2,189.64
Check	10/05/2018	eftps	Delta Airline (baggage fee to National Fire Academy) - ...	Travel and Training		Cash Zions Ba...	25.00	2,214.64
Check	10/05/2018	eftps	Delta Airline (baggage fee from National Fire Academy)...	Travel and Training		Cash Zions Ba...	25.00	2,239.64
Check	10/05/2018	eftps	Park & Jet (parking while gone to National Fire Academ...	Travel and Training		Cash Zions Ba...	80.00	2,319.64
Total Visa Zions							2,319.64	2,319.64
TOTAL							2,319.64	2,319.64



NOVEMBER 15, 2018
Agenda Item Summary
North Davis Fire District Financial Report

Agenda Item: Consideration of the North Davis Fire District Financial Report for Fiscal Year 2019 (July 1, 2018 to June 30, 2019).

Information: See Attachment

Recommendation: Approve the Financial Report as presented or amended. Please contact the District Clerk with any questions.

North Davis Fire District
Profit & Loss Budget vs. Actual
 July 2018 through June 2019

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
Ambulance	386,402.90	1,146,479.68	-760,076.78	33.7%
Contract Services	63,365.32	190,095.96	-126,730.64	33.3%
Donations	1,800.00			
EMS Per Capita	0.00	3,000.00	-3,000.00	0.0%
Fee in Lieu	71,027.05	170,264.66	-99,237.61	41.7%
Fire Investigation Report	5.00			
Fire Protection	0.00	1,475.00	-1,475.00	0.0%
Impact Fees	100,437.92	45,000.00	55,437.92	223.2%
Incident Report	0.00	0.00	0.00	0.0%
Inspection Fees	435.00	1,000.00	-565.00	43.5%
Interest Income-General Fund	8,584.30	14,000.00	-5,415.70	61.3%
Miscellaneous Service Revenues	70.23	1,500.00	-1,429.77	4.7%
Other Financing Sources	0.00	0.00	0.00	0.0%
Paramedic Fees	0.00	0.00	0.00	0.0%
Permit Fees	110.00	1,500.00	-1,390.00	7.3%
Plan Review Fees	1,950.00	3,500.00	-1,550.00	55.7%
Property Taxes	414,635.86	2,586,536.44	-2,171,900.58	16.0%
PT Contribution to Other Gover.	0.00	204,382.00	-204,382.00	0.0%
Reimburse Dental	0.00	0.00	0.00	0.0%
Total Income	1,048,823.58	4,368,733.74	-3,319,910.16	24.0%
Gross Profit	1,048,823.58	4,368,733.74	-3,319,910.16	24.0%
Expense				
Administrative Control Board				
Board of Directors Payroll	9,500.00	38,000.00	-28,500.00	25.0%
Total Administrative Control Board	9,500.00	38,000.00	-28,500.00	25.0%
Administrative Fees	0.00	0.00	0.00	0.0%
Bank Charges	1,528.07	4,890.00	-3,361.93	31.2%
Clothing Allowance	12,344.23	29,287.50	-16,943.27	42.1%
Collection Contract				
Health Care Finance Assessment	12,948.61	43,239.00	-30,290.39	29.9%
IRIS Medical	17,906.51	74,400.00	-56,493.49	24.1%
Collection Contract - Other	0.00	0.00	0.00	0.0%
Total Collection Contract	30,855.12	117,639.00	-86,783.88	26.2%
Communications	0.00	2,000.00	-2,000.00	0.0%
Computer Maintenance & Supply				
ERS Annual User Fee	5,244.00	5,244.00	0.00	100.0%
Rover Mobile - Spotted Dog	0.00	1,100.00	-1,100.00	0.0%
Computer Maintenance & Supply - Other	3,057.62	16,600.00	-13,542.38	18.4%
Total Computer Maintenance & Supply	8,301.62	22,944.00	-14,642.38	36.2%
Contributions to Other Govt	0.00	204,382.00	-204,382.00	0.0%
Dispatch Services	35,420.00	85,000.00	-49,580.00	41.7%
EA Assistance Program	1,125.00	2,880.00	-1,755.00	39.1%
Employees Wages				
Full Time Employee Wages				
Auto Overtime	59,205.61	49,970.25	9,235.36	118.5%
Hourly Acting Captain	1,894.08			
Retro Pay	140.40			
Salary	39,850.00			
Sick Leave	10,833.07			
Vacation Leave	33,333.32			
Full Time Employee Wages - Other	430,312.18	1,630,660.49	-1,200,348.31	26.4%
Total Full Time Employee Wages	575,568.66	1,680,630.74	-1,105,062.08	34.2%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2018 through June 2019

