



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY
Station 41
381 North 3150 West
West Point City, Utah 84015
(801)525-2850
www.northdavisfireut.gov

Scott Wiggill, Chair
Megan Ratchford, Vice-Chair
Mark Shepherd, Member
Brian Vincent, Member
Annette Judd, Member
Jerry Chatterton, Member
Nancy Smalling, Member
Ricky Carlson, Member
Dakota Wurth, Member

Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief

Board Meeting Minutes

Thursday, January 15, 2026

Work Session 6:00 PM / Regular Meeting
6:30 PM or Immediately following Work Session

Board Members Present: Scott Wiggill, Ricky Carlson, Brian Vincent, Megan Ratchford, Jerry Chatterton, Dakota Wurth, Nancy Smalling

Excused: Annette Judd, Mark Shepherd

Staff Present: Chief Becraft, Deputy Chief King, Misty Rogers, Jamey Maddy

Visitors: Amber King

Board of Trustees Work Session 6:00 PM

1. Badge Pinning for New NDFD Firefighters or Promoted Employees

Tabled – no badge pinning's.

2. Discussion and Planning for North Davis Fire District and District Policies

Chief Becraft gave the board a reminder that the district is purchasing the ladder truck this year. It is going to start going out onto the floor to be built, and he anticipates that we may get it early in July of this year. He will come to the board with a recommendation for the budget for the down payment. There will likely be a budget amendment for this year's budget. The initial numbers that were given were good, and they came in just a little bit under budget. There are budget amendments for station upgrades and things that were approved. The budget amendments will occur in February and June. Board Chair Vincent asked how long the lease is, and Chief Becraft informed him it is 10-12 years. The board will have to pass a resolution for the lease in approximately February or March. Board Member Chatterton asked the life expectancy of the ladder truck, and it is 15-20 years. The Work Session ended and the Board of Trustees entered into the Regular Session.

Board of Trustees Regular Session 6:30 PM (immediately following the Work Session)

Board Members Present: Brian Vincent, Jerry Chatterton, Nancy Smalling, Dakota Wurth, Megan Ratchford, Ricky Carlson, Scott Wiggill

Excused: Annette Judd, Mark Shepherd

Staff Present: Chief Becraft, Deputy Chief King, Misty Rogers, Jamey Maddy

Visitors: Amber King

1. Call to Order
2. Invocation or Inspirational Thought – Misty Rogers
3. Pledge of Allegiance
4. Give Oath of Office to Newly Appointed North Davis Fire District Board Members

District Clerk Misty Rogers swore in board members Dakota Wurth, Nancy Smalling, and Scott Wiggill. Ms. Rogers then pointed out that Board Member Smalling that two years remained on her position term.

5. Discussion and Appointment of North Davis Fire District Board of Trustees Chair and Vice-Chair

Board Chair, Vincent shared his appreciation and gratitude for serving the last two years. He opened up nominations for the Chair. Board Chair Smalling nominated Megan Ratchford. Board Member Chatterton nominated Scott Wiggill. They chose to write their votes on paper and pass them to District Clerk Misty Rogers. There were four votes for Scott Wiggill and three votes for Megan Ratchford.

Board Member Chatterton motioned Scott Wiggill to serve as Chair of the North Davis Fire District Board of Trustees. Board Member Smalling seconded the motion. The motion passed.

Board Member Chatterton motioned for Megan Ratchford to serve as Vice-Chair of the North Davis Fire District Board of Trustees. Board Member Carlson seconded the motion. The motion passed.

6. Appointment of North Davis Fire District Clerk Misty Rogers and Deputy District Clerk Jamey Maddy

Board Member Wiggill motioned to appoint Misty Rogers as District Clerk and Jamey Maddy as Deputy Clerk of the North Davis Fire District. Board Member Ratchford seconded the motion. The motion passed.

7. Appointment of North Davis Fire District Treasurer Mariah Reyes

Board Member Ratchford motioned to appoint Mariah Reyes as Treasurer of the North Davis Fire District. Board Member Wurth seconded the motion. The motion passed.

8. Citizen Comment – None

9. Consideration of Approval of the NDFD Board of Trustee Meeting Minutes from December 2025

Board Member Chatterton motioned to approve the NDFD Board of Trustee Minutes from December 2025. Board Member Smalling seconded the motion. The motion passed.

