



North Davis Fire District
381 North 3150 West
West Point City, UT 84015
801-525-2850 (office)
801-525-6935 (fax)

GRAMA REQUEST INFORMATION: Utah Code § 63G-2-204 (GRAMA) requires a person making a records request furnish the governmental entity with a written request containing the requester's name, mailing address, daytime telephone number (if available); and a description of the record requested that identifies the record with reasonable specificity.

REQUESTER INFORMATION:

Name: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime telephone number: _____

Request Made To: North Davis Fire District

Address: 381 North 3150 West State: Utah Zip: 84015

RECORDS REQUESTED:

Note: The more specific and narrow the request, the easier it will be for an agency or office to respond to the request. Description of records including all relevant information—location of event(s) described in records, city, county, address; date range of the records; names of the person(s); and subject of the request.

Description: _____

NOTE: If the record has a restricted access, GRAMA provides certain individuals may still receive access.

_____ I am the subject of the record. (proof)

_____ I am the authorized representative of the subject record. (proof)

_____ I provided the information in the record

_____ Other (please explain) _____

CONSIDERATION ABOUT THE DESIRED RESPONSE:

Note: Utah Code §63G-2-204, GRAMA requests should be responded to as soon as reasonably possible, but no later than ten business days after received the written request; or if the requested for an expedited request, no later than five business days.

I would like to:

View or inspect the records only.

Receive a copy of the records and pay associated fees.

Please notify me if the amount will exceed \$_____.

Receive a copy of the records and request a fee waiver, according to UCA §63G-2-203.

Requesting Expedited response

Requester Signature

Date