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
Part-Time Employee Wages	84,284.73	301,279.36	-216,994.63	28.0%
Total Employees Wages	659,853.39	1,981,910.10	-1,322,056.71	33.3%
Equipment Maintenance & Supply	7,979.86	39,467.00	-31,487.14	20.2%
FICA	47,775.65	154,523.12	-106,747.47	30.9%
Fleet Fund Capital Exp	0.00	80,000.00	-80,000.00	0.0%
Grant Expenses	0.00	0.00	0.00	0.0%
Insurance (Health)				
AFLAC Cancer Policy	3,222.84	10,572.12	-7,349.28	30.5%
Dental Insurance	0.00	0.00	0.00	0.0%
Disability Insurance	95.98	343.45	-247.47	27.9%
Life Insurance	-564.61	2,802.60	-3,367.21	-20.1%
Insurance (Health) - Other	86,294.96	349,329.05	-263,034.09	24.7%
Total Insurance (Health)	89,049.17	363,047.22	-273,998.05	24.5%
Lease Obligation-interest	21,685.53	21,685.53	0.00	100.0%
Lease Obligations-principal	115,283.93	115,283.93	0.00	100.0%
Liability Insurance (Risk Manag	28,516.00	76,122.00	-47,606.00	37.5%
Medical Supplies	0.00	0.00	0.00	0.0%
Medical Supplies Expenses				
Jump Kits	0.00	2,250.00	-2,250.00	0.0%
Medical Supplies Expenses - Other	13,225.65	42,500.00	-29,274.35	31.1%
Total Medical Supplies Expenses	13,225.65	44,750.00	-31,524.35	29.6%
Misc Services				
Duty Crew Fitness Pass	0.00	0.00	0.00	0.0%
Firefighter Testing	0.00	9,590.00	-9,590.00	0.0%
Recert of AMETs	5.00	1,840.00	-1,835.00	0.3%
Yearly Ambulance License Fees	0.00	1,800.00	-1,800.00	0.0%
Misc Services - Other	0.00	1,500.00	-1,500.00	0.0%
Total Misc Services	5.00	14,730.00	-14,725.00	0.0%
Misc Supplies	0.00	0.00	0.00	0.0%
Misc. Equipment	5,825.94	35,100.00	-29,274.06	16.6%
Office Equipment	66.71	1,400.00	-1,333.29	4.8%
Office supply & expenses	3,644.48	8,500.00	-4,855.52	42.9%
Paramedics	10,860.10	51,600.00	-40,739.90	21.0%
Professional Services				
Accountant Fees	3,600.00	22,800.00	-19,200.00	15.8%
Attorney	225.00	9,360.00	-9,135.00	2.4%
Auditor	0.00	7,500.00	-7,500.00	0.0%
Blueline Drug Testin	380.00	1,365.00	-985.00	27.8%
Blueline New Hire Testing	100.00	650.00	-550.00	15.4%
Bond Trustee (Zions Bond)	0.00	2,000.00	-2,000.00	0.0%
Bonding	644.00	1,650.00	-1,006.00	39.0%
Medical Advisor	1,400.00	8,400.00	-7,000.00	16.7%
Payroll Administration	1,592.80	6,480.00	-4,887.20	24.6%
Transparency	0.00	2,500.00	-2,500.00	0.0%
Professional Services - Other	4,904.76	3,480.00	1,424.76	140.9%
Total Professional Services	12,846.56	66,185.00	-53,338.44	19.4%
Retirement	96,403.43	279,300.51	-182,897.08	34.5%
Shipping Charges	0.00	0.00	0.00	0.0%
Special Department Allowance	3,799.81	22,885.00	-19,085.19	16.6%
Subscriptions, Memberships	7,813.27	14,449.00	-6,635.73	54.1%
Surviving Spouse Trust Fund	0.00	2,470.00	-2,470.00	0.0%
Transfer Out General Fund	0.00	229,826.00	-229,826.00	0.0%
Travel and Training				
Pub Ed Supplies for Clowns	0.00	1,000.00	-1,000.00	0.0%
Travel and Training - Other	28,774.06	54,475.00	-25,700.94	52.8%
Total Travel and Training	28,774.06	55,475.00	-26,700.94	51.9%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2018 through June 2019