10. Consideration of Approval of the North Davis Fire District Bills

Board Member Ratchford motioned to approve the NDFD Bills. Board Member Carlson seconded the motion. The motion passed.

11. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft shared that the budget is at 52% right now and everything is looking good. Ambulance Revenue is being watched and is still on target. Tax-wise things are looking good for revenues. Impact Fees are also still on target. Employee wages are where they should be and positions are fully staffed right now. Board Member Chatterton asked about transfers, and Chief Becraft said that the number of transfers is volatile and can change at any time and are not included in the budget. Chief Becraft then stated the majority of calls within the district are covered by NDFD.

Board Member Ratchford motioned to approve the NDFD Financial Report. Board Member Chatterton seconded the motion. The motion passed.

12. Fire Chiefs Report

Chief Becraft reported that UASD legislative session has started and he will be attending weekly. They are going through all legislation, and he will keep the cities updated. The West Point City Annexation has been sent to the Lieutenant Governor's office; we are waiting to hear back.

Deputy Chief King reported that the month of December was a little slower than the previous month, however, there was a 3% increase from the year before. Overall, for the year there was a 5% increase in call volume. 246 calls in Clearfield, 47 in Sunset, 39 in West Point, 8 in Syracuse, Clinton 4 times, Layton 3 times. Calls in progress there were 96 times with 2 calls, 9 times with 3 calls, 1 time with four calls. There have been a few fires since the last board meeting. The crews have been busy, but things are going well. There has been a home donated to the district for training on 3000 West and 50 North. We got another home on 4500 West donated to train. We are fully staffed. Recently one full-time firefighter resigned, however; the position was filled quickly.

District Clerk Misty Rogers informed the board we will need to update some forms for the new year. There will also be links for the board member training information sent to their emails. She will work

on getting district emails set up for each board member.

13. Member City Updates

Board Member Wurth shared that there have been some changes to the city council. He shared that he is excited to be a part of the district and to jump right in.

Board Member Smalling shared that they have made their schedule for the year, so they know when their events are. Board Chair Wiggill shared that 1800 is supposed to be done in 2028.

Board Member Vincent shared that they cancelled their first council meeting of the year, so they do not have much to share right now.

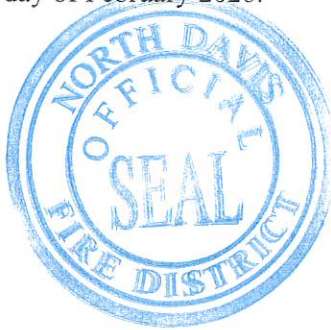
14. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law

Tabled

15. Motion to Adjourn

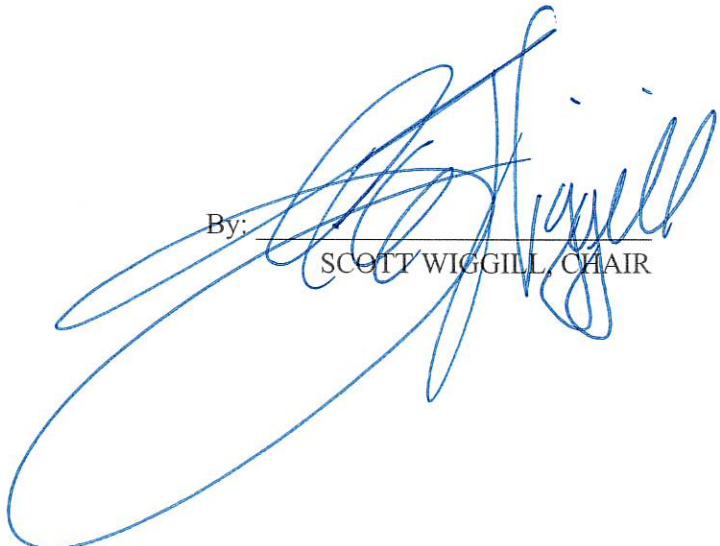
Board Member Chatterton motioned to adjourn. Board Member Ratchford seconded the motion. The motion passed.

Dated the 19th day of February 2026.



ATTEST:

By 
MISTY ROGERS, CLERK

By: 
SCOTT WIGGILL, CHAIR