	Jul '18 - Jun...	Budget	\$ Over Bud...	% of Budget
Utilities (Gas,Power,Phones)				
Verizon	4,927.75			
Utilities (Gas,Power,Phones) - Other	13,664.80	72,981.00	-59,316.20	18.7%
Total Utilities (Gas,Power,Phones)	18,592.55	72,981.00	-54,388.45	25.5%
Vehicle Maintenance	33,425.63	86,954.00	-53,528.37	38.4%
Workmans Comp	16,411.00	59,185.00	-42,774.00	27.7%
Total Expense	1,320,911.76	4,384,851.91	-3,063,940.15	30.1%
Net Ordinary Income	-272,088.18	-16,118.17	-255,970.01	1,688.1%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
Gain on Sale of Assets	35,000.00			
Interest Income	0.00	14,241.00	-14,241.00	0.0%
Use of Fund Balance	0.00	27,615.00	-27,615.00	0.0%
Total Capital Projects Inc 3	35,000.00	41,856.00	-6,856.00	83.6%
Debt Service Inc 2				
Interest Income	0.00	1,047.00	-1,047.00	0.0%
Transfers In Debt Service	0.00	229,826.00	-229,826.00	0.0%
Total Debt Service Inc 2	0.00	230,873.00	-230,873.00	0.0%
Total Other Income	35,000.00	272,729.00	-237,729.00	12.8%
Other Expense				
Capital Projects Exp 3				
Equipment	0.00	17,456.00	-17,456.00	0.0%
Capital Projects Exp 3 - Other	15,415.03	20,197.44	-4,782.41	76.3%
Total Capital Projects Exp 3	15,415.03	37,653.44	-22,238.41	40.9%
Debt Service Exp 2				
Addition to Fund Balance	0.00	1,047.00	-1,047.00	0.0%
Interest Expense	0.00	59,826.00	-59,826.00	0.0%
Principal	0.00	170,000.00	-170,000.00	0.0%
Total Debt Service Exp 2	0.00	230,873.00	-230,873.00	0.0%
Total Other Expense	15,415.03	268,526.44	-253,111.41	5.7%
Net Other Income	19,584.97	4,202.56	15,382.41	466.0%
Net Income	-252,503.21	-11,915.61	-240,587.60	2,119.1%



NOVEMBER 15, 2018
Agenda Item Summary
Appointment of Human Resource Manager

Agenda Item: Consideration of the Appointment of Misty Rogers as the Human Resource Manager of the District as Required by UCA 17B-1-805

Information: Utah Code (17B-1-805)

- (2) If a local district has full or part-time employees, the governing body shall:
 - (a) adopt human resource management policies;
 - (b) assign human resource management duties to one of the district's employees or another person; and
 - (c) ensure that the employee or person assigned under Subsection [\(2\)\(b\)](#) receives human resource management training.

Recommendation: Appointment Misty Rogers as the Human Resource Manager of the North Davis Fire District.



NOVEMBER 15, 2018
Agenda Item Summary
Annexation of Sunset City

Agenda Item: Consideration of Adoption of Resolution 2018R-11, a Resolution Requesting That Clearfield City as the Governing Authority of the North Davis Fire District Take All Necessary and Appropriate Action to Annex Sunset City and All Real Property Within Its Corporate Limits into the North Davis Fire District

- a. Public Hearing
- b. Action

Information: See Attachment

Pertinent Meetings and Dates:

- Tuesday, September 18, 2018
 - Sunset City Council held a meeting to discuss and present information regarding the Sunset City Fire Department and possible annexation into the North Davis Fire District. The Sunset City Council provided information to the public and allowed public comment to be given to the Council.
- Tuesday, October 2, 2018
 - Sunset City Council held a "regular meeting" where the results of the public meeting held on September 18, 2018 were discussed.
- Tuesday, October 16, 2018
 - Sunset City Council held a "regular meeting" where they again reviewed and discussed the results of the public meeting held on September 18, 2018. After discussions, the Sunset City Council Approved Resolution No. 2018-21, "A Resolution Declaring Intent for Sunset City Cooperation to Petition the North Davis Fire District for Annexation".
- Thursday, November 15, 2018
 - The North Davis Fire District Administrative Control Board will hold a Public Hearing for Resolution No. 20108R-11, a Resolution Requesting That Clearfield City as the Governing Authority of the North Davis Fire District Take All Necessary and Appropriate Action to Annex Sunset City and All Real Property Within Its Corporate Limits into the North Davis Fire District

Recommendation: The Administrative Control Board has the ability to either "table" or approve Resolution No. 2018R-11 and move forward with the annexation process. If Resolution No. 2018R-11 is approved, Administration and Clearfield City, acting as the Governing Body of the North Davis Fire District will work together with the annexation process.

RESOLUTION NO. 2018-21

**A RESOLUTION DECLARING INTENT FOR SUNSET CITY CORPORATION TO
PETITION THE NORTH DAVIS FIRE DISTRICT FOR ANNEXATION**

WHEREAS, in April 2003 a feasibility study was conducted to explore the possibility of a regional fire service entity involving several cities in the northern area of Davis County, including Sunset City; and

WHEREAS the North Davis Fire District was subsequently created to include West Point City and Clearfield City at which time Sunset City declined to be part of said District; and

WHEREAS the North Davis Fire District is a special service district which provides fire protection and emergency medical services; and

WHEREAS the North Davis Fire District has operated successfully for many years; and,

WHEREAS the North Davis Fire District has provided Sunset City's fire protection and emergency medical services since the Sunset Fire Station closed on July 1, 2017; and

WHEREAS it is necessary and desirable for and on behalf of the citizens and residents of Sunset City to petition for inclusion as a member city of the North Davis Fire District.

NOW, THEREFORE, be it resolved the Sunset City Council as follows:

Section One: PETITION FOR ANNEXATION

That in accordance with Section 17D-1-401 of the Utah Code that Sunset City petition the North Davis Fire District to be annexed into and become a member city of the North Davis Fire District.

Section Two: ANNEXATION

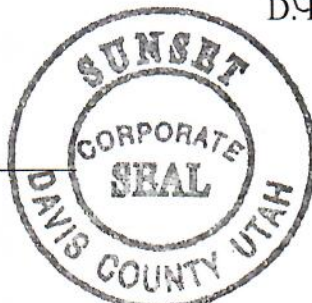
That if the terms and conditions of annexation are deemed to be in the best interests of Sunset City and its residents and inhabitants that Sunset City approve and proceed with all necessary steps and procedures set forth in Title 17D of the Utah Code to complete the annexation of Sunset City into and as a part of the North Davis Fire District.

Approved and adopted by the Sunset City Council this 16th day of October, 2018.


D. HOWARD MADSEN, Mayor

ATTEST:


SUSAN R. HALE, Recorder



RESOLUTION NO. 2018R-11

A RESOLUTION REQUESTING THAT CLEARFIELD CITY AS THE GOVERNING AUTHORITY OF THE NORTH DAVIS FIRE DISTRICT TAKE ALL NECESSARY AND APPROPRIATE ACTION TO ANNEX SUNSET CITY AND ALL REAL PROPERTY WITHIN ITS CORPORATE LIMITS INTO THE NORTH DAVIS FIRE DISTRICT.

WHEREAS, in 2003 a feasibility study was conducted to explore the possibility of a regional fire service entity; and,

WHEREAS, the North Davis Fire District was created in 2005 in accordance with the Special Service District Act with Clearfield City as the governing authority; and,

WHEREAS, in 2005 Sunset City elected not to become part of the North Davis Fire District; and,

WHEREAS, on October 16, 2018, Sunset City adopted Resolution No. 2018-21 requesting that Sunset City be annexed into and become a member city of the North Davis Fire District; and,

WHEREAS, the Administrative Control Board of the North Davis Fire District has carefully reviewed the feasibility and desirability of annexing Sunset City into the North Davis Fire District,

NOW, THEREFORE, be it resolved by the Administrative Control Board of the North Davis Fire District as follows:

SECTION ONE: REQUEST FOR ANNEXATION

That Clearfield City, acting as the governing authority of the North Davis Fire District, take all necessary and appropriate legal action to annex Sunset City and all real property lying within its corporate limits into the North Davis Fire District in accordance with the Special Service District Act, Part 4 of the Utah Code.

SECTION TWO: TIME FOR ANNEXATION

That Clearfield City as the governing authority expedite annexation of Sunset City into the North Davis Fire District.

PASSED AND ADOPTED by the Administrative Control Board of the North Davis Fire District this 15th day of November, 2018.

NORTH DAVIS FIRE DISTRICT
Administrative Control Board

By: _____
GARY PETERSEN, Chairman

ATTEST:

MISTY ROGERS, Executive Secretary

DRAFT



NOVEMBER 15, 2018
Agenda Item Summary
Calendar Year 2019

Agenda Item: Consideration of Approval of the North Davis Fire District Administrative Control Board Meeting Schedule for Calendar Year 2019

Information: See Attachment

Recommendation: Approve the Administrative Control Board Meeting Schedule for Calendar Year 2019.



**North Davis Fire District
Administrative Control Board**

2019 Annual Meeting Schedule

Pursuant to §52-4-202 (2)(a) of Utah Code, the North Davis Fire District hereby gives notice that the North Davis Fire District Administrative Control Board will generally hold its regular Board meetings for the 2019 year on the third Thursday of each month. However, in some instances meetings may be held on an alternative date. The regular meetings begin at 6:00 p.m. and are held at Station 41 of North Davis Fire District, 381 North 3150 West, West Point, Utah. Meeting dates, times and discussion items are subject to change.

All Administrative Control Board meetings and work sessions are open to the public unless closed pursuant to Sections 52-4-204 and 52-4-205 of the Utah Code are relative to the applicable provisions of the Utah Open Meetings Act. Work, special, or emergency meetings in addition to those specified may be held as necessary. Noticing requirements in UCA 52-4-202 will be followed for work, special or emergency meetings.

In accordance with the Americans with Disabilities Act, the North Davis Fire District will accommodate reasonable requests to assist the disabled to participate in the meetings. Request for assistance can be made by contacting the District Clerk of the North Davis Fire District at 801.525.2850 ext. 102 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday at least 24 hours in advance of the meeting to be attended.

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons present will be able to hear all discussions.

The North Davis Fire District Administrative Control Board Meetings for 2019 Calendar Year are as follows:

(locations, dates, times and agenda items are subject to change)

- January 10, 2019 – *Planning Meeting*
- February 21, 2019
- March 21, 2019
- April 18, 2019 – *Budget Discussion*
- May 16, 2019 – *Budget Discussion*
- June 20, 2019 – *Budget Discussion*
- July 18, 2019
- August 15, 2019
- September 19, 2019
- October 17, 2019
- November 21, 2019
- December 19, 2019



NOVEMBER 15, 2018
Agenda Item Summary
EMS Guidelines

Agenda Item: Discussion of North Davis Fire District Approving Current State of Utah Emergency Medical Service (EMS) Guidelines that are Administered Through North Davis Fire District Standard Operating Procedures